

**Library and Learning Resources - Unit Council Meeting  
Minutes  
1/27/2015**

Present: Mary McMillan (MM), Seth Daugherty (SD), Claudia Striepe (CS), Lisa George (LG), Don Brown (DB), Gema Perez (GP), Moon Ichinaga (MI), Alice Grigsby (AG), Sheryl Kunisaki (SK), Cindy Lopez (CL), Howard Story (HS)

**Approval of previous Minutes:**

Minutes of last meeting (November 2014) were accepted.

**Agenda:**

Three previously planned agenda items will carry over until the regularly scheduled February Unit Council Meeting.

Today's agenda will focus on TracDat recommendations.

**TracDat recommendations:**

TracDat recommendations for the Library, Media Services, Learning Resources Center, and Distance Education were reviewed and discussed.

After discussion, it was determined that since the TracDat recommendations will document our needs for Program Review and other planning purposes, our ranking of the recommendations should be based on our greatest needs.

Rankings of the list are due by February 5<sup>th</sup>.

The council will meet on February 10<sup>th</sup> to review and vote on the final ranking.

**Survey of early morning library usage:**

As discussed in the October council meeting, a student survey of use of the Library and Learning Resources facilities and services in the first couple of hours of operation in the morning is being conducted Tuesday and Wednesday, January 27<sup>th</sup> and 28<sup>th</sup>.

**Next Meeting:** Tuesday, February 10, 2:30pm