



# El Camino College

**2020 Biennial  
Review**

## Drug Free Schools and Communities Act



## OVERVIEW

### Drug Free Schools and Communities Act

The Drug Free Schools and Communities Act require that, as a condition of receiving funds or any other form of financial assistance under any Federal program, an institution of higher education (IHE) must certify that it has adopted and implemented a drug prevention program that prevents the unlawful possession, use, or distribution of illicit drugs and alcohol by all students and employees on school premises or as part of any of its activities.

### Drug and Alcohol Abuse Prevention Program (DAAPP)

El Camino College's DAAPP is annually distributed to students and employees, which include:

- 1) Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on College property or as part of any of its activities;
- 2) A description of the applicable legal sanctions under local, State, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol;
- 3) A description of the health risks associated with the use of illicit drugs and the abuse of alcohol;
- 4) A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students; and
- 5) A clear statement that the College will impose disciplinary sanctions on students and employees (consistent with local, State, and Federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct.

### Biennial Review Report

As part of the Drug Free Schools and Communities Act, El Camino College's drug prevention program includes this biennial review report in order to:

- 1) Determine the drug prevention program's effectiveness and implement changes to the program if they are needed; and
- 2) Ensure that the disciplinary sanctions for violating El Camino College's standard of conduct are consistently enforced.

The current Drug and Alcohol Abuse Prevention Program (DAAPP) is available in electronic format on the College website at:

[www.elcamino.edu/about/depts/police/cleryact/DrugAlcoholAbuse.aspx](http://www.elcamino.edu/about/depts/police/cleryact/DrugAlcoholAbuse.aspx)

A hard copy may also be requested from the Campus Police Department. Contact them at 310-660-3100.

## Report Preparation

The following El Camino College departments provided information and/or input for this report:

- Campus Police Department
- Student Health Services
- Student Development
- Human Resources
- Vice President of Student Services

## Materials Reviewed

- Electronic Code of Federal Regulations Title 34 → Subtitle A → Part 86 (Drug and Alcohol Abuse Prevention)
- *The Resurgence of the Drug-Free Schools and Communities Act: A Call to Action* by Michael M. DeBowes, Ph.D., Director of Research and Strategic Initiatives, D. Stafford & Associates and the National Association of Clergy Compliance Officers and Professionals (NACCOP)
- El Camino College Board Policies and Administrative Procedures related to the DAAPP
- El Camino College Website, Catalog, Class Schedule
- El Camino College Annual Security Report
- El Camino College Maxient Incident Referral Reports

## CAMPUS POLICIES

### El Camino College Board Policies and Administrative Procedures

El Camino College is committed to having a drug and alcohol free campus. The College's Board Policies (BP) and Administrative Procedures (AP) are available to students, employees and the general public on the El Camino College website: [www.elcamino.edu/administration/board/policies.aspx](http://www.elcamino.edu/administration/board/policies.aspx). Full text of the following policies can be found on the website.

- *Board Policy 3550 (Drug Free Environment and Drug Prevention Program)*

The District shall be free from the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees. The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in all facilities under the control and use of the District. The District does not permit the possession, use, or sale of marijuana for any purpose on District property.

Any student or employee who violates this policy will be subject to disciplinary action (consistent with District policies; local, state, or federal law; and/or collective bargaining agreements), which may include referral to an appropriate rehabilitation program, suspension, demotion, expulsion or dismissal.

- *Board Policy/Administrative Procedure 3560 (Alcoholic Beverages)*

The campus has been designated “Drug free” and “Smoke free” and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of this policy for anyone to consume or possess alcohol in any public or private area of campus without prior District approval.

Organizations or groups violating alcohol or substance policies or laws may be subject to sanctions by the District.

- *Board Policy 3570 (Smoke & Tobacco Free Campus)*

The El Camino Community College District prohibits the use of cigarettes, e-cigarettes, cigars, snuff, snus, water pipes, pipes, hookahs, chew and any other non-combustible tobacco product. Smoke-Free means that smoking, the use of smokeless tobacco products, and the use of unregulated nicotine products (e.g., “e-cigarettes”) will be strictly prohibited in indoor and outdoor spaces including parking lots.

