



# El Camino College Community Education

AND PROFESSIONAL DEVELOPMENT

Fall 2011

SCHEDULE OF CLASSES

## Engaging Conversation!



*Ongoing classes offered  
from Sept. – Dec. 2011*

REGISTER ONLINE OR BY PHONE:  
[www.ECCommunityEd.com](http://www.ECCommunityEd.com)  
310.660.6460

# NEW Job Training Programs!



## Veterinary Assistant Training Program NEW!

As a Veterinary Assistant, you will help the Veterinarian or the Veterinarian Technician in their daily tasks. You will feed, water, and examine pets for signs of illness, disease, or injury; and clean and disinfect cages and work areas, as well as sterilize laboratory and surgical equipment in laboratories, animal hospitals and clinics. This course combines 35-hours of classroom instruction with a 24-hour externship to provide you with a complete learning experience (59 total hours). Upon successful completion, graduates will receive a certificate of completion. Course fee includes books, consumable supplies, externship, and course completion certificate. For more information, visit: [www.adultedreg.com/elcamino](http://www.adultedreg.com/elcamino)

**Saturday 9:00 am - 4:30 pm; 5 sessions starting October 15, 2011, ending November 12, 2011**  
**Tuition: \$1,099.00**

### FREE Information Session

Thursday, 5:30 pm - 6:30 pm; September 29, 2011  
**Free to attend, RSVP required: Reserve online at [www.ECCommunityEd.com](http://www.ECCommunityEd.com) or call 310-660-6460**

## Electronic Health Records System Technologist – (online) NEW!

As an Electronic Health Records (EHR) System Technologist, you will assist healthcare providers with choosing, implementing, training and maintaining an electronic health records system. You will learn the components of the electronic health record and health information exchange essentials; system selection and implementation; project management and fundamentals of change and human factors. This course is 216 hours in duration. Program content is online in a modular system. Virtual classes will be held weekly to provide students with a complete learning experience. Upon successful completion, graduates will receive a certificate of completion. Course fee includes books, online access to program, and course completion certificate. For more information, including monthly FREE online information sessions, and to enroll, visit: [www.adultedreg.com/elcamino](http://www.adultedreg.com/elcamino)

**Thursdays 5:30 PM - 6:30 PM; starting September 15, 2011, ending January 12, 2012 (Virtual Classroom)**

**Tuesdays 5:30 PM - 6:30 PM; starting November 1, 2011, ending February 28, 2012 (Virtual Classroom)**

**Tuition: \$3,600.00**



# Welcome to Community Education!

## ABOUT COMMUNITY EDUCATION

El Camino College's Community Education department provides short-term, not-for-credit classes, workshops, career-training programs and events designed for professional and/or personal development with a special emphasis on inspiring a sense of wonder and imagination toward life-long learning. College credit is not given for classes conducted by the Community Education department. There are no transcripts or grades. Community Education is a self-supporting entity of the college and is not funded by taxpayer dollars. We are here to help! If you have a special interest or particular need for a class, please send us your suggestion(s) to [commed@elcamino.edu](mailto:commed@elcamino.edu).

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# How to Register for a Class

				
<p><b>BY MAIL</b> Mail the registration form &amp; payment to: Community Education- El Camino College 16007 Crenshaw Bl. Torrance CA 90506</p>	<p><b>BY PHONE</b> Call <b>310-660-6460</b> Provide your Visa, Mastercard or Discover card.</p>	<p><b>BY FAX</b> Fax your completed registration form to the Community Education Office at <b>310-660-6015</b></p>	<p><b>IN PERSON</b> Bring your completed registration form &amp; payment to the Community Education Office in the Community Advancement Bldg. (see map).</p>	<p><b>ONLINE</b> Visit: <a href="http://ECCommunityEd.com">ECCommunityEd.com</a> &amp; pay by credit card</p>

Please call for directions to our office.

### OFFICE HOURS:

Monday – Friday 8:30 am -5:00 pm. Closed weekends and holidays: September 5, 2011 (Labor Day), November 11 (Veteran’s Day), November 24-25 (Thanksgiving), December 19, 2011-January 2, 2012 (Winter Holidays)

### REGISTRATION FORM AVAILABLE ON PAGE 7

### PRE-REGISTRATION IS IMPORTANT!

Please register early. Class sizes are limited and early registration may assure your place in a popular class. Classes that do not meet minimum student enrollment may be cancelled before the first session. Your timely registration may help ensure this necessary enrollment figure.

### REGISTRATION AT FIRST CLASS

If you wish to register with the instructor at the first class meeting, please call our office to confirm availability. Enrollments are accepted on a first-come, first-serve basis if space is available. Bring a check, cash or credit card to enroll.

### MATERIALS FEES

Pay material fees in cash directly to the instructor at the first class. Do not include the material fee with your registration fee payment.

### NO REFUNDS

Please choose your classes carefully. **No refunds issued unless a class is cancelled by El Camino College.** Credit vouchers in the amount of the class registration fee less a \$10 service fee per class will be issued upon request 3 full business days before the first class meeting. No exceptions. **Any requests received less than 3 full business days before the first class meeting will not be processed and will not receive a**

**credit voucher.** Credit Vouchers are applicable toward a future Community Education class and are valid for 3 years.

### IF A CLASS IS CANCELLED

Every attempt is made to contact students ahead of time. A full course fee refund will be issued within four to six weeks.

### TRANSFERS

To transfer to another class, requests must be received at least 3 full business days before the original class meets. A \$10 transfer fee will apply.

### REGISTRATION CONFIRMATION

Paper confirmations and receipts furnished ONLY upon request. If you register online or over the phone, you will be asked to provide your email address to receive an email confirmation indicating your registration-confirmation information. **It is your responsibility to ensure the accuracy of all registration and contact information you provide.** If you would prefer to receive a paper confirmation receipt, please visit our office or submit your request in writing along with a self-addressed envelope.

### CERTIFICATES OF COMPLETION \$5

If you would like a beautifully created Certificate of Completion with the El Camino College emblem and your name indicated, after successful completion of a course, mail in or phone in your request to the Community Education office along with \$5 per certificate.



### BECOME A FAN ON FACEBOOK



[www.facebook.com/El Camino College Community Education](http://www.facebook.com/ElCaminoCollegeCommunityEducation)

The El Camino Community College District is committed to providing equal opportunity in employment and educational opportunities for all individuals, regardless of race, color, ancestry, religion, gender, national origin, marital status, sexual orientation, handicap, age, and Vietnam-era status.

The El Camino Community College District and the Office of Community Education have made every reasonable effort to determine that everything stated in this brochure is accurate. Courses, programs, instructors, class locations, together with other matters contained herein, are subject to change without notice by the administration of the El Camino Community College District and the Office of Community Education for reasons related to student enrollment, level of financial support, instructor availability, or for any other reason, at the discretion of the district and college. The district and the college further reserve the right to add, amend, or repeal any of their rules, regulations, policies and procedures.

The Community Education catalog is produced by the El Camino College Community Education department: Art direction, layout, copy and production coordination by Betty L. Sedor; Scheduling coordination and production assistance by Veronica Mendoza; Graphic design by Soap Design Co. at [soapdesign.com](http://soapdesign.com). Contributing photographers: Veronica Mendoza, Douglas Morrison at [morrisonphotography.com](http://morrisonphotography.com) and Betty Sedor.

### PARKING ON CAMPUS

A parking permit is required to park in any lot 24 hours a day, seven days a week. One-day permits are available for \$2 at vending machines located throughout the campus (Lots D, H, K, L). Arrive early to park! Please do not park in “staff” or “reserved” spaces unless otherwise posted. **Please note: Be aware of posted signs. Due to construction on campus, parking restrictions may change.**

### PLEASE RECYCLE

Finished with this Catalog? Please be kind to our planet and recycle this brochure. Please pass it along to a friend or colleague.

 Catalog is printed on recycled paper.

*“When I learn something new...  
I feel a little more at home  
in this universe, a little more  
comfortable in the nest.”*

–Bill Moyers

### WHAT ARE YOU DOING TONIGHT?

Check out our Facebook or Twitter site(s) for listings of classes being held tonight and attend a class tonight!

### FOLLOW US ON TWITTER



[www.twitter.com/eccommunityed](http://www.twitter.com/eccommunityed)



## BUSINESS & CAREERS

### Become a Notary Public-- Prep Class #210002

This 6-hour intensive course is designed to equip you with everything you need to know to become a safe and effective Notary. You'll learn how to pass the test (must be taken every four years), prevent lawsuits, keep a journal, fill out certificates, and solutions to challenging problems. Become a more valuable employee, make additional income, provide customer service for your business or organization, or start your own business. Class includes a practice Notary Public exam. Fingerprints required after you pass the exam.

For more information visit:

[www.ss.ca.gov/business/notary/notary.htm](http://www.ss.ca.gov/business/notary/notary.htm)

*Instructor Carrie Christensen, a Notary Public expert, has conducted these seminars for over twelve years.*

Tuesday, Thursday 5:45 pm - 9:00 pm; 2 sessions starting October 18, 2011, ending October 20, 2011

Tuition: **\$99.00**

Instructor: **Notary Public Seminars**

Location: **El Camino College**

Materials Cost: **\$30.00**

### Become a Notary Public - Renewing Notaries ONLY #210139

As of January 2009, renewing notaries may take a three hour approved Notary refresher course. In this three hour state required seminar you will review all laws and regulations required to know to continue as a notary. You must take the exam and be fingerprinted again.

Thursday, 5:45 pm - 9:00 pm; 1 session starting October 20, 2011, ending October 20, 2011

Tuition: **\$50.00**

Instructor: **Notary Public Seminars**

Location: **El Camino College**

Materials Cost: **\$30.00**

### Find, Finance & Buy a Franchise #210155

**NEW!**

A franchise is ten times more likely to succeed than an independent business because of the proven product(s), operating systems and brand-name recognition behind it. Whether it's a restaurant, clothing, insurance, real estate, vehicle repair, animal care or jewelry business that you are interested in starting up, franchise business models represent some of the best start-up opportunities. By the end of this one-day class, students will be able to find and start a franchise business that generates the cash income and appropriate tax benefits leading to a better lifestyle and higher net worth. The \$20 materials fee includes a 75 page

franchise manual that includes lists, outlines, questionnaires and other important resources to help you start up and successfully maintain a franchise business. Also included with your tuition fee is Q&A consultation with the instructor for up to one year following the class.

*Instructor Gene Konstant is a third generation business owner - having started and operated 10+ businesses of his own and has been actively engaged as a business consultant focusing on owner operated businesses for over 40 years. Thousands of entrepreneurs all over North America have benefited from his classes and continue to use his systems.*


Saturday, 9:30 am - 4:30 pm; 1 session starting October 29, 2011, ending October 29, 2011

Tuition: **\$79.00**

Instructor: **Gene Konstant**

Location: **El Camino College**

Materials Cost: **\$20.00**

**Supplemental Course Recommendation:** We recommend that students continue their start-up-business or new-business-owner education by supplementing the *Find, Finance & Buy a Franchise* class with an  Small Business Development Center no-cost or low-cost workshop or free one-on-one consultation including assistance applying for business loans with one of their business experts. Visit their Web site to learn more their resources available for potential and existing small business owners at [www.southbaysbdc.org](http://www.southbaysbdc.org) or give them a call at 310.973.3177.

### Introduction to Voiceovers #210146

Have you ever wanted to be the voice everyone hears on commercials and documentaries? This fun and interactive class covers details of the industry, the importance of marketing, and of a demo tape. You will be coached and recorded for a personal evaluation. Be warned- many who have taken this class have gone on to become real, bona-fide professional Voice Actors! This class is taught by a professional voice actor from the voice acting training company, Voices For All.

*This class is taught by a professional voice actor from the voice acting training company, Voices For All. The Voices For All Voice Coach/Producer/Instructors have many years experience in the voice over industry, and are the masters at teaching all of the information pertinent to making it in Voice Acting. These instructors not only deliver the highest quality education and coaching to their students, but their unique enthusiasm and expertise bring an element of fun and excitement to the classroom as well.*

Tuesday, 7:00 pm - 9:00 pm; 1 session starting October 11, 2011, ending October 11, 2011

Tuition: **\$54.00**

Instructor: **Voices For All**

Location: **El Camino College**



### Become a Professional Child Visitation Monitor

#210088

Are you looking to make extra money, and be a service for children in need? Consider being a Professional Child Visitation Monitor. The role of the Professional Child Visitation Monitor is to be a neutral party who observes behavior. In this required 8 hour training, you will be thoroughly trained to be an independent Professional Child Visitation Monitor or register with a Monitoring Agency. Your training will include dynamics of monitoring child abuse reporting, child development, codes and standards, observation techniques and conflict resolution. The court orders a Professional Child Visitation Monitor to accompany a minor child and their non-custodial parent, for various reasons. Your service will allow the custodial parent reassurance that the child's physical and emotional safety is being provided for. You will receive a Certificate of Completion from the Instructor.

**Please read:** Must be 21 years of age, and able to obtain a background check clearance and fingerprinting. \$50 material fee must be paid in cash.

*Instructor Shirley Douglass is a certified Supervised-Visitation Monitor who has been training professional monitors for more than eight years. Her experience includes nearly 30 years working for the Los Angeles County Court including 10 years in Family Law Courtroom.*

Saturday 10:00 am - 2:00 pm; 2 sessions starting November 5, 2011, ending November 12, 2011

Tuition: **\$169.00**

Instructor: **Shirley Douglass**

Location: **El Camino College**

Materials Cost: **\$50.00**

**"Her enthusiasm made the class interesting and enjoyable."**

**-Child Visitation Monitor Student**

### Advanced Child Visitation Monitor

#300133

In this advanced class, continuing students from the Become a Professional Child Visitation Monitor class will be provided extensive document (including case journals, reports, and declarations) preparation training in accordance with California's Uniform Standards of Practice for Providers of Supervised Visitation. Documents. Topics also covered include observation techniques to enhance writing skills, updated information on new codes and statutes and marketing tips to promote your Child Visitation business. A Q&A session will also be included to allow participants the opportunity to ask questions about puzzling situations encountered in the field as a Professional Child Visitation Monitor. Certificate of Completion by the instructor is included. \$20 materials fee covers the cost of the Advanced Child Visitation Monitor manual.

