

Minutes of Librarians' Meeting 22th November 2013

Present: Don Brown (DB), Alice Cornelio (AC), Seth Daugherty (SD), Alice Grigsby (AG), Moon Ichinaga (MI), Mary McMillan (MM)), Noreth Men (NM), Claudia Striepe (CS)

Guest: Sheryl Kunisaki

AGENDA

The minutes of the last meeting will be sent to Ms. Hairston and the Unit.

Unit Holiday Appreciation for Student/Casual Workers: Concerns re: homemade items necessitate a change from the past practice of hosting pot-luck luncheons. It was agreed to host one Unit-wide celebration, however DB noted that it would be difficult for the Music Library to participate as they are in another building, so he will continue to host a separate activity there. It was noted that there are approx. 80 student and casual workers in the Unit. MM agreed to liaise with SK and Ms. Stewart in arranging the event.

TECHNOLOGY

RESOURCES

Faculty Collection: After weighing opinion from the librarians, the Faculty Development Committee and the Library Advisory Committee, AC recommended that the Faculty Collection be weeded and then the remaining items be integrated into the General Collection. ICS will convey this decision to the Faculty Development Committee at their next meeting and AC will liaise with Ms. Manno to begin the weeding and removal of the items

Database Updates: MI has posted updated EBSCOHost database tutorials in line with their new release.

We are still waiting to hear from ITS on Boopsie and Apple licensing. We are waiting for the ArtSTOR database.

The Springer e-book collection problems have been largely resolved. MI spoke to tutors and ESL instructors on the Testing and Education Reference Center with Career Module database in an effort to boost usage,

FACILITIES

STAFFING

Part-Time Librarian Hiring Team: AG noted that she and SD will comprise the interview team. The position closes 5th December. Some current part-time librarians have also expressed an interest in more hours.

MI reported on the full-time faculty identification process. The college may be hiring up to 20 new faculty in the next semester. Final prioritization still to be determined by Dr. Fallo.

PLANNING

SAO Updates: CS repeated a request made at the Unit Council meeting, that all SAO team leaders decide on a particular semester to conduct team SAO assessments – hopefully it can be arranged so that the assessments alternate for better planning, work flow, and outcomes implementation. The Unit SAO assessments - Student Satisfaction Survey (Spring) and “get to Know Your LRU” (Fall) have been set.

Report on Workshop “Planning, Assessing I Communicating Library Impact: Putting the Standards for Libraries in Higher Education into Action: CS was asked to table her report until the next meeting in the interests of time.

Plan Build 2014-15 (due Nov 15th): AG noted that most had signed on as participants and AG will aid SD and MM with this process after the meeting. AG also had some suggestions re Goal 4.2 and 4.3, which could be combined. AG also felt Goal 5.1 could be more clearly worded.

PROFESSIONAL DEVELOPMENT

BP and AP 4040: Tabled for the next meeting in the interests of time.

MARKETING

MoneySmart Activity April 2014: AG reported that Ms. Cooper, Director of Financial Aid is interested in collaborating with the Unit on this program. AG will put together a group to work on this activity.

OTHER

Summer Priority list 2014: The 2013 Summer ran 8 weeks or 31 days of librarian work. The 2014 Summer will run 11 weeks or 48 days. The contract is clear that there must be 3 librarians on duty when the facility is open. This will be a priority discussion at the next meeting.

Golf Pencils: SD requested the pencils be phased out. All agreed.

Food/Drink in North Reading Room: SD wondered whether we should revisit the issue of light food and/or coffee with lids being allowed in the North Reading Room. AG noted that for the time being we would continue with the no-food policy.

Cs2013