



Distance Education Advisory Committee
 Meeting Minutes
 11/12/2019
 Library East Basement Rm. 68

Meeting Materials:

Committee Members (*Attendees via CCC Confer)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Lucy Alamillo | <input checked="" type="checkbox"/> Pete Marcoux (PM) |
| <input checked="" type="checkbox"/> Elana Azose (EA) | <input checked="" type="checkbox"/> Crystle Martin (CM) |
| <input checked="" type="checkbox"/> Kevin Degnan (KD) | <input type="checkbox"/> Mary McMillan (MM) |
| <input checked="" type="checkbox"/> Sara DiFiori (SD) | <input checked="" type="checkbox"/> Thomas Noyes (TN) |
| <input type="checkbox"/> Mark Fields (MF) | <input checked="" type="checkbox"/> Gema Perez (GP) |
| <input type="checkbox"/> Renee Galbavy (RG) | <input checked="" type="checkbox"/> David Reed |
| <input checked="" type="checkbox"/> Laurie Houske (LH) | <input type="checkbox"/> Margaret Steinberg (MS) |
| <input checked="" type="checkbox"/> Kurt Hull (KH) | <input checked="" type="checkbox"/> Lauralee Welsh (LW) |
| <input type="checkbox"/> Janice Pon-Ishikawa (JPI) | <input checked="" type="checkbox"/> Moses Wolfenstein (MW) |
| <input type="checkbox"/> Rhea Lewitzki (RL) | |

Welcome
MW called the meeting to order and asked for revisions to the October, 2019 minutes. With no revisions, the committee reviewed and accepted the agenda for the meeting.
Updates: DE Institute, Faculty Survey, & Microsoft Visit
MW provided an update on the Distance Education Institute which took place that Friday 11/15. Final preliminary headcount came in at over the 30 for the opening session (roughly half of capacity), participation was confirmed by all presenters, and catering was ordered. Committee members who weren't participating in the event were encouraged to attend. PM introduced topic of inviting student participation in next year's event.
MW provided an update on the DE/Canvas training survey he had administered earlier in the Fall 2019 semester.
Item 2
N/A
Next Meeting: December 10, 2019