Saturday, 10:00 am - 2:00 pm; 1 session starting September 24, 2011, ending September 24, 2011

Tuition: **\$75.00**

Instructor: **Shirley Douglass**

Location: **El Camino College**

Materials Cost: **\$20.00**

**"Excellent! Very informative. I really enjoyed this class."**

**-Child Visitation Monitor Student**

**"Very knowledgeable, enthusiastic, and thorough in her approach."**

**-Child Visitation Monitor Student**

**NEW!**

## Make-Up Artist 101 Certificate Seminar #300116



Are you a cosmetologist who wants to offer more to your customers? Or do you just love make-up and want to know everything there is to know about applying beautiful make-up? Then, this class is for you! Jennessy will teach you the step-by-step stages of make-up application: 1) Skin care and prep --why and how it affects your make-up applications. 2) Foundations--how to pick out the correct color and coverage for each application. 3) Brushes--the functions for each shape and style. 4) Eye shadows--color techniques. 5) Basic everyday looks and the smokey looks. 6) Wedding application including prep for lighting and camera work. 7) Music-video applications 8) How to apply false lashes. This class will teach you the most valuable and essential make-up artist skills. Upon completion, students will be eligible to receive a Certificate of Completion.\* Materials fee covers products to be used during hands-on class work including brushes, shadow palette, blush, sponges and usage of the instructor's complete kit. Note: Please bring a bottle of oil-based make-up remover (i.e. Almay), a pack of face wipes (i.e. Ponds) and one fashion or tabloid magazine.

**\*Please note:** If you would like to receive a beautifully created Certificate of Completion with the El Camino College emblem and your name indicated, after successful completion of this course, mail in or phone in your request to the Community Education office along with \$5 per certificate.

Instructor **Jennessy Tyler** has been a make-up artist since 1999 working with top cosmetic companies such as Dior, M.A.C., Chanel, Nars and Yves Saint Laurent. She is an experienced make-up instructor who regularly teaches at cosmetology schools throughout Southern California.

Saturday, Sunday 9:00 am - 6:00 pm; 2 sessions starting September 17, 2011, ending September 18, 2011

Tuition: **\$350.00**  
Instructor: **Jennessy Tyler**  
Location: **El Camino College**  
Materials Cost: **\$25.00**

**"I appreciate everything this class taught me. Now I am one step closer to my dream!"**

**—Make-up Artist 101 Student**

**"Very detailed and informative!"**

**—Personal Fitness Trainer Student**

## Personal Fitness Trainer Certification #210152



We know you're in shape, but what about your career? Become a nationally certified personal trainer! The Department of Labor states there is a current shortage of health and fitness instructors. Come join this fun field and be a part of what ABC NEWS.com calls the 4th hottest job in the US at a national average of \$25 an hour. If you are looking for a new career, get the training you need to become a CERTIFIED PERSONAL TRAINER. This challenging course is taught over 5 weeks and consists of 15 hours of lecture, 15 hours of practical training, and a 30-hour internship. The national written and practical certification exam is administered on the 6th week of class. Certification requires passing the written and practical exam, completing a 30-hour internship and having current CPR/AED credentials. Course topics include: biomechanics, exercise physiology, fitness testing, equipment usage and health assessment. Textbook is required and is not included in course fees. After registering for the class through El Camino College via 310-660-6460 or [www.ECCommunityEd.com](http://www.ECCommunityEd.com) call 888-330-9487 to order the textbook. It is recommended that students order the text book immediately and start reading.

Instructors of the **W.I.T.S. (World Instructor Training Schools)** specialize in educational excellence for fitness professionals.

Saturday 9:00 am - 4:00 pm; 6 sessions starting October 22, 2011, ending December 3, 2011 (No class on Nov 26)

Tuition: **\$599.00**  
Instructor: **World Instructor Training Schools**  
Location: **El Camino College**

## Personal Fitness Trainer Certification Session-FREE #210151

This FREE 1-hour Personal Fitness Training Orientation is designed to provide information for anyone interested in the fitness profession or in becoming a fitness trainer. This lecture includes a brief overview of the industry and professional trends while allowing ample time for a Q & A session. Topics include personal training, group exercise, senior fitness, children's fitness, fitness management and aqua fitness.

**RSVP Required. Please call 310-660-6460 to reserve your seat.**

Thursday, 6:30 pm - 7:30 pm; October 6, 2011

## Learn to Become a Live Scan Fingerprint Operator #210156



Looking for a new career? Want to earn extra money? In this one-day hands-on training course, students will learn how to be a skilled fingerprint roller for successful operation of live scan machinery and creating fingerprint ink cards. Actual live scan equipment and ink cards are used in class! Instruction topics include qualifications of the Department of Justice, the application process and requirements, processing procedures, prior-to -certification information, after-certification information, what identification is acceptable when rolling prints, proper rolling techniques, how to fill out customer paperwork, and tips on marketing your own business. By the end of the day, each participant will be able to get a job as a fingerprinting roller and will have all the knowledge and skills necessary and required to start their own business.

Instructors **Susan Vega** and **Arron Nelson** of **USA Fingerprinting** work directly with the **Department of Justice** and consult with a variety of small and medium sized business to help initiate live scan fingerprinting services.

Saturday, 9:00 am - 3:00 pm; 1 session on September 24, 2011

Saturday, 9:00 am - 3:00 pm; 1 session on November 12, 2011

Tuition: **\$129.00**  
Instructor: **Susan Vega or Arron Nelson**  
Location: **El Camino College**  
Materials Cost: **\$39.00**

**"The best class in bartending and business communication I have ever taken! Excellent!"**

**—Bartending Student**

## The Business of Bartending #210126



Quick and easy! Learn to bartend like a rock star! This exceptional course will teach you the business side of the beverage industry, in addition to the basics of bartending. This practical and effective method of instruction is sweeping the industry and updating old ways of thinking. Professional bartending requires so much more than knowing how to put ice in a glass and adding the proper ingredients. This class will prepare you to be a great salesperson, a customer service expert and an honest and valuable employee, skills that will help you succeed in the real world of bartending and throughout life. Topics included are glassware, tools, recipes, pouring the perfect shot, bar terms, wine and champagne service, martinis, high-volume sales techniques, laws, responsible beverage service, job interviews, resumes, alternative ways to make money in the beverage industry and how to start your own bartending service.

Instructor **Kellie Nicholson** (pictured above) has spent the past 30 years working in bars, restaurants and nightclubs all over the United States. In addition to teaching her series of bar courses, she is also a bar and restaurant consultant hired to advise in many areas of the business, such as hiring and training of staff, price structures, menus, management, inventory, policies and procedures.

Monday 6:00 pm - 10:00 pm; 3 sessions starting September 12, 2011, ending September 26, 2011

Tuition: **\$149.00**  
Instructor: **Kellie Nicholson**  
Location: **El Camino College**  
Materials Cost: **\$50.00**

**"The materials were well written and easy to understand. Very enjoyable!"**

**—Bartending Student**



## Clinical Medical Assistant Training Program #210138

As a Clinical Medical Assistant, the student will be trained to help the physician carry out procedures, care for patients, perform basic lab tests and administer medications. The Clinical Medical Assistant works in a physician's office or a clinic setting. This course combines classroom instruction of 134 hours and off-site externship of 160 hours to provide students with a comprehensive learning experience. Course fee includes books, consumable supplies, externship, and course-completion certificate. For detailed information including financial options, course resources & prescreening preparation visit: [www.adultedreg.com/elcamino](http://www.adultedreg.com/elcamino)

Saturday 9:00 am - 4:30 pm; 14 sessions starting October 29, 2011, ending March 3, 2012 (No class on Nov 26, Dec 24, 31, Jan 14, Feb 18)

For detailed information including financial options, course resources & prescreening preparation visit: [www.adultedreg.com/elcamino](http://www.adultedreg.com/elcamino)

Tuition: **\$2,995.00**

Instructor: Boston Reed College  
Location: El Camino College

**"Best instructor I've ever had!"**

-Clinical Medical Assistant Student

**"Great instructor, very informative, knowledgeable and enthusiastic!"**

-Clinical Medical Assistant Student

## Clinical Medical Assistant Training Program Free Information Night #210137

Free orientation meeting for anyone interested in enrolling in the Clinical Medical Assistant Training program. Attend this orientation to meet the instructor, learn all the specifics of the program and the opportunities waiting for you as a Clinical Medical Assistant.

Thursday, 5:30 pm - 6:30 pm; September 29, 2011.

**Free to attend, RSVP required.**  
**Call 310-660-6460 to reserve.**  
Location: El Camino College

**"Wonderful and positive. Always ready to help!"**

-Clinical Medical Assistant Student

**"She had my full attention in every class."**

-Clinical Medical Assistant Student

**"Mrs. Gonzalez was the best. I learned so much from her. She took the time to teach us as a class and as an individual."**

-Clinical Medical Assistant Student



## Electronic Health Records System Technologist (online)



As an Electronic Health Records (EHR) System Technologist, you will assist healthcare providers with choosing, implementing, training and maintaining an electronic health records system. You will learn the components of the electronic health record and health information exchange essentials; system selection and implementation; project management and fundamentals of change and human factors. This course is 216 hours in duration. Program content is online in a modular system. Virtual classes will be held weekly to provide students with a complete learning experience. Upon successful completion, graduates will receive a certificate of completion. Course fee includes books, online access to program, and course completion certificate.

**FREE online information sessions held monthly!**

For more information or to enroll, visit: [www.adultedreg.com/elcamino](http://www.adultedreg.com/elcamino)



Thursdays 5:30 PM - 6:30 PM; starting September 15, 2011, ending January 12, 2012 (Virtual Classroom)

Tuesdays 5:30 PM - 6:30 PM; starting November 1, 2011, ending February 28, 2012 (Virtual Classroom)

Tuition **\$3,600**



## CPR & FIRST AID

**\*Buy one, get one free:** Enroll in one CPR or First Aid class for \$45 each or enroll in both CPR and First Aid for the same day and get both for \$45! Material fee is a one time fee of \$28 for both classes when taking both CPR and First Aid course on the same day.

Instructor **Shah Mundell** has been teaching safety training classes since 2001 and is certified to provide training through American Red Cross, American Heart Association and Emergency First Response at both the professional and layperson level.

### CPR #150004

Learn basic CPR skills such as giving CPR to an adult, child, and infant, and using an AED when needed. The American Heart Association's Heartsaver CPR/AED training focuses on understanding of the importance of early CPR and defibrillation, relieving choking, and the role of each link in the Chain of Survival.

Saturday, 9:00 am - 12:00 pm; 1 session on September 17, 2011

Saturday, 9:00 am - 12:00 pm; 1 session on October 15, 2011

Saturday, 9:00 am - 12:00 pm; 1 session on November 19, 2011

Tuition: **\$45.00**

Instructor: **Shah Mundell**  
Location: **El Camino College**  
Materials Cost: **\$20.00**

### First Aid #150005

This first aid course will teach you how to provide care for injuries--at home, work, school or around the neighborhood-- and goes over when to call 911 for life threatening conditions. You will learn first aid skills, such as determining unconsciousness, treating cuts, scrapes, and burns, controlling bleeding, treating injuries to bones, muscles, and joints, and preventing and caring for sudden illness, including heat and cold emergencies. Recommended for first time students!

Saturday, 1:00 pm - 4:00 pm; 1 session o September 17, 2011

Saturday, 1:00 pm - 4:00 pm; 1 session on October 15, 2011

Saturday, 1:00 pm - 4:00 pm; 1 session on November 19, 2011

Tuition: **\$45.00**  
Instructor: **Shah Mundell**  
Location: **El Camino College**  
Materials Cost: **\$20.00**

For **BLS/CPR for Healthcare Provider** classes, please visit [www.ECCommunityEd.com](http://www.ECCommunityEd.com) or call 310-660-6460

"Very useful real-life information! I've already applied what I learned in Shah's class!"  
-CPR & First Aid Student

"Extremely thorough and detailed in an entertaining way!"  
-CPR & First Aid Student

## Medical Billing & Coding Health Information Management 7-Class Series #230033

New series starts Saturday, October 22, 2011!

\$225 per class or \$1,299 for series



- 1) Medical Terminology 1,
- 2) Medical Terminology 2
- 3) Medical Office Procedures-Administrative
- 4) Medical Coding ICD-9-CM
- 5) Medical Coding CPT
- 6) Medical Billing and Reimbursement
- 7) Medical Information Technology

### FREE Information Session!

#230033

Are you interested in entering the medical billing and coding profession? Attend this free information night and learn about our Health Information Management Series. We will discuss career opportunities and salaries, national certifications, classroom and homework requirements, home-based business and more. Instructors will provide answers to all of your questions to get you started on a health information management career.

Saturday, 10:00 am-11:00 am on September 17, 2011

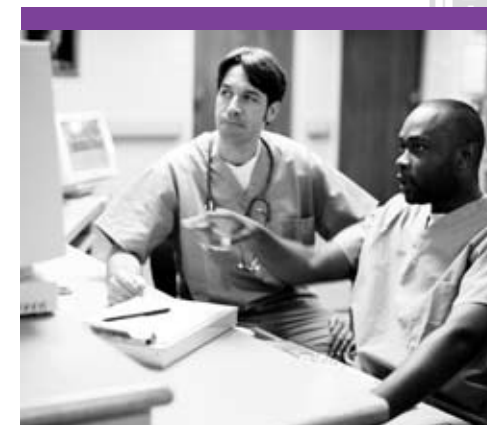
Location: **El Camino College**  
**FREE to attend, RSVP required,**  
Call 310-660-6460.

## Medical Coding Certification Prep Course: AAPC Certified Professional Coder (CPC) Exam (telecourse)

#234003

Prepare to become a Certified Professional Coder (CPC) through this American Academy of Professional Coders (AAPC) 10 week course taught by a contracted AAPC instructor. There is a greater demand for coders because of the increase of medical service and the need to accurately code procedures (CPT) and diagnose (ICD9) for reimbursement. Certified coders earn more, have job security and there is an increasing number of employers that require you to be a certified coder. Would you like to have a CPC credential behind your name? Students are required to have access to email and must purchase the following books: 1) PMCC 3 books (AAPC CPC Books) 2) Medical Dictionary (Taber's) 3) 2011 ICD9, CPT, HCPCS (this will be discussed at the orientation/information night).

**Pre-requisite:** Successful completion of the Medical Billing & Coding Health Information Management 7-Class series or proof of equal certification or experience.



**Debbie Smith** is an instructor with the American Academy of Professional Coders and has been working and teaching in the medical field for 37 years.

