# **Distance Education Student Handbook**



# Spring 2016

(updated: 11/20/15)



El Camino College Distance Education Office Schauerman Library

East Wing, Lower Level, Room 76 (in the Library Media Technology Center)

(310) 660-6453 - <u>DistanceEd@elcamino.edu</u>

www.elcamino.edu/DistanceEd

# **TABLE OF CONTENTS**

Welcome 3
Frequently Asked Questions4
Skills You Will Need8
How to Access Your Online Courses10
ETUDES Technical Requirements12
How to Add an Online Class16
Student Services and Campus Resources
Some Helpful Information
DE Class Schedule and Meeting Information

# Welcome to the Distance Education Program at El Camino College!

The **Student Handbook for Online Courses** is designed to acquaint you with our online program, and provide you with the information you will need to be successful in your course. You will find additional information about the College in the current *El Camino College Schedule of Classes*, on the ECC website at <a href="http://www.elcamino.edu/library/distance-ed/classscheduleandmeeting.asp">http://www.elcamino.edu/library/distance-ed/classscheduleandmeeting.asp</a>

We offer a wide variety of courses in many subject areas. Our current online course offerings are listed in the final pages of this booklet. Many courses have been approved for Distance Education delivery, but are not offered every semester. Please visit our website <a href="http://www.elcamino.edu/library/distance-ed/coursesoffered.asp">http://www.elcamino.edu/library/distance-ed/classscheduleandmeeting.asp</a> to see the current schedule of the courses.

Distance Education students are supported with the same services available to traditional students. Many of these services are provided to students online. For more information, please see "Student Support" on the <u>Distance Education website</u> or contact our office (310) 660-6453 or email at <u>distanceed@elcamino.edu</u>. The Distance Education Office is located in the basement of the Schauerman Library, East Wing, Lower Level, Room 76.

# **Distance Education Class Schedule**

Many distance education courses have a first class meeting on campus. Details about the first meetings can be found in the Distance Education section of the printed schedule of classes and on the website DE Class Schedule and Meeting Info.

Please note: If you do not attend the first class meeting, you may be dropped from the course!

Some distance education courses are offered entirely online and do not have meetings on campus. You must follow the instructions under the course listing in the Distance Education section of the printed Schedule of Classes or you may be dropped by the instructor.

Distance Education Course Schedule (For updates and changes see the Distance Education website at <a href="http://www.elcamino.edu/library/distance-ed/classscheduleandmeeting.asp">http://www.elcamino.edu/library/distance-ed/classscheduleandmeeting.asp</a>)

# Frequently Asked Questions about Distance Education at ECC

#### What is Distance Education?

Distance Education courses are designed for students who desire flexibility and convenience in their studies. Our courses are fully accredited and are considered equivalent to on-campus courses.

# Can anyone take these classes?

Anyone who is eligible to take regular courses on campus may enroll in Distance Education courses. Consult the ECC Schedule of Classes or the college website for registration information.

## How do these courses work?

Students in online courses communicate with their instructor and classmates electronically via a course website. The class may respond with questions, comments, etc.

# How will I interact with my instructor?

The instructor posts such things as lectures, assignments, announcements, and other information to the site. All of our instructors use ETUDES (myetudes.org) as their course management system, and others support with a publisher provided site along with Etudes.

# Will I be required to attend class meetings on campus?

This is determined by the instructor. Many instructors have on-campus meetings at the start of the semester, but some do not. Information on any meetings times on campus will be displayed in the printed schedule of classes. If you are taking a course that has a scheduled first class meeting, your instructor will give you a course syllabus at that time. Instructors teaching entirely online will have all their material on Etudes including a syllabus. The syllabus will include the course requirements and information about any on-campus sessions you will be expected to attend.

# If my instructor holds a first class meeting, and plans to hold additional on-campus meetings later in the semester, will they be on the same day and at the same time as the first class meeting?

Usually, yes. We encourage our instructors to schedule all class meetings on the same day and at the same time as the first meeting. Check with the instructor of the course for more information and the distance education website.

The first class meeting conflicts with another course I want to take. What should I do? Contact the instructor to see if an alternate date and time will be offered; otherwise, do not enroll in both courses – choose only one.

## How are examinations administered?

Again, this is determined by the course instructor. Some instructors administer exams at oncampus meetings, while others administer them online. Your instructor will provide you with details.

## What software and hardware do I need?

You must have at a minimum:

- Regular, reliable Internet access.
- Regular, reliable access to a computer.
  - PCs should be running Win 2000, XP, Vista, or Windows 7. Etudes works well with all Win versions.
  - Macs should have OS X 10.3.X or above.
  - Tablets and mobile phones do not qualify as reliable computer stations.
- Latest version of Firefox, Google Chrome or IE on the PC, and latest version of Firefox or Google Chrome on the Mac.
- An Email address.
- Current word processing software as required by the instructor

Some courses may have additional requirements. The course syllabus will detail additional requirements.

# I don't have a computer at home. Can I still take an online course?

Yes, as long as you're sure you'll have regular access to a computer that's connected to the Internet. Some of students use their work computers, and some use the computer labs on campus with Internet access. (For example, the Computer Commons in the Library Media Technology Center – more details later.)

# What kind of computer skills should I have?

In order to succeed in an online course, you must be computer literate and have experience in computer communication; including good word processing skills, familiarity with sending and receiving email, and navigating the World Wide Web. These skills are very important to know before enrolling in an online course, as online courses can be fast-paced, and some time may be needed to become accustomed to the way they work. Check the "Skills You'll Need" section later in this Handbook. It will assist you in determining whether you're ready for an online course.

# I think I have the technical skills I need, but I've never taken a course like this. How do I know if this is right for me?

In order to succeed in a Distance Education course, time management skills, self-motivation and the ability to work independently are important. Equally importantly, having strong reading and writing skills will allow you to succeed in on online course. (See the "Tips for Success" section later in this Handbook.)

Distance Education courses are every bit as challenging as on-campus courses. In fact, surveys we've conducted reveal that some students find Distance Education courses *more* difficult.

# Will I have to be online at a particular time?

Some instructors require students to be online at a particular time to take quizzes, exams, office hours, or to participate in chat sessions. Mostly, the course syllabus will outline a schedule for work to be submitted over the course of the semester. Contact your instructor for details.

## How do I contact the instructor of the course?

It's very important to contact the instructor as soon as possible. Please print the course syllabus at the beginning of the semester, as it contains information on the instructor's preferred methods of contact. Our full-time instructors hold weekly office hours, and by appointment for in-person meetings. If you need to contact them by phone or by email, please visit Faculty Directory: <a href="http://www.elcamino.edu/uportal/facsched/index.asp">http://www.elcamino.edu/uportal/facsched/index.asp</a> and Instructor Information: <a href="http://www.elcamino.edu/library/distance-ed/instructorinformation.asp">http://www.elcamino.edu/library/distance-ed/instructorinformation.asp</a> for more information.

# What do I do if I need help with course materials?

For help with the course material, check out the Tutoring Program administered by the ECC Learning Resources Center (LRC). Tutors help students prepare for tests, learn new concepts, improve study techniques, and answer questions about assignments. Free tutoring for ECC students is available each semester. All LRC tutors are highly trained and certified. Visit the Tutoring website for more

information: <a href="http://www.elcamino.edu/library/lrc/tutoring/index.asp">http://www.elcamino.edu/library/lrc/tutoring/index.asp</a>

# What do I do if I can't access my course online?

Here are a few reasons why course access is not possible:

- You are not officially enrolled in the course.
- You added the course, but have not been processed by admissions.
- The course you signed up for starts later in the semester.
- You changed your password and forgot it.
- You have been blocked by the instructor.

If you still cannot access your course, after resetting your password, waiting for your add to be processed, or registering for the course, please email or call the instructor and the Distance Education Office. Contact the Distance Education Office at <a href="mailto:DistanceEd@elcamino.edu">DistanceEd@elcamino.edu</a> or telephone 310-660-6453. We are here to help you!

# Will I have to buy books for the course?

Yes. Textbooks and other materials you'll need for your course are available in the El Camino College Bookstore. The El Camino College Bookstore is now open online 24/7. They can ship your books to your home or you can pick them up in the store. Visit the online store at <a href="http://elcamino.collegestoreonline.com/">http://elcamino.collegestoreonline.com/</a>.

# Does Distance Education courses transfer to other schools?

Always check with a counselor at the school you plan to transfer to be sure the courses will be accepted, regardless of modality. School transcripts do not specify that the course was delivered in a Distance Education format.

# What if I find I can't continue in my course? Can I withdraw from it?

Yes, you can withdraw from your classes at any time. Withdrawing from a course can affect not only your grade point average, but also how many times you can retake the course. During the semester there are deadlines that affect the different types of withdrawals from a course, but in order to receive a "W" (Withdrawal), you must withdraw on or before the "Last Day to Drop with a 'W' deadline. Consult the current ECC Schedule of Classes or visit the ECC Web-Services

site (<a href="https://portal.elcamino.edu/portal/main.html">https://portal.elcamino.edu/portal/main.html</a>) for more information. Please note that dropping a course is your responsibility. Your instructor is not responsible for dropping you from your course!

# I have more questions! Whom can I talk to?

Contact the Distance Education Office at:

online: http://www.elcamino.edu/library/distance-ed/index.asp

email: <u>DistanceEd@elcamino.edu</u>

telephone: 310-660-6453.

We are here to help you!

# **Skills You Will Need for Distance Learning**

Here's a list of computer and Internet skills to have before enrolling an online course.

## **Computer Skills**

# A successful online student should be able to:

- Cut/copy and paste within and between documents
- Use spell check
- Set page numbers, headers, and footers in a document
- Attach a file to an email
- Paste text from your word processor into an email message
- Print documents
- Run two or more programs at once, and move between them
- Open and close files, as well as, directory windows
- Create, save, store, and find files on a hard drive or portable media

#### **Internet Skills**

#### A successful online student should be able to:

- Send and receive email
- Open an attachment to a message
- Find a web page using its address or URL
- Follow links from one web page to another
- Use the forward and backward buttons on the browser
- Print a web page
- Bookmark pages to access them later
- Use a search engine on the Internet (e.g., Yahoo!, Google, etc.)
- Download documents or software from the Internet

ECC and ECC's Community Education program offer a variety of credit and "not-for-credit" courses to assist in improving your computer and Internet skills.