- *Board Policy/Administrative Procedure 5500 (Standards of Student Conduct) and Administrative Procedure 5520 (Student Discipline Procedures)*

Student conduct at El Camino College must conform to federal and state laws and District policies and procedures. Standards will apply to all students on District-owned facilities or controlled property or at District-sponsored or supervised functions or electronic media. Violation of such laws, policies, and procedures (such as the ones listed below) will lead to student disciplinary action.

- 1) Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed federal law Controlled Substances Act (21 U.S.C. §811) or in California Health and Safety Code Sections 11053 et seq., an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in federal law Controlled Substances Act (21 U.S.C. §811) or in California Health and Safety Code Section 11014.5 on District-owned facilities or controlled property or at District-sponsored or supervised functions.
- 2) Smoking or using cigarettes, e-cigarettes, vape pens, cigars, cannabis, snuff, snus, water pipes, pipes, hookahs, chew and any other non-combustible tobacco product.

## **Annual Security Report**

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, El Camino College publishes Annual Security Reports and all required statistical data (which include drug and alcohol arrests and disciplinary referrals). This can be found on the Police Department webpage at [www.elcamino.edu/about/depts/police/cleryact/index.aspx](http://www.elcamino.edu/about/depts/police/cleryact/index.aspx). These publications include

Clery crime statistics for the previous three years relevant to El Camino College classes and activities, in addition to institutional policies concerning campus safety and security (which include alcohol and drug policies).

### **Distribution of Policies**

Information pertaining to El Camino College's DAAPP is disseminated to students and employees the following ways:

- Email notification of DAAPP to students each Fall and Spring semester
- Email notification of DAAPP to employees via their ECC email annually
- Printed DAAPP availability and brochure link in the class schedule and College catalog
- Printed DAAPP copies are available in the Campus Police Department, Human Resources, Student Health Center and the Student Services Building
- DAAPP is available on the College website
- ECC's Annual Security Report is distributed to all students and employees and is posted on the College website
- DAAPP information is provided in new employee onboarding
- DAAPP information is provided as part of new student orientation

## **PROGRAM, SERVICES AND OTHER INITIATIVES**

### ***Events/Workshops***

El Camino College offers a broad range of events/workshops relating to drug and alcohol abuse awareness. Activities include the annual Substance Abuse & DUI Awareness Fair (Fall), the annual Spring Health Fair (Spring) and various Substance Abuse Workshops (Spring and/or Fall).

### ***Brochures/Pamphlets***

Brochures and pamphlets on various drug and alcohol related topics as well as resources for support are also available in the Campus Police Department and the Student Health Center.

### ***AIMS (Assessment, Intervention, and Management of Safety)***

AIMS is a multidisciplinary campus threat assessment and behavioral intervention team that guides the campus community ineffectively assessing and addressing threatening and/or concerning behaviors (including drug or alcohol issues). AIMS strives to assist the campus in intervening before behaviors reach a critical level.

### ***Student Health Services***

Student Health Services strives to engage, educate and empower El Camino College students in healthy behaviors through developing, implementing and supporting a wide range of wellness activities based

on solid research and best practices. Consultations with Nurse Practitioners and licensed clinical psychologists are available. In addition, students have the opportunity to complete eCHECKUP TO GO – a personalized, evidence based online prevention intervention system to give students a chance to participate in an anonymous assessment about drinking habits, marijuana use or tobacco use. Feedback is confidential, though students can access resources through online screening if they choose. Information relating to drug and alcohol abuse is also available via Medisplay in the Health Center waiting room. Additional information and resources can be found online at: <https://www.elcamino.edu/student/studentservices/health/>

### ***Human Resources Office***

As part of the onboarding process, newly hired employees are provided information regarding the El Camino College's drug and alcohol policies as well as El Camino College's Annual Security Report. Employees may also be entitled to apply for a Family Medical Leave under the Family Medical Leave Act (FMLA) so that they may address a substance abuse problem prior to it impacting their ability to do their job.

