EL CAMINO COLLEGE
2010 COMMENCEMENT INFORMATION

Important Dates to Remember
(See the back of this sheet for detailed information)

CAPS & GOWNS ON SALE IN THE BOOKSTORE: April 19 – June 11, 2010
(cap, gown and tassel: $32.95 plus tax)
GRADUATE & FACULTY RECEPTION: Friday, June 11th at 1:00 pm
   Location: Library Lawn    Dress: Cap & Gown attire
GRADUATE LINE-UP & INSTRUCTIONS: Friday, June 11th at 3:00 pm
   Location: South Gym    Dress: Cap & Gown attire
COMMENCEMENT CEREMONY: Friday, June 11th at 4:00 pm
   Location: Murdock Stadium    Dress: Cap & Gown attire

Special Offers for the Graduate
(See the back of this sheet for detailed information)

COMMENCEMENT ANNOUNCEMENTS & DEGREE CARDS
   On sale in the Bookstore..............................April 19 through June 11, 2010
      See enclosed flyer for more information or contact the Bookstore (310) 660-3380
STUDIO PHOTO SESSIONS for Graduates in the Bookstore
   Available May 31-June 11, 2010 in the Bookstore. No appointment necessary. Pick up a pricing sheet or contact the Bookstore (310) 660-3380 for more information.
CLASS RINGS.............Available at the entrance of stadium on the day of Commencement
      Contact the Bookstore (310) 660-3380 for more information.
FLOWERS/GIFTS FOR GRADS .....On sale at Murdock Stadium before & after the Ceremony
      Contact the Bookstore (310) 660-3380 for more information.
PHOTO OF GRADUATE......................Taken during the Ceremony as diploma cover is received
      Digital proofs will be emailed within 72 hours following the ceremony to all graduates who provide their email address to Bob Knight Photo representatives at the ceremony. Paper proofs will be mailed within 3-5 days following the ceremony to all graduates who provide their address to Bob Knight Photo representatives at the ceremony. For additional information log on to their website at: www.bobknightphoto.com

CAPS AND GOWNS
Caps and gowns may be purchased in the Bookstore from April 19th through June 11, 2010 during regular store hours. These are keeper gowns, which are non-returnable. Purchase price is $32.95 plus tax (includes cap, gown, and blue tassel). An extra blue tassel is $5.00 plus tax. ALL SALES ARE FINAL. (No returns even if unused!) Caps & gowns will only be sold to students who have completed their degree requirements this year (2009-2010) or who have applied for graduation and are eligible to graduate.

ADDITIONAL INFORMATION
Please refer to the other side of this sheet for more detailed information regarding Commencement. Questions concerning the Commencement Reception and Ceremony may be directed to the Student Development Office by calling (310) 660-3500.

The El Camino Community College District is committed to providing equal opportunity in which no person is subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, physical or mental disability or retaliation.
COMMENCEMENT DAY ACTIVITIES

GRADUATE RECEPTION
Graduates and their families and the faculty of El Camino College are cordially invited and encouraged to attend the Commencement Day Graduate Reception to be held on Friday, June 11th at 1:00pm on the Library Lawn area of El Camino College. Enjoy the free refreshments and the opportunity to mingle with faculty and fellow students. Please come dressed in your cap and gown.

GRADUATE REHEARSAL
Graduates assemble in caps and gowns at 3:00pm on Friday, June 11th in the South Gym for instructions and lineup. There is no rehearsal so it is imperative that you arrive on time to receive instructions.

COMMENCEMENT CEREMONY
The Commencement Ceremony is scheduled at 4:00pm in Murdock Stadium. Your friends and relatives are cordially invited to attend and sit in the west stands. Gates will open at approximately 2:30pm. No admission tickets are necessary and ample free parking is available in the parking structure west of the Stadium (use Manhattan Beach Blvd. entrance). For this event, the Campus Police and the Parking Committee are waiving the usual $2.00 parking fee. The ceremony will last approximately two hours.