Saturday 9:00 am - 11:00 am; 10 sessions starting September 17, 2011, ending November 19, 2011

Tuition: **\$599.00**

Materials fee for text books  
Instructor: **Debbie Smith**  
Location: **Telecourse via toll-free phone #**

## Pharmacy Technician Training Program #210110



**Pharmacy Technician jobs are one of the fastest growing occupations! 32% growth expected between now and 2016.**

As a pharmacy technician you will help the pharmacist package or mix a prescription, maintain client records, refer clients to the pharmacist for counseling, assist with inventory control and purchasing, as well as collect payment and coordinate billing. This course combines 180 hours of classroom instruction with a 120-hour pharmacy externship to provide you with a complete learning experience. For detailed information including financial options, course resources & prescreening preparation visit: [www.adultedreg.com/elcamino](http://www.adultedreg.com/elcamino)

**Choose a weekend class or weekdays-evenings class!**

Saturdays 9:00 am - 4:30 pm; 21 sessions starting October 22, 2011, ending April 21, 2012 (No class on Nov 26, Dec 24, 31, Jan 14, Feb 18, Apr 7)

Mondays & Wednesdays 6:00 pm - 9:30 pm; 42 sessions starting November 2, 2011, ending April 25, 2012 (No class on Nov 21, 23, Dec 19, 21, 26, 28, Jan 2, 16, Feb 20)

Tuition: **\$2,995.00**  
Instructor: **Boston Reed College Instructor**  
*Boston Reed College Instructors have extensive teaching and industry experience.*  
Location: **El Camino College**

### FREE Information/Orientation Session #210109

Free orientation meeting for anyone interested in enrolling in the Pharmacy Technician Training program. Attend this orientation to meet the instructor, learn all the specifics of the program and the opportunities waiting for you as a Pharmacy Technician.

**Thursday, 6:30 pm - 7:30 pm; 1 session on September 29, 2011**

**FREE to attend, RSVP required, call 310-660-6460.**

**NEW!**



## Veterinary Assistant Training Program #210154

As a Veterinary Assistant, you will help the Veterinarian or the Veterinarian Technician in their daily tasks. You will feed, water, and examine pets for signs of illness, disease, or injury; and clean and disinfect cages and work areas, as well as sterilize laboratory and surgical equipment in laboratories, animal hospitals and clinics. This course combines 35-hours of classroom instruction with a 24-hour externship to provide you with a complete learning experience (59 total hours). Upon successful completion, graduates will receive a certificate of completion. Course fee includes books, consumable supplies, externship, and course completion certificate.

*Instructors have extensive teaching and industry experience.*

Saturday 9:00 am - 4:30 pm; 5 sessions starting October 15, 2011, ending November 12, 2011

Tuition: **\$1,099.00**  
Instructor: **Boston Reed College**  
Location: **El Camino College**

## Veterinary Assistant FREE Information Session

Free orientation meeting for anyone interested in enrolling in the Veterinary Assistant Training program. Attend this orientation to learn about all the specifics of the program and the opportunities waiting for you as a Veterinary Assistant.

Thursday, 5:30 pm - 6:30 pm; September 29, 2011  
**Free to attend, RSVP required.**  
**Call 310-660-6460 to reserve.**



## PROFESSIONAL DEVELOPMENT

### Child Care Health & Safety Training: For Child-Care Workers and Foster Parents #300121

This one day Emergency Medical Service Authority of California (EMSA) approved program designed for daycare providers, preschool teachers, foster parents and educators working with children will earn you the state-required certificate of completion and bloodborne pathogen card. This comprehensive interactive class will teach you everything you need to know about health and safety for children: Topics will include the latest on Sudden Infant Death Syndrome (SIDS) prevention, fall prevention, types of food to avoid for young toddlers and infants, the latest on Thimersol (mercury-based preservative placed in immunization shots),

how to aid choking infants and toddlers, earthquake and disaster preparedness, recognizing childhood diseases and illness and sanitizing techniques. The \$25 materials fee (cash only) includes a Health and Safety workbook, Bloodborne Pathogen booklet, wall certificate and bloodborne pathogen card. The bloodborne pathogen card is good for one year.

*Instructor **Paulette Young** has been teaching child health and safety classes for 15 years. Ms. Young has been approved by the Emergency Medical Service Authority (EMSA) of California to train child-care workers in Health and Safety for the Child-care setting.*

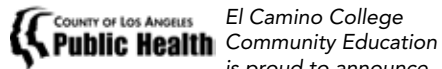
Saturday, 9:00 am - 5:00 pm; 1 session on September 17, 2011

Saturday, 9:00 am - 5:00 pm; 1 session on October 22, 2011

Tuition: **\$55.00**  
Instructor: **Paulette Young**  
Location: **El Camino College**  
Materials Cost: **\$25.00**

### Food Handler Certification

#300123



*El Camino College Community Education is proud to announce that the County of Los Angeles Public Health Department has approved El Camino College as a provider of training and certification for our new Certified Food Handler program.*

Attention food-handler workers! This one day class prepares you to take the examination needed to certify or recertify you as a licensed food handler. The Certified Food Handler/Manager requirement is mandated by California State law for all retail food operations (restaurants, cafes, markets, mobile carts, etc.), and is enforced by local health departments. This program (course, instructor, proctor, etc.) is on Los Angeles County Health Department's list of approved trainers and certification providers. The exam/certification for this course is listed and accepted by all health departments in California. **Important:** Pre-registration required! Walk-in registration is not available for this class.

**Exam/Materials Fee:** Students who wish to sit for the exam during the last two hours of class will be required to use their credit card to make an online payment of \$30 to the certifying third party organization.

**Pre-class preparation:** Students are expected to familiarize themselves with food-safety concepts prior to attending class. Numerous sources of food-handler information are available to help you prepare for the exam. Students may also purchase a study guide developed specifically for this class directly from instructor Gevork Kazanchyan. This is available for immediate



printing/download (purchased for \$15) via request through the instructor. Email the instructor requesting the access link at [gev.kaz@gmail.com](mailto:gev.kaz@gmail.com). **All other matters should be directed to the Community Education office.**

*Instructor **Gevork Kazanchyan** was a Los Angeles County Public Health Officer for 7 years and is a Professor of Food Safety and Sanitation at College of the Canyons where he directs their Food Handler Certification program. Gev lectures for both their Community Education Program and Culinary Arts Department, and is also a Professor of Environmental Health at California State University Northridge. He is a Registered Environmental Health Specialist with the California Department of Public Health and a Certified Professional in Food Safety with the National Environmental Health Association.*

Saturday, 8:00 am - 5:00 pm; 1 session on October 15, 2011

Saturday, 8:00 am - 5:00 pm; 1 session on December 10, 2011

Tuition: **\$89.00**  
Instructor: **Gevork Kazanchyan**  
Location: **Comm 309**  
Materials Cost: **\$30.00**



NEW!

BUSINESS & CAREERS

### Contractors State License Board Exam Preparation

#300131

Properly prepare yourself to pass the Contractors State License Board exam with this comprehensive preparation course. Your success relies on how well you prepare for the exam and this class will surely provide you the knowledge and tools necessary for exam success. Students will learn essential information related to the exam as it pertains to the California State License board construction law and business requirements. Course topics include starting a company, human resources, business requirements, insurance and bonding, contracts, public works, safety and legal issue (liens, collections, and civil codes). Material fee covers the cost of text book.

*Instructor **Michael Williams** (pictured right) has more than 20 years experience with helping people pass the California Contractors State License Board (CSLB). He is an experienced consultant assisting business owners with properly understanding contractor policies and procedures. His specialty is prime/subcontractor match making and he is qualified as a small business consultant by the State of California, the County of Los Angeles, Port of Long Beach, LA Unified School District and the Metropolitan Water District.*



Tuesday, Thursday 6:00 pm - 8:00 pm;  
2 sessions starting September 13, 2011,  
ending September 15, 2011

Saturday, 8:00 am - 12:00 pm; 1 session on October 29, 2011

Tuition: **\$195.00**  
Instructor: **Michael Williams**  
Location: **El Camino College**  
Materials Cost: **\$110.00**

## ARTS & HOBBIES

### CRAFTS



#### Candle Making #119681

Candles have caught our eyes in pricey boutiques and gift shops. Join us and learn how to make candles in different sizes and finishes, innovative shapes and styles with molds, through various skilled techniques for a fraction of the cost. Topics include getting started, tips to working with paraffin wax, essential oils and candle dyes, how to incorporate dried flowers and fruits, and sources for materials and supplies. You will leave this class with several high-quality candles and the skills to continue on your own. This class is hands-on; please dress accordingly.

*Instructor Quayum Abdul has many years of experience in teaching soap, candle making and various other subjects at community colleges throughout southern California.*

Saturday, 9:00 am - 12:00 pm; 1 session on September 24, 2011

Saturday, 9:00 am - 12:00 pm; 1 session on November 19, 2011

Tuition: **\$39.00**

Instructor: **Quayum Abdul**  
Location: **El Camino College**  
Materials Cost: **\$20.00**

**"Very Helpful. The instructor had many great suggestions."**

**-Candle Making Student**

**"Knowledgeable and very friendly!"**

**-Candle Making Student**

#### Move over Project Runway! Fashion Copycat: Knock Off Your Favorite Styles #119713

Move over *Project Runway*, here comes *Project Copycat*! In this hands-on class taught by a dynamic and passionate El Camino College fashion design instructor, students will learn how to copy cute fashion items either from their closet or straight off the rack. Activities include

**NEW!**



demonstrations, lab work, a visit from a guest speaker and an "up close and personal" fashion field trip. **Note:** Materials fee will range from \$25-\$35. Upon registration for the class, students will be sent a list of materials needed for the class. Students may purchase a kit from the instructor or purchase the items on their own. Many of the items students may already own. [Ages 15 and up welcome! Students under 18 years must have a parent complete a release and medical consent form.]

*Instructor Marva Brooks-Allman is an El Camino College Fashion Department Instructor and has more than 15 years experience in the garment industry working as a designer/patternmaker, merchandiser, technical-trainer, and designer/owner of the Wardrobe Co.*

Saturday 9:00 am - 12:00 pm; 2 sessions starting September 17, 2011, ending September 24, 2011

Tuition: **\$55.00**

Instructor: **Marva Brooks-Allman**  
Location: **El Camino College**  
Materials Cost: **\$25.00-\$35.00**

#### Glycerin Soap Making #112371

Do you love the sensual pleasure of beautiful, aromatic soaps but hate the high prices? Learn to make your own for a fraction of the cost. Glycerin soaps make lovely gifts either for yourself or for your friends and family! You will also learn to make unique cleansing gels and luxurious bubble bath. You'll take home a cornucopia of beautifully smelling soap products that you'll have made yourself in class. And you will walk away with the knowledge needed to make more at home! The class is especially great for those with sensitive skin.

*Instructor Quayum Abdul has many years of experience in teaching soap, candle making and various other subjects at community colleges throughout southern California.*

Saturday, 9:00 am - 12:00 pm; 1 session on October 22, 2011

Saturday, 9:00 am - 12:00 pm; 1 session on December 3, 2011

Tuition: **\$39.00**

Instructor: **Quayum Abdul**  
Location: **El Camino College**  
Materials Cost: **\$20.00**



### CULINARY

#### Introduction to Homebrewing @ the South Bay Brewing Company #130009

Learn to brew your own beer in a friendly atmosphere at the South Bay Brewing Supply Company in Old Town Torrance. We will explore ingredients, equipment, beer styles, and the brewing process using extract and specialty grains. You'll be captivated by the amazing smells coming from the kettle as we brew a batch of beer together. Various beer styles will be sampled and evaluated during breaks in the brewing action. **Note:** Must be 21 years of age. Please bring picture ID to class.

*An award-winning homebrewer, Dr. Patrick Schulz is a full-time instructor of music theory at El Camino College. With over 65 batches under his belt, he has experience brewing many different styles and is familiar with extract, extract with grains, and all-grain brewing techniques. Patrick is very excited to share his brewing knowledge with you.*

Sunday, 10:00 am - 1:00 pm; 1 session on August 28, 2011

Sunday, 10:00 am - 1:00 pm; 1 session on October 16, 2011

Tuition: **\$45.00**

Instructor: **Patrick Schulz**  
Location: **South Bay Brewing Supply Company**

#### Homebrewing Fun Facts

**H**omebrewing was legalized by former President Jimmy Carter in 1979. The law permits you to brew 100 gallons of homebrew per year if you live on your own, or 200 gallons per household with two or more adults.

**O**nly two states have not made homebrewing legal: Alabama and Mississippi. Homebrewing was most recently legalized in Oklahoma (August 26, 2010).

**M**ay 7th is National Homebrew Day. This was made official by congress in 1988.

**E**very year since 1979, there has been a National Homebrew Competition. The first competition had 34 entries. In 2010, there were 6,287 entries

**B**rewing in the home began several thousand years ago coinciding with the dawn of agriculture.

**R**einheitsgebot, the famous German Purity Law of 1516, stated that beer can only contain water, barley, and hops. Yeast was not a known ingredient until the 1800s and was not added to the German law until the 20th century. Reinheitsgebot remained in effect until 1987.

**E**stimates by the American Homebrewers Association indicate there are currently about 750,000 homebrewers in America.

**W**ashington and Jefferson were both homebrewers.

## Cake Decorating 101 #119695



This class will teach you the essential basics/foundation of cake decorating. You will learn how to frost a cake like a professional. Writing, borders, icing roses, airbrush techniques and figure piping will be covered. Real cakes and icing will be provided and used at each class. You will complete a shaped cake during the last class. **[ATTENTION! PRE-Enrollment required for this class! No enrollments at bakery. DO NOT CONTACT bakery. Call 310-660-6460 to enroll.]**

Instructor **Kirk Rossberg** is the owner of *Torrance Bakery*. He has been in the bakery business for more than 30 years. Kirk and *Torrance Bakery* have won numerous awards including *National Retail Bakery of the year in 2007*.

Tuesday 5:30 pm - 7:30 pm; 5 sessions starting October 4, 2011, ending November 1, 2011

Tuition: **\$175.00**

Instructor: **Kirk Rossberg**  
Location: **Torrance Bakery of Gardena**  
Materials Cost: **\$25.00**

**"Great instructor! Very informative and most helpful!"**

—*Cake Decorating Student*

**"The instructor was very detailed and experienced. He made the learning experience very comfortable."**

—*Cake Decorating Student*

**"He's cool! Kirk is friendly, supportive, and positive!"**

—*Cake Decorating Student*

## DANCE

### Belly Dance (Beginning)

#800031

Learn this ancient and exhilarating art form while developing a flexible and firm body. You will be astonished and amazed at how easy and fun it is to be a belly dancer. Veil, cymbals and hip scarves are optional and may be purchased from the instructor or an outside source for an additional fee. This will be discussed at the first class.

