



# Financial Aid Office

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El Camino College (ECC) - 16007 Crenshaw Blvd. ♦ Torrance, CA 90506 ☎1-310-660-3493 ♦ www.elcamino.edu  
Compton Center (COM) - 1111 E. Artesia Blvd., E-17 ♦ Compton, CA 90221 ☎1-310-900-1600 x 2935 ♦ www.compton.edu

## 2012–2013 Verification Worksheet

### DEPENDENT STUDENT

Your 2012–2013 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The Financial Aid Office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the Financial Aid Office.

#### A. Dependent Student’s Information

_____	_____	_____
ECC ID #	Last 4 digits of SSN	Date of Birth mm/dd/yy
_____	_____	_____
Last Name	First Name	MI

#### B. Dependent Student’s Family Information

List below the people in your parent(s)’ household. Include yourself and your parent(s), (stepparent if applicable) even if you don’t live with your parent(s). Include anyone who will receive more than half of their support from July 1, 2012, through June 30, 2013 from your parents. Include the name of the college for any household member, excluding your parent(s), who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2012, through June 30, 2013. *Attach a separate page if needed.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
Missy Jones (example)	18	Sister	Central University	Yes
		Self		

#### C. Dependent Student’s Income Information to Be Verified

##### Untaxed Income

I received sources of untaxed income in 2011. (Sources may include social security benefits, TANF, CalWORKs, unemployment benefits, child support received, state disability, workers compensation, military housing allowance, VA Non-Educational benefits, general relief, alimony, or any other untaxed income received in 2011). I have indicated the source and the amount below.

Student’s Sources of Untaxed Income	2011 Amount

Student's Name: \_\_\_\_\_ Last 4 digits of SSN: \_\_\_\_\_

✓ **Filed a tax return**

- I used the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and successfully transfer my 2011 IRS income information into the FAFSA. Data were unchanged and the Financial Aid Office will verify this. Skip to Section D.
- I am unable to use the IRS Data Retrieval Tool in FAFSA on the Web. **A 2011 IRS tax return transcript is attached.** (To obtain a 2011 IRS tax return transcript, please see Tax Information Sheet.) Skip to Section D.

✓ **Did not file a tax return**

- I was not employed and had no income earned from work in 2011.
- I was employed in 2011, but will not file and am not required to file a 2011 income tax return with the IRS. Listed below are the names of the employer and the amount earned. **A 2011 IRS W-2 transcript is attached.** (To obtain a 2011 IRS W-2 transcript, please see Tax Information Sheet.)

Employer's Name	2011 Amount Earned
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>

**D. Parent's Income Information to Be Verified**—Note: If two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents.

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**Untaxed Income**

My parent(s) received sources of untaxed income in 2011. (Sources may include social security benefits, TANF, CalWORKs, unemployment benefits, child support received, state disability, workers compensation, military housing allowance, VA Non-Educational benefits, general relief, alimony, or any other untaxed income received in 2011). I have indicated the source and the amount below.

Parent's Sources of Untaxed Income	2011 Amount

✓ **Filed a tax return**

- My parent(s) used the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and successfully transfer my 2011 IRS income information into the FAFSA. Data were unchanged and the Financial Aid Office will verify this. Skip to Section E.
- My parent(s) is/are unable to use the IRS Data Retrieval Tool in FAFSA on the Web. **A 2011 IRS tax return transcript is attached.** (To obtain a 2011 IRS tax return transcript, please see Tax Information Sheet.) Skip to Section E.

✓ **Did not file a tax return**

- My parent(s) was/were not employed and had no income earned from work in 2011.
- My parent(s) was/were employed in 2011, but will not file and is/are not required to file a 2011 income tax return with the IRS. Listed below are the names of the employer and the amount earned. **A 2011 IRS W-2 transcript is attached.** (To obtain a 2011 IRS W-2 transcript, please see Tax Information Sheet.)

Employer's Name	2011 Amount Earned
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>

Student's Name: \_\_\_\_\_ Last 4 digits of SSN: \_\_\_\_\_

## E. Parent's Other Information to Be Verified

✓ Check the box below if someone in the student's parent's household (listed in Section B) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2010 or 2011 calendar years.

One of the persons listed in Section B of this worksheet received SNAP benefits in 2010 or 2011.

✓ Check the box below and complete the section below if one or both of your parents paid child support in 2011.

One (or both) of your parents listed in Section B of this worksheet paid child support in 2011. I have indicated below the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2011 for each child. If asked by the school, I will provide documentation of the payment of child support. *If you need more space, attach a separate page that includes the student's name and last 4 digits of Social Security Number at the top.*

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2011
<i>Marty Jones</i>	<i>Chris Smith (example)</i>	<i>Terry Jones</i>	<i>\$6,000.00</i>

## C. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**