At the ceremony you and your guests will receive a Commencement program, which lists your name as a member of the Class of 2010 if you submitted your Intent to Graduate paperwork before the filing deadline and meet graduation requirements. In addition, college officials will read your name as you come forward to be recognized for completing the requirements for your degree or certificate. You will receive a diploma cover to take home with you. The actual diplomas will be mailed to all graduates at a later date (usually in September/October).

PHOTOGRAPHS AND VIDEOS AT THE CEREMONY
During the ceremony, a professional photographer will photograph each graduate as the diploma covers are presented. The photo service will email digital proofs to the graduate if you provide the photo service representative with your email address. The photo service will mail a sample proof to each graduate if you provide the photo service representative with your mailing address. Pricing and order forms will be provided with the proofs. Family and friends are welcome to take photographs and use video cameras from their seat location in the stands and are requested to show courtesy to other guests. Only after the conclusion of the ceremony will everyone be invited onto the field.

SIGN LANGUAGE INTERPRETERS AND SPECIAL ACCOMMODATIONS AT THE CEREMONY
To encourage full inclusion in all programs and services, accommodations and alternate formats are available upon request by calling the ECC Special Resource Center at (310) 660-3296.

SEATING ACCOMMODATIONS FOR THOSE UNABLE TO SIT IN STANDS
For members of your family and friends who may be attending the ceremony but are in a wheelchair or unable to traverse the stairs into the stands, a limited number of chairs will be available on the field for seating. Only the individual unable to negotiate the stairs and one other member of your group will be allowed to sit on the field. The rest of your guests will need to find seating in the stands. We apologize for this inconvenience, but it is necessary for the safety and well-being of everyone attending the commencement ceremony.
COMMENCEMENT ANNOUNCEMENTS AND DEGREE CARDS

Printed Commencement announcements and degree cards go on sale in the El Camino College Bookstore from April 19th through June 11th in limited quantities. The cost is $14.95 (plus tax) per package of 10 announcements, 10 degree cards (AA or AS), and 20 envelopes. Personalized announcements may be ordered online at www.CBgrad.com or by phone (800) 433-0296. Personalized packages start at $87.45. An informational flyer is included with this packet.

GRADUATE STUDIO PHOTOGRAPHS

For your convenience, the Bookstore will arrange for a professional photographer to take graduate portraits, with studio lights and backgrounds beginning May 31- June 11, 2010 in the Bookstore. For pricing information, pick up a photo flyer at the Bookstore.

RINGS, GIFTS, T-SHIRTS AND FLOWERS

The Bookstore has a fine selection of gifts and cards. For your convenience, flower bouquets, class rings, graduation pillows and t-shirts will be sold at the stadium entrance on the day of Commencement, June 11th.

GRADUATE DO’S AND DON’TS

Graduate Do’s

- Arrive at the South Gym on time (3:00 p.m.)
- Pay attention to instructions given to you in the gym, on the field and from the podium. You may be asked to change lines or stand at a particular time and don’t want to be caught unaware.
- Be dressed in your ECC blue Cap & Gown when you arrive. Graduates not in the ECC blue cap and gown will not be permitted to participate in the ceremony.
- Be sure your gown is zipped up and your appearance is neat. You’ve accomplished a great feat and should look your best.
- Leave all personal belongings (such as purses, flowers, gifts, cards, etc.) with family members in the stands. There is not room on the field for these things and they may be stepped on or cause a tripping hazard as others exit the row to get their diploma cover.
- Smile and be happy – this is a celebration of your accomplishments!

Graduate Don’ts

- Do not be late! The ceremony starts promptly at 4:00 p.m. If you arrive late, contact a member of the staff on the field to assist you in getting to a seat.
- Do NOT run across the field to catch up with a line.
- Do NOT talk on a cell phone while marching to your seat. If you must call family in the stands, please wait until you are at your seat so the procession will move quickly along.
- Do not take pictures while marching to your seat. Ample time is given at the end of the ceremony for photographs with family and friends.