

# Human Resources – Area Council

September 19, 2019 - 9:00 a.m.

Attendees in **BOLD**

<b>J. Miyashiro</b>	<b>M. Peralta</b>	<b>M. Rogers</b>	<b>J. Ishikawa</b>	<b>L. Mednick</b>
<b>Maria Smith</b>	<b>M. Lopez</b>	<b>R. Gonzalez</b>	<b>A. Chua</b>	<b>T.Hua</b>
<b>R. McCoy</b>	<b>P. Jones</b>	<b>V. Jeffries</b>	<b>A. Webb</b>	<b>Elana Azose</b>

Jorge Gutierrez (Facilities) and Ann O'Brien (Marketing & Communications) attended the meeting to present an overview of the upcoming/ongoing construction projects and the impact it will have on the campus pathways. Items included upcoming demolition and fencing, as well as the Behavioral & Social Sciences, Art Complex, and Communications Building projects.

The Student Activity Center demolition will begin in December 2019 and last through June 2020. There will be major fenced off areas with specific pathways for traveling around campus. A designated crosswalk person will be posted each day to provide safe crossing south of the Planetarium where construction vehicles will access the campus. (See attached map). Construction on the new Behavioral & Social Sciences and Art buildings will happen from August 2020 through 2022. While these changes may make getting around campus inconvenient, it is necessary to modernize teaching spaces and improve the campus for students.

Facilities and Marketing & Communications will continue to present these overviews to all campus stakeholders. A consultant will be hired to make sure that all pathways of travel are ADA compliant and that federal and state guidelines are met. Notifications about safety, handicap accessibility, project milestones, and way-finding will be communicated regularly. The ECC website has a fantastic new interactive map for viewing locations around campus.

Other issues that will be monitored through environmental impact studies will include air and noise quality during the construction period, alternate locations for events currently held on the library lawn, and the conversion of "The Manhattan" into a café serving gourmet coffee with indoor seating for 30 people and additional outdoor seating. Food and beverages to be provided by Pacific Dining.

Food Services has a new website which includes information on dining locations, hours of operation, and daily specials:

<http://www.elcamino.edu/student/student-services/dining/>

## Benefits

Valerie gave an update. The Benefits Health Fair went very well. Three vendors did not show, but she will provide contact information to those who have questions regarding these providers. The new Blue Shield Trio Plan is not offered in Orange County, but employees can use the El Camino College zip code to enroll in the plan. Enrollment in American Fidelity plans can be done online, or you can schedule an appointment to meet with a representative.

Open enrollment period will be through October 4<sup>th</sup>. Employees are encourage to visit BenefitBridge, review their benefits and the new rates attached. (2020 rates are also available on the HR website under Benefits). CalPERS has made updates to regions, there are now three. Los Angeles is now "Region 3." Life changing events, marriages, new babies, loss of coverage, etc. will have to be done separately during Open Enrollment.

### Staff & Student Diversity

Jaynie went over the internal case management system (Maxient), used by her office as well as student development to track and monitor various incidents and student complaints. The District is looking at ways other schools use the system. The District plans to expand the use of Maxient to include Human Resources and employee-relation cases not involving unlawful discrimination which are not currently tracked in any system.

There is a four-part Hiring/Diversity webinar available in person or online. Please contact Amanda Webb if interested in attending.

### Professional Development

Lisa shared that consensus was reached with faculty on how to implement the Faculty PD Plans in Cornerstone. This long time goal of tracking PD Plans was approved this week. ECC PRIDE's Cohort IV will begin soon. Those who have not attended previously are encouraged to apply. There will be information sessions offered on how to apply for ECC PRIDE and complete the application process.