Saturday 3:00 pm - 4:00 pm; 8 sessions starting October 1, 2011, ending November 19, 2011

Tuition: **\$69.00**

Instructor: **Regine Costello**  
Location: **El Camino College**  
Materials Cost: **\$45.00**

### Belly Camp (A Belly Dance Workshop!)

#800074

This intensive workshop will sharpen your belly dance skills and keep you in shape over the holidays. Taught by 3-time Belly Dancer of the Universe Competition Trophy Winner Regine Costello, the sessions will focus on isolations, drills, combinations, veil work and cymbal technique. A complete belly dance workout, this workshop is appropriate for cabaret and tribal style belly dancers of all levels.

Instructor **Regine Costello** has been a professional belly dancer for over 15 years working in all styles of *La Danse Orientale*, including Cabaret, Fusion, Tribal and Folkloric, using both traditional and contemporary music. Regine has been instructing American Cabaret Belly Dance (fusion of various Middle Eastern Dance styles) for more than 10 years. Regine has been studying Flamenco since she was 7 years old and teaching and performing Flamenco along with her dance company for over 15 years. Regine has studied both classical and modern-Bollywood-style dances of India from some of the great dance masters of India and has been teaching Bollywood dance for over 5 years. Regine is a 3-time Belly Dancer of the Universe Competition Trophy winner as well as the recipient of the City of Torrance Excellence in Arts Awards in the dance category.

Monday, Wednesday 7:30 pm - 9:00 pm; 4 sessions starting December 12, 2011, ending December 21, 2011

Tuition: **\$79.00**

Instructor: **Regine Costello**  
Location: **El Camino College**  
Materials Cost: **\$40.00** [material fee covers cost of veil and cymbals].

Only offered 1x per year



### Belly Dance Certificate Series

**This 3-part comprehensive American Cabaret belly dance course series will provide you with the essential training needed to master general belly dance skills competency.**

**Complete all 3 parts with 90% attendance to earn a Certificate of Completion.\* Purchase all 3 classes at the discounted rate of \$199 or purchase classes individually. \$50 Materials fee paid once for all three courses.**

Instructor **Regine Costello** (pictured above) has been a professional belly dancer for over 15 years working in all styles of *La Danse Orientale*, including Cabaret, Fusion, Tribal and Folkloric, using both traditional and contemporary music. She received the 2001 Excellence in Arts Award in the dance category by the City of Torrance. She has placed 3 years in a row at the 2006, 2007 and 2008 Belly Dancer of the Universe competition.

### Belly Dance: Basic Building Blocks, Course #1 #140002

This first class in the certificate of completion series will focus on familiarizing students with the fundamental elements of the American Cabaret Style of belly Dance. Students will learn and drill Arabic, Egyptian and Turkish belly dance steps and combinations and learn to execute Cabaret Belly Dance veil movements.

Sunday, 10:00 am - 3:00 pm; 1 session on October 23, 2011

Tuition: **\$75.00**  
Instructor: **Regine Costello**  
Location: **El Camino College**  
Materials Cost: **\$45.00**

**\* Please note:** If you would like a beautifully created Certificate of Completion with the El Camino College emblem and your name indicated, after successful completion of this course, mail in or phone in your request to the Community Education office along with \$5 per certificate.

### Belly Dance: Intermediate Elements and Choreography, Course #2 #140003

Building and expanding on class #1, this class will teach and drill intermediate steps and combinations of American Cabaret Belly Dance. Arabic, Egyptian and Turkish steps taught will be more challenging, and students will learn how to combine movements into choreography. Students will also learn how to play finger cymbals, practice freestyle dancing, and learn about the different types of rhythms in Middle Eastern music and their interpretation in the dance.

Sunday, 10:00 am - 3:00 pm; 1 session on October 30, 2011

Tuition: **\$75.00**  
Instructor: **Regine Costello**  
Location: **El Camino College**  
Materials Cost: **\$45.00**

### Belly Dance: Putting it All Together - Preparing for Performance, Course #3 #140004

The third and final course in the series will integrate class #1 and class #2 and prepare students to create their own performances. We will work on developing stage presence, continue to practice and drill steps and combinations and choreography skills learned at previous levels, and learn how to combine these elements into a stage-worthy performance—no matter whether you are executing a tightly choreographed routine to recorded music or are performing freestyle to live Middle Eastern music. Performance etiquette and avoiding common problems and pitfalls facing students on the road from amateur to performer will also be covered. Students will be required to demonstrate their mastery of the skills learned in all three courses.

Sunday, 10:00 am - 3:00 pm; 1 session on November 6, 2011

Tuition: **\$75.00**  
Instructor: **Regine Costello**  
Location: **El Camino College**  
Materials Cost: **\$45.00**

**"Amazing instructor! She breaks down the steps in a fun and easy way."**

—*Belly Dance Student*

## Bollywood Dance Fitness

#140006



Spice up your workout and boogie to the Bollywood beat! Films like *Slum Dog Millionaire* and TV shows like *So You Think You Can Dance?* have inspired a craze for the fun dance genre

called Bollywood. Bollywood dancing is the popular name used for modern Indian dancing that incorporates both classical and folk-style dances of India with Western styles of dance. The class begins with a sultry warm-up to get you in the mood to groove Bollywood-style. Next, students break out in shimmies and bops, moving to the beat just like a Bollywood beauty. This class is fun for everyone! All levels welcome.

Saturday 1:30 pm - 2:30 pm; 8 sessions starting October 1, 2011, ending November 19, 2011

Tuition: **\$72.00**  
Instructor: **Regine Costello**  
Location: **El Camino College**

"Regine is a stunning spirit! She loves what she teaches!"

-Bollywood Dance Fitness Student

"Instructor is well prepared!"

-Bollywood Dance Fitness Student

## Shortcut Techniques to Drawing #109005



NEW!

Using shortcut techniques, everyone including the NOVICE will be able to draw by the end of this class. Students will learn shading, value contrast, how to create smooth and textured surfaces, draw buildings inside and out using one point perspective and a two point "V" system technique. They will also learn how to create depth in their drawings and paintings and learn to draw portraits using face proportions. Through lecture, demonstrations and handouts related to each lesson, students will learn how easy it is to draw. A course outline and supply list will be handed out and explained at the first class meeting. Materials fee of \$5.00 covers cost of handouts and demonstration supplies.

Instructor **Richard Berger** has a Masters in Art Education from C.S.U.L.A and Bachelors in Fine Arts from C.S.U.N. He was previously an art coordinator and freelance illustrator for twenty years as well as an art professor for Rio Hondo College and El Camino College (credit side) teaching drawing. Richard has been published in several art magazines and has exhibited his work in galleries and museums including LACMA's art sales/rental gallery.

Wednesday 9:30 am - 12:30 pm; 9 sessions starting September 7, 2011, ending November 2, 2011

Tuition: **\$89.00**  
Instructor: **Richard Berger**  
Location: **El Camino College**  
Materials Cost: **\$5.00**

## VISUAL ARTS

### Life Drawing Marathons

#100013

Join us for a relaxing Sunday as we open our doors to the Life Drawing and Painting marathons. Two studios, one offering quick poses, the other offering one all-day pose, will be open for all artists interested in painting or drawing the nude model. Bring your own drawing and painting materials. Must be 18 years or older to attend.

Instructor **Michael Van Overbeck** has studied at the Art Center College of Design, the Art Academy of Los Angeles, and the American Animation Institute.

Sunday, 10:00 am - 5:00 pm; 1 session on September 25, 2011

Sunday, 10:00 am - 5:00 pm; 1 session on October 30, 2011

Tuition: **\$18.00**  
Instructor: **Michael Van Overbeck**  
Location: **Art & Behavioral Sciences Room 205, 209**  
Materials Cost: **\$5.00**



Halloween Class!

NEW!

## Multimedia Effects in the Haunted Mansion #109006

Arguably the most multimedia-rich experience at Disneyland is the Haunted Mansion, and although over 40 years old, it still leaves visitors scratching their heads as to how the effects were produced. In this 3-hour fun-filled workshop, Chris Weisbart, hardware hacker and multimedia developer at the Natural History Museum of Los Angeles, shows how the Disney Imagineers created this incredible attraction and discusses different ways you can use some of the same techniques at home for your own ghoulish Halloween effects. Included in the class will be a collaborative construction of one of the more interesting effects in the ride: the floating head of Madame Leota!

Instructor **Chris Weisbart** is Senior Media Technician at the Natural History Museum of Los Angeles County whose role includes designing, developing and building multimedia-rich exhibitions. Some of your most favorite exhibitions at the museum probably involved Mr. Weisbart's magic touch behind the scenes!



Saturday, 1:00 pm - 4:00 pm; 1 session on October 8, 2011

Tuition: **\$35.00**  
Instructor: **Chris Weisbart**  
Location: **El Camino College**

## HEALTH & WELL-BEING

### El Camino College Fitness Center \$49

Re-Opens  
Fall 2011



Get in shape at the newly refurbished fitness center at El Camino College! The new Fitness Center features state of the art equipment including treadmills, bikes, elliptical machines, cybex weight machines and free weights.

Membership is available to the entire community at the low fee of \$49 per term. Three terms per year—summer term, fall term & winter/spring term. Upon registration through the Community Education department, participants will be required to schedule a mandatory (renewable every two years) facility orientation and personal fitness review.

#### HOURS OF OPERATION:

Monday – Friday

Saturday & Sunday: Closed

**Note:** Hours of operation subject to change. Please call the Fitness Center at (310) 532-3670 to confirm. Campus parking fee not included with Fitness Center membership fee.

### Basic Pilates Mat #800093

NEW!

In this basic level Pilates mat class students will be introduced to Joseph Pilates' method of exercises that help increase strength, flexibility and control of the body. Pilates is a body conditioning routine that helps to not only build flexibility, but also strength, endurance, and coordination in the legs, abdominals, arms and back. In this fun and personable class designed for students of all ages and physical capabilities, participants will be amazed by the physical improvements they will experience in their bodies as they move through the five sessions. Wear comfortable clothing and bring



a sticky (yoga) mat to class; If you do not have a sticky mat, one may be borrowed upon request.

*Instructor Meka Webb, MPH (Master of Public Health) has been practicing pilates for more than 10 years and is a qualified BASI Pilates® trained instructor.*

Sunday 3:00 pm - 4:00 pm; 5 sessions starting September 4, 2011, ending October 2, 2011

Sunday 3:00 pm - 4:00 pm; 5 sessions starting October 9, 2011, ending November 6, 2011

Sunday 3:00 pm - 4:00 pm; 4 sessions starting November 13, 2011, ending December 11, 2011 (No class on Nov 27)

Tuition: **\$49.00**

Instructor: **Meka Webb**

Location: **El Camino College**

### Natural Pain Management

#800092

NEW!

Learn about new cutting edge and ancient time tested natural methods for creating and maintaining optimal wellness for sufferers of chronic pain and other health conditions including Fibromyalgia and auto-immune conditions. In this one day workshop, Dr. Mark Vinick will provide a comprehensive overview on chronic pain and other chronic health issues from various medical system perspectives including traditional western medicine, naturopathic, chiropractic, nutritional and East Indian Ayurvedic. After completing this workshop, students will feel empowered to make informed, educated decisions about their health and be able to move toward eliminating chronic pain.

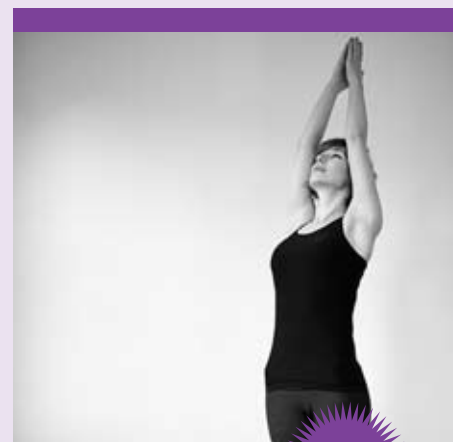
*Instructor Dr. Mark Vinick is a holistic chiropractor specializing in Ayurvedic medicine. He currently serves as Director of The California Association of Ayurvedic Medicine.*

Saturday, 10:30 am - 12:00 pm; 1 session on September 17, 2011

Tuition: **\$15.00**

Instructor: **Dr. Mark Vinick**

Location: **El Camino College**



NEW!

### Qi Gong # 800091

Come unwind with Qi Gong!

Qi Gong is the Chinese philosophy and practice of aligning breath, physical activity and awareness for mental, spiritual and corporeal health. It includes aspects of Chinese martial arts and the spiritual awakening to one's true nature. In this class students will move through a set of slow moving Qi Gong exercises that will help reduce stress and anxiety and enhance your sense of focus and flexibility. This class is excellent for all ages and physical abilities!

*Master Nadine Shozuya has been practicing martial arts for over 30 years. She has earned a black belt in Aikido, Tae Kwon Do, Kung Fu, Karate and instructorship in Tai Chi. Assistant Briannah Walters has been practicing kung fu for 7 years and holds a Masters degree in elementary education.*

Monday 9:30 pm - 10:30 pm; 4 sessions starting September 12, 2011, ending October 3, 2011

Tuition: **\$39.00**

Instructor: **Scholar Warrior Kung Fu Studio**

### Remake and Reshape Your Body with Nutrition

#800086



Outsmart fat, even before you exercise. Stop unwanted cravings, accelerate calorie burning, and lose fat with a plan designed for your body type. Use powerful nutritional body re-shaping methods, turn on fat burning, and look great! Increase energy, end dieting confusion, dispel pop culture nutrition myths and leave class with

an effective, powerful, individualized plan, sure to get remarkable results. Materials fee includes 45-page nutritional guide, including Metabolic Profile Survey and food-pairing charts.

*Julie Martin, B.A., is a Nutritional Consultant, Health and Lifestyle Coach, and has taught nutrition for the last 20 years. She teaches a health Professionals Certification program in nutrition, and specializes in metabolism and weight loss education for empowering the public to improve their health and well-being. Julie has motivated thousands with her informative, warm, captivating style, and leads seminars throughout Southern California.*

Wednesday 7:00 pm - 9:30 pm; 2 sessions starting October 12, 2011, ending October 19, 2011

Tuition: **\$49.00**

Instructor: **Julie Martin**

Location: **El Camino College**

Materials Cost: **\$7.00**

### Tai Chi Chuan #800007

Get on the road to better health and physical well-being through Tai Chi exercises. Become more balanced and flexible, learn self-defense forms and free your mind from distractions. The rhythmic flowing movements have a therapeutic effect on the internal organs and balance the body's energies. It helps reduce high blood pressure and stress and helps prevent osteoporosis. Because of Tai Chi's mild aerobic intensity, it is appropriate for both the beginner and continuing student as well as students of all ages.

Master Nadine Shozuya has been practicing martial arts for over 30 years. She has earned a black belt in Aikido, Tae Kwon Do, Kung Fu, Karate and instructorship in Tai Chi. Assistant Briannah Walters has been practicing kung fu for 7 years and holds a Masters degree in elementary education.

