

Many of the courses at El Camino use a Course Management System or website as a delivery method for their online courses. El Camino College fully supports the Etudes NG Course Management System. Some instructors may elect to use other systems. Students should check the Distance Education website (www.elcamino.edu/Library/Distance-Ed/) to determine what system is being used in their course.

How to Access Your Online Course

The course management system can be used by your instructor to create and manage course content, evaluate performance and communicate with students. Announcements, course syllabus, assignments and grades can be posted. Class discussions may also take place in the course management system. El Camino College supports the **Etudes-NG** course management system. Some instructors may use other systems to manage their courses such as Course Compass, Moodle and Blackboard. Check with your instructor for information on how to access your course through these systems.

Etudes-NG Information

Please read the information that follows regarding how to use the Etudes-NG course management system. **After reading this information we strongly recommend that you familiarize yourself with the course software by, taking the ETUDES-NG TOUR.** Click [here](#) to access the tour.

The Admissions office gives every student enrolled in El Camino College a **Student Identification (ID) number**. Among other things, this number is used as part of the log in information to access your Etudes NG course. Students are also given a login password.

Etudes Login Information

REMEMBER:

WRITE DOWN YOUR **USER ID AND PASSWORD**. AND STORE IT IN A SAFE PLACE FOR FUTURE REFERENCE.

WELCOME TO YOUR ONLINE ETUDES CLASS!

<http://etudes-ng.fhda.edu/portal>)

ETUDES stands for Easy To Use Distance Education Software. Once you have officially enrolled in an **ETUDES** class, please follow the steps below to log in and access your class:

STEP 1: When you log in for the first time, you will be required to enter two pieces of **information:** your **User ID** and your **Password** (see Steps 2 and 3 below)

STEP 2: Your **User ID** is: ▪ your first name (underscore) last name [all lower case]

*Some ECC student id numbers have been adjusted to accommodate multiple persons with the same name. If step 2 does not work please visit this site to verify your id:

<https://secure.elcamino.edu/portal/logininfo/main.aspx?item=forgot>

EXAMPLE: Albert Einstein is enrolled in an online **ETUDES** classes and has the following

User ID: albert_einstein [all lower case]

STEP 3: Your default **Password** is the month and date of birth included in your ECC record.

EXAMPLE: Albert Einstein's birthdate is March 25

His **Password** is: **0325**

STEP 4: Print out this page so that you can refer to these instructions when you log in for the first time.

STEP 5: Now you are ready to login!

Starting on the first day of the semester (and after waiting 24 hours after you registered for the class), log in to your class by going to the [Etudes portal](http://etudes-ng.fhda.edu/portal). (<http://etudes-ng.fhda.edu/portal>) REMEMBER TO BOOKMARK THIS SITE TO ACCESS YOUR ONLINE CLASS QUICKLY!!

REMEMBER: WRITE DOWN YOUR **USER ID AND PASSWORD**. AND STORE IT IN A SAFE PLACE FOR FUTURE REFERENCE

ETUDES-NG Login Tips

Reasons why you may not be able to log on:

Classes have not started yet. If the term has not started, this explains why you can't log on or access your class site. Typically, registration data is loaded on the first day of class

You are not a new user of the system, yet you are attempting to log on with the default password. If you are not a new user in the system, please use the userid and password that you had established. Your account is not changed from term to term.

You have requested to add a class, but you are not officially enrolled in the Registrar's Office. You will be able to log into the ETUDES-NG system the morning after you are officially enrolled in Admissions and entered into the Datatel system.

You are entering invalid login information .

You are attempting to log on from an unsupported browser, such as AOL or MSN (see [system requirements](#) for information).

You forgot your password or have the CAPS lock key on. You may [request to have your password reset](#).

If your class is over and your instructor has disabled the site, you can no longer see a tab for the course.

If you have been dropped from the course, you'll no longer have a tab to the class.

ETUDES-NG Technical Requirements

◆Computer and Internet Connectivity (PC and Mac)

General System Requirements:

- ◆Screen resolution set to 1024 X 768
- ◆PC's should be running Win 2000 or XP
- ◆Macs should have OS X
- ◆System should have at least 512 Ram
- ◆56K minimum is required. DSL or cable modem strongly advised.

You must have regular, reliable Internet access for satisfactory performance. Many courses require high-speed connections for interactive multimedia such as PowerPoint, Digital Video, etc. These requirements should also be stated in the course syllabus. If your connectivity is slower than a 56K modem, you might experience frustration with slow response.

Browsers for the PC

The recommended Web Browsers for PC Users are either **Internet Explorer (IE) 6.0 SP2** or **Firefox 1.0.6**. Other Web Browsers are not supported and will not function properly. Both browsers are available as free downloads:

Get Mozilla Firefox at: <http://www.mozilla.org/products/firefox/>

Get IE6.0 SP2 at: <http://www.microsoft.com/windows/ie/downloads/top10.mspx>

◆Browsers for the Mac

The recommended Web Browser to use with ETUDES-NG for Mac users is **Mozilla Firefox 1.0.6**. Firefox requires OSX.3 or higher. Firefox is available as a free download.