#### **Computers on Campus**

The Computer Commons is ECC's central computer center serving students of all academic programs. For more information about the Center:

- Computer Commons Library Media Technology Center
- Schauerman Library, East Basement, 310.660.3593 x6715
- Website <a href="http://www.elcamino.edu/Library/labs">http://www.elcamino.edu/Library/labs</a>

## **Text Materials on Reserve**

Every effort is made to place required text materials for online courses on reserve in the Library (Periodicals/Reserve Dept.) for your use. An ECC Photo ID is necessary to use; see the Library Circulation Desk if you haven't previously used your Photo ID to borrow library materials. These materials may only be used in the library – they cannot be checked out. Visit the

following links for more information: <a href="http://eres.elcamino.edu/eres/default.aspx">http://eres.elcamino.edu/eres/default.aspx</a> and <a href="http://www.elcamino.edu/library/library">http://eres.elcamino.edu/eres/default.aspx</a> and <a href="http://www.elcamino.edu/library/library">http://eres.elcamino.edu/eres/default.aspx</a> and <a href="http://www.elcamino.edu/library/library">http://eres.elcamino.edu/eres/default.aspx</a> and <a href="http://www.elcamino.edu/library/library">http://eres.elcamino.edu/eres/default.aspx</a> and <a href="http://www.elcamino.edu/library/library">http://www.elcamino.edu/library/library</a> ser/index.asp

# Tips from the Librarian

If Distance Education students are close enough to get to campus, they are advised to get a student ID which acts as their library card. Students can use many online periodical databases; however, you need the ID card to log on. Students with ID can choose any database found on this link: <a href="http://www.elcamino.edu/library/library">http://www.elcamino.edu/library/library</a> ser/liblinks/index.aspU31T Students can also find useful resources such as Subject guides, MLA citation help, Ask-A-Librarian online reference help, E-Res, and more here: <a href="http://www.elcamino.edu/library/library">http://www.elcamino.edu/library/library</a> ser/.

# Accessibility

El Camino College is committed to providing all students equal access to our program. In accordance with the American Disabilities Act, Distance Education courses, materials, and resources must be accessible to students with disabilities. Please contact the Special Resources Center (<a href="http://www.elcamino.edu/academics/src/">http://www.elcamino.edu/academics/src/</a>) or the Distance Education office for information about alternative formats.

## Communication

It is very important that you communicate with your instructor and with your classmates. Log on to your course site regularly, read the postings, and contribute your own ideas and opinions.

#### Don't Fall Behind

Since you do not see your instructor as often as you would in a traditional on-campus class, it can be very tempting to procrastinate. Don't fall prey to this! Log on regularly and complete your readings and assignments in a timely manner.

# Speak up if you are having problems

If you are having technical difficulties or problems understanding something in the course, you need to let your instructor know. And, if you feel comfortable doing so, post your question/concern for others to see. That way, if your classmates are having the same trouble they will benefit too.

# **Be Courteous**

Be polite to your classmates and respectful of their opinions. Keep in mind that meanings can be misinterpreted in an online environment, so word your postings carefully.

# **How to Access your Online Courses**

The online courses at El Camino College use the ETUDES Course Management System as a delivery method. Some instructors may supplement with other systems, such as book publisher websites. Students need to check the course syllabus or if available on the Distance Education website (<a href="http://www.elcamino.edu/distanceEd/index.asp">http://www.elcamino.edu/distanceEd/index.asp</a>) to determine what systems are being used in their online course.

# **ETUDES Course Management System**

At El Camino College all of our online courses are delivered using the ETUDES Course Management System. ETUDES stands for *Easy To Use Distance Education Software*. Within Etudes, your instructor has created and managed course content, performance assessments, and can communicate with students. Also, you will see announcements, the course syllabus, class discussions, assignments and grades posted.

# **ETUDES Login Instructions**

Once you have officially registered for an online course class, you will be able to log into Etudes follow the steps below. Please note, you will not be able to log in to the course site until one week or the day the semester starts.

**STEP 1:** Go to <a href="https://myetudes.org/">https://myetudes.org/</a>

When you log in for the first time, you will be required to enter your User ID and your password.

**STEP 2:** Your User ID is: the same as your User ID used to login to *MyECC*. The Admissions office gives each student enrolled in El Camino College a Student Identification (ID) number.

<u>EXAMPLE:</u> Albert Einstein is enrolled in an online ETUDES class and has the following User ID: albert\_einstein [all lower case]

**STEP 3:** First time logging in default Password is the month and date of birth included in your ECC record.

EXAMPLE: Albert Einstein's birth date is March 25 His password is: 0325

\*Some ECC student ID numbers have been adjusted to accommodate multiple persons with the same name. If step 2 does not work, please visit this site to verify your ID: https://secure.elcamino.edu/portal/logininfo/main.aspx?item=forgot

# **STEP 4:** Password after you log in:

- If this is the first time you are using Etudes, you will be prompted to change your password to something that's at least 8 characters long with at least one capital letter and one number.
- If this is not our first time using Etudes, please recall that you were asked to change your password to something that's at least 8 characters long with at least one capital letter and one number.

**IMPORTANT:** Starting on the first day of the semester (and after waiting 24 hours after you registered for the class), log in to your class by going to the ETUDES portal. (https://myetudes.org).

REMEMBER TO BOOKMARK THIS SITE TO ACCESS YOUR ONLINE CLASS QUICKLY!!

## **REMEMBER:**

WRITE DOWN YOUR USER ID AND PASSWORD, AND STORE THEM IN A SAFE PLACE FOR FUTURE REFERENCE.

# **ETUDES Login Tips**

Reasons why you may not be able to log on:

- Classes have not started yet. If the term has not started, this explains why you can't log on or access your class site. Typically, registration data is loaded on the first day of the semester.
- You are not a new user of the system, yet you are attempting to log on with the default password. Your password is not changed from term to term. Please recall that you were asked to change your password to something that's at least 8 characters long with at least one capital and one number.
- You have requested to add a class, but you are not officially enrolled in the Registrar's Office. You will be able to log into the ETUDES system the morning after you are officially enrolled in Admissions and entered into the system.
- You are entering invalid login information.
- You are attempting to log on from an unsupported browser, such as AOL or MSN (see <u>system requirements</u> for information).
- > You forgot your password or have the CAPS lock key on. You may request to have your password <u>reset</u>.
- If your class is over and your instructor has disabled the site, you can no longer see a tab for the course.

If you have been dropped from the course, you'll no longer have a tab to the class or access to Etudes.

# **ETUDES Technical Requirements**

Computer and Internet Connectivity (PC and Mac)

# **General System Requirements:**

- Screen resolution set to 1024 X 768.
- PCs should be running Win 2000 or XP, Vista, or Windows 7. Etudes works well with all Win versions.
- Macs should have OS X 10.3.X or above.
- System should have at least 1G of RAM (for faculty/authors, 1G is preferred).
- 56K minimum is required. DSL or cable modem strongly advised.

You must have regular, reliable Internet access for satisfactory performance. Many courses require high-speed connections for interactive multimedia such as PowerPoint, Digital Video, etc. These requirements should also be stated in the course syllabus. If your connectivity is slower than a 56K modem, you might experience frustration with slow response.

# **Browsers for the PC**

The recommended web browsers for PC users are **Firefox and Google Chrome. Internet Explorer** is also supported on the PC

Both browsers are available as free downloads below:

Get Firefox: http://www.mozilla.com/en-US/firefox/all.html

Get Google Chrome: https://www.google.com/intl/en/chrome/browser/

Get IE: http://www.microsoft.com/windows/internet-explorer/ie7/

# **Browsers for the Mac**

For best experience with Etudes, use the latest version of Firefox. The latest version of Google Chrome and Safari are also supported. Mac users must be running OSX 10.3 or above. For more information, see: Mac Supported Browsers. Tablets do not fully support Etudes.

#### Notes:

• Internet Explorer and Safari are not supported browsers for the Mac. Safari works well for viewing materials, but you won't be able to use the editor for items that need to communicate with the system, such as discussions, assignments, etc.

<sup>\*</sup> Note: Netscape, Opera, and any other browsers that are not listed here are not recommended.

- Many of our ETUDES users use Camino browser successfully. We do not conduct QA
  testing with Camino, however, and thus don't recommend it, as we cannot guarantee
  optimal performance across all areas of the ETUDES software.
- Netscape, Opera, and other browsers that are NOT listed here are not recommended.

# **Browser Instructions for AOL and CompuServe (PC and Mac)**

AOL and CompuServe (AOL/CS) software includes an integrated browser-like feature that does not provide full access to the Internet. Students MUST minimize the AOL/CS Browser once their Internet connection is established and open one of the supported browsers. Do NOT attempt to use the AOL/CS versions of Netscape or Internet Explorer.

You must download a separate, complete, independent version of Internet Explorer, Firefox, or Google Chrome. This will alleviate frustration associated with many known problems caused by the AOL/CS quasi-browser and its inherent inability to access to a significant percent of the World Wide Web.

# **IMPORTANT note for AOL users!**

You cannot use the version of Internet Explorer that is provided with your AOL Account...Instead you must download and install a "real version" of Internet Explorer or Firefox. AOL will still be your "Internet Service Provider" or ISP.

There are three ways to use an External Browser while signed on to AOL:

# Method One:

- 1. Sign on to AOL as your connection.
- 2. Minimize the AOL screen.
- 3. Launch Internet Explorer or some other non-AOL browser from your computer's desktop.

#### Method Two:

- 1. Sign on to AOL as your connection.
- 2. Launch Internet Explorer via Start > Programs > Internet Explorer (or other browser's name).

## Method Three:

- 1. Sign on to AOL as your connection.
- 2. Launch Internet Explorer (or some other non-AOL browser) from the toolbar next to your Start button (usually at the bottom left of your screen).

# Your Computer's Cache

You must configure your browser's cache correctly for ETUDES to work properly. 99% of problems are due to incorrect browser cache settings. For instructions as to how to do this on your computer, see the link below.

# **◆**PC Browser Cache and Firefox Update Settings

The way you have configured **Cookies**, **JavaScript**, and any **Pop-Up Blocking Software** on your computer may affect the performance of ETUDES. For instructions as to how to configure these items on your computer, see the link below.