Tuesday 7:00 pm - 7:40 pm; 4 sessions starting September 20, 2011, ending October 11, 2011

Tuesday 7:00 pm - 7:40 pm; 4 sessions starting November 22, 2011, ending December 13, 2011

Tuition: **\$39.00**

Instructor: **Scholar Warrior Kung Fu Studio**

Location: **Scholar Warrior Kung Fu Studio**

### Think Healthy, Be Thin, Stay Thin through Self-Hypnosis #800011

In today's society, obesity at any level is a handicap. It undermines confidence, reduces your chances for career advancement and puts unnecessary strain on your body. If you're addicted to sweets, compulsive eating, bingeing, eating between meals or before bedtime, then this seminar may be what you're looking for. This is the most relaxing, effortless and safe way to lose weight - no diets, no

calories to count, no struggle. Eat whatever you enjoy. Through the power of your subconscious mind, you'll gain control over your eating habits and cravings, Be slim and fit for life with self-hypnosis-easy, safe, effective- the natural way.

**Jethro Carter, C.C.Ht.**, is a Certified Clinical Hypnotherapist and Certified Master Hypnotist. Jethro has over ten years helping clients lose weight, gain self-confidence, and stop smoking. Jethro has presented his self-improvement programs to medical universities, hospital, and private facilities with successful results.

Tuesday, 7:00 pm - 9:30 pm; 1 session on November 15, 2011

Tuition: **\$39.00**  
Instructor: **Jethro Carter**  
Location: **El Camino College**  
Materials Cost: **\$15.00**

## Weight Training & Stretching (Beginning)

#800083



In this eight week course, you will learn the proper way to stretch and increase the size of your muscles through combined weight training and stretching exercises. Students will be presented with a beginning knowledge of weight training and stretching including safety, history, proper hand grip and feet positioning, breathing techniques, correct posture, food-grouping/nutritional tips, and muscle anatomy. Suitable for all ages (18 to seniors). **Recommend attire /equipment:** Exercise pants, T-shirt, athletic shoes and a small hand-towel because you are going to sweat a lot!

Instructor **Jeff Henry** (pictured above) is a Certified Fitness Trainer of the International Sports Sciences Association with over 4 years experience teaching weight training to high school and college students. He was also a member of the USA veteran wrestling team, 2x national champion, and 5th in the world championship, 2001-2003, freestyle division.

Saturday 10:00 am - 11:00 am; 8 sessions starting September 10, 2011, ending October 29, 2011

Saturday 10:00 am - 11:00 am; 6 sessions starting November 5, 2011, ending December 17, 2011 (No class on Nov 26)

Tuition: **\$59.00**  
Instructor: **Jeff Henry**  
Location: **PE 3 (North PE Bldg)**

Register By Phone: 310-660-6460

## Yoga for Health & Relaxation--Beginning

#800003

Yoga focuses on uniting the body, mind and spirit through movement, breathing and relaxation. Suitable for all ages and abilities, students report increased strength, flexibility, concentration, awareness and overall well-being. The beginning class teaches breathing techniques and introduces major yoga postures. Bring your own yoga mat.

Instructor **Ron Berman** received his training certification from Cloud Nine Yoga School in the Hatha yoga style. He has been teaching yoga in the South Bay for eight years.

Saturday 10:30 am - 12:00 pm; 7 sessions starting September 3, 2011, ending October 15, 2011

Saturday 10:30 am - 12:00 pm; 7 sessions starting October 22, 2011, ending December 3, 2011

Tuition: **\$69.00**  
Instructor: **Ron Berman RYT**  
Location: **El Camino College**

## Yoga For Health & Relaxation--Intermediate

#800004

Yoga focuses on uniting the body, mind and spirit through movement, breathing and relaxation. Suitable for all ages and abilities, students report increased strength, flexibility, concentration, awareness and overall well-being. The intermediate class builds upon the basics to deepen the student's understanding and knowledge of the yoga practice. Bring your own yoga mat.

Saturday 9:00 am - 10:30 am; 7 sessions starting September 3, 2011, ending October 15, 2011

Saturday 9:00 am - 10:30 am; 7 sessions starting October 22, 2011, ending December 3, 2011

Tuition: **\$69.00**  
Instructor: **Ron Berman RYT**  
Location: **El Camino College**

"The class exceeded my expectations!"

-Yoga Student

"Ron makes Yoga fun!"

-Yoga Student

"Great instructor and trainer, very positive and motivational."

-Weight Training Student

## MONEY MATTERS



### Building Your Financial Portfolio on \$25.00 a Month (Or Less) #810048

Find safe, secure investments growing 50% - 100% in value every year, and invest without using brokers. The Christensen's are not stock brokers or financial managers but investors like you who have used this method themselves for 25 years. What brokers never tell you, what the economy means to your wallet and what you can do about it. "Simply the best investment information...extremely practical." (CNBC). \$15 materials fee is optional. **Please read:** \$15 Material Fee is optional.

**Bobbie and Eric Christensen**, California writers/speakers, are nationally known financial experts who have appeared on PBS' *Smart Money, Today*, etc. They are retired bankers and are award-winning co-authors of the best selling "Building Your Financial Portfolio On \$25 A Month (Or Less)" and its sequel "Top 50 Best Stock Investments" as well as eight other books. They present this seminar and others nationwide. [ELPBooks@aol.com](mailto:ELPBooks@aol.com)

Tuesday, 6:00 pm - 9:00 pm; 1 session on November 15, 2011

Tuition: **\$39.00**  
Instructor: **Roberta Christensen**  
Location: **El Camino College**  
Materials Cost: **\$15.00**

### Retirement Planning Today #810072

You will receive timely information to help you navigate the financial uncertainties ahead during America's current economic crisis. Learn how to avoid the 10 biggest retirement planning mistakes! Whether your objective is to build a nest egg, protect your assets, or preserve your lifestyle throughout retirement, this course helps you plan your future with confidence. Due to recent tax law changes, an uncertain future for Social Security and the shift toward employee-directed retirement plans, the need for sound financial strategies has never been greater. In this course you'll learn how to: create your own financial roadmap to keep you on track to a successful retirement, manage investment risks, use new tax laws to

your advantage (e.g., 2010 Roth IRA conversion), make informed decisions about your company retirement plan, and adjust your estate plan to function properly under the new laws.

Instructor **Larry Takahashi, CFP®**, is a CERTIFIED FINANCIAL PLANNERTM practitioner, and a Registered Representative and Investment Advisor Representative with H. Beck, Inc., member, FINRA/SIPC. Mr. Takahashi holds an MBA degree in finance from the UCLA Anderson School of Management.

Tuesday 6:30 pm - 9:30 pm; 2 sessions starting October 4, 2011, ending October 11, 2011

Saturday 9:00 am - 12:00 pm; 2 sessions starting October 8, 2011, ending October 15, 2011

Tuition: **\$39.00**  
Instructor: **Larry Takahashi**  
Location: **El Camino College**  
Materials Cost: **\$25.00**

### Short Sales Revealed #810074



Discover the short sale process and the facts behind buying or selling a short sale in today's market. In addition to discussing what occurs in short sale negotiations, this half day seminar will also provide you with detailed information on the following related topics:

Tax implications of short selling your home as presented by guest speaker Wendy Basulto, CPA; How filing for Bankruptcy will affect your short sale as presented by guest speaker Aruna P. Rodrigo, Bankruptcy attorney; What to do after short selling your home; short sale scams for buyers and sellers to beware of; How to get your offer on a short sale accepted! Participants will leave with the knowledge needed to make sound decisions in their next short sale transaction.

Instructor **Diane McLellan** (pictured above) is an experienced residential real estate agent specializing in short sales. Under the tutelage of an accomplished short sale negotiator, she gained knowledge and necessary experience to close short sale transactions. She is also currently preparing for the Real Estate Broker exam.

Saturday, 9:00 am - 12:00 pm; 1 session on September 24, 2011

Saturday, 9:00 am - 12:00 pm; 1 session on November 12, 2011

Tuition: **\$45.00**  
Instructor: **Diane McLellan**  
Location: **El Camino College**  
Materials Cost: **\$10.00**

NEW!



### Contracts: What to Know Before you Sign/What to do After you Sign #810075

Wanted—your signature on the dotted line! Do you know what you are agreeing to? Increase your knowledge and understand of what constitutes a contract and what you will need to do after you sign a contract. Learn how to recognize key points in a contract. Understand what options are available to you if problems occur. In this one day class, participants will gain an understanding of what a contract is--the legal obligations and legal remedies tied to various types of contracts and the common clauses that are contained within most contracts. Some common contract questions include: 1) I made a written/signed offer on a house, and now I want to cancel it. Can I do that? 2) I signed a contract for repairs to be done on my house, but I am not satisfied with the work. What can I do? 3) I received a credit card offer in the mail that says to pay in 30 day, but I want to pay in 60 days, can I

just cross it out? 4) How do I write a basic contract? Come learn the answers to these contract questions and more! \$20 materials fee includes cost of 57-page workbook.

*Instructor Elliott J. Hahn, Esq. has more than 35 years of experience representing and counseling clients in a myriad of industries, both internationally and domestically. Mr. Hahn has prepared, negotiated and reviewed all types of contracts and agreements. He has a law practice in Torrance, CA where he is general counsel to many U.S. businesses.*

Saturday, 9:00 am - 12:00 pm; 1 session starting October 15, 2011, ending October 15, 2011

Tuition: **\$55.00**  
Instructor: **Elliott Hahn, Esq.**  
Materials Cost: **\$20.00**

GRADES 1-12



EL CAMINO COLLEGE  
**Kid's College**

**SERIOUS  
LEARNING  
FUN!**

Workshops and classes  
designed for serious  
learning fun.



## South Bay Children's Choir

The South Bay Children's Choir is a highly regarded choral organization guided by artistic director Diane Simons and taught by an excellent experienced staff of conductors who are effective at awakening the artistry within each child. The program offers comprehensive music education beginning with a First Steps program for ages 6-7, followed by a sequential series of choir classes and culminating in Concert Choir and Bel Canto at the high school level. The singers perform widely throughout the Los Angeles area, and there are additional optional travel opportunities to travel as a performing choir. They have performed at El Camino College, Royce Hall at UCLA, the Los Angeles Music Center, the Armstrong Theater, as well as Carnegie Hall in New York and the Canterbury Cathedral in England. *Partial scholarships may be available for singers who have been in the choir for at least one semester.*

**For more information see website [www.sbccc.singer.net](http://www.sbccc.singer.net), email [sbcc@singer.net](mailto:sbcc@singer.net), or call choir manager at 310-640-9818**

## South Bay Youth Orchestra

The South Bay Youth Orchestra, established in 1996, provides a quality experience in music to pre-college age students in the context of a nurturing yet informative rehearsal environment. Orchestra students perform in at least two concerts each year on the campus of El Camino College and benefit from the wisdom of the professional guest artists who perform alongside them. The group is also an important social outlet. Community outreach, performance tours, and outings to hear professional groups help create a lasting bond among students. The organization is led by full-time El Camino College faculty member, Dr. Patrick Schulz, and violinist/conductor, Cosima Luther.

**For more information, please visit the group's website: [www.sbyorchestra.com](http://www.sbyorchestra.com) or call Dr. Schulz at 310-660-3593, ext. 3703.**

## Academic Chess: All Levels #460121



Checkmate! This course is designed for children ages 5-13 years and for all different levels of chess experience. Each child will receive a different lesson each week according to his or her level of chess expertise. The course will be taught in a fun, but educational manner. A chess set and worksheets are included. Join us in this dynamic class! Please read: Ages 5 – 13

Academic Chess Instructors are experienced, caring professionals who teach in the local school districts.

Saturday 10:00 am - 11:00 am; 8 sessions starting September 24, 2011, ending November 12, 2011

Tuition: **\$79.00**  
Instructor: **Academic Chess**  
Location: **El Camino College**

## S.A.T. Boot Camp #400023



A strong performance on the S.A.T. can make the difference in your ability to be admitted to, and/or receive financial aid from your top college choices. Give yourself the edge you need to direct your future by taking the intensive El Camino College S.A.T. Boot Camp preparation course! Course includes pre and post "mock exam" test assessment option(s) to determine student's specific weak areas. S.A.T. Boot Camp drill sergeant (instructor) will customize a regimen to improve student's needed skills. Class Fee includes: Cambridge S.A.T. Victory textbook, two full-length retired S.A.T. tests/mock exams to determine student's weak areas (optional, but highly recommended) and over 24 hours of intensive classroom instruction.

*Instructor **Diane Serradell** is a dynamic and caring teaching professional who has been working in education since 1973. Most notably, she was previously the Principal at Fern and WALTERIA elementary schools. She has been teaching the SAT BootCamp class with El Camino College Community Education department for over 2 years.*

Saturday 8:30 am - 11:30 am; 8 sessions starting September 24, 2011, ending November 12, 2011

Tuition: **\$359.00**  
Instructor: **Diane Serradell**  
Location: **El Camino College**

## Mock Exam Dates:

Conquer test anxiety! Your S.A.T. Boot Camp tuition includes the optional (but highly recommended) opportunity to take two full-length retired S.A.T. exams in a timed, simulated test environment. Results of the tests will determine student's weak areas. Call (310) 660-6460 to register to take the mock exams. Only students who have registered and paid for the S.A.T. boot camp are eligible to take the S.A.T. mock exam(s).

## S.A.T. Boot Camp -- (Pre) Mock-Exam #400028

Saturday, 7:30 am - 12:00 pm; 1 session on September 10, 2011

## S.A.T. Boot Camp -- (Post) Mock Exam #400027

Saturday, 7:30 am - 12:00 pm; 1 session on November 19, 2011

**"I am more knowledgeable about the S.A.T. and academia in general. Thank you so much Ms. Serradell!"**  
-S.A.T. Boot Camp Student

**"I know more and I am a better test taker. It has taught me so much about writing essays and doing math problems."**  
-S.A.T. Boot Camp Student

**"It helped a lot with time management and that's something that I will use forever."**  
-S.A.T. Boot Camp Student

## Kung Fu for Kids (Ages 7-12) #650003

Watch your child's confidence grow as they learn Kung Fu! Students will have fun while learning to develop important life skills. Kung Fu teaches discipline, control, and etiquette while improving one's self-esteem, confidence and overall health. In this six week course students will learn basic kung fu philosophy and techniques such as punching, kicking and blocking. Each weekly lesson will cover such topics as discipline, balance, control and coordination. By the end of six weeks, your child will be able to demonstrate four blocks, two kicks, one punch and five basic stances and demonstrate improved fitness skills with pushups, sit ups and squats. \$10 materials fee includes uniform (T-shirt and pants).

