



Career Center

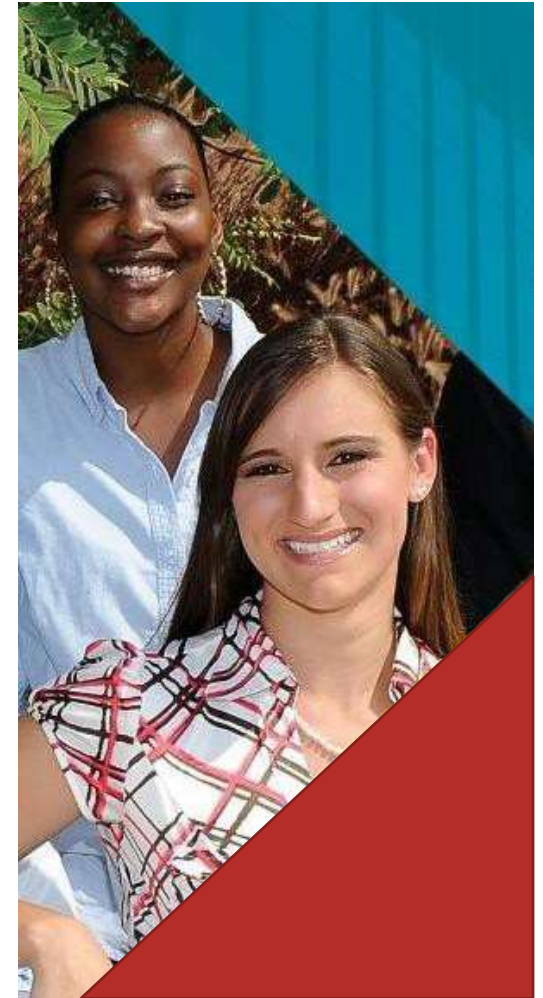
Phone #: 310-660-3593 x6137

Location: First floor of the Student Services Center, in the Counseling Office.

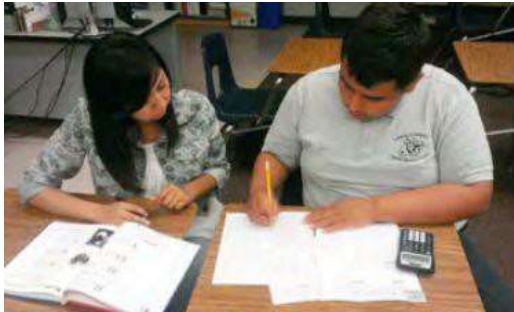
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El Camino College Career Center

**Working with a Career
Counselor**



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Working with a Career Counselor

Setting Expectations:

What can I expect from a career counseling meeting?

Whether you are just beginning your studies at El Camino College or preparing to graduate, career counselors will help you develop strategies for your job search. They will help you identify work-related values and interests, as well as assess your unique skills and guide you through decision-making to set realistic career goals. Career planning involves many steps. A career counselor will not make decisions for you. Instead, he or she will help you create focused options and develop a realistic plan. It is ultimately up to you to research and take ownership of your career choice and job search. The career counselor is your partner in refining your career plans and developing your job search skills.

You set the agenda, and our staff will work with you on any of the following areas:

- Identifying skills, interests, values, and strengths
- Researching majors, industries and career fields
- Developing effective tools for your job search, such as...
 - ✓ Professional resume
 - ✓ Focused cover letter
 - ✓ Interviewing strategies that impress employers and graduate schools
 - ✓ Negotiating an offer
 - ✓ Refining effective networking techniques
- Creating a strategic job search or graduate school plan

Career Center Services

- Career Counseling Appointments
- Career Assessments
- Career Expo and Majors Fair
- Employment Preparation Workshops
- Career Seminars/ Workshops
- Career Class Orientations
- Career Exploration Tour

Identifying Interests:

Do I need to take a career assessment?

A career counselor will help you decide if an assessment will be helpful and which career assessment is right for you based on your individual situation. Please note that career assessments will not tell you who you are or what to do. Assessments simply give you a better understanding of your personality and interests while helping you identify career options. The fee for each assessment varies.

Assessments Offered

The following assessments are offered at the Career Center:

- Myers-Briggs Personality Type Indicator (MBTI): The MBTI is used to identify which career areas match your unique personality.
Cost: \$17.00
- Strong Interest Inventory (Strong): The Strong is used to explore a variety of career fields based on interest, as well as to help guide students toward appropriate majors based on interests.
Cost: \$10.00