# ◆Configure Cookies, JavaScript and Pop-Up Blocker

# 1. Enable Java & JavaScript

You will need to perform the following adjustments to optimize your browser for use with ETUDES:

Internet Explorer	<ol> <li>From the Menu, select Tools</li> <li>Select Internet Options &gt;&gt; Security &gt;&gt; Custom level</li> <li>Scroll down to Scripting (near the bottom of the list)</li> <li>Select 'enable' for Active Scripting</li> <li>Click OK</li> <li>Continue on to Step 2: Enable Cookies as listed below</li> </ol>
Firefox - PC	<ol> <li>From the Tools menu, select Options</li> <li>Click on the Content icon</li> <li>Make sure the Enable Java and Enable JavaScript checkboxes are selected</li> <li>Be sure Block pop-up windows is NOT checked</li> <li>Continue on to Step 2: Enable Cookies as listed</li> </ol>

# Firefox - Mac

- 1. From the Firefox menu, select Preferences
- 2. Click on the Content icon

below

- 3. Make sure the Enable Java and Enable JavaScript checkboxes are selected
- 4. Be sure Block pop-up windows is **NOT** checked
- 5. Continue on to Step 2: Enable Cookies as listed below

## 2. Enable Cookies

You will need to enable cookies in order to log in to ETUDES and maintain sessions (not get logged out).

# Internet Explorer

- Select "Internet Options" from the Tools menu
- 2. Click on the "Privacy" tab
- Manually slide the bar down to "Medium" (3rd up from bottom) under "Settings"
- 4. Click "OK"

## Firefox - PC

- 1. From the Tools menu, select Options
- 2. Click on the Privacy icon
- 3. Check "Accept cookies from sites
- 4. Click "OK"

#### Firefox - Mac

- 1. From the Firefox menu, select Preferences
- 2. Click on the Privacy icon
- 3. Check "Accept cookies from sites
- 4. Close window

# 3. Disable Pop-Up Blocking for ETUDES

While using ETUDES, you may have to download and open files. If you are using pop-up blocking software, you may not be able to do this. You will need to disable pop-up blocking. Pop-up blockers work in the background while you browse the internet. When they detect a pop-up window that may be an unwanted advertisement, they automatically close the window. This can prevent ETUDES from performing properly.

Depending on your pop-up blocking software, you may have to set the ETUDES URL (https://myetudes.org/portal) as an allowed site,

**OR** you may need to disable the pop-up blocker while using ETUDES.

# To disable pop-up blockers for ETUDES:

- a) Search your hard drive for any software with "pop-up" in the name. Disable it or set the ETUDES URL (https://myetudes.org/portal) as an **allowed site**. Examples of popular pop-up blocking applications include:
  - Pop-Up Stopper
  - Pop-Up Defender
  - Pop-Up Zapper

b) Pop-up blocking functions are included in some anti-virus, internet security, personal firewall, and browser programs. Disable the relevant setting in the program or set the ETUDES URL (https://myetudes.org/portal) as an allowed site. If you don't set the latter, you may not be able to open documents or see instructions that get loaded in pop-up windows.

For more information regarding programs that include pop-ups, visit the ETUDES System Requirements at http://etudes.org/gateway/Info BrowserTuneUp.htm.

# **How to Add an Online Class**

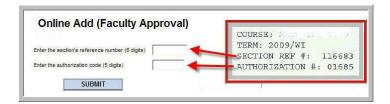
You <u>must get approval</u> from the instructor to add a class. There are four (4) ways to contact the instructor:

- 1. Attend the first class meeting (orientation) that is held on-campus. In most cases this will be the only face-to-face meeting you will have with your instructor. If space is available, the instructor will give you a code and instructions to login to the *MyECC* site for registration. It is the student's responsibility to follow the directions to add the class. For details, see below.
- 2. Contact the instructor by email. Many instructors prefer contact by email, especially if the course does not have any face-to-face meetings. You can find contact information for the instructor by going to the Distance Education web-page at <a href="http://www.elcamino.edu/library/distance-ed/">http://www.elcamino.edu/library/distance-ed/</a> and clicking on "Our Faculty," located in the "Distance Education Quick Links" box on the right hand side of the home page. DE faculty members are listed in alphabetical order.
- 3. Contact the instructor by telephone. This can sometimes be challenging. Many of our faculty members are full-time instructors, and have offices on campus. The start of a semester can be very busy, and it is difficult for faculty to respond to a voicemail in a timely manner. Telephone information can also be found on the Distance Education website at <a href="http://www.elcamino.edu/library/distance-ed/">http://www.elcamino.edu/library/distance-ed/</a>. Click on "Our Faculty.
- 4. **Contact the instructor in person**. You can try to catch full-time instructors in their offices. You can contact their Division office to acquire their office schedule. Please remember that at the start of a semester, instructors are busy preparing for the new semester and **may not be in their office**.

Online Add Procedure: If you have met all the pre-requisites, have no time conflicts, have not had excessive repeats of the course, and/or do not owe fees, you will be added to the section. If you have questions about pre-requisites, consult the class schedule, school catalog, or speak with a counselor. Before adding the new section, drop the classes you are no longer taking. If you have a time conflict (e.g. a class you are enrolled in overlaps by one minute or more with a course you are trying to add), you will not be able to add the new class and no one is able to override that requirement. Note: the permission number only works for one student.

Please use the permission number the instructor has given you and follow the steps below to register for your section.

- 1. Go to: http://myecc.elcamino.edu.
- 2. Login in with your username and password.
- 3. Under WebAdvisor, click on "Registration".
- 4. Click on "Online Add with Faculty Permission".
- 5. You will see the screen below and be asked to enter the two sets of numbers on the sticker.



- 6. Click on the "SUBMIT" button.
- 7. Once you successfully add the section, use the "Make a Payment" link at the left of the screen in the "Financial Information" section and pay the amount due.

You are now added to the class and you do not need to go to the Admissions Office. If you encounter problems adding online, write down the error message you receive, if any, and please take the permission slip to the Admissions Office. If you cannot come to campus, please email your instructor with the error information.

**Deadline to Add**: You will not be able to add your class before the semester starts or after the add deadline. The deadline for regular term courses is published in the class schedule. Ask your instructor for the short term add deadline or you may examine the Short Term Class Calendar available in the Admissions Office or in the Academic Division offices.

# **High School Students**

High school students follow the same process outlined above. Please review the information on the admission process for high school students located on the El Camino College website at <a href="http://www.elcamino.edu/studentservices/highschool/">http://www.elcamino.edu/studentservices/highschool/</a>



# Student Services and Campus Resources

Office	Location	Phone	Web Address
Admissions Office and Registration Information	Student Services Center, 1st Floor	310.538.5700 or 310.660.6034	http://www.elcamino.edu/admissions/
Bookstore	Northwest of Student Services Center, Below Cafeteria	310.660.3380	http://elcamino.collegestoreonline.com/
Cashiers Office	Bookstore Building, Ground level	310.660.3593 x3142	http://www.elcamino.edu/studentservices/cashiers/ index.asp
Counseling Office	Student Services Center, 1st Floor	310.660.3458	http://www.elcamino.edu/studentservices/co/
Financial Aid Office	Administration Building, Room: 138	310.660.3493	http://www.elcamino.edu/studentservices/fao/
Library Media Technology Center (Computer Commons)	Schauerman Library, East Wing, Lower Level	310.660.3593 x6715	http://www.elcamino.edu/library/
Periodicals/Reserve Dept., Schauerman Library (Textbooks on Reserve)	Schauerman Library, East Wing, Main Level	310.660.3593 x3528	http://www.elcamino.edu/library/library_ser/index.asp
Learning Resources Center (Free Tutoring) Basic Skills	Schauerman Library, 2 <sup>nd</sup> Floor, West Wing	310.660.3511 or 310.660.3593 x6012 or 310.660.3593 x7495	http://www.elcamino.edu/library/lrc/tutoring/index.asp

# **Some Helpful Information**

Get connected with *MyECC* at <a href="http://myecc.elcamino.edu">http://myecc.elcamino.edu</a>. El Camino College's new internet based service is the best way to get connected to the college and the numerous services available online. Once registered through *MyECC*, students can apply, register, add & drop classes; get their FREE copy of the current class schedule; search for classes, make payments or view accounts; view test scores, check financial aid and award letter status; check grades; locate faculty; and print unofficial transcripts.

Students will also receive the latest campus updates and information further connecting them to the El Camino College community. Your course instructor's *name*, telephone number, office hours and office location are in the course syllabus, which is *distributed* by the instructor.

All offices at ECC can be reached by calling 1.866.ELCAMINO or visiting the El Camino College Web Page: http://www.elcamino.edu . Do you have a quick question about classes or a question for a counselor? Research your questions with our new <u>Ask El Camino</u> to find your answer.

# **Distance Education Class Schedule and Meeting Information**

www.elcamino.edu/DistanceEd/ClassScheduleAndMeetingInfo.asp



El Camino College Distance Education Office Schauerman Library

East Wing, Lower Level, Room 76 (in the Library Media Technology Center) 310.660.6453 - <a href="mailto:DistanceEd@elcamino.edu">DistanceEd@elcamino.edu</a> - www.elcamino.edu/DistanceEd

Section # Time Instructor Room # Section # Time Instructor Room #

# **Distance Education**

# www.elcamino.edu/Library/DistanceEd (310-660-6453)

The following courses are Distance Education (DE) courses. A DE course may be online or hybrid. Online courses meet completely online (via the Internet using Etudes) and require you to complete an online course orientation, email the instructor before class starts or attend an on-campus course orientation. Hybrid courses have regular on-campus class meetings and a mandatory on-campus orientation. Specific class meeting and/or orientation requirement for each DE course are listed below and in the DE Class Schedule and Meeting Information on the DE website. Do not miss the orientation or you may be dropped from the class. If you enroll in a DE course, you must be proficient in computer, online communications and time management. A satisfactory score on the DE Readiness Assessment in the DE website, previous satisfactory completion of an online course, or completion or concurrent enrollment in Academic Strategies 60 is highly recommended. You must have at a minimum: computer with Internet connection, Windows XP or Mac OSX, Internet Explorer 8 or Firefox 9, Adobe Reader 8 and El Camino College Email. Additional software and plug-ins may be required by the instructor (such as Word, Flash). You may also use computer labs on campus to work on DE courses.

#### **ONLINE COURSES**

#### Administration of Justice 100 - 3 Units

Introduction to Administration of Justice
Recommended Preparation: English A

#### Administration of Justice 111 - 3 Units

Criminal Investigation

Recommended Preparation: English A

#### Anthropology 1 - 3 Units

Introduction to Physical Anthropology

Recommended Preparation: eligibility for English 1A

Office or on the website at <a href="https://www.elcamino.edu/DistanceEd">www.elcamino.edu/DistanceEd</a>.

