



Distance Education Advisory Committee

Meeting Minutes October 25th, 2018 Library,
Room 202 1:30 – 2:30 PM

Meeting Materials:

- Minutes from 9-27-18 meeting

Present

Dustin Black (Chair; BSS/LLR)
Kevin Degnan (Humanities)
William (Bill) Doyle (Fine Arts)*
Renee Galbavy (BSS)
Chris Gold (Dean, BSS)
Laurie Houske (BSS)

Kurt Hull (BUS)***
Rhea Lewitzki***
Crystle Martin (Director, LLR)
Mary McMillan (LLR)
Thomas (Jim) Noyes (NS)

(*via CCC Confer, ***guest)

Welcome & Minutes Approval

Dustin Black (DB) welcomed the committee. Minutes from 9-27-18 meeting were briefly reviewed and approved.

Information Items

DB addressed revised OEI Course Design Rubric and timelines for OEI-subsidized software. Kevin Degnan (KD) requested clarification on priority and logistics for software implantation, DB briefly outlined DE’s planned strategy. DB relayed IR’s timeline for reporting on 2018 DE Survey results. Mary McMillan (MM) requested that said report be forwarded to committee upon completion. DB confirmed the addition of a Canvas quick link to ECC’s website homepage, acknowledging the efforts of those involved.

Reports & Updates

DB provided an update on recent Canvas/MyECC issues and solutions, including ITS/DE’s progress on LMS and network problems carried over from Summer session and the recent external Trojan Horse attack on ECC’s servers. Gema Perez (GP) confirmed ongoing Canvas roster update failures and the nefarious dropped student “zombie” issue. DB informed committee of a planned conference call between DE, ITS, and associated vendors to check on resolution progress. Laurie Houske (LH) and others inquired into suggested course of action for affected faculty; GP advised referral to her desk for case-by-case resolution.

DB updated committee on ECC’s OEI Exchange participation, inviting KD to share his experiences as part of ECC’s OEI pilot cohort. KD discussed various aspects of the course review process, expressing that it has been rigorous yet positive thus far. Crystle Martin (CM) reminded that Basecamp developments, including ongoing revision of OEI’s Course Design Rubric, will factor into future Exchange participant experiences. Chris Gold (CG) inquired into whether a given faculty’s change of textbook required full re-review of their Exchange course; both CM and DB relayed that OEI’s own process is still a work in progress, and that a new text would not likely trigger a full re-review, but rather submission of updated course material info to Exchange Admins.



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Discussion & Recommendations

DB broached subject of recent push toward 100% online ADTs. MM suggested there may be overlap with current Guided Pathways program objectives/apparatus. GP acknowledged the merits of such potential overlap and alerted committee to possible issues related to course schedule conflicts. CM, CG, and MM contributed background info on this potential issue and advised on possible solutions, emphasizing the importance of student choice in all future actions. Rhea Lewitzki (RL) and LH alerted to possible conflicts between all-DE ADTs and the fact that many course are only offered one semester out of the year, to which CM, MM, and Kurt Hull (KH) responded with details related to course approval process, consistency in course content, and Datatel integration. MM expressed concern with non-ECC student use of ECC-based learning resources, and CM expressed concern regarding integration/management of differing student ID numbers as all related platforms and software are integrated. RL and LH inquired into enrollment priority between ECC and potential Exchange students. DB provided brief overview of said prioritization plan, per recent consultation with OEI Admins and ECC enrollment techs. LH suggested Gen Ed as possible pilot for 100% DE ADT, while CG added that certification programs may be another possibility. DB indicated that DE team will look to other institutions that have successfully pursued such programs for positive examples.

Closing Questions, Comments, & Adjournment

DB identified topics to be covered in remaining Fall DEAC meeting, including DE workshop recommendations for SP19 PD Day, and addressing policy development for non-academic Canvas Site requests.

No further questions or comments were put forward, and meeting adjourned at 2:27 PM

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Next meeting set for 12-6-18, 1:30-2:30pm in room LIB 102.