Master **Nadine Shozuya** has been practicing martial arts for over 30 years. She has earned a black belt in Aikido, Tae Kwon Do, Kung Fu, Karate and instructorship in Tai Chi. Assistant **Briannah Walters** has been practicing kung fu for 7 years and holds a Masters degree in elementary education.

Friday 4:00 pm - 4:40 pm; 6 sessions starting September 9, 2011, ending October 14, 2011

Friday 4:00 pm - 4:40 pm; 6 sessions starting October 28, 2011, ending December 2, 2011

Tuition: **\$59.00**

Instructor: **Scholar Warrior Kung Fu Studio**

Location: **Scholar Warrior Kung Fu Studio**

Materials Cost: **\$10.00**

## Kung Fu Kubs (Ages 3-5) #460076



Your child will have a blast while he/she learns to walk like a tiger, balance like a crane and hop like a frog. Using a kung fu approach, your 3-5 year old will acquire the physical, emotional, social & mental skills that build a bright future.

Master **Nadine Shozuya** has been practicing martial arts for over 30 years. She has earned a black belt in Aikido, Tae Kwon Do, Kung Fu, Karate and instructorship in Tai Chi. Assistant **Briannah Walters** has been

practicing kung fu for 7 years and holds a Masters degree in elementary education.

Saturday 9:00 am - 9:25 am; 8 sessions starting September 10, 2011, ending October 29, 2011

Tuition: **\$79.00**

Instructor: **Scholar Warrior Kung Fu Studio**

Location: **Scholar Warrior Kung Fu Studio**

## Tailored English and Basic Math Tutoring (Grades 1-6) #400024



We will tailor our tutoring to fit your child's specific needs. The maximum number of students per class is 2 to 1. Your child will receive individual attention to improve his/her reading comprehension, writing, spelling, study skills & basic math.

Call to schedule your child's 1 hour/4 day (1 hour per week for 4 weeks) tutoring program. Class dates and times subject to availability. Choose an hour time slot from 3:00-5:00 PM Wednesdays.

Instructor **Linda Wilson** has been tutoring 2 to 1 and 1 to 1 classes for more than 9 years throughout the South Bay. She is known for her creative, compassionate, and committed style of tutoring.

Tuition: **\$199.00**

Instructor: **Linda Wilson**

Location: **Mrs. Linda's Tutoring**

Corner at El Camino College

## HIGH SCHOOL



## UC Personal Statements: My Life in 1000 Words #400030

UC's application deadline is quickly approaching. Your UC Personal Statements are more important in admissions decisions than ever. In this three-day course, you will get the writing tips, model essays, and guidance you need as you plan, write, and revise your two required personal essays for UC.

Instructor **Robin Arehart** taught high school English for eleven years. She was an English Department Chair in Glendale Unified and was an Educator of the Year Nominee for California League of High School's Region 8. Mrs. Arehart has a master's degree in teaching from Brown University and has been an alumnae interviewer for both Brown and Swarthmore College. She is currently a private tutor in Torrance.

Saturday 1:00 pm - 3:00 pm; 4 sessions starting October 1, 2011, ending October 22, 2011

Tuition: **\$139.00**

Instructor: **Robin Arehart**

"It was great getting feedback. I now know more about myself and I'm able to write better essays for [college] applications."

—UC Personal Statements Student

## HIGH SCHOOL



### College Prep Drawing and Composition: Critical Skills for the Artist (Ages 15-18)

#7030002

This course will bring new knowledge and experience to high school drawing students seriously considering majoring in the visual arts. During these eight sessions, students will learn to develop critical skills of the drawing discipline that will unlock the secrets of rendering the world around them on paper, allowing students of EVERY skill-level to dramatically advance their talents. The course will consist of challenging in-class exercises as well as at-home assignments. \$25 materials fee covers the cost of the drawing supplies/materials required for the class. **Excellent opportunity for portfolio development for College-bound high school students!** Please note: For continuing students who completed the same class in the summer, advanced exercises and techniques will be incorporated according to student's skill level.

Instructor **James Towns** has successfully coached Kid's College students toward becoming accepted to such notable schools as USC School of Cinematic Arts. He is a fine art painter, screenwriter and filmmaker based in Los Angeles with a B.F.A. from Savannah College of Art & Design. Saturday 10:00 am - 12:30 pm; 8 sessions starting September 24, 2011, ending November 12, 2011

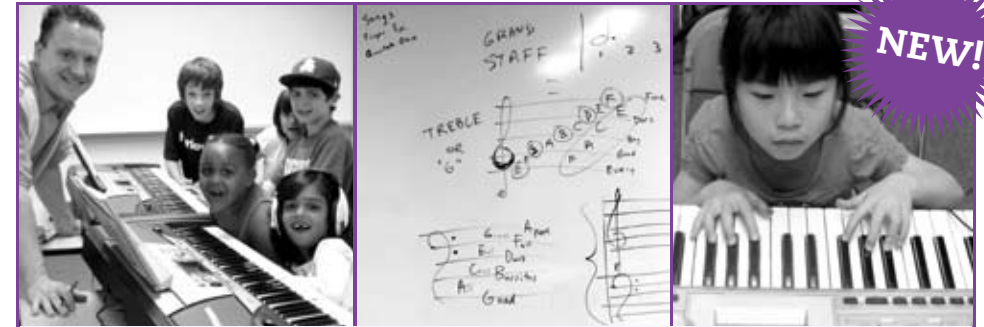
Tuition: **\$133.00**  
 Instructor: **James Towns**  
 Location: **El Camino College**  
 Materials Cost: **\$25.00**

"Great teacher and classes!"  
 -College Prep Drawing Student



"I learned an amazing drawing technique to help me be a better artist."  
 -College Prep Drawing Student

## GRADES 1-8



**NEW!**

### Kid's College Music Academy (Grades 1-8)

#7030002

#### Home School Program

Tuesdays & Thursdays 12 noon-3:00 pm  
 @ El Camino College

El Camino College Community Education department is proud to introduce **Kid's College Music Academy**, a new music program designed to provide students with both private lessons as well as a group learning/performance experience. Students will learn the fundamentals of reading music while learning to perform with their instrument or voice. Lessons are progressive and students at all levels (beginning to advanced) will have a fun and challenging experience. Students will receive one hour of group instruction and performance every week and a 30 minute private lesson every 2 weeks. Class size will be limited to increase student learning. Students will be expected to rehearse their music at home. The classes will be offered on an ongoing monthly basis and should be repeated for maximum benefit. Optional public performances will be available 2 to 3 times a year.

#### Vocal Music

Group lesson: 1:00 pm – 2:00 pm  
 Private lesson: 1/2 hour private voice lesson every other week before or after group lesson.

Students will receive group vocal instruction for one hour every week, and a 30 minute private voice lesson every two weeks. Training will include the physical aspects of vocal production, music theory, sight-singing, and 4-part harmony singing. Students will learn vocal repertoire (songs) appropriate for their age and ability.

**Tuesdays:**  
 4 sessions September 6-27, 2011  
 Tuition: \$125  
 4 sessions October 4-25, 2011  
 Tuition: \$125  
 4 sessions November 1-28, 2011 (No class November 22, 2011)  
 Tuition: \$125  
 Location: El Camino College  
 Head Instructor: Charles David Wright

#### Instrumental Music

**Strings**—Violin, Viola, Cello or String Bass  
**Woodwinds**—Flute, Clarinet, Saxophone  
**Brass**—Trumpet, Trombone

Group lesson: 1:00 pm – 2:00 pm  
 Private lesson: 1/2 hour private instrument lesson every other week before or after group lesson.

Students will receive group instrumental instruction for one hour every week, and a 30 minute private instrument lesson every two weeks. Training will include the physical aspects of instrumental music production, music theory, sight-reading, and learning to play with an instrumental ensemble. Students will learn instrumental repertoire (songs) appropriate for their age and ability. Students must provide their own instrument.

**Thursdays:**  
 4 sessions September 8-29, 2011  
 Tuition: \$125  
 4 sessions October 6-27, 2011  
 Tuition: \$125  
 4 sessions November 3-December 1, 2011  
 (No class November 24, 2011)  
 Tuition: \$125

#### Private Instrumental Lessons

All Above Listed Instruments, plus Piano and Guitar  
**Tuesdays or Thursdays**  
 Private lessons: Four 1/2 hour weekly private piano or guitar lessons.  
 4 sessions per month to be scheduled on one Tuesday or Thursday  
 Tuition: \$140

**Kid's College Music Academy Head Instructor: Charles David Wright** (pictured above, far left) is a popular music instructor at El Camino College's summer Kid's College program. He has been a music teacher at Torrance High School for over 13 years, and a church music director for 9 years. He has vast experience with various genres of music, including musical theatre, jazz, classical, and opera.

"Everything Wright did was fun!"  
 -Kid's College (Mr. Wright) Music Student

KID'S COLLEGE




**El Camino College**  
 Community Education  
 AND PROFESSIONAL DEVELOPMENT  
**Young@Heart**  
 Program  
 Life-Long Learning  
 for All Ages

In its commitment to lifelong learning, the El Camino College Community Education Department offers classes that target the needs and interests of adults of all ages. The following selection of classes highlight some of the classes designed expressly for plus 50 adults.

**Other recommended classes include:**

- Culinary pg 22
- Dance pg 22-24
- Yoga pg 28
- Life Drawing pg 22
- Drawing pg 24
- Tai Chi Chuan pg 27
- Qi Gong pg 27
- Natural Pain Management pg 26

**Digital Photography-  
-Basics Boot Camp**

#8870002



Are you looking for a photography class to teach you the basics of digital photography? Forget about light theory, aperture, and shutter speed. Do you simply want to learn how to turn on your digital camera and take great photos? In this hands-on class you will learn the true basics of digital photography. Bring your digital camera and receive individual instruction on how to turn it on, what the basic buttons are on your camera, how to take a picture, and how to save your pictures.

*Instructor Douglas Morrison spent over five years as a Navy photographer, operated his own wedding photography business, and is currently working as a photographer for the Los Angeles County Fire Department.*

Saturday, 9:00 am - 12:00 pm; 1 session on September 10, 2011

Saturday, 9:00 am - 12:00 pm; 1 session on November 5, 2011

Tuition: **\$24.00**  
 Instructor: **Douglas Morrison**  
 Location: **El Camino College**

**Digital Photography—  
Basic Boot Camp 2** #8870006

If you loved the first Digital Photography—Basics Boot Camp with Doug Morrison, you'll want to continue your adventure with part 2! In this class, Doug takes you to the next level by assisting you out in the field (ECC campus) to test out what you learned in part 1. The goal is to help students properly assess their equipment's capabilities under different lighting, subject and location conditions. Doug will provide instantaneous feedback to help you troubleshoot and learn on the spot. Doug will also show you more tricks and tips about uploading and saving your photos to your computer. Bring your camera and more of your digital photography questions!

Saturday, 9:00 am - 12:00 pm; 1 session on September 17, 2011

Saturday, 9:00 am - 12:00 pm; 1 session on November 19, 2011

Tuition: **\$24.00**  
 Instructor: **Douglas Morrison**  
 Location: **El Camino College**

**PERSONAL INTEREST**

**LANGUAGES**



**Intermediate/Advanced  
Italian Conversation**

#700035

This class is designed to provide students with an opportunity to further master basic Italian vocabulary structures and idiomatic expressions used in day-to-day conversation by students, travelers, tourists, and business people. Prerequisite: Italian 1 and 2 or the equivalent knowledge of Italian.

*Instructor Rossella Pescatori from Venice, Italy received her Ph.D. in Italian at UCLA and two laurea degrees from the University of Venezia (Ca' Foscari) in Philosophy (with a dissertation in Social Psychology) and in Lettere (with a dissertation in Art History). She has published numerous publications that focus on Medieval and Renaissance studies and is actively involved in exploring and discovering new teaching methodologies and pedagogies regarding the instruction of foreign languages to different age groups.*

Friday 10:00 am - 11:30 am; 9 sessions starting September 2, 2011, ending October 28, 2011

Tuition: **\$120.00**  
 Instructor: **Rossella Pescatori**  
 Location: **El Camino College**

**Beginning Braille  
Transcription** (online)

#1080007

Starting August 17, 2011, ending October 7, 2011 (New lessons are released Wednesdays and Fridays)

Tuition: **\$99.00**  
 Instructor: **Mahaffie**

**Beginning Conversational  
French** (online)

#1080005

Starting June 15, 2011, ending August 5, 2011 (New lessons are released Wednesdays and Fridays)

Tuition: **\$99.00**

**Conversational  
Japanese** (online)

#1080008

Starting June 15, 2011, ending August 5, 2011 (New lessons are released Wednesdays and Fridays)

Tuition: **\$99.00**

**Speed Spanish** (online)

#1080001

Starting June 15, 2011, ending August 5, 2011 (New lessons are released Wednesdays and Fridays)

Tuition: **\$99.00**

**Speed Spanish II** (online)

#1080002

Starting August 17, 2011, ending October 7, 2011 (New lessons are released Wednesdays and Fridays)

Tuition: **\$99.00**

**Speed Spanish III** (online)

#1080003

Starting August 17, 2011, ending October 7, 2011 (New lessons are released Wednesdays and Fridays)

Tuition: **\$99.00**

**Night at the Planetarium:  
Stars and Planets of  
the Fall** #2240001



Learn to recognize the spring stars and constellations, such as Gemini, Leo, and the Big Dipper! Find out where the planets are and how to distinguish them from stars. Locate star clusters and nebulae visible with binoculars. The class is taught in the El Camino College Planetarium. After the class, we will observe the stars through the telescopes of El Camino College Observatory (if weather allows). Students may be as young as 10 years old to attend the class; completed Kid's College parental consent form required.

*Instructor Vincent Lloyd was too late to rescue Andromeda, but he has been teaching astronomy for twenty years. He has been at El Camino College since 1991.*

Friday, 7:00 pm - 9:00 pm; 1 session on October 14, 2011

Tuition: **\$20.00**  
 Instructor: **Vincent Lloyd**  
 Location: **El Camino College Planetarium**  
 Materials Cost: **\$4.00**

"Fun! Very knowledgeable. I enjoyed his astronomy jokes."  
 —Night at the Planetarium Student

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# Welcome

Our instructor-facilitated online courses are informative, fun, convenient, and highly interactive. Our instructors are famous for their ability to create warm and supportive communities of learners.

Most courses run for six weeks (with a ten-day grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any of these courses entirely from your home or office and at any time of the day or night.

