

Administrative Program Review Timeline: September 2021 to July 2022

Role Performing Task	Task	Time to Develop/Complete Task	Deadline
Program Reviewers	Group B participates in IRP Office training to complete program review (template walk through)	1 week	Late September 2021 <i>(week of Sept 27th)</i>
	Group B develops program review based on template provided in training (Review of July 2018 to June 2022 and Develop Action Plan for July 2022-June 2026)	3 months	Oct 2021 - January 2022
	Program reviewers input program review information in Nuventive	4 weeks	February 2022
	Program reviewers incorporate feedback from committee	4 weeks	April 2022
Program Review Committee	Committee members meet and provide feedback on program reviews	3 weeks	March 2022 <i>(weeks of Mar 7th-Mar 21st)</i>
	Committee feedback form completed in Nuventive	2 weeks	Late March/Early April 2022 <i>(weeks of Mar 28th & April 4th)</i>
	Final review by Program Review Committee Chair	2 weeks	May 2022 <i>(weeks May 2nd-May 9th)</i>
VP/Dean	Read and sign-off program review reports	1 month	May & June 2022 <i>(weeks of May 16th-May 30th; weeks of June 6th-June 13th)</i>
Institutional Research and Planning	Post program review reports on website	2 weeks	End of June 2022 <i>(weeks of June 20th-June 27th)</i>