

Minutes for General Distribution and Web Posting

Minutes of Librarians' Meeting 28 March 2014

Present: Don Brown (DB), Alice Cornelio (AC), Seth Daugherty (SD), Alice Grigsby (AG), Moon Ichinaga (MI), Mary McMillan (MM), Noreth Men (NM), Claudia Striepe (CS)

AGENDA

The minutes of the last meeting were approved and will be sent to the Unit.

SAOs

LRU Survey Update: NM and CS reported that the paper survey period began Monday and the online survey was available Tuesday noon. Surveys will be collected and tallied next week. AG thanked NM and CS for their efforts.

RESOURCES

No discussion items.

DATABASES/TECHNOLOGY

Wired/Wireless mouse/keyboard at Reference Desk: AG noted that other LRU public service areas have compiled a list of stations where they want a wired keyboard and mouse due to low staff presence and the possibility of the items thus being stolen. SD was of the opinion that the Reference desk areas were sufficiently manned for us to take a chance on the wireless items. IT planned to put wireless keyboards/mice at the student stations, but it was agreed that we should ask for wired equipment there.

Issues with new computer setup: The librarians discussed issues that have come up as a result of the new computer install and portal changes.

At the Reference desk it might be advantageous to have the computer on a swivel of some sort.

The issue of IE access to remote databases now involves 2 clicks of the "Library databases" link to get to the database list.

One must now click on "private computer" - not sure why – frames?

There seem to be few advantages to being behind the MYECC portal at this stage. WAM could provide a log-in to databases, very similar to the current e-book setup. AG suggested giving the issue more thought and following up on issues like checking if WAM is active on the Sierra setup, and putting the issue on the next meeting agenda.

There seem to be 3 shortcuts to the same place on the student computer desktops. NM reported that the computers will be totally replaced soon, so IT will not bother with a small issue like this.

Update on SIERRA: AG and NM reported that the invoice has been paid for a 3 year period for software, training, and hosting maintenance.

AG reminded MI that we still have money for database purchase.

Springshare room reservation software has been ordered and MM already has access to it.

PROFESSIONAL DEVELOPMENT

CCL Technology Tools workshop April 23rd: AG has sent an email link re: this event. Please register online if interested. There are no fees.

Presentations:

CS reported on the Women's History Month Book Discussion focused on Sonia Sotomayor's book "My Beloved World". The session went well, with about 9 attendees having a lively discussion. MM, AC, and CS showed a film clip, had discussion questions to guide the discussion, and handouts featuring books from ECC library featuring strong women characters, and classic texts of feminist thought. AG noted that the California Reads program is featuring a book about a veteran, and 24 California community colleges have opted to join in. CS said that p/t librarian Pat Sophos had mentioned that Santa Monica CC is joining with Santa Monica City library for a Santa Monica Reads program.

MI reported that the Honors Transfer Program presentation on STEM/STM resources by MI and CS had gone well, with 48 attendees. MI noted the HTP has been in existence for 25 years and is constantly expanding. They run a Seminar series and the students are obligated to attend a certain number of seminars – the library program was one of these options.

Articles from March CCCL Outlook: The main issue under discussion is the possible change to Accreditation Standard II, whereby Student Support Services (Section B), and Library services (Section C), are proposed to be merged into one new Section B titled *Student Support and Library & Learning Support Services*. AS president Gold is willing to read a statement at the AS plenary session by the librarians affirming their support of keeping the 2 sections separate. CS and AG will also work on a statement to be included in the accreditation report.

STAFFING

LMT Positions: Recruiting is in progress for the LMT IV position. The committee will be meeting to choose candidates from a reasonably large pool. A job announcement/description for the LMT I position has been placed in iGreentree. Both are 12 month full-time positions. AG noted that Dan Griggs in Mr. Story's area Distance Education is with us in a temporary part-time capacity to help with Etudes –related issues. John Luna of Basic Skills will also help out in this area during evening hours 5-9pm as a telephone help-desk resource.

Librarians; Visit to Compton: AG reported that the CEC staff have already moved into, and opened the new LRU building, although the official opening is set for 15th April. We last visited the building 8 years ago. AG felt we might wish to visit the building before the official opening, and the CEC LRU staff are anxious to get our input. Dates were discussed and the librarians will aim for 11th April.

PROGRAM PROGRESS

Money Smart Week: DB and SD reported that the event planning is progressing well. Events will be held on the 8th and 10th April. The events will not interrupt library operations as the main event will be held in the DE room and will feature a speaker and panel. The event will start at 1pm after the Transfer Fair. The Couponing event will be held in Room 202. If you have any coupons please give them to Cindy Lopez for the event

READ Poster (National Library Week April 13-19): MM announced that the 2014 honorees have had their photos taken, and the posters are being made. MM is working on publicity and will send the information to Ann Garten (Public Relations) The venue was discussed. Possible areas include the Women's Hall of Fame area upstairs, the North Reading Room, and the adjacent patio, the window area in the Reference room, the usual location in the lobby but additionally closing one of the doors for the duration on the ceremony, the library lawn. Pros and cons of each area were discussed and MM and AG will look at all again and make a final decision.

OTHER

- Petty cash accounts can be set up if you have \$100. In your budget.
- DB urged revisiting the issue of pencils at the catalog stations. It was noted that the original issue was no GOLF PENCILS, other writing implements would be fine.
- Buying cartridges for networked computers from a common budget to which all have contributed. Send requests to Michelle Whiting as these come from a separate vendor.

Cs/2014March.