### Start Dates:

New course sessions begin each month. Please visit our Online Instruction Center to see exact start dates for the courses that interest you.

### Requirements:

All courses require Internet access, E-mail, Microsoft Internet Explorer, or Firefox web browsers. Some courses may have additional requirements. Please visit our Online Instruction Center for more information.

### How to Get Started:

1. Go to [www.ECCommunityEd.com](http://www.ECCommunityEd.com)
2. If you are new to our website, click **Sign in** on the left-hand side and create a new student profile. Be sure to retain your username, login and password for your records as this will grant you access to our website in the future and the Ed2Go online classroom.
3. Sign in with your **Username** and **Password**. Next, click on **Courses** to the left and choose an online class by exploring one of the **Online Classes** category links that lists classes by subject area. Click on **Add to Cart** button and follow instructions to pay for your course.
4. When your course starts, return to [www.ECCommunityEd.com](http://www.ECCommunityEd.com), sign in, click on current registrations, choose course from class listing and click on **Go to class** to begin your studies each week.

ONLINE CLASSES

Online learning anytime, anywhere ... just a click away!

**Learn Office 2007 in Six Weeks From the Comfort of Home**

**Office 2007 Courses**

[www.ECCommunityEd.com](http://www.ECCommunityEd.com)

Intro to Microsoft Word 2007

Intro to Microsoft Excel 2007

Intro to Microsoft PowerPoint 2007

Intro to Microsoft Access 2007

Intro to Microsoft Outlook 2007

Intro to Windows Vista

Visit our Online Instruction Center to find more courses!

**ed2go**

## > INSTRUCTOR FACILITATED Online Courses

Convenient,  
Affordable,  
and Effective

Learn from the comfort of home!



Our instructor-facilitated online courses are informative, fun, convenient, and highly interactive. Our instructors are famous for their ability to create warm and supportive communities of learners.

Most courses run for six weeks (with a ten-day grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any of these courses entirely from your home or office and at any time of the day or night.

### How to Get Started:

1. Go to [www.ECCommunityEd.com](http://www.ECCommunityEd.com)
2. If you are new to our website, click **Sign in** on the left-hand side and create a new student profile. Be sure to retain your username, login and password for your records as this will grant you access to our website in the future and the Ed2Go online classroom.
3. Sign in with your **Username** and **Password**. Next, click on **Courses** to the left and choose an online class by exploring one of the **Online Classes** category links that lists classes by subject area. Click on **Add to Cart** button and follow instructions to pay for your course.
4. When your course starts, return to [www.ECCommunityEd.com](http://www.ECCommunityEd.com), sign in, click on current registrations, choose course from class listing and click on **Go to class** to begin your studies each week.

### GRANT WRITING/ NONPROFITS

#### Starting a Nonprofit

Industry veteran shows you how to take a nonprofit business from vision to reality.

#### Introduction to Nonprofit Management

Develop the skills and strategies you need to become an integral part of one of the fastest growing service sectors.

#### Marketing Your Nonprofit

Further the ideals and goals of your nonprofit by learning to compete more effectively for members, media attention, donors, clients, and volunteers.

#### Get Grants!

Learn how to develop successful, fundable grants from experts in the field.

#### A to Z Grantwriting

Learn how to research and develop relationships with potential funding sources, organize grantwriting campaigns, and prepare proposals.

#### Writing Effective Grant Proposals

Learn to prepare grant proposals that get solid results for your favorite organization or charity.

#### Advanced Grant Proposal Writing

Gain a full understanding of the criteria funders use to determine whether your grant proposal gets funded or rejected.

#### Becoming a Grant Writing Consultant

Increase your income while working from home by starting a grant writing consulting business.

### START YOUR OWN BUSINESS

#### Learn to Buy and Sell on eBay

Auction pros teach you how to work from home or earn extra income by buying and selling goods online.

#### Marketing Your Business on the Internet

E-commerce expert helps you develop an Internet marketing plan for your business.

#### Start Your Own eBay Drop Off Store

Turn people's unwanted items into a lucrative source of income by starting an eBay drop off store.

#### Secrets of the Caterer

Learn cooking and business secrets from a professional caterer.

#### Wow, What a Great Event!

Looking for a fun new career coordinating special events? Learn proven techniques from a master event planner.

#### Growing Plants for Fun and Profit

An industry professional teaches you everything you need to prosper in the backyard nursery business.

#### Publish It Yourself: How to Start and Operate Your Own Publishing Business

Convert manuscripts into income by producing and selling books like the pros.

#### Start Your Own Consulting Practice

Find out how you can earn income by sharing your training or knowledge with others.

#### Start and Operate Your Own Home-Based Business

An experienced entrepreneur teaches you how to develop the motivation, discipline, and creativity to quit your job and be your own boss.

#### Creating a Successful Business Plan

Turn your business ideas into a solid plan for financing and long-term success.

#### Start Your Own Arts and Crafts Business

Learn how to start your own arts and crafts business from a professional artist.

### CAREER IDEAS

#### Become a Veterinary Assistant

Practicing veterinarian prepares you to work in a veterinary office or hospital.

#### Real Estate Investing

Build and protect your wealth by investing in real estate.

#### Get Paid to Travel

Learn everything you need to start your new and exciting career as a professional tour director.

#### Fundamentals of Technical Writing

Learn the skills you need to succeed in the well-paying field of technical writing.

*As a newcomer to the field of technical writing, I found this course particularly useful. I feel it has afforded me a great foundation on which I can further build my skills.*

#### Introduction to Criminal Law

An in-depth look at criminal law and the real world of prosecutors, defense attorneys, and the paralegals who work closely with them.

#### Legal Nurse Consulting

Begin a new career by helping attorneys understand and resolve medical cases and claims.

#### Paralegal Preparation 1

Prepare for a career as a paralegal by learning terminology, processes, and other basics (course 1 of 6).

#### Publish It Yourself: How to Start and Operate Your Own Publishing Business

Convert manuscripts into income by producing and selling books like the pros.

#### Become an Optical Assistant

Learn what it takes to become an optical assistant and discover why it's one of today's most popular and fascinating career opportunities.

#### Become a Physical Therapy Aide

Prepare for a rewarding career as a valued member of the physical therapy team.

### PERSONAL DEVELOPMENT

#### Listen to Your Heart, and Success Will Follow

Design a life that makes you happy by learning how you can use work to express yourself and share your interests and talents.

#### Grammar Refresher

Gain confidence in your ability to produce clean, grammatically correct documents and speeches.

#### Twelve Steps to a Successful Job Search

World-renowned author and career advisor shows you how to get the job you want quickly and easily and in any economy.

#### Individual Excellence

Master 12 career-enhancing skills including goal setting, time management, personal organization, and creativity.

#### Leadership

Gain the respect and admiration of others, exert more control over your destiny, and enjoy success in your professional and personal life.

*The instructor did a great job choosing what to cover. The material was well presented and touched on many interesting topics. I definitely recommend this course not only to those who are shy, but to anyone who would like pointers in improving him or herself.*

#### Computer Skills for the Workplace

Gain a working knowledge of the computer skills you'll need to succeed in today's job market.

#### Merrill Ream Speed Reading

Acclaimed speed reading expert teaches you how to save yourself time by reading faster with better comprehension.

### PERSONAL FINANCE

#### Real Estate Investing

Build and protect your wealth by investing in real estate.

#### Debt Elimination Techniques That Work

Learn specific, powerful, and proven strategies to get completely out of debt and live a stress-free lifestyle.

#### Where Does All My Money Go?

Learn how to get control of your money once and for all.

#### Listen to Your Heart, and Success Will Follow

Design a life that makes you happy by learning how you can use work to express yourself and share your interests and talents.

## Learn More...

- Expert Instructors
- 24-Hour Access
- Online Discussion Areas
- 6 Weeks of Instruction

New course sessions begin each month.

Please visit our Online Instruction Center to see exact start dates for the courses that interest you.

### Enroll Now!

Visit our Online Instruction Center today!  
[www.ECCommunityEd.com](http://www.ECCommunityEd.com)

or call:  
**310.660.6460**

Courses Start as Low as:

**\$99.00**

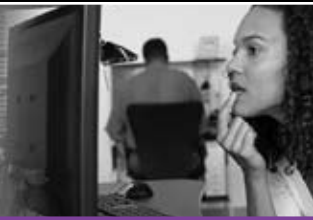
### Requirements:

All courses require Internet access, E-mail, Microsoft Internet Explorer, or Firefox web browsers. Some courses may have additional requirements. Please visit our Online Instruction Center for more information.

MORE COURSES AVAILABLE ON OUR WEBSITE:  
[www.ECCommunityEd.com](http://www.ECCommunityEd.com)

# Online Career and Workforce Training Programs

Open for Immediate Enrollment:  
Outstanding instruction from the  
comfort of your home!



Learn from the comfort of home!

The El Camino College Community Education department is a proud partner of **ed2go** (formerly **Gatlin Education Services**) offering online open enrollment programs designed to provide the skills necessary to acquire professional level positions for many in-demand occupations.

### Benefits of Online Career Training:

- Learn in-demand job skills
- Start anytime
- Set your own pace
- Affordably Priced

Our programs are designed by a team of professionals from each respective field, who work to provide you with an effective web-based learning experience. Instructors/mentors are actively involved in your online learning experience. They respond to any questions or concerns, as well as encourage and motivate you to succeed.

Each program includes a set of lessons and evaluations; grades are a combination of the instructor/mentor's evaluation of students' work and computer graded tests. We know you'll appreciate the quality as well as the convenience of anytime, anywhere learning!



For more information on how you can advance your career, including financial assistance, call toll free (877) 221-5151 or visit [www.GatlinEducation.com/ElCamino](http://www.GatlinEducation.com/ElCamino)

## THE PROGRAMS

### HEALTHCARE AND FITNESS

Certificate programs in Medical Coding, Transcription, Pharmacy, and other popular fields.

Program	Fee	Hours
• <i>Administrative Dental Assistant</i>	\$1,595	150
• <i>Administrative Medical Specialist w/Medical Billing and Coding</i>	\$1,995	300
• <i>Administrative Medical Specialist w/Medical Billing and Coding + Medical Terminology</i>	\$2,295	360
• <i>Advanced Coding for the Physician's Office</i>	\$1,395	80
• <i>Advanced Hospital Coding and CCS Prep</i>	\$1,695	80
• <i>Advanced Personal Fitness Trainer</i>	\$2,795	400
• <i>Certified Indoor Air Quality Manager</i>	\$795	16
• <i>Certified Indoor Environmentalist</i>	\$895	32
• <i>Certified National Pharmaceutical Representative</i>	\$1,595	120
• <i>Clinical Dental Assistant</i>	\$1,995	240
• <i>Emergency Management Training for First Responders</i>	\$1,995	300
• <i>Fitness Business Management</i>	\$2,395	200
• <i>ICD-10 Medical Coding</i>	\$1,595	200
• <i>Medical Billing and Coding</i>	\$1,595	240
• <i>Medical Billing and Coding + Medical Terminology</i>	\$1,895	300
• <i>Medical Terminology</i>	\$595	60
• <i>Medical Transcription</i>	\$1,595	240
• <i>Medical Transcription + Medical Terminology</i>	\$1,895	300
• <i>Nutrition for Optimal Health, Wellness, and Sports</i>	\$2,395	200
• <i>Personal Fitness Trainer</i>	\$2,095	250
• <i>Personal Training and Group Exercise Training for Older Adults</i>	\$2,395	200
• <i>Pharmacy Technician</i>	\$1,995	300
• <i>Veterinary Assistant</i>	\$1,795	240
• <i>Women's Exercise Training and Wellness</i>	\$2,395	20

### BUSINESS AND PROFESSIONAL

Offers eBusiness, Six Sigma Black Belt Certification, and others to increase your success in the business world.

Program	Fee	Hours
• <i>Administrative Professional with Microsoft Office 2007 Master</i>	\$1,995	240
• <i>Administrative Professional with Microsoft Office Specialist 2003 Training</i>	\$1,995	200
• <i>Administrative Professional with Microsoft Office Specialist 2007 Training</i>	\$2,295	320
• <i>Building Analyst Quick Start</i>	\$1,195	60
• <i>Certified Bookkeeper</i>	\$1,795	120
• <i>Certified Global Business Professional</i>	\$2,495	400
• <i>Certified Green Supply Chain Professional</i>	\$1,595	60
• <i>Certified Indoor Air Quality Manager</i>	\$795	16
• <i>Certified Indoor Environmentalist</i>	\$895	32
• <i>Certified Mediator</i>	\$1,595	120
• <i>Certified Wedding Planner</i>	\$1,395	300
• <i>Chartered Tax Professional</i>	\$1,795	180
• <i>Chartered Tax Professional for California Residents</i>	\$1,895	200
• <i>Child Development Associate Training</i>	\$850	120
• <i>Child Development Associate Training Renewal</i>	\$499	45
• <i>Emergency Management Training for First Responders</i>	\$1,995	300
• <i>Entrepreneurship: Start-Up and Business Owner Management</i>	\$2,095	360
• <i>Event Management and Design</i>	\$1,895	300
• <i>Fitness Business Management</i>	\$2,395	200
• <i>Freight Broker/Agent Training</i>	\$1,695	150
• <i>Grant Writing</i>	\$2,095	300
• <i>Graphic Design with Photoshop CS4</i>	\$1,795	200
• <i>Help Desk Analyst: Tier 1 Support Specialist</i>	\$1,495	120
• <i>Lean Mastery</i>	\$1,695	60
• <i>Legal Secretary</i>	\$2,095	350
• <i>Management for IT Professionals</i>	\$2,095	390
• <i>Management Training</i>	\$2,095	360
• <i>Microsoft Access 2007</i>	\$595	35
• <i>Microsoft Certified IT Professional: Server Administrator (MCITP)</i>	\$1,895	240
• <i>Microsoft Excel 2007</i>	\$595	35
• <i>Microsoft Office 2007 Master</i>	\$1,595	160
• <i>Microsoft Office Specialist 2003 (MOS)</i>	\$1,595	120
• <i>Microsoft Office Specialist 2007</i>	\$1,895	240
• <i>Microsoft Outlook 2007</i>	\$595	35

ONLINE CLASSES

## BUSINESS AND PROFESSIONAL continued

• Microsoft PowerPoint 2007	\$595	35
• Microsoft Project 2007, Standard Edition Software Included	\$1,295	60
• Microsoft Windows Vista	\$595	35
• Microsoft Word 2007	\$595	35
• Non-Profit Management	\$2,095	300
• Nutrition for Optimal Health, Wellness, and Sports	\$2,395	200
• Paralegal	\$1,795	300
• Pay Per Click Marketing	\$1,495	150
• Payroll Practice and Management	\$1,595	80
• Performing Comprehensive Building Assessments	\$695	30
• Personal Training and Group Exercise Training for Older Adults	\$2,395	200
• Principles of Green Buildings	\$595	30
• Professional Bookkeeping with QuickBooks 2010	\$1,695	140
• Professional Bookkeeping with QuickBooks 2010, Software Included	\$1,895	140
• Project Management	\$1,495	40
• Project Management with Microsoft Project 2007	\$1,995	100
• Project Management with Microsoft Project 2007, Standard Edition Software Included	\$2,495	100
• Purchasing and Supply Chain Management	\$2,095	300
• Records Management Certificate	\$1,395	180
• Residential Interior Designer	\$1,995	120
• Search Engine Marketing	\$1,895	250
• Search Engine Optimization	\$1,495	150
• Senior Certified Sustainability Professional	\$2,495	110
• Six Sigma Black Belt	\$2,695	200
• Six Sigma Green Belt	\$1,895	100
• Technical Writing	\$1,595	80
• Travel Agent Training	\$1,595	200
• Understanding Earned Value Management	\$1,295	30
• Women's Exercise Training and Wellness	\$2,395	20

## IT AND SOFTWARE DEVELOPMENT

Hands-on courses give the experience you need in the ever-expanding world of technology.