Internet Explorer and Safari are not supported browsers for the Mac. Safari works, but you won't be able to use the editor in some of the tools.

Browser Instructions for AOL and CompuServe (PC and Mac)

AOL and CompuServe (AOL/CS) software includes an integrated browser-like feature that does not provide full access to the Internet. Students **MUST** minimize the AOL/CS Browser once their Internet connection is established and open one of the supported browsers. Do **NOT** attempt to use the AOL/CS versions of Netscape or Internet Explorer.

You must download a separate, complete, independent version of Internet Explorer. This will alleviate frustration associated with many known problems caused by the AOL/CS quasi-browser and its inherent inability to access to a significant percent of the World Wide Web.

IMORTANT note for AOL users!

You cannot use the version of Internet Explorer that is provided with your AOL Account...Instead you must download and install a "real version" of Internet Explorer or Firefox. AOL will still be your "Internet Service Provider" or ISP.

There are three ways to use an External Browser while signed on to AOL.

Method One

1. Sign on to AOL as your connection.
2. Minimize the AOL screen.
- 3 Launch Internet Explorer or your favorite other non-AOL browser from your computer's desktop.

Method Two

1. Sign on to AOL as your connection.
2. Launch Internet Explorer via Start > Programs > Internet Explorer (or other browser's name).

Method Three

1. Sign on to AOL as your connection.
2. Launch Internet Explorer (or your favorite other non-AOL browser) from the toolbar next to your Start button (usually at the bottom left of your screen).

Your Computer's Cache

You must configure your browser's cache correctly for ETUDES-NG to work properly. 99% of problems are due to incorrect browser cache settings. For instructions as to how to do this on your computer, see the Distance Education Website.

◆Other Important Settings

The way you have configured **Cookies**, **JavaScript**, and any **Pop-Up Blocking Software** on your computer may affect the performance of ETUDES-NG. For instructions as to how to set configure these items on your computer, see the Distance Education Website.

◆[Configure Cookies, JavaScript and Pop-Up Blocker](#)

Browser Tune Up - IE and Firefox

Enable Javascript and cookies, and disable pop-up blocking

You will need to perform the following adjustments to optimize your browser for use with ETUDES-NG.

1. Enable Java & Javascript

You will need to perform the following adjustments:

Internet Explorer

1. From the Menu, select Tools
2. Select Internet Options >> Security Settings >> Custom
3. Scroll down to Scripting
4. Select 'enable' for Active Scripting

Firefox

1. From the Firefox menu, select Preferences
2. In the left-hand pane, click Web Features (or Content)
3. Make sure the Enable Java and Enable Javascript checkboxes are selected
4. Click OK

2. Enable Cookies

You will need to enable cookies in order to log in to ETUDES-NG and maintain sessions (not get logged out).

Internet Explorer

1. Select "Internet Options" from the Tools menu.
2. Click on the "Privacy" tab.
3. Click the "Default" button (or manually slide the bar down to "Medium") under "Settings".
4. Click "OK".

Firefox

1. From the Firefox menu, select Preferences
2. In the left-hand pane, click Privacy
3. To expand the Cookies section, click the arrow next to Cookies.
4. Make sure one or both of the following checkboxes are selected:
 - o Allow sites to set cookies
 - o for the originating website only
5. Click OK

3. Disable Pop-Up Blocking for ETUDES-NG

While using ETUDES-NG, you may have to download and open files. If you are using pop-up blocking software, you may not be able to do this. You will need to disable pop-up blocking. Pop-up blockers work in the background while you browse the internet. When they detect a pop-up window that may be an unwanted advertisement, they automatically close the window. This can prevent ETUDES-NG from performing properly.

Depending on your pop-up blocking software, you may have to set the ETUDES-NG URL (<http://etudes-ng.fhda.edu>) as an allowed site,

OR you may need to disable the pop-up blocker while using ETUDES-NG.

To disable pop-up blockers for ETUDES-NG:

a) Search your hard drive for any software with "pop-up" in the name. Disable it or set the ETUDES-NG URL (<http://etudes-ng.fhda.edu>) as an **allowed site**. Examples of popular pop-up blocking applications include:

- Pop-Up Stopper
- Pop-Up Defender
- Pop-Up Zapper

b) Pop-up blocking functions are included in some anti-virus, internet security, personal firewall, and browser programs. Disable the relevant setting in the program or set the ETUDES-NG URL (<http://etudes-ng.fhda.edu>) as an allowed site. If you don't set the latter, you may not be able to open documents or see instructions that get loaded in pop-up windows.