

Spring
2012

El Camino College

Counseling & Student Services

HELPING YOU ACHIEVE YOUR EDUCATIONAL GOALS

At El Camino College we want every student to be successful; therefore, it is important that you follow the steps provided below:

What you need to know when you are on probation

Step 1

Go to MyECC and check the probation level indicated on your transcript.

Step 2

If it is level 2, it is mandatory that you attend a Student Enhancement Program (SEP) workshop BEFORE you register, add classes or drop classes. In other words your ability to register will be totally blocked.

If you have attended an SEP workshop within a year, please make an appointment with a counselor to review your educational plan and complete a probation level 2 contract before your registration date.

If the probation level indicated on your transcript is level 1,

The units or grades you complete in the current semester may not be enough to return you to good standing. This means that you will be on level 2 if that occurs. This is why we strongly recommend that you attend an SEP workshop before your registration date.

Attending the workshop will allow you to complete the probation contract and an educational plan which is needed to clear registration holds for probation level 2. Avoid scheduling the workshop in June because that's when they are fully booked. By completing the workshop before the semester ends, you will avoid the summer period when SEP workshops are extremely limited for you to schedule.

Step 3

How to schedule a workshop:

You can stop by the Counseling Services, Appointment Center located in the Student Services Center, first floor, on Mondays from 9:00a.m. – 5:30p.m., or you can call 310-660-3458 on Tuesdays from 1:00p.m. – 5:00p.m.

Bring a pen or pencil and your unofficial transcripts from ECC to the workshop.



DEADLINE FOR SCHEDULING WORKSHOP:

You must schedule the workshop by Thursday, June 7, 2012