El Camino College Distance Education Course Information

Spring 2010

INSTRUCTOR: Dr. Tim Miller
EMAIL: tmiller@elcamino.edu
TELEPHONE: 1-310-660-3777 (please contact me only by email)
OFFICE HOURS: (Online) – Tu 12:30 – 1:30pm
(On Campus) – MW 8:30 – 9:30pm; Tu 11:30-12:30pm
COURSE TITLE: Business 1A, Financial Accounting
SECTION(S): 4301
COURSE WEBSITE: Etudes
COURSE MANAGEMENT SYSTEM: Etudes

Orientation Meeting:

ON CAMPUS/ONLINE: To be determined and posted in the Schedule of Classes
DATE:
TIME:
LOCATION:
MANDATORY: Yes

REQUIRED COURSE INFORMATION

Business 1A--Financial Accounting
Section# 4301 (online)
Abbreviated Course Syllabus Spring 2010

Dr. Tim Miller, Ed.D., MBA, MA, CPA

Office # 301-A in the Communications Building

Private Message: The best and surest way to contact me is inside ETUDES. Click on “Discussions and Private Messages” then click on “Private Messages” at the top of the page to send me a message. I check these regularly.

Office Phone 1-310-660-3777  Call to arrange an appointment to meet with me.
Email: tmiller@elcamino.edu but caution—this is not the surest way to contact me.

Office Hours: MW 8:36-9:36pm; T 11:30am-12:30pm; T 12:30-1:30pm (online)

Course Description: Business 1A, Financial Accounting is an academic track class that begins the formal study of Accounting theory, principles, and practice. The course introduces the accounting cycle; the accounting equation; the formal financial statements (balance sheet, income statement, and statement of cash flows); and accounting for merchandising companies, financial assets, inventories and cost of goods sold, plant assets, liabilities, contributed capital, and retained earnings. The course is a prerequisite for Business 1B.

Course Objective: Provide the student with an initial foundation in Accounting theory, principles, and practice.

Textbook: FINANCIAL & MANAGERIAL ACCOUNTING: The Basis for Business Decisions, 15th Edition, by Williams, Haka, Bettner & Carcello, Published by McGraw-Hill/Irwin, © 2010. New textbooks purchased from the ECC Bookstore should include an access code for Connect Plus which is a McGraw-Hill online resource for students to study, do homework that is assigned from the textbook, and take tests. (Note: Business 1A covers Chapters 1-12.)

OPTIONS TO OBTAIN REQUIRED COURSE MATERIALS
Besides your computer and a fast internet connection, you will need to purchase some form of the Textbook and either Connect Plus or Connect.


(2) Access to register for Connect Plus or Connect (these are two related but different products). Connect Plus or Connect is an online site (maintained by McGraw-Hill/Irwin) where you will complete your homework and take tests. Connect Plus includes access to the entire textbook online in electronic form (the e-book). Connect does not include the e-book. There are different ways to purchase them, including the following:

A. IF YOU WANT BOTH A NEW COPY OF THE TRADITIONAL PRINT VERSION OF THE TEXT AND THE E-BOOK:
The El Camino College Bookstore should have new books that come with the access to Connect Plus already included (cellophane wrapped inside). [Note: The same textbook is used for both Business 1A (chapters 1-12) and Business 1B (chapters 13-26). Also, the access to Connect Plus that comes inside the book is for two sign-ups—one for Business 1A and one to use next semester for Business 1B. So for the cost of a new textbook you
get the textbook and the access to Connect Plus for two semesters. So if you are planning to take Business 1B, and if your instructor uses Connect Plus, then you will already have these items. The price also includes a complete copy of the e-book. This is an electronic version that is an exact replica of the print version.]

**B. IF YOU WANT A USED COPY (OR A STAND-ALONE NEW) TRADITIONAL PRINT VERSION OF THE TEXT WITHOUT THE E-BOOK:**
Used books are often available at the bookstore or at online bookstores. Be sure to purchase the 15th edition. If you buy a used book (or a stand-alone new textbook) then you will need to separately purchase access to Connect. You can always purchase access to Connect (or Connect Plus) directly from the publisher McGraw-Hill. Simply go to [http://connect.mcgraw-hill.com/class/t_miller_fall2009sec4300online](http://connect.mcgraw-hill.com/class/t_miller_fall2009sec4300online) and follow the prompts. You will need your credit card to make the purchase.

**C. IF YOU WANT BOTH A USED COPY (OR A STAND-ALONE NEW) TRADITIONAL PRINT VERSION OF THE TEXT WITH THE E-BOOK:**
This is probably the most expensive option. You will need to buy your used book (or stand-alone new textbook) from a bookstore (perhaps the El Camino bookstore or an online bookstore) and also purchase Connect Plus directly from the publisher as noted above.

**D. IF YOU DO NOT WANT A TRADITIONAL PRINT VERSION OF THE TEXTBOOK AND ONLY WANT THE E-BOOK:**
If you do not want a traditional print version of the textbook, then purchase Connect Plus directly from McGraw-Hill as noted above. You will have access to Connect Plus which includes a complete version of the textbook available on-line (the e-book).

*My recommendations:* Option A. above is a very good deal. You get the entire print textbook, along with Connect Plus which includes the entire e-book. These can be used in Business 1A and Business 1B (if you Business 1B instructor uses Connect Plus).

Option D. is also a good deal, *if you do not* want a print version of the textbook. Simply purchase Connect Plus directly from McGraw-Hill. With Connect Plus you get the entire e-book as well.

**GRADING**

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homework</td>
<td>100</td>
</tr>
<tr>
<td>Test #1 Chapters 1 &amp; 2</td>
<td>100</td>
</tr>
<tr>
<td>Test #2 Chapters 3 &amp; 4</td>
<td>100</td>
</tr>
<tr>
<td>Test #3 Chapters 5 &amp; 6</td>
<td>100</td>
</tr>
<tr>
<td>Test #4 Chapters 7 &amp; 8</td>
<td>100</td>
</tr>
<tr>
<td>Test #5 Chapters 9 &amp; 10</td>
<td>100</td>
</tr>
<tr>
<td>Test #6 Chapters 11 &amp; 12</td>
<td>100</td>
</tr>
<tr>
<td>Final Exam Chapters 1-12</td>
<td>150</td>
</tr>
<tr>
<td>Total Points on Which Grading is Based</td>
<td><strong>850</strong></td>
</tr>
<tr>
<td>Extra Credit Homework Maximum</td>
<td><strong>50</strong></td>
</tr>
</tbody>
</table>
Grading Scale

≥ 765 points (850 x 90%) = A
≥ 680 points (850 x 80%) = B
≥ 595 points (850 x 70%) = C
≥ 510 points (850 x 60%) = D
≤ 509 points (850 x < 60%) = F

**Homework** is completed and the **Tests** and **Final Exam** are taken using *Connect Plus* (or *Connect*)