#### Anthropology 2 - 3 Units

Introduction to Cultural Anthropology

Recommended Preparation: eligibility for English 1A

#### Art 101 - 3 Units

Art and Visual Culture in Modern Life

Recommended Preparation: eligibility for English 1A

Note: formerly Art 1

#### **Art 102A - 3 Units**

History of Western Art - Prehistoric to Gothic

Recommended Preparation: eligibility for English 1A

Note: formerly Art 2

#### Astronomy 20 - 3 Units

The Solar System

Recommended Preparation: eligibility for English 84

Section # Time Instructor Room# Section # Time Instructor Room # Child Development 150 - 3 Units **Business 15 - 3 Units Business Mathematics** Introduction of Children with Special Needs Recommended Preparation: eligibility for English 1A Recommended Preparation: eligibility for English 84 See Distance Education Website..... See Distance Education Website..... ONLINE ..... D. McGovern..... 4131 ..... J. Young...... ..ONLINE Section 4306 is a Distance Education online course. You must attend the first class Section 4131 is a Distance Education online course. You must contact the instructor at meeting on Saturday, January 16, from 9:00 a.m. to 11:00 a.m., in MBA 106 or contact jyoung@elcamino.edu before the start of the semester or you may be dropped from the the instructor at dmcgovern@elcamino.edu before the start of the semester or you may course. For specific course information, please visit the Distance Education website and be dropped from the course. For specific course information, please visit the Distance also read the Student Handbook for Online Courses available in the Distance Education Education website and also read the Student Handbook for Online Courses available in Office or on the website at www.elcamino.edu/DistanceEd. the Distance Education office or on the website at www.elcamino.edu/DistanceEd. Computer Aided Design/Drafting 7 - 3 Units Business 28 - 3 Units Solid Modeling, Assemblies and Two Dimensional (2D) Drawings Written Business Communications Recommended Preparation: Computer Aided Design/Drafting 5 with a minimum grade of C or Prerequisite: eligibility for English 1A one year of high school drafting or industry experience See Distance Education Website...... ..... M. Som de Cerff ...... Note: formerly Computer Aided Design/Drafting 10abcd Section 4316 is a Distance Education online course. You must attend a mandatory class ONLINE orientation on Wednesday, January 20, from 6:30 p.m. to 8:00 p.m. in MBA 106 or you may be dropped from the course. For additional information, visit the instructor's Web page fweeks@elcamino.edu two weeks before the start of the semester or you may be dropped at www.elcamino.edu/faculty/msomdecerff/ For specific course information, please visit from the course. For specific course information, please visit the Distance Education the Distance Education website and also read the Student Handbook for Online Courses website and also read the Student Handbook for Online Courses available in the Distance available in the Distance Education Office or on the website at www.elcamino.edu/ Education Office or on the website at www.elcamino.edu/DistanceEd. Section 4790 will use Inventor Pro software. Child Development 103 - 3 Units Computer Aided Design/Drafting 31 - 2 Units Child Growth and Development Orientation to CATIA Recommended Preparation: eligibility for English 1A Recommended Preparation: Computer Aided Design/Drafting 5 or equivalent; eligibility for See Distance Education Website. S. Baxter. English 84 Section 4111 is a Distance Education online course. You must login to the Etudes course Note: Computer Aided Design/Drafting 31abcd site and follow the instructions at http://myetudes.org before the start of the semester or you may be dropped from the course. For specific course information, please visit the Distance Education website and also read the Student Handbook for Online Courses Section 4791 is a Distance Education online course. You must contact the instructor at available in the Distance Education Office or on the website at www.elcamino.edu/ dglenn@elcamino.edu before the start of the semester or you may be dropped from the course. For specific course information, please visit the Distance Education website and also read the Student Handbook for Online Courses available in the Distance Education Child Development 104 - 3 Units Office or on the website at www.elcamino.edu/DistanceEd. Section 4791 will use CATIA The Home, the School, the Community Recommended Preparation: eligibility for English 1A See Distance Education Website... S. Baxter. Contemporary Health 1 - 3 Units Section 4117 is a Distance Education online course. You must login to the Etudes course Personal and Community Health Issues site and follow the instructions at http://myetudes.org before the start of the semester Recommended Preparation: eligibility for English A or 84 or you may be dropped from the course. For specific course information, please visit the Distance Education website and also read the Student Handbook for Online Courses Section 4571 is a Distance Education online course. You must attend the first class available in the Distance Education Office or on the website at www.elcamino.edu/ meeting on Tuesday, January 19, from 5:00 p.m. to 6:00 p.m., in PE-N 26 or you may be dropped from the course. For specific course information, please visit the Distance Education website and also read the Student Handbook for Online Courses available in Child Development 114 - 3 Units the Distance Education Office or on the website at www.elcamino.edu/DistanceEd. Observing and Assessing Young Children 4572 See Distance Education Website...... T. Hazell ....... ...ONLINE Prerequisite: Child Development 103 with a minimum grade of C or concurrent enrollment Section 4572 is a Distance Education online course. You must contact the instructor at Recommended Preparation: eligibility for English 1A thazell@elcamino.edu before the start of the semester or you may be dropped from the See Distance Education Website..... course. For specific course information, please visit the Distance Education website and Section 4123 is a Distance Education online course. You must login to the Etudes course also read the Student Handbook for Online Courses available in the Distance Education site and follow the instructions at http://myetudes.org before the start of the semester Office or on the website at <a href="https://www.elcamino.edu/DistanceEd">www.elcamino.edu/DistanceEd</a>. or you may be dropped from the course. For specific course information, please visit See Distance Education Website...... L. Pattison ..... ....ONLINE the Distance Education website and also read the Student Handbook for Online Courses Section 4573 is a Distance Education online course. You must attend the first class available in the Distance Education Office or on the website at www.elcamino.edu/ meeting on Tuesday, January 19, from 5:00 p.m. to 6:00 p.m., in PE-N 27 or you may DistanceEd. be dropped from the course. For specific course information, please visit the Distance Education website and also read the Student Handbook for Online Courses available in Child Development 131 - 3 Units the Distance Education Office or on the website at www.elcamino.edu/DistanceEd. Supervising and Mentoring Adults See Distance Education Website...... L. Delzeit ...... L. Prerequisite: Child Development 125 or 126 with a minimum grade of C or concurrent Section 4574 is a Distance Education online course. You must contact the instructor before the start of the semester at <a href="mailto:ldelzeit@elcamino.edu">ldelzeit@elcamino.edu</a> and visit the instructor's website at enrollment or 50 days of preschool teaching experience within the past two years http://youth.net/ecc for course information or you may be dropped from the course. For www.elcamino.edu/DistanceEd specific course information, please visit the Distance Education website and also read the See Distance Education Website. 4128 . J. Young.. Student Handbook for Online Courses available in the Distance Education Office or on the Section 4128 is a Distance Education online course. You must contact the instructor at website at www.elcamino.edu/DistanceEd. jyoung@elcamino.edu before the start of the semester or you may be dropped from the See Distance Education Website... .. L. Pattison .. course. For specific course information, please visit the Distance Education website and Section 4575 is a Distance Education online course. You must attend the first class also read the Student Handbook for Online Courses available in the Distance Education meeting on Tuesday, January 19, from 5:00 p.m. to 6:00 p.m., in PE-N 27 or you may Office or on the website at www.elcamino.edu/DistanceEd. dropped from the course. For specific course information, please visit the Distance Education website and also read the Student Handbook for Online Courses available in the Distance Education Office or on the website at www.elcamino.edu/DistanceEd.

