

Inter-Club Council of El Camino College

APPLICATION FOR APPOINTMENT

To a position in Inter-Club Council (ICC)

DIRECTIONS:

Complete this application, including the attachments, and bring a hard copy to your interview appointment. Submit it to the corresponding either President or Vice President’s mailbox and show up to your interview. Members of the Hiring Committee including the Director and Vice President or President will be present to interview all prospective candidates.

Interview Dates and Time

Decided by appointment with the corresponding Director and Vice President or President. Please contact Director and ICC Cabinet by email (CC [cabinet.icc@gmail.com](mailto:CC_cabinet.icc@gmail.com)) to book an interview appointment.

Name and Position	Email
President: Alyssa Eckley	alyssa_eckley@elcamino.edu
Vice President: Isabel Ding	isabel_ding@elcamino.edu
Director of Finance:	
Director of Activities:	
Director of Publicity:	
Director of the Review Board:	
Secretary:	

All interviews will take place in the **ICC Office** in the Student Activities Center. Interviews and appointments will be conducted on a first-come, first-served basis.

If you have any questions, email cabinet.icc@gmail.com

DISCLAIMER

Please note that other ECC students may view the information on this application. ICC is an organization of student representatives, therefore positions will be offered to the candidate who best describes how they will represent students in their position.

- Applicants that accept ICC positions are **required** to attend meetings on **Mondays and Wednesdays from 12:00 p.m. – 1:00 p.m.** Moreover, they must be available to volunteer at a majority of ICC-approved events (at least 3 each semester).
- Please note that your schedule is fully blocked out for the above times. If you should accumulate more than 3 unexcused absences (with 3 excused absences equivalent to 1 unexcused absence), your qualification and standing as a cabinet member will be subject for evaluation.

ATTACH THE FOLLOWING TO THIS APPLICATION:

1. Photocopy of your ECC Student I.D. card showing a current ASB valid sticker for Fall 2019.
2. Resume and/or letter about yourself, expectations for ICC, and any ideas you would bring forth to this organization.

QUALIFICATIONS FOR ICC CABINET and OFFICERS:

- A. Hold a minimum of six (6) units at El Camino College.
- B. Hold a valid student I.D. card with ASB sticker (which you can purchase for \$15.00 from ASB).
- C. Have a 2.0 G.P.A. or better in past and present courses.
- D. Completion of no more than five (5) semesters or three (3) academic years of service in student government at ECC in any of the following: Student Senate, Division Council, Inter-Club Council, Activities Committee, campus committee, or a club as a club President.

INTER-CLUB COUNCIL:

What specific position, or area, within the Inter-Club Council (ICC), are you interested in? Check off all positions that are applicable.

ICC CABINET POSITIONS:			
X	President		Director of the Review Board
X	Vice President		Secretary
	Director of Finance		Historian
	Director of Activities		I.C.C. Student Senate Representative (must be serving in ASO Senate)
	Director of Publicity		Director of Diversity

ICC OFFICER POSITIONS:	
	Commissioner of Finance
	Commissioner of Activities
	Commissioner of Publicity
	Commissioner of the Review Board
	Assistant Secretary

*** For more information regarding the requirements for any of the listed positions, please reference the ICC Constitution.**

Your Name (Printed): _____

Student I.D. Number: _____

Home Address: _____

Phone: _____ Best time to call?: _____

E-Mail Address: _____

CAMPUS INVOLVEMENT:

List all associations or members you belong to, or have belonged to, in the past two (2) years. This includes, but is not limited to: campus, community and/or church involvement.

How did you first hear about ICC?: _____

Desired Position: _____ Declared Major: _____

Are you employed for more than 20 hours per week?:

I hereby give permission for the Student Development Office to verify my eligibility qualifications, and I understand that the information that I have included on this application may be shared with other ECC students. I understand that ICC is a commitment and by signing this document, I will commit to the full duties of ICC. Failure to do so may result in my removal from ICC. Signing this document does not guarantee a position to all applicants, nor does it guarantee the position applied for by the applicant.

Your Signature: _____ Date: _____

Appointed Position: _____
Signature of _____: _____
Print Name: _____
Approved by SDO? : _____

SCHEDULING:

Please block off your schedule as follows: “class,” “work,” and/or “free.” This information will allow for use to determine what meetings you will be able to attend. Be sure to also indicate other activities that you attend regularly. Please note that his information may be given to other students, so do not include information that you wish to remain private.

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 a.m.					
8:30 a.m.					
9:00 a.m.					
9:30 a.m.					
10:00 a.m.					
10:30 a.m.					
11:00 a.m.					
11:30 a.m.					
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3:00 p.m.					
3:30 p.m.					
4:00 p.m.					