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**BY-LAWS 200-299**

**ARTICLE III - SENATORS**

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**200 - RESPONSIBILITIES OF SENATORS** (*Approved on December 12, 2002 and Revised on November 10, 2005 – Section 3 takes effect on February 11, 2006*)  
(CONSTITUTIONAL REF. – SECTION 4)

**Section 1 - Duties in Division Council Meetings**

- A. To attend the meetings of the ASO and to serve as Chair or Vice-Chair of their respective Division Councils.
- B. To act as spokesperson and to voice the concerns, opinions, and suggestions of their Division Councils and students in their division to the ASO and the Administration.
- C. To accurately report the actions taken by the Senate, Executive Cabinet, or Administration to their Division Council in a timely and proficient manner.

**Section 2 - Duties in Division Meetings**

- A. To be a liaison between the ASO and their Division Dean.
- B. To attend their respective Division meeting in conjunction with the faculty and administration. If necessary, the Senator may also appoint a delegate, upon approval of the Executive Cabinet, to attend in his/her place.

**Section 3 - Duties in ASO** (*This section takes effect on February 11, 2006*)

- A. To serve actively on administrative and ASO committees as assigned.
  - 1. Attend and participate in, at least one (1) committee(s).
    - a. Committees may be ASO Standing, ASO Special or Administrative Committees.
  - 2. Committee placement will be assigned by the Senate Leader. Positions to a particular committee may be requested; however the decision is ultimately the Senate Leader's.
    - a. If there is no Senate Leader appointed, the President shall adopt this responsibility until one is available.
  - 3. Petitioning
    - a. Any member that has a reason to not attend a particular committee may petition up to three times to be reassigned to another committee; all petitions must be submitted in writing to the Senate Leader. The petition must include the reason for the reassignment, and the committee the person is petition into.
    - b. No Senator may be exempt from attending at least one committee; only alternate placement may be petitioned for.
      - i. If the petition is denied by the Senate Leader, a formal appeal may be requested.
      - ii. The Senate may accept the appeal with a majority vote.
- B. To assume the responsibility for discharging other obligations conferred by the Senate or Executive Cabinet.