Qualifications:
- Enjoy interacting with your peers.
- Have a strong understanding of the curriculum in the course you want to coach.
- Possess the ability to communicate clearly and effectively with peers, staff, and faculty.
- Be able to commit to working an average of 7-10 hours per week for the entire semester.
- Have a minimum cumulative GPA of 2.5.

Responsibilities:
- Assist students with course content and academic development.
  A typical work week involves:
  - 3 to 5 hours attending class lecture
  - 1 to 2 hours planning SI sessions
  - 2 hours facilitating SI sessions
  - 1 hour attending SI staff meeting/training
- Attend all class lectures. You will know what the instructor expects from the students while building student rapport.
- Plan and facilitate (50 minute) SI sessions that take place outside of class.
- Promote the SI sessions to the class. Continuous promotion is essential to increase student attendance in the SI sessions.
- Help students refine learning skills such as note taking, test preparation, problem solving, organization, and group studying.
- Maintain attendance records and submit required paperwork.
- Develop and maintain working partnership with instructor.
- Attend pre-semester and on-going SI Coach training.

Benefits:
- Being an SI Coach is an invaluable experience for all careers including educators, managers, C.E.O.s, and entrepreneurs.
- Refine your leadership, speaking, and instructional skills. Learn to manage and motivate groups of people.
- Develop collegiate camaraderie, build self-confidence, and become a more efficient learner.
- Improve your leadership, administrative, organizational, and collegiate abilities.
- Earn $11.00/hr.

Please submit application and unofficial transcripts in person or through email
Luis Barrueta, M.S., SI Coordinator MBA Building Room 329 lbarrueta@elcamino.edu 310-660-3612

www.elcamino.edu/studentservices/fye/si updated 11-2016
FALL 2016 Supplemental Instruction (SI) Coach Application
Start Date: August 25, 2016

Attach your unofficial transcripts from ECC and/or any other colleges you have attended. You must be at least 18 years of age by August 25, 2016 in order to work as an SI Coach.

Date__________________  Major____________________
Name__________________________________________  ECC ID#____________________
First              Middle           Last
Address________________________________________________________________________________________________
Street Address          City                                 State                   Zip Code
Cell Phone________________    E-Mail________________________    How did you find out about the position? ______________
Have you ever applied to be an El Camino College SI Coach?  Yes____ No____     If yes, when? __________________________
*You must be available for the time the class meets as well as for the corresponding SI session time.
Please view the SI schedule online or in the SI office for available course sections. Please list below, in order of preference, the course or courses that you are proficient in and would like to coach. If known, notate the specific section # of the course you are applying for.
Math 37, 40, 67, 73, 80, 130, 150, 165 - Anthropology 1 - Art 141 - Astronomy 20, 25 - Biology 10 - Business 1A - Geology 1 - Political Science 1 – Psychology 5
1st Choice_______________        2nd Choice_______________        3rd Choice_______________
If hired, I am able to and will attend the mandatory SI Coach training January 14 & 15, 2016   9am-2pm (initial) ________
I am aware that I have to submit a (free) fingerprint background check before being employed. (initial) ________
I am aware that I must be at least 18 years of age by August 25, 2016 in order to be employed. (initial) ________
Which courses will you be enrolled in at ECC during fall 2016?  ____________________________ ______________________________
Which courses will you be enrolled in at another institution fall 2016? _______________________ ____________________________
Will you be employed elsewhere during fall 2016 semester?   Yes___ No___    If yes, how many hours per week? ________
Are you an International Student?   Yes_____ No____        Do you have a social security number?   Yes____ No____
Have you ever or do you currently work at El Camino College?  Yes____ No____
If applicable, describe your anticipated involvement during fall 2016 in clubs, organizations, volunteering, etc...
_____________________________________________________________________________________________________
_____________________________________________________________________________________________________
_____________________________________________________________________________________________________

Please mark the days and times that you **WILL BE AVAILABLE TO WORK** in fall 2016 (August 25 – December 16)

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
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<tr>
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<td>8pm</td>
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</tbody>
</table>
Have you ever attended an SI session? Yes ___ No ___ If yes, please describe your experience.
_______________________________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________

What are the duties of an SI Coach? Why do you feel that you would make a successful SI Coach?
_______________________________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________

This job will require you to speak in front of the class on a regular basis. How do you feel about public speaking? What experience do you have in this area?
_______________________________________________________________________________________
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This job will require that you promote SI sessions. For example: creating and passing out flyers on a regular basis. What kind of experience do you have in promoting something? Besides flyers, how else would you promote SI to students?
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This job will require that you create weekly SI session plans which you will use to facilitate your SI sessions. What are your thoughts on that? What is your experience in creating and modifying a plan, outline, or presentation?
_______________________________________________________________________________________
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SI sessions are group study/activity sessions. Whether you have studied in groups or not, explain some benefits of group-studying. Share any experience you have in participating and/or leading study groups.
_______________________________________________________________________________________
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How can you benefit from being an SI Coach, both personally and professionally? What would give you the most satisfaction from working as an SI Coach?
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This job will require you to meet with your professor and other SI Coaches on a weekly basis to share and receive constructive feedback. Please share any experience you have had with receiving constructive criticism and how you responded to it.
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Now that you have read the detailed job description, what do you think would be the greatest challenges for you in this position?
_______________________________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________
**Education** (Please include education from outside the USA.)

<table>
<thead>
<tr>
<th>High School</th>
<th>yes</th>
<th>no</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>College</td>
<td>yes</td>
<td>no</td>
<td>From</td>
<td>To</td>
</tr>
<tr>
<td>Trade School</td>
<td>yes</td>
<td>no</td>
<td>From</td>
<td>To</td>
</tr>
</tbody>
</table>

**Work, Internship, and Volunteer Experience** (Include job, internship, or volunteer experience gained outside the USA.)

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Supervisor Name &amp; Title</th>
<th>Dates of Employment</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone Number</td>
<td>Your Position</td>
<td>Reason for Leaving</td>
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</tbody>
</table>

Duties & Responsibilities

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Supervisor Name &amp; Title</th>
<th>Dates of Employment</th>
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<td>Your Position</td>
<td>Reason for Leaving</td>
<td></td>
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</tr>
</tbody>
</table>

Duties & Responsibilities

**Educational References**

Please list two instructor references from college-level classes that you have completed, preferably (but not mandatory) in classes that are related to the subject that you would like to coach.

1. ________________________________________________________________________________________
   Name                                Course        Institution                            Email or Phone Number

2. ________________________________________________________________________________________
   Name                                Course        Institution                            Email or Phone Number

**Emergency Contact**

_______________________________________________________________________________________
(name)                                      (relationship)                            (day time phone)                          (cell phone)

I hereby attest that all information contained in this application is truthful and accurate. I understand that my references may be contacted as a condition of my employment eligibility. I understand that I am not guaranteed an SI Coach position regardless of my qualifications and experience. I understand that the SI Program reserves the discretionary right to hire and terminate SI Coaches at will, without probable cause. I understand that a hiring quiz will be administered to all applicants in order to assess current level of course knowledge. I understand that I will be given an interview that simulates an SI session to determine my hiring eligibility.

_______________________________________________________________________________________
Signature                             Date

Attach your unofficial transcripts from ECC and/or any other colleges you have attended.

SI Coach interviews are assigned on a first-come basis.

Please submit application and unofficial transcripts in person or through email

Luis Barrueta, M.S., SI Coordinator     MBA Building Room 329  lbarrueta@elcamino.edu     310-660-3612
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