

**Library Learning Resources
Division Council Meeting
Wednesday, December 4, 2019 2:30 – 3:30**

Present: Crystle Martin (CM), Mary McMillan (MM), Moses Wolfenstein (MW), Gema Perez (GP), Erika Yates (EY), Analu Josephides (AJ), Sheryl Kunisaki (SK), Carla Cain (CC), Anne Palmer (AP), Gary Medina (GM)

Guests: Ryan Gan, Camila Jenkin, Claudia Striepe

Approval of Minutes – Minutes for October will be sent by email and approved in the first Division Council meeting for Spring.

Updates – Facilities will be installing a new generator for the library.

Annual Plan Prioritization – Annual plan recommendations for the division were given to the meeting attendees. CM asked that all voting members prioritize the recommendations by the Council's next meeting.

Collaboration Room Wall – CM shared an idea to put an inspirational quote on the empty wall in the Collaboration Room. Everyone agreed this is a good idea. CM will contact Facilities to find out how this can be done.

Exploring Director Becoming a Dean – CM left the meeting room while AJ explained that the faculty librarians strongly support promoting CM's position from a director to a dean. Library Learning Resources staff and faculty were told this position changed from dean to director many years ago when the academic courses were no longer administered through the LLR division. However, at the present time there are deans on campus who do not administer academic courses.

AJ made a motion that the Library Learning Resources Division team supports moving Dr. Martin from a director to a dean so that she is on parity with her peers.

The discussion related to this motion included a request to have regular updates on the progress of the title change. Questions about how this change would affect the LLR were raised. Given the changes made due to Guided Pathways, Meta-Majors, and other initiatives, it was noted that it is too early to answer these questions.

After the discussion, the motion was passed.

Study Room Use Policy – GM shared a draft to update the "Group Study Room Policy." A suggestion was made to include appropriate use of the furniture. CJ offered to upload this policy to the LLR template.

Other

Furniture – CM shared that the LRC received 100 chairs from the old Student Services building. These chairs will replace some of the current chairs that tip over easily.

Closing LMTC – SK and EY said the LRC team is considering the benefits of closing the LMTC at 7:00 pm, Monday through Thursday and all day on Saturday. This would give the LRC an opportunity to reallocate several staff hours during busier times, and students would still have access to all LRC services. All meeting attendees support the proposed closing times for the LMTC.