

2010-2011 Federal Work Study (FWS) Program

What is FWS?

FWS is a program that provides undergraduate and graduate students part time employment to help pay for the cost of their education. Students may obtain employment at departments and offices on campus, off campus at selected nonprofit organizations, and public or private agencies. Benefits of the program include gaining valuable work experience while attending college and providing opportunities for students to network.

How is eligibility determined for the FWS program?

Funds are provided by the federal government and are awarded on a first come, first serve basis to eligible students who answered “yes” to the Employment Question on the FAFSA application and are enrolled in at least six units for the fall and spring semesters. Your award letter will indicate whether or not you are eligible for FWS.

What if I did not request FWS on the FAFSA?

Students who did NOT answer or answered NO to the employment question on the FAFSA application, but are interested in participating in the FWS Program, may contact Luis Mancia by email at lmancia@elcamino.edu or by telephone at (310) 660-3593 X3496 to request to be placed on a waiting list.

I have been awarded FWS and I would like to get a FWS Job. What do I need to do?

Students must attend a FWS Information Session to learn about the program policies and procedures. You have four weeks from the date of your Award Letter to attend an orientation. Your FWS Award will be canceled if you do not accept your award. Inform Luis Mancia if you are unable to attend an orientation within four weeks. Returning students must contact Luis Mancia to fill out a payroll authorization form.

How do I make an appointment for the FWS Information Session?

Please call the Financial Aid Office at (310) 660-3493 to schedule an appointment to attend the FWS Information Session.

What documents do I need to work?

You must have an Award Letter and must complete all the necessary employment paperwork before you begin to work.

Note: Please refer to programs on the El Camino College Financial Aid Office website <https://myecc.elcamino.edu> for additional information and instructions.