

Unit Council Meeting Minutes – October 15th, 2013

LEARNING RESOURCES UNIT COUNCIL

October 15, 2013

3:00 p.m.

Present: Director Grigsby (AG), Sheryl Kunisaki (SK), Don Brown (DB), Alice Cornelio (AC), Seth Daugherty (SD), Moon Ichinaga (MI), Mary McMillan (MM), Noreth Men (NM), Howard Story (HS), Claudia Striepe (CS), Rebecca Wilson (RW), Susan Djokic (sd)

Minutes of the last meeting approved.

Department Meeting Reports

Acquisitions/Cataloging and Public Access gave reports on their departments. Departments will forward department meeting minutes to Division Administrative Assistant so can be incorporated into Unit's postings.

Faculty Representative

Council confirmed MI as LRU's Faculty Representative for Faculty Hiring Committee.

Renaming Committee

MM reported on Renaming Committee's review of LRU (and LRC) name(s). Distributed draft of justification and recommendations. Council reviewed potential names. Council asked to send comments/recommendations to committee by October 30th.

Program Review Update

DB reported LRU's Program Review turned in and will be reviewed next week. DB also expressed willingness to again chair/co-chair the next program review. Recommendations from 2012-2013 will be resent to help complete 2013-2014 Plan Build.

SAO Progress Reports

College is reassessing current ILOs. Departments to continue meeting, recording minutes, documenting activities – although remapping of information may be necessary later.

Plan Build Update

Two items funded from 2013-2014 Plan Build: media cart for Media Services and LRC online tutoring. (Funding strong enough for online tutoring that will be able to offer service to entire campus.)

Student Focus Group(s)

Discussion held on forming student focus group(s). First topic for group most likely will be review of Mobil App from EBSCO.

Training Student Staff

Will develop form and send to team so can go out to students.

Safety Meeting Update

Review of Shakeout Earthquake Drill. Information provided on best ways to assist wheelchair-bound patrons during earthquake. Assigning alternate/backup floor leaders to be discussed in future.

Other

Library Hours: Topic will be placed on November agenda.

Meeting adjourned 4:25 p.m.