Summary Minutes of Librarians' Meeting 9th May 2014

Present: Don Brown (DB), Alice Cornelio (AC), Seth Daugherty (SD), Alice Grigsby (AG), Moon Ichinaga (MI), Mary McMillan (MM), Noreth Men (NM), Claudia Striepe (CS)

AGENDA

The minutes of the last meeting (25th April) were approved and will be sent to the Unit.
AG shared from our shelves a book from 1899 in original bindings, a rebound item from 1900, and a 1927 book titled "The History of Warner Ranch". DB noted there were even older items on the shelves in the Music Library – like an 1838 item, that is in great condition as the paper is from before the era of the cheaper wood-pulp paper.

SAOs

CS reported that she has submitted a report detailing the SAO work of the Unit this semester to AG for approval. After approval CS will share the full report with the teams.

RESOURCES

Faculty Collection: AC has reviewed the items for discard or re-shelving into the General Collection. New labels for the re-shelving have been printed and the books will now go to Circ. for shelving. AC thanked MI for her help on the project.

DATABASES/TECHNOLOGY

Update on Databases: MI noted that the Credo publication issue, noted in the last minutes, has been the subject of conversation between MI and Credo Technical Support. They noted that RDA has a new 264 field, but in the meantime they have given us new, downloadable records for the items in question where they have merged the disputed information re: publication into the 260 field.

MI noted that as far as MLA/APA citations go, the citation examples given for Credo (in the databases area) actually works well, and the example for citing an ebook from the ECC catalog also works.
MI informed the librarians that TERC has a tutorial at the bottom of their page.

MI noted we have also subscribed to Current Biography Illustrated and Science Full-Text Select which will start July 1st.
LIBGUIDES: is also set to begin in July. MI will send the link and we can use the Summer to explore the product. Then we will conduct a team discussion so that we are on the same page as to templates, style and responsibilities
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SIERRA Progress: NM reported on calls with the Sierra team and that things are moving as expected. IT supplied the SSL certificate to the Sierra team who installed it on the server. This means that the Preview phase will be ready earlier than anticipated – perhaps even the coming week, which gives us extra time to examine the system.

PROFESSIONAL DEVELOPMENT

FIPP/On Course: MM and SD participated in this cohort, which began with a 3 day On Course workshop, and then met once a month through the semester. The teams had to utilize at least 3 student-centered strategies in their work with students. SD and MM were paired and they agreed on strategies which they used in BI sessions and embedded librarian sessions

UnConference – Santa Barbara CC: MM and DB participated in this event last Saturday. Both enjoyed the event, and tried to go to different sessions so as to gain as much information as possible

Retreat – Sept 2014: AG is preparing a list of topics for discussion at the retreat. Please forward other issues for inclusion to AG in this next week. Issues already noted are: Reference models and desk configuration, microfilms, bound periodicals, and planning a yearly calendar of events. We need to plan a date – suggestions are: the second day of the Flex period before the Fall semester begins, or the 2nd Friday in September (12th Sept)

STAFFING

ECC Ref Desk: SD noted that the Google-housed ECC Ref Desk pilot needs to be repositioned as librarians seem to prefer communicating via email. The Ref Desk site will be retained and kept currant with the calendar and links, but more will revert to being communicated via ECC mail and phone conversations. It was suggested such mails include the part-time librarians.

Public Access Staffing: MM noted that we will be fully staffed through June, but the new fiscal year beginning July might be another matter. CQI usually only funds 2 hours a day staffing during Summer. MM warned all that staffing in Public Access area may be light.

PROGRAM PROGRESS

Asian Pacific American Heritage Month: MI tanked AC for creating a ppt show featuring statistical data for the commemorative month, and thanked MM for adding the slides to the Circ. display computer. It was noted that artist Higuchi will be hosting a reception from 4-6 on the 21st May in the library lobby. MM noted we still have bookings for lobby displays through the Fall semester.

OTHER

Tritle Collection: AG followed up with Elise Geraghty and received mail from Humanities faculty who were against incorporating the Tritle books into the General Collection. Strategies to increase usage include renaming the collection to something more meaningful. AC will take charge of this project. Anne Palmer will be working afternoon Summer hours in the Main Library and can help with the project. The McNaughtons will likewise be assigned more meaningful shelf signage.

The original ERM signage which was sent to Facilities was never delivered to us.AG will follow up on this. It was hoped the signage will say Health/Medical books, in line with making signage more meaningful to students.

Pilot Project: MM reported on (and distributed a handout) a pilot project collecting and tracking reference questions, and breaking them down into categories. This might provide useful information and statistics for future planning. MM also distributed an article on Reference statistics.

Student Conduct Code: AG noted that we need a statement indicating that the LRU supports the ECC Code of Conduct re: behavior in the Library. AG will create a draft statement and ask for comment in the Fall.

Cs/2014May