

# El Camino College Distance Education Course Information

## Spring 2010

**INSTRUCTOR:** Dr. Tim Miller

**EMAIL:** tmiller@elcamino.edu

**TELEPHONE:** 1-310-660-3777 (please contact me only by email)

**OFFICE HOURS:** (Online) – Tu 12:30 – 1:30pm

(On Campus) – MW 8:30 – 9:30pm; Tu 11:30-12:30pm

**COURSE TITLE:** Business 1A, Financial Accounting

**SECTION(S):** 4301

**COURSE WEBSITE:** Etudes

**COURSE MANAGEMENT SYSTEM:** Etudes

### Orientation Meeting:

**ON CAMPUS/ONLINE:** To be determined and posted in the Schedule of Classes

**DATE:**

**TIME:**

**LOCATION:**

**MANDATORY:** Yes

### REQUIRED COURSE INFORMATION

***Business 1A--Financial Accounting***

***Section# 4301 (online)***

***Abbreviated Course Syllabus Spring 2010***

**Dr. Tim Miller, Ed.D., MBA, MA, CPA**

**Office # 301-A in the Communications Building**

**Private Message:** The best and surest way to contact me is inside ETUDES. Click on “Discussions and Private Messages” then click on “Private Messages” at the top of the page to send me a message. I check these regularly.

**Office Phone 1-310-660-3777** Call to arrange an appointment to meet with me.

**Email: [tmiller@elcamino.edu](mailto:tmiller@elcamino.edu) but caution—this is *not* the surest way to contact me.**

**Office Hours: MW 8:36-9:36pm; T 11:30am-12:30pm; T 12:30-1:30pm (online)**

**Course Description: Business 1A, Financial Accounting is an academic track class that begins the formal study of Accounting theory, principles, and practice. The course introduces the accounting cycle; the accounting equation; the formal financial statements (balance sheet, income statement, and statement of cash flows); and accounting for merchandising companies, financial assets, inventories and cost of goods sold, plant assets, liabilities, contributed capital, and retained earnings. The course is a prerequisite for Business 1B.**

**Course Objective: Provide the student with an initial foundation in Accounting theory, principles, and practice.**

**Textbook: FINANCIAL & MANAGERIAL ACCOUNTING: The Basis for Business Decisions, 15<sup>th</sup> Edition, by Williams, Haka, Bettner & Carcello, Published by McGraw-Hill/Irwin, © 2010. New textbooks purchased from the ECC Bookstore should include an access code for Connect Plus which is a McGraw-Hill online resource for students to study, do homework that is assigned from the textbook, and take tests. (Note: Business 1A covers Chapters 1-12.)**

### **OPTIONS TO OBTAIN REQUIRED COURSE MATERIALS**

Besides your computer and a fast internet connection, you will need to purchase some form of the Textbook **and** either *Connect Plus* or *Connect*.

(1) The textbook which is FINANCIAL & MANAGERIAL ACCOUNTING: The Basis for Business Decisions, 15<sup>th</sup> Edition, authors Williams, Haka, Bettner & Carcello, published by McGraw-Hill Irwin, © 2010. You may purchase the textbook in traditional print version, or in an on-line version (the e-book), or both.

(2) Access to register for *Connect Plus* or *Connect* (these are two related but different products). *Connect Plus* or *Connect* is an online site (maintained by McGraw-Hill/Irwin) where you will complete your homework and take tests. *Connect Plus* includes access to the entire textbook online in electronic form (the e-book). *Connect* does *not* include the e-book. There are different ways to purchase them, including the following:

#### **A. IF YOU WANT BOTH A NEW COPY OF THE TRADITIONAL PRINT VERSION OF THE TEXT AND THE E-BOOK:**

The El Camino College Bookstore should have new books that come with the access to *Connect Plus* already included (cellophane wrapped inside). [*Note:* The same textbook is used for both Business 1A (chapters 1-12) and Business 1B (chapters 13-26). Also, the access to *Connect Plus* that comes inside the book is for two sign-ups—one for Business 1A and one to use next semester for Business 1B. So for the cost of a new textbook you

get the textbook and the access to *Connect Plus* for two semesters. So if you are planning to take Business 1B, and if your instructor uses *Connect Plus*, then you will already have these items. The price also includes a complete copy of the e-book. This is an electronic version that is an exact replica of the print version.]

**B. IF YOU WANT A USED COPY (OR A STAND-ALONE NEW)  
TRADITIONAL PRINT VERSION OF THE TEXT WITHOUT THE E-BOOK:**

Used books are often available at the bookstore or at online bookstores. Be sure to purchase the 15<sup>th</sup> edition. If you buy a used book (or a stand-alone new textbook) then you will need to separately purchase access to *Connect*. You can always purchase access to *Connect* (or *Connect Plus*) directly from the publisher McGraw-Hill. Simply go to [http://connect.mcgraw-hill.com/class/t\\_miller\\_fall2009sec4300online](http://connect.mcgraw-hill.com/class/t_miller_fall2009sec4300online) and follow the prompts. You will need your credit card to make the purchase.

**C. IF YOU WANT BOTH A USED COPY (OR A STAND-ALONE NEW)  
TRADITIONAL PRINT VERSION OF THE TEXT WITH THE E-BOOK:**

This is probably the most expensive option. You will need to buy your used book (or stand-alone new textbook) from a bookstore (perhaps the El Camino bookstore or an online bookstore) and also purchase *Connect Plus* directly from the publisher as noted above.

**D. IF YOU DO NOT WANT A TRADITIONAL PRINT VERSION OF THE  
TEXTBOOK AND ONLY WANT THE E-BOOK:**

If you do not want a traditional print version of the textbook, then purchase *Connect Plus* directly from McGraw-Hill as noted above. You will have access to *Connect Plus* which includes a complete version of the textbook available on-line (the e-book).

*My recommendations:* Option A. above is a very good deal. You get the entire print textbook, along with *Connect Plus* which includes the entire e-book. These can be used in Business 1A and Business 1B (if you Business 1B instructor uses *Connect Plus*).

Option D. is also a good deal, *if you do not* want a print version of the textbook. Simply purchase *Connect Plus* directly from McGraw-Hill. With *Connect Plus* you get the entire e-book as well.

**GRADING**

<b>Homework</b>	<b>100 points</b>
<b>Test #1 Chapters 1 &amp; 2</b>	<b>100 points</b>
<b>Test #2 Chapters 3 &amp; 4</b>	<b>100 points</b>
<b>Test #3 Chapters 5 &amp; 6</b>	<b>100 points</b>
<b>Test #4 Chapters 7 &amp; 8</b>	<b>100 points</b>
<b>Test #5 Chapters 9 &amp; 10</b>	<b>100 points</b>
<b>Test #6 Chapters 11 &amp; 12</b>	<b>100 points</b>
<b>Final Exam Chapters 1-12</b>	<b><u>150 points</u></b>
<b>Total Points on Which Grading is Based</b>	<b><u>850 points</u></b>
<b>Extra Credit Homework Maximum</b>	<b>50 points</b>

**Grading Scale**

**$\geq 765$  points (850 x 90%) = A**

**$\geq 680$  points (850 x 80%) = B**

**$\geq 595$  points (850 x 70%) = C**

**$\geq 510$  points (850 x 60%) = D**

**$\leq 509$  points (850 x < 60%) = F**

**Homework** is completed and the **Tests** and **Final Exam** are taken using *Connect Plus* (or *Connect*)