



# STUDENT SUCCESS PROGRAM CHECKLIST

## HELPING YOU ACHIEVE YOUR EDUCATIONAL GOALS

At El Camino College we want every student to be academically successful; therefore, it is important that you follow the steps below:

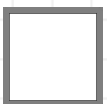


### Schedule Your Appointments

Contact the RISE Center to sign up for a workshop and to make a counseling appointment:

Location: Student Services Center, 2nd Floor, Room 213

Phone: (310) 660-3593 ext. 7800 Email: [studentsuccess@elcamino.edu](mailto:studentsuccess@elcamino.edu)



### Complete the Intake

The online intake form needs to be completed before attending your counseling appointment.

This will help the counselor understand what barriers interfered with your academics and can help recommend appropriate resources. For 60 minute appointments only.



### Meet with a Counselor

The counselor will help you develop a specific plan to get back into good academic standing and will recommend the appropriate resources needed to be successful. During the meeting you will:

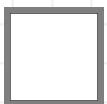
- ✓ Complete and sign a Probation Contract (Level 2 only)
- ✓ Complete and sign a Student Success Plan
- ✓ Update educational plan



### Attend Workshops

Probation Level I: Required to attend SSP 1 Workshop

Probation Level II: Required to attend SSP 1 Workshop and SSP 2 (RISE to Success) Workshop. \*Note: If you already attended an SSP 1 Workshop within 1 year then you only need to attend an SSP 2 Workshop.



### Follow-Up

It is highly recommended to follow up with a Counselor or Success Advisor to discuss your progress and for extra support with study skills to help keep you on track.

For more information on how to meet with a Success Advisor contact the RISE Center and ask for Angie Hagan or Martha Perez.

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