Sect	ion#	Time	Instructor	Room #	Section #	Time	Instructor	Room #
			T. Hazell		Economics 2 - 3	Units		
			nline course. You must contact the ir			Economics: Microeconomics		
			t of the semester or you may be drop , please visit the Distance Education			e: Economics 1 with a minimum		
			nline Courses available in the Distan				M. Keskinel	
		the website at www.elcam					line course. You must contact the	
_	11	•-					start of the semester or you may rmation, please visit the Distance	
	101 - 3 Ur						lbook for Online Courses available	
	ice Appreci						ww.elcamino.edu/DistanceEd.	
		ded Preparation: eligibility for	r English 1A				M. Keskinel	
	Note: forme		D. D.	ONLINE			line course. You must contact the	
			D. Berneynline course. You must attend the fi				start of the semester or you may rmation, please visit the Distance	
			n 6:00 p.m. to 8:00 p.m. or Saturday,				lbook for Online Courses available	
			204 or you may be dropped from th				ww.elcamino.edu/DistanceEd.	
			it the Distance Education website an					
			available in the Distance Education (	Office or on the	English 84 - 3 U			
		www.elcamino.edu/Distano	<u>ке<b>ги.</b></u> D. Berney	ONLINE		tal Reading and Writing		
			nline course. You must attend the fi				ation by testing (English Placement	Test) and
			n 6:00 p.m. to 8:00 p.m. or Saturday,		assessmen		4 D W	ONILINIE
			204 or you may be dropped from th				A. DeVaney	UNLINE
			it the Distance Education website an		See Distan	ce Education Website	A. Devaney line course. You must contact the	instructor
		napook for Unline Courses a www.elcamino.edu/Distano	available in the Distance Education (	UTTICE or on the			start of the semester or you may b	
			J. La Curan	ONLINE			rmation, please visit the Distance	
			nline course. You must attend the fi				lbook for Online Courses available	in the Distance
			rom 6:00 p.m. to 8:00 p.m., in PE-S 22				ww.elcamino.edu/DistanceEd.	0111111
			ic course information, please visit th				A. DeVaney	ONLINE
			tudent Handbook for Online Courses e website at www.elcamino.edu/Dis			ce Education Website	A. Devaney line course. You must contact the	instructor
			H. Hojo				start of the semester or you may b	
			nline course. You must attend the fi				rmation, please visit the Distance	
			n 6:00 p.m. to 7:30 p.m. in PE-S 229 (				lbook for Online Courses available	in the Distance
			ic course information, please visit th		Education	Office or on the website at w	ww.elcamino.edu/DistanceEd.	
			tudent Handbook for Online Courses e website at www.elcamino.edu/Dis		English 1A - 4 L	Inite		
	uie vistano	e Education Office of on the	: website at <u>www.eicamino.edu/Dis</u>	stancecu.	Reading and			
Dance	103 - 3 Ur	nits					in English 84 or ESL 53C with a minir	mum grade of C
Hist	torv of Dan	ce in the 20th Century					r qualification by testing (English or	
	Note: Forme				Test) and a		r quamication by testing (English of	LSE Flacement
			D. Berney	ONLINE			J. Jung	ONLINE
			nline course. You must attend the fi		Section 46	00 is a Distance Education on	line course. You must login and co	omplete the
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			l 204 or you may be dropped from th it the Distance Education website an				ctor's website: www.elcamino.edu visit the Distance Education websi	
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,	website at <u>y</u>	www.elcamino.edu/Distano	<u>ceEd</u> .		the websi	te at <u>www.elcamino.edu/Dist</u>	anceEd.	
F		11					J. Jung	
	nics 1 - 3		:				line course. You must login and co	
		conomics: Macroeconomi		L., 4., 44; /FI			semester or you may be dropped ctor's website: www.elcamino.edu	
			a minimum grade of C or qualification	by testing (Ei			risit the Distance Education websi	
		ege Mathematics Placement 1 ded Preparation: Economics 5;					es available in the Distance Educa	
			M. Keskinel	ONLINE		te at <u>www.elcamino.edu/Dist</u>		
			nline course. You must contact the ir				A. Adler	
			e start of the semester or you may b				line course. You must contact the f the semester or you may be drop	
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			ndbook for Online Courses available	in the Distance			Courses available in the Distance E	
			vww.elcamino.edu/DistanceEd. T. Carter	ONLINE	or on the	vebsite at <u>www.elcamino.ed</u>	u/DistanceEd.	
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			nline Courses available in the Distan	ce Education			ine Courses available in the Dista	
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36	tion# Time	Instructor	Room #	Section #	Time	Instructor	Room #
4605	See Distance Education Website Section 4605 is a Distance Education online jadler@elcamino.edu before the start of th class. For specific course information, pleas read the Student Handbook for Online Cour or on the website at www.elcamino.edu/Di	course. You must contact the e semester or you may be drop e visit the Distance Education v ses available in the Distance Ec	instructor at ped from the website and also	Note: Four u enrollment i	<i>gy</i> led Preparation: English 84 nits of laboratory science cro n a geology laboratory cour		
	sh 1C - 3 Units  ritical Thinking and Composition  Prerequisite: English 1A with a minimum grad  Note: This course satisfies the critical thinking/  critical thinking requirement of the CSU transfi	English composition requirement	t of IGETC and the	Section 485 meeting, o be dropped Education v	5 is a Distance Education on Tuesday, January 19, fron from the course. For specyebsite and also read the	online course. You must attend the m 7:00 p.m. to 8:25 p.m., in NATS 20 iffic course information, please visit Student Handbook for Online Course we website at <a href="https://www.elcamino.edu/D">www.elcamino.edu/D</a>	first class 6 or you may the Distance es available in
4623	See Distance Education Website Section 4623 is a Distance Education online website at http://www.elcamino.edu/facul and follow the instructions or you may be d information, please visit the Distance Educa Handbook for Online Courses available in th at www.elcamino.edu/DistanceEd.	course. You must log onto the ty/jzhao by the third day of the ropped from the course. For sp ation website and also read the	instructor's e semester oecific course e Student	Recommend 4150 See Distanc Section 415 dblack@elc	History to 1877  Ied Preparation: eligibility for Education Website  To is a Distance Education of Educ	D. Black online course. You must contact the rt of the semester or you may be dro	instructor at pped from the
4624	See Distance Education Website Section 4624 is a Distance Education online website at <a href="http://www.elcamino.edu/facul">http://www.elcamino.edu/facul</a> and follow the instructions or you may be d information, please visit the Distance Education of the Courses available in the at <a href="http://www.elcamino.edu/DistanceEd">www.elcamino.edu/DistanceEd</a> .	course. You must log onto the ty/jzhao by the third day of the ropped from the course. For sp ation website and also read the	instructor's e semester oecific course e Student	also read th Office or on 4151 See Distanc Section 415 dblack@elc course. For	e Student Handbook for C the website at <u>www.elca</u> e Education Website 1 is a Distance Education a <u>mino.edu</u> before the star specific course informatio	D. Black	nce EducationONLINI instructor at pped from the n website and
4625	See Distance Education Website Section 4625 is a Distance Education online sgates@elcamino.edu before the start of th course. For specific course information, plea also read the Student Handbook for Online Office or on the website at www.elcamino.	course. You must contact the in the semester or you may be drop tise visit the Distance Education Courses available in the Distan	nstructor at oped from the o website and	Office or on 4152 See Distanc Section 415 spanski@el course. For	the website at www.elca e Education Website 2 is a Distance Education of camino.edu before the sta specific course informatio	S. Panskionline course. You must contact the ort of the semester or you may be dr n, please visit the Distance Educatio	ONLINI instructor at opped from the n website and
4626	See Distance Education Website Section 4626 is a Distance Education online jschenk@elcamino.edu before the start of to course. For specific course information, plea also read the Student Handbook for Online Office or on the website at www.elcamino.	course. You must contact the in he semester or you may be dro ise visit the Distance Education Courses available in the Distan edu/DistanceEd.	nstructor at opped from the owebsite and oce Education	office or on  History 102 - 3 United States  Recommend	the website at <u>www.elca</u> Inits  History from 1877 to the  Jed Preparation: eligibility fo	Present or English 1A	
4627 4628	See Distance Education Website Section 4627 is a Distance Education online sgates@elcamino.edu before the start of th course. For specific course information, plea also read the Student Handbook for Online Office or on the website at www.elcamino. See Distance Education Website	course. You must contact the in le semester or you may be drop lse visit the Distance Education Courses available in the Distan edu/DistanceEd.	nstructor at oped from the n website and oce Education	Section 415 cgold@elca course. For also read th Office or on	3 is a Distance Education o <u>mino.edu</u> before the start specific course informatio ie Student Handbook for ( the website at <u>www.elca</u>	C. Gold  online course. You must contact the of the semester or you may be drop n, please visit the Distance Educatio hline Courses available in the Dista mino.edu/DistanceEd.  C. Gold	instructor at ped from the n website and nce Education
1020	Section 4628 is a Distance Education online jmadden@elcamino.edu before the start of course. For specific course information, plea also read the Student Handbook for Online Office or on the website at <u>www.elcamino.</u>	course. You must contact the in the semester or you may be di ise visit the Distance Education Courses available in the Distan	nstructor at ropped from the 1 website and	Section 415 <u>cgold@elca</u> course. For also read th Office or on	4 is a Distance Education ( mino.edu before the start specific course informatio le Student Handbook for ( the website at <u>www.elca</u>	online course. You must contact the of the semester or you may be drop n, please visit the Distance Educatio Online Courses available in the Dista	instructor at ped from the n website and nce Education
	on 31 - 3 Units istory of Costume Recommended Preparation: eligibility for Engl See Distance Education Website		ONLINE	Section 415 <u>cgold@elca</u> course. For also read th	7 is a Distance Education on mino.edu before the start specific course information e Student Handbook for C	online course. You must contact the of the semester or you may be drop n, please visit the Distance Educatio Inline Courses available in the Dista	instructor at ped from the n website and
	Section 4795 is a Distance Education online at <u>bgoodwin@elcamino.edu</u> before the star from the course. For specific course informa website and also read the Student Handboo Education Office or on the website at <u>www.</u>	course. You must contact the i rt of the semester or you may b ation, please visit the Distance ok for Online Courses available	instructor oe dropped Education	History 140 - 3 L History of Earl Recommend	<i>y Civilizations</i> led Preparation: eligibility f	or English 1A	
	and Emergency Technology 1 - 3 Unit ire Protection Organization Recommended Preparation: eligibility for Engl See Distance Education Website	ish 1A K. Coffelt		Section 415 jsuarez@elo course. For also read th	8 is a Distance Education of <u>camino.edu</u> before the sta specific course informatio	J. Suarez  J. Suarez  Jonline course. You must contact the rt of the semester or you may be dr  In, please visit the Distance Education  Jonline Courses available in the Distance Education  Jones of July Distance Ed.	instructor at opped from the on website and
	Section 4793 is a Distance Education online meeting on Wednesday, January 20, from 6 be dropped from the course. For specific co Education website and also read the Studer the Distance Education Office or on the web	:00 p.m. to 8:00 p.m., in ITEC 1 urse information, please visit t nt Handbook for Online Courses	11 or you may he Distance s available in	Humanities 1 - 3  An Introduction Recomment 4650 See Distance Section 465 jmadden@icourse. For also read th	B Units In to the Humanities Ided Preparation: eligibility for E Education Website O is a Distance Education Elcamino.edu before the s Specific course informatio	or English 1A J. Madden	instructor at Iropped from th n website and

