CALIFORNIA COMMUNITY COLLEGES
AND
LOS ANGELES
COMMUNITY COLLEGE DISTRICT

#88-0019
In 1987-88, the Fund for Instructional Improvement sponsored four colloquia designed to provide a forum for discussion of educational issues among faculty leaders and administrators of the colleges. The leadership role of the Academic Senate and related assumption of attendant responsibilities has been the focus this year. For a second-year extension of this project, the Senate and Chief Instructional Officers propose to train leaders for local college colloquia to focus on student needs, especially the needs of new majority students --- teaching strategies, advisement techniques and the improvement of faculty and administrator interaction with students.

This project proposes to develop two state educational conferences to train local facilitators; to identify strengths and weaknesses of local efforts to address student needs; and to develop possible models for responses to those needs.
Los Angeles Community College District

Education Leadership Colloquia II

AUGMENTATION OF PREVIOUS GRANT

NEED

In 1987-88 the Fund for Instructional Improvement sponsored four colloquia designed to provide a forum for discussion of educational issues among faculty leaders and administrators of the colleges. The leadership role of the Academic Senate and related assumption of attendant responsibilities has been the focus of the colloquia this year. For a second-year extension of this project, the Senate and Chief Instructional Officers propose to train leaders for local college colloquia which may include faculty, chief instructional officers, chief student service officers, other institutional leaders, and students. Such events will focus on student needs, especially the needs of new majority students; teaching strategies, advisement techniques, and other activities for meeting student needs; and improvement of faculty and administrator interaction with students.
Education Leadership Colloquia II

1. Specific Educational Program Being Addressed

[NO “PROGRAM” ACCOMPANIES THIS DOCUMENT.]
2. Specific Problems Being Addressed

NEED

In 1987-88 the Fund for Instructional Improvement sponsored four colloquia designed to provide a forum for discussion of educational issues among faculty leaders and administrators of the colleges. The leadership role of the Academic Senate and related assumption of attendant responsibilities has been the focus of the colloquia this year. For a second-year extension of this project, the Senate and Chief Instructional Officers propose to train leaders for local college colloquia which may include faculty, chief instructional officers, chief student service officers, other institutional leaders, and students. Such events will focus on student needs, especially the needs of new majority students; teaching strategies, advisement techniques, and other activities for meeting student needs; and improvement of faculty and administrator interaction with students.

EDUCATIONAL LEADERSHIP COLLOQUIA II: PHASE II
(An Augmentation Proposal for Grant Agreement # 88-0019)

NEED

In 1987-88, the Fund for Instructional Improvement sponsored four colloquia designed to provide a forum for discussion of educational issues among faculty leaders and administrators of the colleges. The leadership role of the Academic Senate and related assumption of attendant responsibilities has been the focus of the colloquia this year. In Phase I of the second-year extension of the project, the Senate and the Chief Instructional Officers trained leaders for local colloquia which included the Senate Representatives, the Chief Instructional Officers and the Chief Student Services Officers.

In Phase II of the 1988-89, the Educational Leadership Colloquia II Project will assist ELC II participant colleges in hosting their own local colloquia by providing matching funds of up to $1,000.00. These local colloquia may include administration, faculty, other institutional leaders and students. The local colloquia will focus on student needs, especially the needs of the new majority students; teaching strategies, advisement techniques and other activities for meeting student needs; and improvement of faculty and administrator interaction with students.
3. Population To Be Served

[NO "POPULATION" ACCOMPANIES THIS DOCUMENT.]
4. Objectives

OBJECTIVES

1. To develop two state educational leadership training colloquia, one in Southern California and one in Northern California, for the purpose of developing trained facilitators (faculty/administrator teams) who will develop and conduct an array of local college colloquia.

2. To support the development of local/regional college colloquia attended by CEOs, CIOs CSSOs, faculty, students and other institutional leaders. The colloquia will focus on student needs; especially the needs of new majority students.

3. To identify strengths and weaknesses of local institutional, instructional, student service, and senate efforts to address the needs of students; especially the needs of new majority students.

4. To develop possible models for appropriate senate, instructional, student service, and institutional responses to the needs of students; especially the needs of new majority students.

[AUGMENTATION]

OBJECTIVES

1. To support Educational Leadership Colloquia II participant colleges in the development of local/regional college colloquia attended by CEOs, CIOs, CSSOs, faculty, students and other institutional leaders. The colloquia will focus on student needs; especially the needs of new majority students.

2. To identify strengths and weaknesses of local institutional, instructional, student service, and senate efforts to address the needs of students; especially the needs of new majority students.

3. To develop possible models for appropriate senate, instructional, student service and institutional responses to the needs of students; especially the needs of new majority students.
5. Workplan Narrative

ACTIVITIES

1. A seven-member advisory board will be established for the purpose of coordinating the project: three Academic Senate representatives, two chief instructional officers, and a third representative who has student services as one of his/her primary responsibilities. The advisory committee shall nominate a project director to be ratified by the executive boards of the respective organizations. The project director will chair the advisory committee but will have no vote.

2. Two three-day state training colloquia will be conducted in the Fall of 1988. The purpose will be to involve a faculty/administrator team from individual colleges in a process designed to prepare them for roles as facilitators for a variety of local colloquia focused on the needs of students; particularly on the needs of the "new majority."