### ***Employee Assistance Service for Education (EASE)***

El Camino College offers an EASE program to all employees and their family members in order to help maximize productivity and meet the challenges of modern life. EASE offers free confidential professional help, support and referrals in areas such as drug/alcohol use, family troubles, emotional distress, job stress, grief, life transition issues and more. The number for EASE is 800-882-1341.

### ***Other Resources***

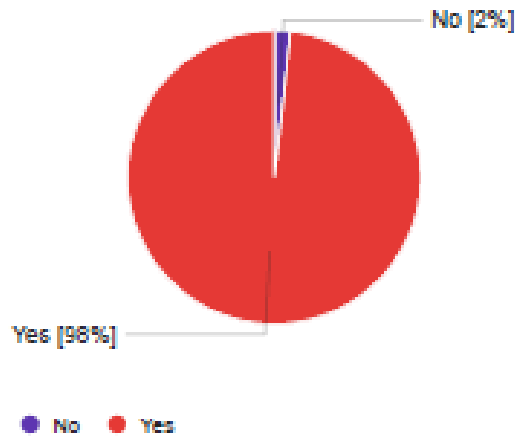
El Camino College provides an extensive listing of student and employee assistance programs related to drug and/or alcohol abuse. These programs may be provided by El Camino College, the local community, or be nationally based. Contact information for these resources can be found in El Camino College's DAAPP or on the Student Health Services website.

## **DATA COLLECTION**

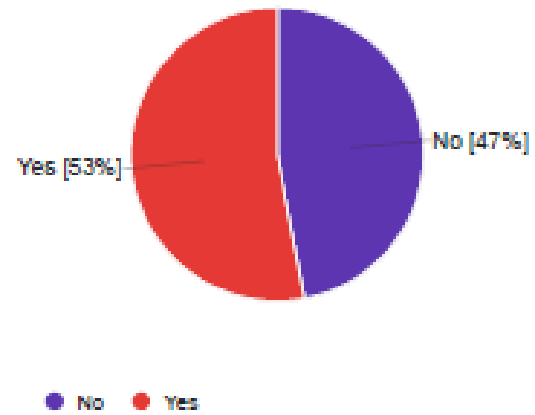
In order to assist in evaluating the needs of El Camino College students in regards to substance use awareness, El Camino College administered a voluntary anonymous student survey.

The online survey was sent out from the Office of Marketing of Communications to all enrolled students' El Camino College email address during the Spring 2020 semester. The online survey was open from April 27, 2020 to May 22, 2020. A total of 642 students responded. Each question was optional to answer. The question and results are as follows:

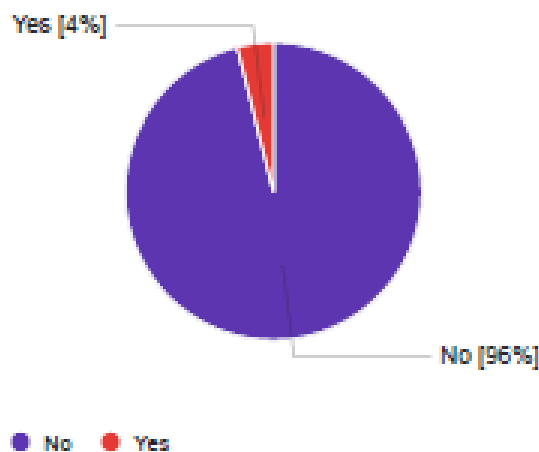
1. Does El Camino College have a policy concerning student alcohol and other drug use on campus? (n=442)



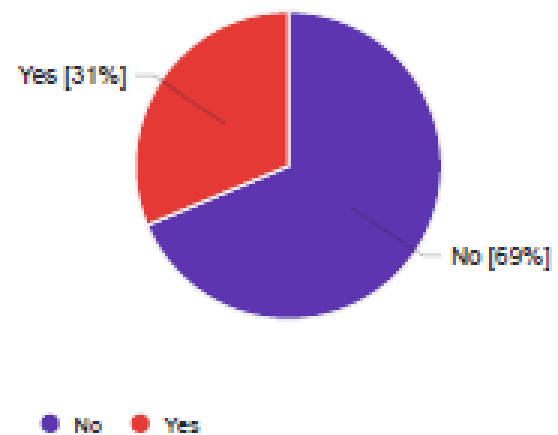
2. Are alcohol and drug use policies consistently enforced with students at El Camino College? (n=306)