Section # Time Room# Section # Time Instructor Instructor Room # Oceanography 10 - 4 Units Journalism 12 - 3 Units Introduction to Oceanography Mass Media and Society Recommended Preparation: eligibility for English 1A Recommended Preparation: eligibility for English 1A Note: Journalism 12 satisfies the Communication and Analytical Thinking requirement for the See Distance Education Website...... T. Noyes ...... T. Noyes ..... ..ONLINE 9:30-12:40pm F LAB ...... T. Noyes ...... T. Noyes ...... See Distance Education Website..... Section 4857 is a Distance Education online course. You must attend the first class 4666 .. J. Peters .... Section 4666 is a Distance Education online course. You must contact the instructor at meeting on Friday, January 22, from 9:30 a.m. to 12:40 p.m., in NATS 218 or you may be dropped from the course. The laboratory portion of this course meets on campus most jpeters@elcamino.edu before the start of the semester or you may be dropped from the Fridays from 9:30 a.m. to 12:40 p.m., in NATS 218. Some labs will be online. For specific course. For specific course information, please visit the Distance Education website and also read the Student Handbook for Online Courses available in the Distance Education course information, please visit the Distance Education website and also read the Student Office or on the website at www.elcamino.edu/DistanceEd. Handbook for Online Courses available in the Distance Education Office or on the website at www.elcamino.edu/DistanceEd. Law 4 - 4 Units Philosophy 101 - 3 Units Legal Environment of Business Introduction to Philosophy Recommended Preparation: English 84 Recommended Preparation: eligibility for English 1A See Distance Education Website...... .. M. Botello.... .ONLINE Note: formerly Philosophy 2 Section 4374 is a Distance Education online course. You must attend the first class 4170 See Distance Education Website...... meeting on Thursday, January 21, from 6:30 p.m. to 8:30 p.m., in MBA 108 or contact ..... F. Leon ....... the instructor at <a href="mailto:mbotello@elcamino.edu">mbotello@elcamino.edu</a> before the start of the semester or you may Section 4170 is a Distance Education online course. You must contact the instructor at be dropped from the course. For specific course information, please visit the Distance fleon@elcamino.edu before the start of the semester or you may be dropped from the Education website and also read the Student Handbook for Online Courses available in course. For specific course information, please visit the Distance Education website and also read the Student Handbook for Online Courses available in the Distance Education the Distance Education Office or on the website at www.elcamino.edu/DistanceEd. Office or on the website at www.elcamino.edu/DistanceEd. Music 111 - 3 Units Philosophy 103 - 3 Units Music Appreciation Survey Ethics and Society Recommended Preparation: eligibility for English 1A Recommended Preparation: eligibility for English 1A Note: Formerly Music 11 Note: formerly Philosophy 3 See Distance Education Website...... .ONLINE 4515 ..... W. Doyle ...... See Distance Education Website...... .... F. Leon ...... Section 4515 is a Distance Education online course. You must contact the instructor at Section 4172 is a Distance Education online course. You must contact the instructor at wdoyle@elcamino.edu before the start of the semester or you may be dropped from the fleon@elcamino.edu before the start of the semester or you may be dropped from the course. For specific course information, please visit the Distance Education website and course. For specific course information, please visit the Distance Education website and also read the Student Handbook for Online Courses available in the Distance Education also read the Student Handbook for Online Courses available in the Distance Education Office or on the website at <a href="https://www.elcamino.edu/DistanceEd">www.elcamino.edu/DistanceEd</a>. See Distance Education Website..... Office or on the website at <a href="https://www.elcamino.edu/DistanceEd">www.elcamino.edu/DistanceEd</a>. ..... W. Doyle ... Section 4516 is a Distance Education online course. You must contact the instructor at Philosophy 106 - 3 Units wdoyle@elcamino.edu before the start of the semester or you may be dropped from the Introduction to Symbolic Logic course. For specific course information, please visit the Distance Education website and also read the Student Handbook for Online Courses available in the Distance Education Recommended Preparation: eligibility for English 1A Office or on the website at www.elcamino.edu/DistanceEd. Note: formerly Philosophy 8 See Distance Education Website..... 4173 .. J. Georges... Music 116 - 3 Units Section 4173 is a Distance Education online course. You must contact the instructor at History of Rock Music jgeorges@elcamino.edu before the start of the semester or you may be dropped from the Recommended Preparation: eligibility for English 1A course. For specific course information, please visit the Distance Education website and also read the Student Handbook for Online Courses available in the Distance Education Note: formerly Music 16 Office or on the website at www.elcamino.edu/DistanceEd. Section 4518 is a Distance Education online course. You must contact the instructor at Philosophy 107 - 3 Units mkatznelson@elcamino.edu before the start of the semester or you may be dropped from the course. For specific course information, please visit the Distance Education Philosophy of Religion website and also read the Student Handbook for Online Courses available in the Distance Recommended Preparation: eligibility for English 1A Education Office or on the website at www.elcamino.edu/DistanceEd. Note: formerly Philosophy 7 See Distance Education Website. ..... F. Leon ....... Nutrition and Foods 11 - 3 Units Section 4174 is a Distance Education online course. You must contact the instructor at Nutrition fleon@elcamino.edu before the start of the semester or you may be dropped from the Recommended Preparation: English A course. For specific course information, please visit the Distance Education website and also read the Student Handbook for Online Courses available in the Distance Education See Distance Education Website...... .ONLINE .. J. Gray.. Office or on the website at www.elcamino.edu/DistanceEd. Section 4797 is a Distance Education online course. You must contact the instructor at jgray@elcamino.edu or you may be dropped from the course. For specific course Physical Education 277 - 3 Units information, please visit the Distance Education website and also read the Student Handbook for Online Courses available in the Distance Education Office or on the website Introduction to Kinesiology and Physical Education at www.elcamino.edu/DistanceEd. Recommended Preparation: eligibility for English 1A See Distance Education Website.. . M. Lyons... 4580 See Distance Education Website.. R. Uphoff... ONLINE Section 4798 is a Distance Education online course. You must contact the instructor Section 4580 is a Distance Education online course. You must contact the instructor at at mlyons@elcamino.edu or you may be dropped from the course. For specific course ruphoff@elcamino.edu before the start of the semester or you may be dropped from the information, please visit the Distance Education website and also read the Student course. For specific course information, please visit the Distance Education website and Handbook for Online Courses available in the Distance Education Office or on the website also read the Student Handbook for Online Courses available in the Distance Education at www.elcamino.edu/DistanceEd. Office or on the website at <a href="https://www.elcamino.edu/DistanceEd">www.elcamino.edu/DistanceEd</a>. See Distance Education Website...... 4582 N. Fernley.. .ONLINE meeting on Tuesday, January 19, from 4:30 p.m. to 5:30 p.m., in PE-N 28 or you may be dropped from the course. For specific course information, please visit the Distance Education website and also read the Student Handbook for Online Courses available in the Distance Education Office or on the website at www.elcamino.edu/DistanceEd.

Sect	tion# Time	Instructor	Room #	Sec	tion#	Time	Instructor	Room #
Politic	al Science 1 - 3 Units			4193			R. Galbavy	
Go	vernments of the United States and Californ	nia					online course. You must contact the	
	Recommended Preparation: eligibility for English	sh 1A					start of the semester or you may be d on, please visit the Distance Educatio	
183	See Distance Education Website	L. Houske	ONLINE				Online Courses available in the Distai	
	Section 4183 is a Distance Education online of					the website at <u>www.elc</u>		
	meeting on Wednesday, January 20, from 5:0 p.m., in SOCS 201 or you may be dropped from			4194	See Distanc	e Education Website	R. Galbavy	ONLIN
	please visit the Distance Education website a				Section 419	4 is a Distance Education	online course. You must contact the	instructor at
	Online Courses available in the Distance Educ						start of the semester or you may be d	
	elcamino.edu/DistanceEd.						on, please visit the Distance Educatio Online Courses available in the Dista	
	See Distance Education Website					the website at www.elc		iice Luucation
	Section 4184 is a Distance Education online of			4195			A. Simon	ONLIN
	meeting on Wednesday, January 20, from 5:0 p.m., in SOCS 201 or you may be dropped from						online course. You must attend the f	
	please visit the Distance Education website a						m 6:00 p.m. to 7:00 p.m., in SOCS 127	
	Online Courses available in the Distance Edu	cation Office or on the websit	te at <u>www.</u>				cific course information, please visit Student Handbook for Online Course	
	elcamino.edu/DistanceEd.	1.6	01111115				he website at www.elcamino.edu/Di	
	See Distance Education Website							
	Section 4185 is a Distance Education online of igeorges@elcamino.edu before the start of t				ology 7 - 3			
	course. For specific course information, pleas			PI	nysiological l			
	also read the Student Handbook for Online C		nce Education		Prerequisite	: Psychology 5 with a minir	num grade of C	
	Office or on the website at www.elcamino.e			4196	See Distanc	e Education Website	R. Mascolo	ONLIN
	See Distance Education Website						online course. You must contact the	
	Section 4186 is a Distance Education online of meeting on Wednesday, January 20, from 4:						colo before the start of the semester cific course information, please visit t	
	be dropped from the course. For specific cour						Student Handbook for Online Course	
	Education website and also read the Student	t Handbook for Online Course	s available in				he website at <u>www.elcamino.edu/Di</u>	
	the Distance Education Office or on the webs			4197			R. Mascolo	
	See Distance Education Website						online course. You must contact the	
	Section 4187 is a Distance Education online of						<u>mascolo</u> before the start of the seme cific course information, please visit	
	meeting on Wednesday, January 20, from 5:: be dropped from the course. For specific cour						Student Handbook for Online Course	
	Education website and also read the Student				the Distanc	e Education Office or on t	he website at <u>www.elcamino.edu/Di</u>	istanceEd.
	the Distance Education Office or on the webs	ite at <u>www.elcamino.edu/Di</u> :	stanceEd.	١		• 11 1.		
\	- I C-1 10 2 II14-				ology 16 -			
	al Science 10 - 3 Units			Li	fespan Devel		1. 66	
	roduction to International Relations	-1:-:L:1:4 f F1:-L 1 A		4100	Prerequisite:	: Psychology 5 with a minir	num grade of C	ONLI
	Recommended Preparation: Political Science 1; See Distance Education Website		ONLINE	4198			online course. You must login to the	
	Section 4188 is a Distance Education online of						ow the instructions before the start o	
	meeting on Wednesday, January 20, from 7:						rse. For specific course information, <sub>l</sub>	
	be dropped from the course. For specific cour						also read the Student Handbook for (	
	Education website and also read the Student				available in DistanceEd.		Office or on the website at <u>www.elca</u>	mino.edu/
	the Distance Education Office or on the webs	ite at <u>www.eicamino.edu/vis</u>	stanceta.	4199			A. Himsel	ONLIN
Psvcho	ology 2 - 3 Units			1177	Section 419	9 is a Distance Education	online course. You must login to the	Etudes course
	ychology for Effective Living				site at http:	://myetudes.org and folio	ow the instructions before the start o	f the semester
	Recommended Preparation: eligibility for English	sh 1A					rse. For specific course information, p	
	See Distance Education Website		ONLINE				read the Student Handbook for Onli Office or on the website at www.elca	
	Section 4190 is a Distance Education online of	ourse. You must attend the f	irst class		DistanceEd.		of the website at www.eical	iiiiio.euu/
	meeting on Tuesday, January 19, from 7:00 p				DistanceLu	•		
	be dropped from the course. For specific cou Education website and also read the Student			Real	Estate 11 -	3 Units		
	the Distance Education Office or on the webs			Re	eal Estate Pri	inciples		
						ded Preparation: eligibility		
sycho	ology 5 - 3 Units			4380			V. DeLuca	
Gei	neral Psychology						online course. You must attend the f	
	Recommended Preparation: eligibility for English	sh 1A					m 5:00 p.m. to 6:00 p.m., in MBA 210 ) a.m., in MBA 303 or you may be drop	
	See Distance Education Website						on, please visit the Distance Educatio	
	Section 4191 is a Distance Education online of						Online Courses available in the Dista	
	meeting on Tuesday, January 19, from 5:00 p be dropped from the course. For specific cou				Office or on	the website at www.elca	amino.edu/DistanceEd.	
	Education website and also read the Student			D1	Cotata 17	2 Ilmite		
	the Distance Education Office or on the webs			1	Estate 16 -			
	See Distance Education Website			Ke	eal Estate Ecc		- 11 144 154 C-lifei- Dt	£ D   T - 4 - 4 -
	Section 4192 is a Distance Education online of						e 11, 14A, 15A or California Department I Estate Appraisal (OREA) license or equi	
	meeting on Tuesday, January 19, from 5:00 p be dropped from the course. For specific cou			4387			R. Rooks	
	Education website and also read the Student			4307			online course. You must attend the f	
	the Distance Education Office or on the webs			1			om 6:00 p.m. to 7:00 p.m. in MBA 108	
			<del></del>	1	be dropped	from the course. For spe	cific course information, please visit t	the Distance
							Student Handbook for Online Course	
					the Distanc	e Equcation Office or on t	he website at <u>www.elcamino.edu/Di</u>	stanceEd.
				1				
				1				

