

Minutes of Librarians' Meeting 28 January 2014

Present: Don Brown (DB), Alice Cornelio (AC), Seth Daugherty (SD), Alice Grigsby (AG), Moon Ichinaga (MI), Mary McMillan (MM), Noreth Men (NM), Claudia Striepe (CS)

AGENDA

The approved minutes of the last meeting will be sent to the Unit.

Representative from Artstor: Artstor representative Elizabeth Schneider walked the librarians through the recently purchased Artstor database via telephone link.

TECHNOLOGY

Computers in the Library: NM noted that all information pertaining to library computers is in the one reference desk folder titled "Computer Workstations"

IT staff will be clearing the student stations computer hard drives over the Spring break, which should allow them to run faster.

Computers in the LMTC are being reimaged today. The computers are being cleared of the profiles that are created each time a student logs on. R. Stewart will share with NM if any new programs are added to the LMTC computers so that the Ref staff can direct students appropriately.

RESOURCES

Reserves/Textbook Searches: MM shared news that the bookstore has changed systems, and, whereas in the past they supplied us with a textbook list sorted by title and Course and Instructor, now only a title list is available.

Update on Credo: MI distributed two handouts re: Credo, noting a change in Credo tech support. Credo now links to the Millennium catalog. From the Credo Topic page there is also a link to Ebsco Academic Search Premier.

It was suggested we try and market the less well-known databases.

CS reminded all to tie these ideas and initiatives to the Unit SAO's so we are not "wasting" the ideas, but making them work for us. CS will work with the teams on this.

Paralegal Passwords: SD noted that he recently checked on and updated the Ref desk password access to Westlaw. There are 3 fields to fill in. The Law department will be selling the passwords for this database to the paralegal students

FACILITIES

Campus Maps: NM and SD have noted a need for large scale campus maps at the reference desk to help with student queries. Discussion centered on how to mount the maps. Perhaps some frames from older, out-of-date maps can be used.

STAFFING

LMTC Vacancies and Part-Time Librarian Update: Ag reported on 3 full-time LMT vacancies

Four p/t librarians have been selected for the p/t pool and will be added to a future Board Agenda for approval.

PLANNING

Women's History Month: AG was approached to see whether the librarians were interested in planning a book activity for the event. The Theme is "Character, Courage, and Commitment." There is no budget. AC, CS, and MM will look into possibilities.

READ Poster (National Library Week April 13-19): It was agreed to continue this event.

PROFESSIONAL DEVELOPMENT

FIPP/On Course: MM and SD joined a cohort of 30 recently hired faculty for a 3 day workshop. Part of the experience is to try out different teaching strategies. The teams will use On Course strategies to support student success factors in a learning –centered and empowering way. Please communicate directly with MM or SD for more information.

MARKETING

MoneySmart Activity April 2014: AG reported that the Committee has had an initial meeting. Please pass along ideas and contacts to SD.

Lobby Digital Display System: AG reported that H. Story had spoken on a possible system at the last unit Council meeting. Display screen locations are still being investigated.

SAO/Satisfaction Survey 2014: CS reported that this survey, while spearheaded by the Book/Public Services team, requires total Unit participation, and NM will be soliciting input from other teams in late February/early March. CS has also asked that NM make the Wi-Fi printing training into an SAO and track progress and keep statistics. 10 people attended the first training session.

OTHER

3CSN Meeting at Cerritos College: AG agreed that a few librarians could attend this free event titled “Beyond the Classroom: Strengthening Ties between Classroom teaching and Academic Support Services.” February 21st 2014. This does clash with the ECC Technology Fair.

Cs/2014Jan.