

**LEARNING RESOURCE
UNIT COUNCIL MEETING
FEBRUARY 18, 2014
MINUTES**

The Minutes of Last Meeting were approved as presented. The meeting followed the printed agenda.

1. SAO Update (C. Striepe)

Updating the SAO committee membership is underway. A question was asked to verify whether the Center Librarians should remain on the teams. She also noted that the update of the user satisfaction survey of being coordinated by the Public Services team chaired by N. Men.

2. Updates on Initiatives

- Flat Screen Television Monitor and Library Lobby (H. Story)

A recommended 55 inch screen by Samsung has been priced and the paperwork is being prepared for purchasing. The item chosen has a computer and can be made networkable. A location has been chosen behind the Circulation Desk on a post that has both power and network connections already in place.

- Friend of the Library Projects (McMillan)

The revised brochure was presented for discussion. Discussion ensued regarding access to databases by Friends. CCCL will be contacted for a definitive answer to the question. Members were reminded that only two computers are available for Friends use and the Librarian has to log them in using a password provided by ITS.

Friends do receive an Affiliate Card that allows them to check out materials. However, the cards are not available until 48hours after they register. The revised brochure will be presented for approval at the next meeting.

- Money Smart Week (C. Lopez/Lisa Hall)

Topics to be covered include (1) student debt (2) students loans (3) for profit schools. Other suggestions were received from council members. One speaker has been identified for the activity. Handouts are also being solicited.

3. Revised Documents

- BP/AP 3900 Speech: Time, Place and Manner

The version viewed by the council was the template and further discussion was tabled until the ECC version is received. One concern is that the policy could include no solicitation of money in campus facilities.

- How to Reserve a Room

It was suggested that the term “reserve” under Room 102 and Demo room be changed to “request”. The document will be added to the web page after editing. It will replace the detailed document that is mainly used by team members to explain priority users, etc.

4. Tech Fair February 21

LRU Presenters will include Noreth Men on WiFiPrinting and Sheryl Kunisaki on Online Tutoring. Rica Young is coordinating the faculty presenters and the media services staff are coordinating sound, etc.

5. OTHER

- PlanBuild 2014-15 Unit Plan has been added with all appropriate Program Review recommendations noted.
- Accreditation Update information was shared with the council.
- CLERY Act – Local entity reporting requirements was postponed.

6. NOTES

Representatives to the College Technology Committee (Story and Men) reported that replacement computers for staff have been ordered and will be installed by April 7th.

Congratulations were given to Claudia Striepe who has been elected Co-President of the Academic Senate for 2014-2016.

7. Next Meeting of the Council is scheduled for March 18th.

Alice Grigsby, Recorder