

FY2021-22

Annual Planning & Budgeting Kick-Off Meeting

ACADEMIC AFFAIRS & STUDENT SERVICES

SEPTEMBER 21, 2020

Transition Year for FY2021-22

- Administrative Services, Human Resources and the President's Office areas will be part of a pilot for the new annual planning process.
- Academic Affairs and Student Services areas ***will not participate*** in the pilot for FY2021-22 annual planning
- Academic Affairs and Student Services will continue to use the existing Nuventive platform and planning process until September 2021 when planning for FY2022-23 begins.
- Academic Affairs and Student Services will continue to add recommendations into Nuventive. No new additional information will be entered.

Goals & Objectives for FY 2021-22

- Goals & Objectives will not be monitored in Nuventive for FY2021-22
- **Reflection and thought behind the planning process where the goals and objectives are defined is still an important exercise** as it will inform the budgeting process where budget needs are prioritized.
- Managers should still meet with their teams to discuss these goals and objectives.
- Academic Affairs and Student Services may upload documents with their goals and objectives as input for programs/divisions.

Alignment with Planning and Budgeting

Budgeting process will begin earlier

- The Excel budgeting worksheet from Fiscal Services will be available during the planning phase. Reflect on budget needs during the planning process.
- Starting this FY 2021-22, Excel budget worksheets will be distributed and submitted via Nuventive.

The annual planning & budgeting process will begin in September of every year to plan for the following fiscal year.

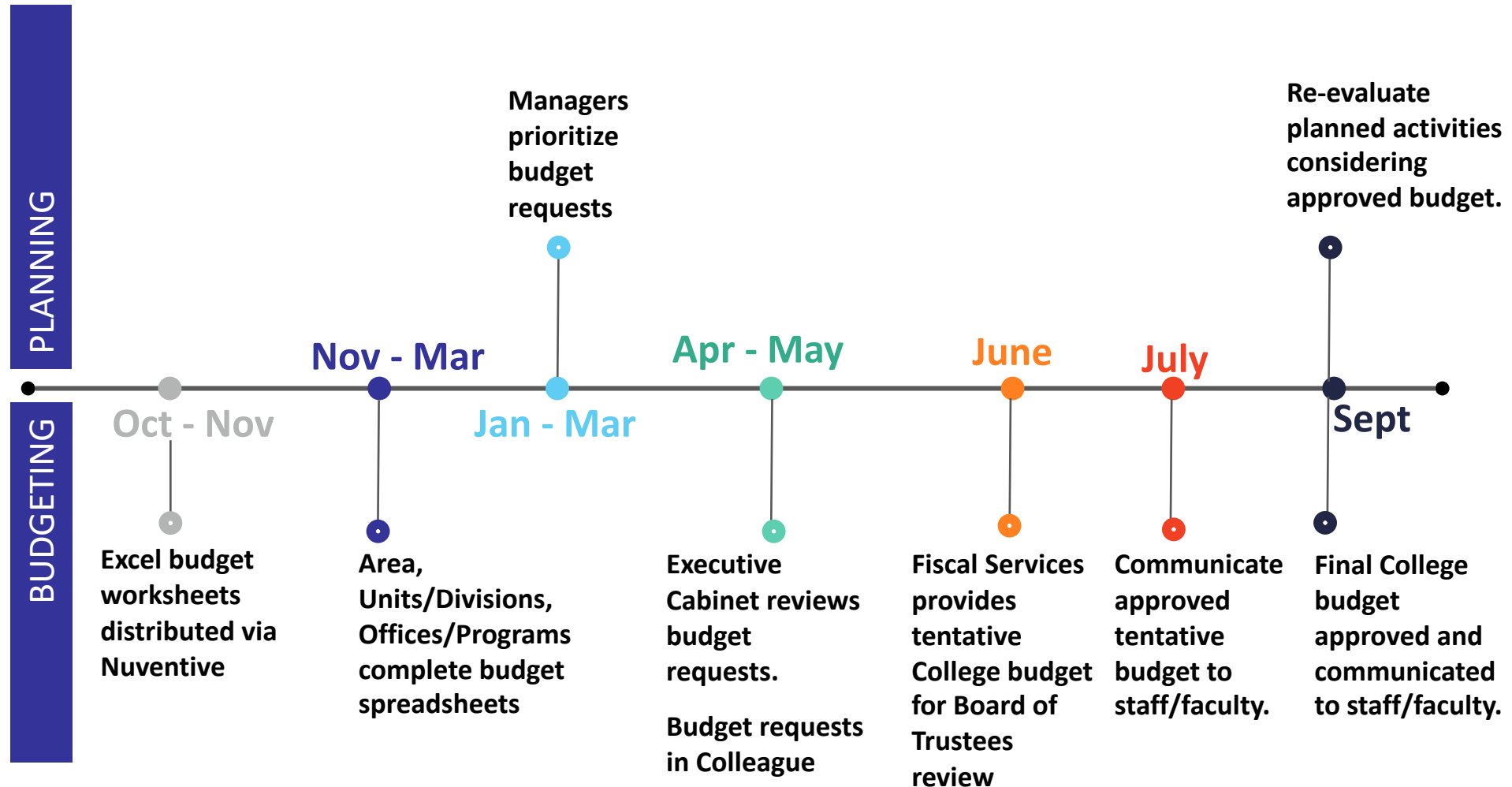
- For example, FY 2021-22 planning begins in September 2020

FY2021-22 Planning & Budgeting Calendar

MODIFIED EXISTING PROCESS:

STUDENT SERVICES &
ACADEMIC AFFAIRS

Modified Existing Timeline



Changes to Planning & Budgeting Calendar

Key Milestones	Date
Excel budget worksheets available in Nuventive	October 9, 2020
Program planners enter recommendations	November 20, 2020
Deans prioritize program recommendations in Nuventive	February 12, 2021
Deans submit completed Unit and Programs budget worksheets to Area VPs	February 12, 2021

* A detailed calendar for planning and budgeting FY 2021-22 will be provided after this kick-off meeting.



Comments/Questions