

**El Camino College
Gainful Employment
Disclosure Statement
2009-2010**

Office Administration: Office Applications Specialist – Certificate of Achievement

Occupational Classification: Secretaries and Administrative Assistants, Except Legal, Medical, and Executive 43-6014.00

[Department of Labor Profile](#)

On time graduation rate: The normal time required to complete this certificate is 1.5 academic year(s). The current normal-time graduation rate is 50.0%, based on 2 student(s) completing the certificate in 2009-2010. This certificate is 21 units.

Program Tuition and Fees – Cumulative:

Full-Time Attendance

Tuition	\$	756.00
Fees	\$	52.50
Books	\$	869.91
Supplies	\$.00
Total Program Cost	\$	1,678.41

These cost estimates assume full-time attendance to complete the certificate in 3 semesters. Tuition costs are based on \$36/unit. Other costs may vary slightly depending on your enrollment period.

The **job placement rate** for students completing this certificate is unavailable. It is currently being defined by the U.S. Department of Education and will available next year.

The **median loan debt** incurred by students who complete the certificate:

Federal Debt	\$	0.00
Private Debt	\$	0.00
Institutional Debt	\$	0.00
Total Median Loan Debt	\$	0.00