

Minutes of Librarians' Meeting 25th October 2013

Present: Alice Cornelio (AC), Seth Daugherty (SD), Moon Ichinaga (MI), Mary McMillan (MM)), Noreth Men (NM), Claudia Striepe (CS)

Absent/Excused: Don Brown (DB), Alice Grigsby (AG)

AGENDA

The minutes of the last meeting will be sent to Ms. Hairston and the Unit.

TECHNOLOGY

RESOURCES

Request from IT Faculty Member: MI was asked by Industry and Technology (I&T) Division faculty member Tim Muckey (Air Conditioning) to place an I&T specific library resources link on the library page. MI Brought this request to the body and it was agreed to support this, while reserving the right to revisit the issue should it become untenable. The page will look similar to the current library Health Services page. MI will send the information /desired list of resources to NM for posting.

FACILITIES

Adaptive Access Room: CS relayed a message from regular users of the Adaptive Access room, that they are currently working on a group project and thus the librarians may see people in the Adaptive Access room who would not normally be there. The students asked for our understanding over the next few weeks, and wanted to assure the librarians that they value the room and the service so they "self-monitor" to see that the service is not abused.

STAFFING

PLANNING

SAO Updates: CS had no updates for this meeting.

Plan Build 2014-15 (due Nov 15th): The librarians moved to Room 202 to go through and update Plan Builder for the library. The aim included linking Plan Builder to the recently completed Program Review where possible.

It was noted that we would also need to update the area title Program Strengths and Weaknesses, but we would wait and get input from DB. In this area we might also want to note our investigation into possibly renaming the LRU.

Some Objectives, for example former objective 4.1 re: upholstering library chairs, were removed as completed.

Some objectives were reworded, and one new objective added. This referred to the possible purchase of room-booking software. Where possible, the goals were linked to Program Review recommendations, and the librarians noted that some may have to be linked to campus strategic initiatives.

The librarians again noted how awkward the Plan Builder program is to work with.

PROFESSIONAL DEVELOPMENT

BP and AP 4040: Susan Taylor, of the Education Policies Committee had noted discrepancies in language between the AP and BP and the policies were returned to the librarians.

The librarians noted that we had originally only been asked to look at the BP, and further that the BP is headed "Library Services" and the AP is headed "Library and Other Instructional Support Services" It was felt that the AP also just concern itself with Library Services and that the other support services compile their own AP policies. The librarians felt that Director Grigsby should be consulted on this matter. MI had looked at a few other community college library policies (AP and BP) and shared information from Scottsdale AZ - It was noted that they have a paragraph on each media format, books, periodicals, scores, etc. It was noted that BP require Board approval and AP require Academic Senate approval. Berkeley had yet another strategy and MI will share their page via email.

It was felt that the recently reworked BP, with AG's newer additions re: the Reader Privacy Act still looked acceptable, and that the AP could be amended by replacing mentions of "library resources" and "materials" with the phrase "materials and information resources". The item re: residents and the Friends of the Library card was deemed acceptable as an AP necessarily goes into more detail than a BP. The Selection Criteria may need reworking and MI will share the Berkeley page via email to gather ideas.

Given the discussion, it was voted to bring the item back to a future meeting so that we can get input from Director Grigsby.

OTHER

Springer Books: NM reported finding French foreign language books in the Springer collection. These are not literary items, but technical in nature, therefore highly unlikely to be used by our students. MI will investigate.

Cs/2013