

EL CAMINO COLLEGE			
Service Area Outcomes (SAO) Assessment Plan			
Mission: El Camino College offers quality, comprehensive educational programs and services to ensure the educational success of students from our diverse community.			
Unit	Financial Aid Office	Date	April 2013
SAO #1	(90% of) Financial Aid students participating in the Satisfactory Academic Progress workshops during the 2012 fall semester will demonstrate knowledge of the SAP policy.		
Participants	Amy Herrschaft and Financial Aid Students		
Assessment Plan (Include metrics to be collected)	Results/Actions Taken		
<p>Satisfactory Academic Progress (SAP) workshops were hosted twice a week in the fall of 2012 during the months of October and November. At the workshops students learned about the financial aid Satisfactory Academic Progress policy and how to improve their academic standing. Students attended SAP workshops were not meeting satisfactory academic progress for one or more of the following reasons:</p> <ul style="list-style-type: none"> (a) cumulative G.P.A. is less than 2.0, (b) completed less than 67% of cumulative attempted units, (c) attempted more than 90 units or had a prior degree. <p>At the end of each workshop, the students completed a survey where they answered three (3) multiple-choice questions about the financial aid SAP policy. Quantitative data were collected from the survey responses to determine the number of correct</p>	<p><u>Results:</u></p> <p>Data from the surveys were collected and analyzed to determine the percentage of correct answers from each survey. Students who completed the multiple choice questions correct, demonstrate knowledge of the SAP policy.</p> <p>A total of 122 students attended and completed the workshop survey.</p> <p>Of the 122 students who attended the workshop and completed the survey, 91% answered all 3 multiple choice questions correct regarding the SAP policy.</p> <p><u>Actions Taken:</u></p> <p>The results from the survey indicate that students demonstrated knowledge of the Financial Aid Satisfactory Academic Progress policy after attending a SAP workshop. It is difficult to state the workshops influenced their knowledge as we did not conduct a pre test prior to the start of the workshop however; students were able to answer all the SAP policy questions correct following their attendance at the workshop. The survey results indicate that students have knowledge of the SAP policy standards following their attendance at the workshop. This is beneficial for the students so that they can gain a better understanding of what is expected from them academically while they are attempting to be eligible and receive financial aid.</p> <p>Understanding the Satisfactory Academic Progress policy is a key component for students interested in maintaining eligibility for financial aid. The Financial Aid Office continued to host</p>		

<p>and incorrect answers from the students.</p>	<p>these workshops with the goal that students will gain a better understanding of the academic requirements involved in maintaining eligibility for financial aid.</p>
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3/18/2013