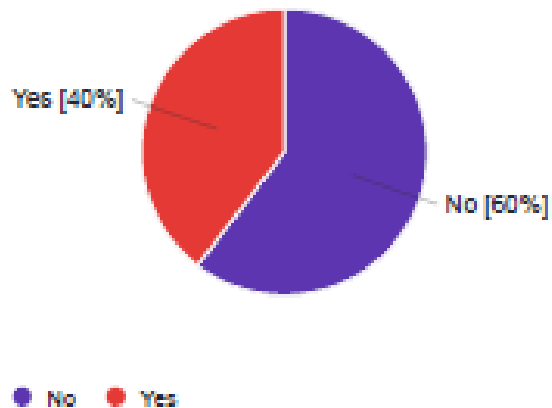
3. Have you ever attended an alcohol and other drug use prevention and awareness program/fair/expo/workshop at El Camino College? (n=634)



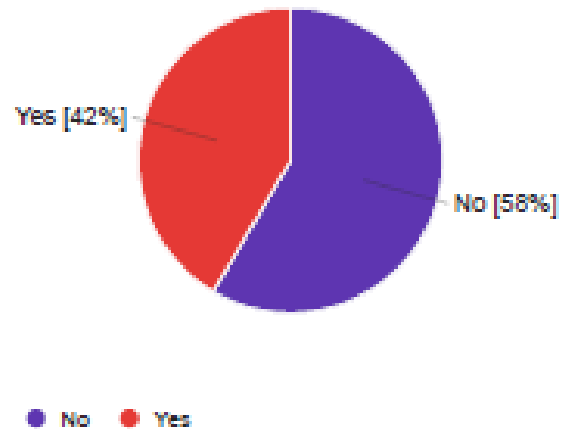
4. Would you know where to refer to a classmate or other student for help at El Camino College if they had an alcohol or other drug use problem? (n=642)



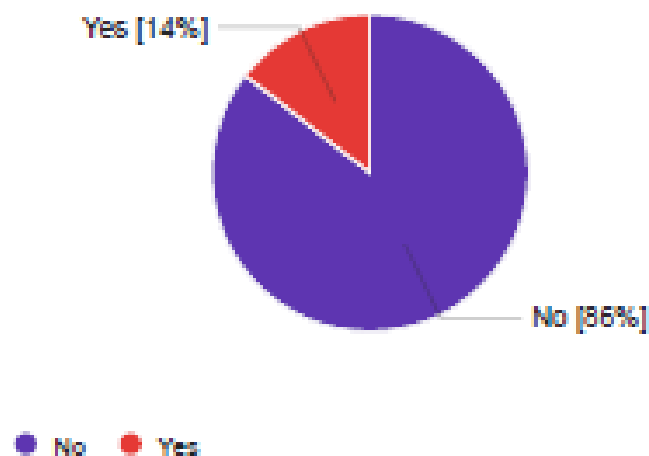
5. Have you personally been aware of student(s) whose academic performance has been affected by alcohol and other drug use? (n=642)



