

Minutes of Librarians' Meeting 11th April 2014 held at the Compton Education Center

Present: Don Brown (DB), Alice Cornelio (AC), Seth Daugherty (SD), Alice Grigsby (AG), Moon Ichinaga (MI), Mary McMillan (MM), Noreth Men (NM), Claudia Striepe (CS) Estina Pratt (EP), Andree Valdry (AV), Charles Hobbs (CH)

AGENDA

The minutes of the last meeting (28th March) were approved and will be sent to the Unit.

DB chaired the meeting and thanked the librarians of the CEC for hosting the meeting.

SAOs

LRU Survey Update: NM reported that she had received the survey data from IR and had sent the data and comments to the Unit via email. 90 surveys had been returned. NM briefly went over some of the comments from the three write-in sections.

CS advised the SAO teams to meet and look at the data/comments that might be applicable to their SAOs and send in a brief report to CS with their evaluations and ideas/strategies (if any) for the semester SAO report. CS will compile the report.

RESOURCES

Final Decision on 2 Reference Titles for Weeding: AC thanked the librarians for responses. It was decided that it is too expensive to update the electronic and hard copy of the International Directory of Company Histories. We will keep the print copy, but move to the General Collection. The Encyclopedia of American Education we have in print (1986) and as an ebook (2007) it was decided to only keep the electronic copy as it is used infrequently, and discard the paper copy.

DATABASES/TECHNOLOGY

Database Update: MI reported that we have placed orders for

- EbscoHOST Science Full-Text Select
- Current Biography Illustrated. We will keep the Current Biography in print as well for now.
- We have also put in an order for LibGuides.
- Two collections of ebooks. 30 Gale ebooks Library, and Gale Reference Series.

Further discussion will be scheduled on how to alert students to electronic reference materials.

MI also altered all to an upcoming marketing campaign for the TERC database hosted by the Graduation Initiative.

CEC Database Access Issues: CH noted that CEC students log-on via their CEC username and password, then put in another password for each database they may wish to access. The passwords are available from the Reference desk. CH would prefer a system like that at ECC. AG noted that CEC students should not have to get a list of passwords, they need a paperless approach, and advised CH to speak to IT and NM, and AG has already spoken to John Wagstaff about the process.

Draft Schedule for SIERRA ILS Installation: NM reported that the timeline would be roughly as follows: We would conduct in-house cataloging clean-up in May.

During the first week of June, Innovative will establish the Sierra server. In the second week of June, the data files will be copied from Millennium to the new server – this process is called Seeding.

During the third and fourth weeks of June, we will have permission to preview Sierra and look for bugs, and request changes. NM will be the liaison during this process. Millennium will still be running in parallel.

The first week in July will see Millennium cut off and the change-over made. There will be a 6hour downtime for staff and a 24 hour non-access period for the public. NM also managed to negotiate a 2 week "grace period" for us to request assistance. After that period, any problems we report will be referred to the regular support system. So we will be live in July.

We have paid for training, and all Circ and Music Library staff will be trained. NM advised using the system for a few days before instituting training so that staff are prepared with questions.

PROFESSIONAL DEVELOPMENT

Campus Technology Forum Highlights: Tabled for a future meeting.

PROGRAM PROGRESS

READ Poster (National Library Week April 13-19): MM announced she has viewed the proofs and the pictures will be framed this week with Albert Romero's help. MM is inventorying the old posters so that we know where they are. The unveiling of the 2014 honorees will be on Thursday at 1pm in the library lobby.

COMPTON EDUCATIONAL CENTER LIBRARY/SUCCESS CENTER: A REALITY

EP noted that the building is now a decade old, and the original design functions have changed, so some problems have been encountered, but the staff is moving through them. EP described the move which occurred over the Spring Break. The official opening of the Library is scheduled for April 15th.

EP and AV then conducted a tour of the facility.

Cs/2014April.