

**El Camino College
Associated Students Organization
Finance Committee Minutes
September 10th, 2018
ASO Executive Office
11:00a.m. - 12:00 p.m.**

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please, limit your comments to no more than 2 minutes.

I. Call to Order

Meeting called to order at 11:06 AM.

II. Roll Call

X Chinua Taylor-Pearce (chair) ___ Greg Toya X Babatunde Atane

Alternates:

___ Chris Dela Cruz ___ Sophie Dao X Mari Baquir

Guests:

X Hong Tran

III. Approval of the Minutes

Motion to approve the minutes from August 9, 2018 with amendments by Mari Baquir.
Seconded by Babatunde Atane. Motion Passed.

IV. Approval of the Agenda

Motion to approve the agenda with amendments by Mari Baquir. Seconded by Babatunde Atane. Motion Passed

V. Reports

5.1. PBC Reports

Chinua Taylor-Pearce will be not able to attend future PBC Meetings and will be appointing a Commissioner to attend those meetings.

5.2. ASO Shadow Budget

Finance Committee reviewed the recent updated version of the Shadow Budget.

5.3 Future Finance Meetings

Finance Committee meetings will be bi-weekly starting next Thursday, September 20th from 3 PM to 4 PM.

VI. Old Business

6.1. The Finance Committee will consider and transfer the full balance from the Corona Del Camino saving for fund 81 in Chase bank to deposit and keep it in LACOE.

Item tabled to next meeting for more background information. Motion by Mari Baquir.
Seconded by Babatunde Atane. Motion Passed.

6.2. *The Finance Committee will consider and approve \$20,000.00 from Magic Mountain account 71-55001-00-836121-7670 for a Blanket Purchase Order for Magic Mountain.*

Motion to approve \$20,000.00 from Magic Mountain account 71-55001-00-836121-7670 for a Blanket Purchase Order for Magic Mountain by Mari Baquir. Seconded by Babatunde Atane. Motion Passed.

VII. New Business: (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

7.1. *The Finance Committee will consider and approve \$200 from AS Campus Enrichment account 71-55001-00-836409-7670 for Constitution Day snacks.*

Motion to approve \$200 from AS Campus Enrichment account 71-55001-00-836409-7670 for Constitution Day snacks by Mari Baquir. Seconded by Babatunde Atane. Motion Passed.

7.2. *The Finance Committee will consider and approve \$25.00 from AS Supplies account 71-55001-00-836101-7670 for two (2) VGA adapters for the ASO Office.*

Motion to approve \$25.00 from AS Supplies account 71-55001-00-836101-7670 for two (2) VGA adapters for the ASO Office by Mari Baquir. Seconded by Babatunde Atane. Motion Passed.

7.3. *The Finance Committee will consider and approve up to \$2,000.00 from AS Secretary account 71-55001-00-836106-7670 for 2018-2019 ASO Administrative Assistant salary.*

Item tabled to next meeting. Motion by Mari Baquir. Seconded by Babatunde Atane. Motion Passed.

7.4. *The Finance Committee will consider and approve up to \$200.00 from AS Supplies account 71-55001-00-836101-7670 for both Executive and Senate office supplies (pens, ink, clipboards, etc.).*

Motion to approve up to \$200.00 from AS Supplies account 71-55001-00-836101-7670 for both Executive and Senate office supplies (pens, ink, clipboards, etc.) by Mari Baquir. Seconded by Babatunde Atane. Motion Passed.

7.5. *The Finance Committee will consider and approve \$97.61 from AS Campus Enrichment account 71-55001-00-836409-7670 to reimburse Sean Min for Home Depot paint and boards for cornhole game.*

Motion to approve \$97.61 from AS Campus Enrichment account 71-55001-00-836409-7670 to reimburse Sean Min for Home Depot paint and boards for cornhole game by Mari Baquir. Seconded by Babatunde Atane. Motion Passed.

7.6. *The Finance Committee will consider and approve up to \$25.00 from AS Campus Enrichment account 71-55001-00-836409-7670 for bean bags for cornhole game.*

Motion to approve up to \$25.00 from AS Campus Enrichment account 71-55001-00-836409-7670 for bean bags for cornhole game by Mari Baquir. Seconded by Babatunde Atane. Motion Passed.

7.7. *The Finance Committee will consider and approve up to \$4,200 from AS Conference account 71-55001-00-836190-7670 for CCCSAA Leadership Conference.*

Motion to approve up to \$4,200 from AS Conference account
71-55001-00-836190-7670 for CCCSAA Leadership Conference by Babatunde Atane.
Seconded by Mari Baquir. Motion Passed.

VII. Public Comment on Non Agenda Items

No Public Comment.

VIII. Adjournment

Motion to adjourn the meeting by Mari Baquir. Seconded by Babatunde Atane. Motion
Passed.

Meeting adjourned at 11:46 PM.



ASO Director of Finance



ASO Advisor