Section # Time Instructor Room# Section # Time Instructor Room # Sociology 101 - 3 Units Computer Information Systems 13 - 3 Units Introduction to Sociology Computer Information Systems Prerequisite: eligibility for English 1A Prerequisite: eligibility for English 84 Recommended Preparation: Business 15 or Mathematics 23 ..ONLINE Section 4289 is a Distance Education online course. You must contact the instructor at Note: Windows 8 and Office 2013 will be used in all sections of Computer Information Systems 13. mdin@elcamino.edu before the start of the semester or you may be dropped from the **Evening Hours** course. For specific course information, please visit the Distance Education website and 4342 also read the Student Handbook for Online Courses available in the Distance Education Office or on the website at  $\underline{www.elcamino.edu/DistanceEd}.$ See Distance Education Website ...... F. Dowden ..... and weekly on-campus class meetings. You must contact the instructor at <a href="mailto:pvacca@">pvacca@</a> Section 4290 is a Distance Education online course. You must contact the instructor at <u>elcamino.edu</u> with name and section number in the subject line before the start of the sdowden@elcamino.edu before the start of the semester or you may be dropped from the semester or you may be dropped from the course. This section will meet every Tuesday, course. For specific course information, please visit the Distance Education website and from 4:30 p.m. to 5:45 p.m., in MBA 308. Students enrolling in this course will need also read the Student Handbook for Online Courses available in the Distance Education to have Windows 8.1 and Office 2013. For specific course information, please visit the Office or on the website at  $\underline{www.elcamino.edu/DistanceEd}.$ Distance Education website and also read the Student Handbook for Online Courses See Distance Education Website ...... F. Dowden ... 4291 available in the Distance Education Office or on the website at www.elcamino.edu/ Section 4291 is a Distance Education online course. You must contact the instructor at DistanceEd. sdowden@elcamino.edu before the start of the semester or you may be dropped from the course. For specific course information, please visit the Distance Education website and Computer Information Systems 142 - 3 Units also read the Student Handbook for Online Courses available in the Distance Education Local Area Network (LAN) Switching and Wireless Cisco 3 Office or on the website at www.elcamino.edu/DistanceEd. Prerequisite: Computer Information Systems 141 with a minimum grade of C or equivalent See Distance Education Website..... 4292 ..... K. Stone... Section 4292 is a Distance Education online course. You must contact the instructor at **Evening Hours** kstone@elcamino.edu before the start of the semester or you may be dropped from the 4364 See Distance Education Website......ONLINE course. For specific course information, please visit the Distance Education website and 6:00-7:00pm W LAB \_\_\_\_\_\_\_Staff\_\_\_\_\_\_\_\_STEC 19
Section 4364 is a Distance Education hybrid course that includes both online instruction also read the Student Handbook for Online Courses available in the Distance Education Office or on the website at www.elcamino.edu/DistanceEd. and weekly on-campus meetings. You must attend the first class meeting on Wednesday, January 20, 2016 from 6:00 p.m. to 7:00 p.m., in ITEC 19 or you may be dropped from the Sociology 102 - 3 Units course. This section will meet on campus every Wednesday, from 6:00 p.m. to 7:00 p.m., The Family in ITEC 19. For specific course information, please visit the Distance Education website and also read the Student Handbook for Online Courses available in the Distance Education Recommended Preparation: Sociology 101; eligibility for English 1A See Distance Education Website...... Office or on the website at www.elcamino.edu/Library/DistanceEd. ... K. Stone..... ONLINE Section 4293 is a Distance Education online course. You must contact the instructor at Computer Science 12 - 5 Units kstone@elcamino.edu before the start of the semester or you may be dropped from the Internet Applications using PHP, JavaScript, and XHTML course. For specific course information, please visit the Distance Education website and also read the Student Handbook for Online Courses available in the Distance Education Prerequisite: Computer Science 1 or Computer Science 134 with a minimum grade of C or Office or on the website at www.elcamino.edu/DistanceEd. See Distance Education Website...... M. Ghyam..... M. Ghyam..... Sociology 104 - 3 Units 8:00-10:20am S LAB ...... M. Ghyam..... M. Ghyam..... MBA 118 Social Problems 11:00-1:20pm S LAB ...... M. Ghyam...... M. Ghyam...... Recommended Preparation: Sociology 101; eligibility for English 1A Section 4815 is a Distance Education hybrid course that includes both online instruction and weekly on-campus class meetings. You must attend the first class meeting on Saturday, January 16, from 8:00 a.m. to 10:20 a.m., in MBA 118 and contact the instructor mdin@elcamino.edu before the start of the semester or you may be dropped from the at <u>mghyam@elcamino.edu</u> or you may be dropped from the course. The lecture portion course. For specific course information, please visit the Distance Education website and of this section will meet on campus every Saturday, from 8:00 a.m. to 10:20 a.m., in MBA also read the Student Handbook for Online Courses available in the Distance Education 118 and the lab portion will meet 11:00 a.m. to 1:20 p.m., in MBA 120. For specific course Office or on the website at www.elcamino.edu/DistanceEd. information, please visit the Distance Education website and also read the Student Handbook for Online Courses available in the Distance Education Office or on the website Sociology 112 - 3 Units at www.elcamino.edu/DistanceEd. Introduction to Criminology English as a Second Language 53C - 4 Units Recommended Preparation: Sociology 101; eligibility for English 1A See Distance Education Website ...... P. Aguilera ..... Advanced Essay Writing and Grammar Section 4298 is a Distance Education online course. You must contact the instructor Prerequisite: ESL 53B with a minimum grade of C or qualification by assessment at paguilera@elcamino.edu before the start of the semester or you may be dropped Recommended Preparation: ESL 52B from the course. For specific course information, please visit the Distance Education .ONLINE website and also read the Student Handbook for Online Courses available in the Distance Education Office or on the website at www.elcamino.edu/DistanceEd. **HYBRID COURSES** Child Development 131 - 3 Units Supervising and Mentoring Adults available in the Distance Education Office or on the website at www.elcamino.edu/ Prerequisite: Child Development 125 or 126 with a minimum grade of C or concurrent DistanceEd. enrollment or 50 days of preschool teaching experience within the past two years 4127 9:30-10:55am S LEC J. Montgomery .......ARTB 313
Section 4127 is a Distance Education hybrid course that includes both online instruction and weekly on-campus class meetings. You must attend the first class meeting on Saturday, January 16, from 9:30 a.m. to 10:55 a.m., in ARTB 313 or you may be dropped from the course. This section will meet on campus every Saturday, from 9:30 a.m. to 10:55 a.m., in ARTB 313. For specific course information, please visit the Distance Education website and also read the Student Handbook for Online Courses available in the Distance Education Office or on the website at www.elcamino.edu/DistanceEd.