Program	Fee	Hours
• 3ds max	\$1,695	300
• Administrative Professional with Microsoft Office Specialist 2003 Training	\$1,995	200
• Administrative Professional with Microsoft Office Specialist 2007 Training	\$2,295	320
• AutoCAD 2009	\$1,995	150
• AutoCAD 2011	\$2,395	150
• AutoCAD 2011 With AutoCAD 3D	\$3,295	230
• AutoCAD 3D	\$1,495	80
• AutoCAD 3D, Software Included	\$1,795	80
• Cisco® CCNA® Certification Training	\$1,995	100

	Fee	Hours
• CompTIA™ A+ Certification Training	\$1,695	150
• CompTIA™ Network+ Certification Training	\$1,495	80
• CompTIA™ Security+ Certification Training	\$1,495	80
• Forensic Computer Examiner	\$3,095	80
• Help Desk Analyst: Tier 1 Support Specialist	\$1,495	120
• Microsoft Access 2007	\$595	35
• Microsoft Certified IT Professional: Server Administrator (MCITP)	\$1,895	240
• Microsoft Certified System Administrator 2003 (MCSA)	\$2,495	440
• Microsoft Certified System Administrator Plus 2003 (MCSA+)	\$2,195	340
• Microsoft Certified System Engineer 2003 (MCSE)	\$3,295	700
• Microsoft Excel 2007	\$595	35
• Microsoft Office 2007 Master	\$1,595	160
• Microsoft Office Specialist 2003 (MOS)	\$1,595	120
• Microsoft Office Specialist 2007	\$1,895	240
• Microsoft Outlook 2007	\$595	35
• Microsoft PowerPoint 2007	\$595	35
• Microsoft Web Developer	\$1,995	200
• Microsoft Windows Vista	\$595	35
• Microsoft Word 2007	\$595	35
• Pay Per Click Marketing	\$1,495	150
• Professional Bookkeeping with QuickBooks 2010	\$1,695	140
• Professional Bookkeeping with QuickBooks 2010, Software Included	\$1,895	140
• RFID (Radio Frequency Identification) on the Web™	\$2,495	70
• Search Engine Marketing	\$1,895	250
• Search Engine Optimization	\$1,495	150
• Web Database Developer	\$2,195	267
• Webmaster	\$1,795	15

## MANAGEMENT AND CORPORATE

Courses include valuable training on internet routers, and preparation for certification exams, and much more!

Program	Fee	Hours
• Building Analyst Quick Start	\$1,195	60
• Certified Green Supply Chain Professional	\$1,595	60
• Certified Indoor Air Quality Manager	\$795	16
• Certified Indoor Environmentalist	\$895	32
• Certified Mediator	\$1,595	12
• Certified National Pharmaceutical Representative	\$1,595	120
• Emergency Management Training for First Responders	\$1,995	30
• Entrepreneurship: Start-Up and Business Owner Management	\$2,095	36
• Event Management and Design	\$1,895	30
• Fitness Business Management	\$2,395	20
• Grant Writing	\$2,095	30
• Lean Mastery	\$1,695	60
• Legal Secretary	\$2,095	350
• Management for IT Professionals	\$2,095	390

MANAGEMENT AND CORPORATE cont.	Fee	Hours
• <i>Management Training</i>	\$2,095	360
• <i>Microsoft Access 2007</i>	\$595	35
• <i>Microsoft Excel 2007</i>	\$595	35
• <i>Microsoft Office 2007 Master</i>	\$1,595	160
• <i>Microsoft Outlook 2007</i>	\$595	35
• <i>Microsoft PowerPoint 2007</i>	\$595	35
• <i>Microsoft Project 2007</i>	\$795	60
• <i>Microsoft Project 2007, Standard Edition Software Included</i>	\$1,295	60
• <i>Microsoft Windows Vista</i>	\$595	35
• <i>Microsoft Word 2007</i>	\$595	35
• <i>Non-Profit Management</i>	\$2,095	300
• <i>Payroll Practice and Management</i>	\$1,595	80
• <i>Performing Comprehensive Building Assessments</i>	\$695	30
• <i>Personal Training and Group Exercise Training for Older Adults</i>	\$2,395	200
• <i>Principles of Green Buildings</i>	\$595	30
• <i>Project Management</i>	\$1,495	40
• <i>Project Management with Microsoft Project 2007</i>	\$1,995	100
• <i>Project Management with Microsoft Project 2007, Standard Edition Software Included</i>	\$2,495	100
• <i>Purchasing and Supply Chain Management</i>	\$2,095	300
• <i>Records Management Certificate</i>	\$1,395	180
• <i>Senior Certified Sustainability Professional</i>	\$2,495	110
• <i>Six Sigma Black Belt</i>	\$2,695	200
• <i>Six Sigma Green Belt</i>	\$1,895	100
• <i>Technical Writing</i>	\$1,595	80
• <i>Understanding Earned Value Management</i>	\$1,295	30
• <i>Women's Exercise Training and Wellness</i>	\$2,395	20

## MEDIA AND DESIGN

Develop techniques in graphic design, web design, event management and design, and residential interior design.

Program	Fee	Hours
• <i>3ds max</i>	\$1,695	300
• <i>Digital Arts Certificate</i>	\$5,595	420
• <i>Event Management and Design</i>	\$1,895	300
• <i>Fine Arts Certificate</i>	\$5,595	420
• <i>Game Art Certificate</i>	\$5,595	420
• <i>Graphic Design with Photoshop CS3 Training</i>	\$1,795	200
• <i>Graphic Design with Photoshop CS4</i>	\$1,795	200
• <i>Graphic Design With Photoshop CS5 Training</i>	\$1,795	200
• <i>Graphic Design With Photoshop CS5 Training, Software Included</i>	\$2,495	200
• <i>Marketing Design Certificate</i>	\$5,595	420
• <i>Multimedia Arts Certificate</i>	\$5,595	420
• <i>Residential Interior Designer</i>	\$1,995	120
• <i>Video Game Design and Development</i>	\$1,995	500

	Fee	Hours
• <i>Web Database Developer</i>	\$2,195	267
• <i>Web Design Certificate</i>	\$5,595	420
• <i>Webmaster</i>	\$1,795	15

## HOSPITALITY AND SERVICE INDUSTRY

Train for a career in the hospitality and service industries, on your own schedule.

Program	Fee	Hours
• <i>3ds max</i>	\$1,695	300
• <i>Advanced Personal Fitness Trainer</i>	\$2,795	400
• <i>Casino Blackjack Dealer</i>	\$1,395	120
• <i>Casino Poker Dealer</i>	\$1,395	100
• <i>Certified Global Business Professional</i>	\$2,495	400
• <i>Certified Wedding Planner</i>	\$1,395	300
• <i>Child Development Associate Training</i>	\$850	120
• <i>Child Development Associate Training Renewal</i>	\$499	45
• <i>Emergency Management Training for First Responders</i>	\$1,995	300
• <i>Fine Arts Certificate</i>	\$5,595	420
• <i>Fitness Business Management</i>	\$2,395	200
• <i>Game Art Certificate</i>	\$5,595	420
• <i>Personal Fitness Trainer</i>	\$2,095	250
• <i>Personal Training and Group Exercise Training for Older Adults</i>	\$2,395	200
• <i>Travel Agent Training</i>	\$1,595	200
• <i>Video Game Design and Development</i>	\$1,995	500
• <i>Women's Exercise Training and Wellness</i>	\$2,395	200

## SKILLED TRADES AND INDUSTRIAL

Learn the skills you need to gain employment as an operator in the heavy industry job market.

Program	Fee	Hours
• <i>Biofuel Production Operations</i>	\$2,595	400
• <i>Building Analyst Quick Start</i>	\$1,195	60
• <i>Carpentry</i>	\$1,395	80
• <i>Certified Architectural Glass Technician</i>	\$1,795	170
• <i>Certified Auto Glass Technician</i>	\$1,695	140
• <i>Certified Green Supply Chain Professional</i>	\$1,595	60
• <i>Certified Indoor Air Quality Manager</i>	\$795	16
• <i>Certified Indoor Environmentalist</i>	\$895	32
• <i>Certified Window and Door Installer</i>	\$1,795	120
• <i>Chemical Plant Operations</i>	\$2,595	400
• <i>Emergency Management Training for First Responders</i>	\$1,995	300
• <i>Freight Broker/Agent Training</i>	\$1,695	150
• <i>Home Inspection Certificate</i>	\$2,095	200
• <i>HVAC Technician</i>	\$3,095	320

TO REGISTER VISIT: [www.GatlinEducation.com/ElCamino](http://www.GatlinEducation.com/ElCamino)

## Traffic School Online



Got a ticket? Stay point-free with El Camino College's Traffic School Online. Our convenient, cost-effective course can be taken from any computer with an internet connection. This course is fully approved by the California DMV, California courts and insurance companies. Traffic School Online is a secure and simple way for people to dismiss their tickets and reduce their insurance costs. The course offers up-to-date content and superior, 800 number student support.

**Enroll now! Visit our website: <http://ElCamino.TrafficSchoolOnline.com>**

- Easy Access
- Start Anytime
- Rush Delivery Available
- En Español para California

Fee: \$39

## Exam Proctoring Service

\$25 per hour



Do you need us to proctor your next university, college or industry-related (real estate, accounting firm, technical employer etc.) exam? Please contact us to arrange a time to oversee your exam. Available dates and times subject to availability Monday-Friday 9:00AM – 4:00PM.

**CALL: 310-660-6460 or email us your request to [commed@elcamino.edu](mailto:commed@elcamino.edu)**

## Cover Story!

Who's on our cover? Our fall catalog cover features our April 7, 2011 Special Event *The Most Dangerous Man in America: Daniel Ellsberg and the Pentagon Papers* Film Screening & Panel Discussion that included **Dr. Timothy Naftali**, Director of the Richard Nixon Presidential Library and Museum, **John Powers**, Pentagon Papers stage adaptation writer, producer and director and **Dr. Michael Eula**, Professor of History at El Camino College. Look for our Winter/Spring 2012 catalog for more Special Events brought to you by the Community Education department of El Camino College.



# Job Training Programs!



## Become a Clinical Medical Assistant

As a Clinical Medical Assistant, the student will be trained to help the physician carry out procedures, care for patients, perform basic lab tests and administer medications. The Clinical Medical Assistant works in a physician's office or a clinic setting. This course combines classroom instruction of 134 hours and off-site externship of 160 hours to provide students with a comprehensive learning experience. Course fee includes books, consumable supplies, externship, and course-completion certificate. For detailed information including financial options, course resources and prescreening preparation visit: [www.adultedreg.com/elcamino](http://www.adultedreg.com/elcamino)

**Saturdays 9:00 am - 4:30 pm; 14 sessions starting October 29, 2011, ending March 3, 2012**  
(No class on Nov 26, Dec 24, 31, Jan 14, Feb 18)

**Tuition: \$2,995.00**

**For more information, visit: [www.adultedreg.com/elcamino](http://www.adultedreg.com/elcamino)**



## FREE Information/Orientation Session

Free orientation meeting for anyone interested in enrolling in the Clinical Medical Assistant Training program. Attend this orientation to meet the instructor, learn all the specifics of the program and the opportunities waiting for you as a Clinical Medical Assistant. **Free to attend, RSVP required: Reserve online at [www.ECCommunityEd.com](http://www.ECCommunityEd.com) or call 310-660-6460.**

**Thursday, 5:30 – 6:30 pm; 1 session on September 29, 2011**

## Become a Pharmacy Technician

As a pharmacy technician you will help the pharmacist package or mix a prescription, maintain client records, refer clients to the pharmacist for counseling, assist with inventory control and purchasing, as well as collect payment and coordinate billing. This course combines 180 hours of classroom instruction with a 120-hour pharmacy externship to provide you with a complete learning experience. For detailed information including financial options, course resources and prescreening preparation visit: [www.adultedreg.com/elcamino](http://www.adultedreg.com/elcamino).

**Saturdays 9:00 am - 4:30 pm; 21 sessions starting October 22, 2011, ending April 21, 2012**  
(No class on Nov 26, Dec 24, 31, Jan 14, Feb 18, Apr 7)

**Mondays & Wednesdays, 6:00 pm - 9:30 pm; 42 sessions starting November 2, 2011, ending April 25, 2012** (No class on Nov 21, 23, Dec 19, 21, 26, 28, Jan 2, 16, Feb 20)

**Tuition: \$2,995.00**

**For more information, visit: [www.adultedreg.com/elcamino](http://www.adultedreg.com/elcamino)**

## FREE Information/Orientation Session

Free orientation meeting for anyone interested in enrolling in the Pharmacy Technician Training program. Attend this orientation to meet the instructor, learn all the specifics of the program and the opportunities waiting for you as a Pharmacy Technician.

**Free to attend, RSVP required: Reserve online at [www.ECCommunityEd.com](http://www.ECCommunityEd.com) or call 310-660-6460.**

**Thursday, 6:30 – 7:30 pm; 1 session on September 29, 2011**



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## Exhilarating Fun!

Belly Dance (pg. 22) ♥ Candle Making (pg. 20) ♥ Drawing (pg. 24)



Night at the Planetarium (pg. 39) ♥ Nutrition (pg. 27) ♥ Yoga (pg. 28)

♥ Digital Photography (pg. 38) ♥ Cake Decorating (pg. 22) ♥