3. Local colloquia will be developed by participants from the training colloquium with the aid of the project director and experienced facilitators. Chief executive officers, chief instructional officers, chief student service officers, faculty, students, and other institutional leaders from two or more colleges will prepare brief monographs discussing strategies, programs, or other efforts that were particularly effective in addressing a prominent student need. They will also produce a brief monograph describing a student need that is yet to be addressed successfully at their local college. The intent is to involve participants in a process through which a variety of student and educational issues and concerns can be addressed. Goals will be developed by a given college contingent. A follow-up assessment of local implementation will be conducted.

4. The project director shall administer project funds to ensure maximum involvement of local senates, CIOs, CSSOs, CEOs, students, and other institutional leaders. It is expected that issues and concerns will be forwarded to the Academic Senate Executive Committee and the CIOs for consideration in the development of educational policy. Appropriate effort will be made to disseminate the products of the colloquia. The project director will have responsibility for scheduling and managing the training colloquia and coordinating and supporting the local colloquia.

5. A joint Research Committee of the Academic Senate and the CIOs shall conduct a year long study of data generated by the colloquia, follow-up activities, and other materials in an attempt to identify the characteristics of effective responses to the needs of students; especially the needs of new majority students.
ACTIVITIES

1. The seven-member Educational Leadership Colloquia II Advisory Board will continue in its role for the purpose of coordinating the project: three Academic Senate representatives, two chief instructional officers and a third representative who has student services as one of his/her primary responsibilities. The Project Director will chair the Advisory Committee, but will have no vote.

2. Local colloquia will be developed by participants from the training colloquium with the aid of the Project Director and experienced facilitators. Chief Executive Officers, Chief Instructional Officers, Chief Student Service Officers, faculty, students and other institutional leaders from two or more colleges will prepare brief monographs discussing strategies, programs, or other efforts that were particularly effective in addressing a prominent student need. They will also produce a brief monograph describing a student need that is yet to be addressed successfully at their local college. The intent is to involve participants in a process through which a variety of student and educational issues and concerns can be addressed. Goals will be developed by a given college contingent. A follow-up assessment of local implementation will be conducted.

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4. A joint Research Committee of the Academic Senate and the CIOs shall conduct a year long study of data generated by the colloquia, follow-up activities and other materials in an attempt to identify the characteristics of effective responses to the needs of students; especially the needs of new majority students.
6. Expected Outcomes

[NO “OUTCOMES” ACCOMPANIES THIS DOCUMENT.]
7. Evaluation Plan

[NO “EVALUATION” ACCOMPANIES THIS DOCUMENT.]
8. Dissemination Plan

[NO “DISSEMINATION” ACCOMPANIES THIS DOCUMENT.]
9. Budget Narrative

BUDGET

1. Northern and Southern colloquia: $20,000 (two colloquia @ $10,000 each)
   Rationale:
   Board, room and materials will be provided for teams of two, from each of twenty colleges (40 participants), who will attend the three day training conference. In addition travel and board and room will be paid for experienced facilitators to assist a chief trainer (who will be paid an additional service fee). The facilitators will attend a pre-conference orientation the day before the colloquium.

2. Local Colloquia: $1,008
   Rationale:
   Intent is to extend project to a series of local efforts. A minimum of twelve local colloquia will be supported. However, the project will attempt to involve local colleges, through the use of matching funds, in any number of local colloquium type activities. Level of project support for local college colloquia will vary according to goals established by their teams and support of their college for a colloquium effort. One prototype for this concept was offered by Pasadena City College. It included 28 participants in an overnight colloquium at a cost of $3,000.

3. Project Director Salary: $7,192
   Project Director’s salary @ 6 hrs./week @ $30.73 per hour.

4. Travel: $5,000
   Rationale:
   We assume that at least five meetings of the advisory committee will be required for the following purposes: (1) to set, review, and change goals, (2) to plan the Northern and Southern colloquia, (3) to make decisions as to level of support for local colloquia efforts, (4) to assess local college colloquia and follow-up activities and (5) to evaluate the results of the project and prepare a final report. Project Director will require funds for travel to sites for the two state colloquia.

5. Printing expense @ $1,200.
   Printing expense for brochures, graphic artist and photocopies.
BUDGET

1. Local Colloquia $8,000
   Rationale:
   Intent is to extend project to a series of local efforts. A minimum of twelve local colloquia will be supported. However, the project will attempt to involve local colleges, through the use of matching funds, in any number of local colloquia type activities. Level of project support for local college colloquia will vary according to goals established by their teams and support of their college for a colloquium effort. One prototype of this concept was offered by Pasadena City College. It included 28 participants in an overnight colloquium at a cost of $3,000.00.

2. Project Director's Salary $5,000.00
   Project Director's salary @ 6 hours per week at $32.00 per hour.

3. Travel $2,000
   Rationale:
   We assume that at least two meetings of the Advisory Committee will be required for the following purposes: (1) To set, review and change goals; (2) To plan the Northern and Southern colloquia; (3) To make decisions as to level of support for local colloquia efforts; (4) To assess local college colloquia and follow-up activities and (5) To evaluate the results of the project and prepare a final report. Project Director will require funds for travel to sites for the two state colloquia.

4. Facilities Expenses $5,600
   Rationale:
   Hotel costs from the last colloquium in the ELC II series will be paid for in part by the augmentation funding.