

1. Can I keep using Etudes (or another CMS?) if I don't want to use Canvas?

El Camino College is obligated by accreditation and federal requirements to systematically authenticate the identity of students who take online courses. This obligation is best met by using a single college-approved course management system that is integrated with our student information system.

2. When can I start using Canvas for teaching classes?

A Canvas Migration Planning Committee was convened in June, and met to determine a timetable for the process of migrating from Etudes to Canvas.

Faculty that have completed the Canvas Certification course via @ONE or another college, can start using Canvas for teaching classes in the 2017 Winter term.

3. How will conversion of my course sites from Etudes to Canvas work?

Faculty will be provided with a migration course.

4. What sort of training will be provided about how to use Canvas?

Faculty can choose to learn about Canvas by training with @ONE or another college, for now. The office of Distance Education and Professional Development are working to offer more training options.

5. Will Canvas training be mandatory before I could use it?

Faculty will be required to complete Canvas training or provide evidence of skills in use of Canvas before they can request a live Canvas site for a scheduled class.

Upcoming **Canvas Certification training** sessions are designed to help faculty master and demonstrate the basic skills needed to use the Canvas course management system.

Upon successful completion, participants will receive "Canvas Certification" and thus become eligible to request Canvas sites.

6. If I complete the Canvas Certification process, will that take care of migrating my course content from Etudes to Canvas?

The Canvas Certification course only covers the basics of using Canvas such as creating course pages, building quizzes, and posting to the discussion forums. The certification course doesn't cover the migration process.

We're currently finalizing a migration process. After you are certified, you will be eligible to sign up for the Canvas Migration course.

7. What does a course site in Canvas look like?

- Tour the GEOG 001 Demo <https://foothillcollege.instructure.com/courses/210> (course developed by Allison Lenkeit Meezan)
- Tour Demo Course <https://foothillcollege.instructure.com/courses/197>
- Visit sample courses in Canvas at University of Colorado at Denver <http://www.ucdenver.edu/academics/CUOnline/OnlineCourses/CourseOverview/SampleCourses/Pages/SampleCourses.aspx>
- View the Canvas Instructor Tour Videos <https://resources.instructure.com/courses/31/pages/canvas-instructor-tour-videos>
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8. How can I get more information about Canvas?

- Guides - <https://community.canvaslms.com/community/answers/guides> How to use Canvas
- Canvas Instructor Tour <https://resources.instructure.com/courses/31> (45 minutes video)
- List of 16 short videos <https://resources.instructure.com/courses/31/pages/canvas-instructor-tour-videos>
- Video tutorials - How to use Canvas at Lynda.com (first-time Lynda.com users must sign up at <https://www.lynda.com/email-signup>)
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9. When will Etudes go away?

It is projected that El Camino College will have migrated away from Etudes by Summer 2018.

10. How long will my Etudes course be archived?

Most likely, we will keep Etudes course sites archived for one year after the last live Etudes course site is offered.

11. Can I receive FLEX credits for Canvas training?

Yes. TBD

12. Why will use of a college-supported course management system be required for online and hybrid classes at El Camino College starting with the Spring Semester 2017?

Some reasons for only using a college-supported CMS for online and hybrid courses include:

- In order to be in compliance with the Higher Education Opportunity Act, El Camino College MUST use "student authentication" for online courses. One of the ways that the "student authentication" requirement can be met is to have students log into the course site using a college issued ID number and a unique password. Both Etudes and Canvas require students to use their student IDs and unique passwords in order to access course sites. If we are out of compliance, El Camino College could face fines and/or loss of federally-funded Financial Aid for our students.
- Our accreditation agency also requires that we have "student authentication" in place for our fully online classes. If we don't, El Camino College could be placed on probation or denied accreditation.
- Some of our students who are enrolled in classes that do not use Etudes or Canvas tend to contact **several** people on campus when they can't figure out how to access the course site. And, many of those staff are not sure what to tell these students, especially when the student is vague about the problem and doesn't know the course. This creates unnecessary confusion and frustration for these students as well as extra, unnecessary work for staff in the division offices and El Camino College Distance Education Office.
- Given our limited staff resources, we can only provide students with tech support for two CMS.

- Some students, especially those with learning disabilities, find it confusing to use several different CMSs. They have expressed a desire for greater standardization in the interface of our online course sites.

13. What are the 10 most common myths about the California Community Colleges Online Education Initiative (OEI)?

Myth 1:

Right now, Canvas is available to the CCCs for no cost, but the cost is going to skyrocket at the end of 2018-19.

Actually:

The ongoing contract with Canvas will save the system over half of what it pays now for course management systems. The money we are receiving for the initiative is intended to be ongoing at the \$10 million-per-year grant. At the present time, the initiative can pay for all colleges through 2018-19, including support services. We will be requesting additional funds to keep the full-cost coverage beyond the 2018-19 academic year. If the increase is not granted, and OEI funding levels stay as they are now, the grant can pay for two-thirds of the cost of Canvas based on ongoing funding levels. So, if a college does have to pay in 2019-20, we anticipate that it will be a fraction of what it would otherwise cost. If the funding for OEI is eliminated, the colleges will have to assume the cost and they will know in advance of signing the implementation agreement what it would be. The value of selecting Canvas was Instructure's willingness to partner with us and not deal in piecemeal pricing. Our success is their success and we are a big system that brings value to Instructure by itself.

Myth 2:

Though the OEI says that Canvas is free, that's not really true because of the local costs of supporting the system.

Actually:

Through the funding provided by the OEI, we are able to offer Canvas truly for free to all colleges who choose to adopt it campus wide as their sole course management system. We not only provide you with the license to Canvas, but also the technical support to get it up and running, and training for IT administrators and faculty. Help-desk service is also being covered by the grant.

Myth 10:

Students don't succeed in online courses.

Actually:

They do—when they are prepared and the classes are well designed! Check out the [Public Policy Institute of California report](http://www.ppica.org/content/pubs/report/R_615HJR.pdf) http://www.ppica.org/content/pubs/report/R_615HJR.pdf from earlier this year for some interesting information about online student success.

Find out about the rest of the myths:

'[OEI Updates: Illuminating Facts, Debunking Myths](http://ccctechedge.org/index.php?option=com_content&view=article&id=587&Itemid=3)'

http://ccctechedge.org/index.php?option=com_content&view=article&id=587&Itemid=3 by Pat James, TechEdge