Soc	tion# Time	Instructor	Room #	Soc	tion#	Time	Instructor	Room #
		mstructor	NOUIII #					
Fi	Aid 1 - 3 Units  st Aid, Cardiopulmonary Resuscitation (CPR) a  Recommended Preparation: eligibility for English A  Note: Certifying agencies charge an administrative wish to receive certification. Obtaining certification optional. Students may be required to obtain proof agency requirements. El Camino College is not a cer ag Hours	or English 84 fee for students who pass th od ocumentation from these fof certification for other nee	e exams and agencies is	4828	4:00-6:20p Section 48 and weekl Tuesday, Ja at <u>klaurea</u> meet on ca course info Handbook	pm T LEC	K. Morenoid course that includes both only umust attend the first class me 20 p.m., in MBA 103 and contact be dropped from the course. This 0 p.m. to 6:20 p.m., in MBA 103. nce Education website and also the Distance Education Office or	
4578	See Distance Education Website	rse that includes both onlin st attend the first class mee p.m., in PE-S 209 or you ma uss every Wednesday, from nation, please visit the Dist or Online Courses available i	PE-S 209 ne instruction eting on y be dropped 5:00 p.m. to ance Education	4829	See Distan 4:00-6:20p Section 48 and weekl Thursday, at klaurea meet on ca course info Handbook	om Th LEC	K. Morenoid course that includes both onlide in the first class me iz 0 p.m., in MBA 103 and contact for the course. This 00 p.m. to 6:20 p.m., in MBA 103 and cottact the Education website and also the Distance Education Office or	
	nn Development 20 - 1 Unit			4830		Icamino.edu/DistanceEd.	H. Hamza	ONLINE
IVO	avigating the Transfer Process Recommended Preparation: English 84 or ESL 52C a	and English A or ESI 53C		1030			H. Hamza	
4169	See Distance Education Website	V. Haynes	SOCS 208 . Section 4169 and weekly ary 25, from e. This section 208. For specific ead the Student	4831	Section 48 and weekl Monday, Ja at <u>hhamza</u> on campus informatio Handbook at <u>www.el</u> See Distan	ISO is a Distance Education hybr ly on-campus class meetings. Yo anuary 25, from 7:00 a.m. to 9: a@elcamino.edu or you may se very Monday from 7:00 a.m. on, please visit the Distance Edu cro Online Courses available in lcamino.edu/DistanceEd. Icce Education Website	rid course that includes both onl pu must attend the first class me 20 a.m., in MBA 112 and contact dropped from the course. This s to 9:20 a.m., in MBA 112. For sp ucation website and also read th the Distance Education Office of H. Hamza	ine instruction seting on the instructor ection will meet ecific course e Student r on the website
	at <u>www.elcamino.edu/DistanceEd</u> .	stance Education Office of t	on the website				i. H. Hamzaid course that includes both onl	
	ematics 40 - 4 Units ementary Algebra Prerequisite: Mathematics 23 or Mathematics 25 w qualification by testing (El Camino College Mathem Note: Mathematics 40 is equivalent to one year of h See Distance Education Website	natics Placement Test) and ass nigh school algebra. H. Nguyen rse that includes both onlin t attend the first class mee n., in MBA 220 and contact pped from the course. This s t to 9:55 a.m., in MBA 220. ucation website and also re	ONLINE MBA 220 se instruction ting on the instructor section will For specific ead the Student	a	and weekl Wednesda instructor will meet specific co Student H website at  ematics 1  pllege Algeb Prerequisit College Ma Note: No cr have satisfi transcript of	ly on-campus class meetings. Yo, y, January 20, from 7:00 a.m. to at hhamza@elcamino.edu on campus every Wednesday, fourse information, please visit the andbook for Online Courses avat www.elcamino.edu/Distances and the work of the same and the same an	ou must attend the first class me o 9:20 a.m., in MBA 112 and con ou may be dropped from the cou rom 7:00 a.m. to 9:20 a.m., in MI he Distance Education website a silable in the Distance Education id.	eting on tact the Irse. This section BA 112. For Ind also read the Office or on the esting (El Camino 180. You must Ind college. A
Math	ematics 73 - 5 Units			4832	<b>ng Hours</b> See Dicton	ica Education Wahsita	C. Watson	ONLINE
	termediate Algebra for General Education Prerequisite: Mathematics 40 or Mathematics 43 w testing (El Camino College Mathematics Placement See Distance Education Website	Test) and assessment M. Roeun	ONLINE	1032	5:00-6:25p Section 48 and weekl Monday, Ja at <u>cwatsor</u>	om M LEC 32 is a Distance Education hybr ly on-campus class meetings. Yo anuary 25, from 5:00 p.m. to 6: n@elcamino.edu or you may be	C. Watsonid course that includes both onlou must attend the first class me 25 p.m., in MBA 317 and contact dropped from the course. This s	MBA 317 ine instruction eeting on the instructor ection will meet
4827	Section 4826 is a Distance Education hybrid cour and weekly on-campus class meetings. You mus Saturday, January 16, from 8:30 a.m. to 10:50 a. at mroeun@elcamino.edu or you may be droppe on campus every Saturday, from 8:30 a.m. to 10 information, please visit the Distance Education Handbook for Online Courses available in the Distance Education Website	rse that includes both onlin t attend the first class mee .m., in MBA 317 and contac contact contact contact so a.m., in MBA 317. For sy n website and also read the stance Education Office or contact 	ne instruction ting on t the instructor tion will meet pecific course Student on the websiteONLINE	4833	informatic Handbook at www.el See Distan 5:00-6:25p Section 48 and weekl Wednesda instructor	on, please visit the Distance Edu t for Online Courses available in lcamino.edu/DistanceEd. ICCE Education Website	to 6:25 p.m., in MBA 317. For sp ucation website and also read th the Distance Education Office of	e Student r on the website
	Section 4827 is a Distance Education hybrid cour and weekly on-campus class meetings. You mus Saturday, January 16, from 11:00 a.m. to 1:20 p. at mroeun@elcamino.edu or you may be droppe on campus every Saturday, from 11:00 a.m. to 1 information, please visit the Distance Education Handbook for Online Courses available in the DistanceEd.	rse that includes both onlin t attend the first class mee .m., in MBA 317 and contac ed from the course. This sec :20 p.m., in MBA 317. For s <sub>l</sub> 1 website and also read the	ne instruction eting on et the instructor etion will meet pecific course Student		specific co Student H	urse information, please visit tl	om 5:00 p.m. to 6:25 p.m., in ME he Distance Education website a distable in the Distance Education id.	nd also read the

Sec	tion#	Time	Instructor	Room #	Sec	tion#	Time	Instructor	Room #
Math	ematics 15	0 - 4 Units			4836	See Distanc	e Education Website	A. Hockman	ONLINE
El	lementary Sto	atistics with Probability						A. Hockman	
			matics 73 or Mathematics 80 with a mir					nybrid course that includes both onli s. You must attend the first class me	
		site or qualification by testi	ng (El Camino College Mathematics Pla	cement Test) and				o 7:55 p.m., in MBA 213 and contact	
	assessment	ust have satisfied the course	e prerequisite at El Camino College or an	other accredited		at <u>ahockma</u>	<u>n@elcamino.edu</u> or you m	nay be dropped from the course. This	s section will
			uired for verification of a grade from and			meet on car	mpus every Monday, from	6:00 p.m. to 7:55 p.m., in MBA 213. I istance Education website and also i	For specific
4840	See Distance	e Education Website	M. Lackpour	ONLINE				e in the Distance Education Office or	
	7:00-8:55an	mTLEC	M. Lackpour	MBA 213			amino.edu/DistanceEd.		
			hybrid course that includes both onli		4837			A. Hockman	
			gs. You must attend the first class me to 8:55 a.m., in MBA 213 and contact			6:00-7:55pr	n W LEC Fdusation I	A. Hockman hybrid course that includes both onli	MBA 213
			nay be dropped from the course. This					s. You must attend the first class me	
			7:00 a.m. to 8:55 a.m., in MBA 213. F Distance Education website and also r			Wednesday	, January 20, from 6:00 p.i	m. to 7:55 p.m., in MBA 213 and cont	tact the
			le in the Distance Education Office or					<u>lu</u> or you may be dropped from the c ednesday, from 6:00 p.m. to 7:55 p.n	
	at <u>www.elc</u>	amino.edu/DistanceEd.						e visit the Distance Education websit	
4841	See Distance	e Education Website	M. Lackpour	ONLINE		the Student	t Handbook for Online Cou	rses available in the Distance Educa	
	7:00-8:55an	n Th LEC	hybrid course that includes both onli	MBA 213		the website	at <u>www.elcamino.edu/D</u>	istanceEd.	
			nybrid course that includes both onli js. You must attend the first class me						
	Thursday, Ja	anuary 21, from 7:00 a.m.	to 8:55 a.m., in MBA 213 and contac	t the instructor					
			nay be dropped from the course. This		Fc	onom	ics		
			n 7:00 a.m. to 8:55 a.m., in MBA 213. Distance Education website and also r						
	Handbook f	or Online Courses availab	le in the Distance Education Office or		(Divi	sion of Be	havioral & Social Sc	iences 310-660-3735)	
		amino.edu/DistanceEd.			Econ	omics 5 - 3 l	Inite		
4838			G. Manikandan				of Economics		
			G. Manikandan hybrid course that includes both onli		"		led Preparation: eligibility fo	or Fnalish 1A	
			ys. You must attend the first class me					de of C satisfies the recommended prep	paration for
			10:55 a.m., in MBA 120 and contact t					ed credit in Economics 1 and 2 will not r	
			ou may be dropped from the course. 1 m 9:00 a.m. to 10:55 a.m., in MBA 12			Economics 5			
			Distance Education website and also r		2236	8:00-9:25ar	n WF LEC	G. Nebbia High School, 14830 South Van Ness	JSHS
			le in the Distance Education Office or	on the website		Gardena, C		riigii əcilool, 140əv əvuul vali Ness i	avenue,
4839		amino.edu/DistanceEd.	G. Manikandan	ONLINE	2238	2:00-3:25pr	n TTh LEC	T. Carter	SOCS 208
T037	11:15-1:10r	om FTFC	G. Manikandan	MBA 120	F		U!s.		
			hybrid course that includes both onli			omics 1 - 3 l			
			ys. You must attend the first class me		"		conomics: Macroeconom	<i>ncs</i> a minimum grade of C or qualification	hy testina (Fl
			o 1:10 p.m., in MBA 120 and contact to ou may be dropped from the course. I				ege Mathematics Placement		by testing (Ei
	will meet or	n campus every Friday fro	m 11:15 a.m. to 1:10 p.m., in MBA 12	O. For specific		Recommend	led Preparation: Economics	5; eligibility for English 1A	
			Distance Education website and also r le in the Distance Education Office or		2244	9:30-10:55	am MW LEC	Staff	
		or Offiliae Courses available amino.edu/DistanceEd.	ie in the distance Education Office or	on the website	2246	9:30-12:40	om F LEC	M. Fradkin	SOCS 204
Evenii	ng Hours				22/18	11.15_12.4	<b>6 is aesignea for stuaents</b> Inm MW I F <i>C</i>	in the Honors Transfer Program. M. Inouye	SOCS 118
4834	See Distance	e Education Website	A. Silva	ONLINE	2252	1·00-2·25nr	n MW I FC	M. Inouye	SOCS 118
	5:00-6:55pr	nTLEC	A. Silva	MBA 207	2256	3:00-4:25pr	n MW LEC	T. Carter	SOCS 208
			hybrid course that includes both onli			ng Hours			
			ys. You must attend the first class me to 6:55 p.m., in MBA 207 and contact		2258	6:00-9:10pr	nTLEC	T. Carter	SOCS 208
	at <u>asilva@el</u>	<u>lcamino.edu</u> or you may b	e dropped from the course. This sect	ion will meet	2260	6:00-9:10pr	n Th LEC	Staff	SOCS 208
			p.m. to 6:55 p.m., in MBA 207. For sp e Education website and also read the		4132	See Distanc	e Education Website		ONLINE
			e Education Website and also read the le in the Distance Education Office or					online course. You must contact the i he start of the semester or you may l	
	at www.elca	amino.edu/DistanceEd.						formation, please visit the Distance	
4835	See Distance	e Education Website	A. Silva	ONLINE		website and	l also read the Student Ha	ndbook for Online Courses available	
	5:00-6:55pr	n Th LEC	hvbrid course that includes both onli	MBA 207	4133			www.elcamino.edu/DistanceEd. T. Carter	ONLINE
			nybrid course that includes both onli is. You must attend the first class me		4133			online course. You must contact the	
	Thursday, Ja	anuary 21, from 5:00 p.m.	to 6:55 p.m., in MBA 207 and contac	t the instructor		tcarter@elc	amino.edu before the sta	rt of the semester or you may be dro	pped from the
			e dropped from the course. This sect p.m. to 6:55 p.m., in MBA 207. For sp					n, please visit the Distance Educatio Online Courses available in the Distar	
			e Education website and also read the				the website at www.elca		ice Education
	Handbook f	or Online Courses availab	le in the Distance Education Office or		4134	See Distanc	e Education Website	T. Carter	
	at <u>www.elc</u>	amino.edu/DistanceEd.						online course. You must contact the i	
						course For	<u>amıno.equ</u> petore the sta Specific course information	rt of the semester or you may be dro n, please visit the Distance Educatioı	ppea from the n website and
						also read th	e Student Handbook for O	Inline Courses available in the Distar	nce Education
						Office or on	the website at <u>www.elca</u>	mino.edu/DistanceEd.	
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