6. Do you consider alcohol or other drug use at El Camino College to be a problem among students? (n=395)



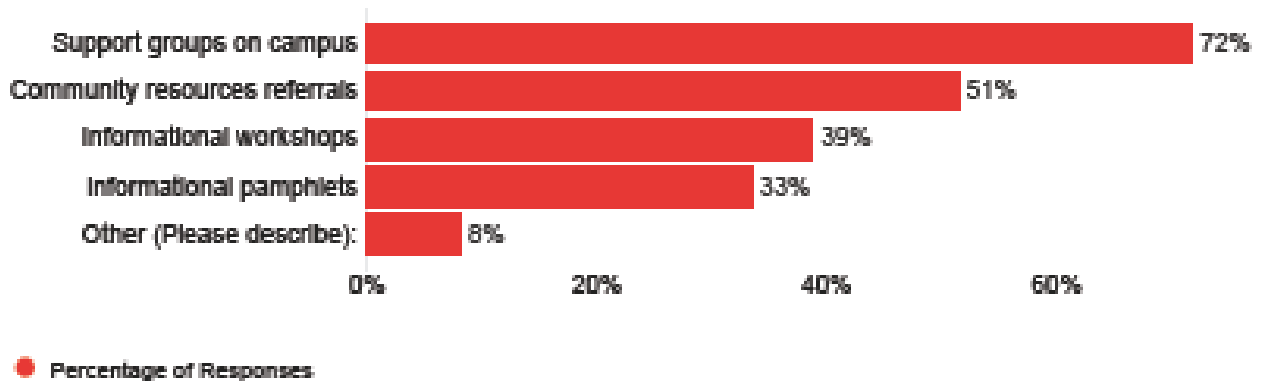
7. Do you consider alcohol and other drug use at El Camino College to be more of a problem than that experienced at other colleges? (n=360)





## Drug Free School Survey - Spring 2020 (n=642)

8. What type of student services support would you like at El Camino College to offer for the purposes of preventing of drug and alcohol abuse among students? (mark all that apply) -



The last question (question #9) of the online survey was an open ended and gave students an opportunity to comment if they choose. Some notable responses included:

*"There are areas of campus that have become hubs for drug use (such as the courtyard between ARTB and ART. People know about it but no one does anything. I feel campus security could do more to keep areas clear of drug use."*

*"I feel like a lot of students don't seek help because they think at their age it's normal to be able to drink or smoke that much. Even if someone does have a problem and another students tells them they do they would get defensive. Maybe a workshop with what to say to someone who you may think has a problem."*

*"I would refer someone with a problem to Alcoholics Anonymous. I haven't the faintest idea where to get help at El Camino. I would think there would be less public out-in-the-open pot use if El Camino was enforcing their policies."*

*"It will be of great help if al teachers could dedicate at least 10mins of their lecture time to talk about the effect of drug abuse to their students. it will be one of the most efficient way to pass on the message to students in El Camino College."*

## VIOLATIONS\* AND SANCTIONS

\*Based on the Clery Act's definition for counting disciplinary referrals for drug law violations and liquor law violations

For calendar year 2018 and 2019, the Campus Police Department made zero~ arrests of students or employees for drug and/or alcohol related offenses on campus or part of its activities.

~These numbers do not match the crime statistics in the Annual Security Report as not all arrestees were students.

For calendar year 2018 and 2019, the Campus Police Department documented no incidents of drug and/or alcohol related fatalities that occurred on campus or part of its activities.

The number of drug and alcohol disciplinary referrals as well as the sanctions for calendar year 2018 and 2019 are listed below. After a finding in the violation of the Standards of Student Conduct, the determination of sanction depends on the nature and severity of the violation, prior violation history and other factors.

### Drug Disciplinary Referrals

Calendar Year	Number of Drug Disciplinary Referrals
2018	3
2019	4^

^ There were two students that were referred for both drug law and liquor law violations in a single incident but, only the most serious violation was counted for Clery Act statistics. For the purposes of this report, both students were included in the drug law and liquor law violation disciplinary referral count.

### Liquor Disciplinary Referrals

Calendar Year	Number of Liquor Disciplinary Referrals
2018	5^^
2019	3^

^ There were two students that were referred for both drug law and liquor law violations in a single incident but, only the most serious violation was counted for Clery Act statistics. For the purposes of this report, both students were included in the drug law and liquor law violation disciplinary referral count.

^^ One additional incident was referred to disciplinary action but the individual was not an enrolled student at that time and no sanction was imposed. That incident was not included in this report.

### Sanctions Imposed

Type of Sanction	Number
Disciplinary Probation	12
Warning	1
Not Responsible	2

## SUMMARY AND RECOMMENDATIONS

El Camino College uses a comprehensive approach to address alcohol and other drug use on campus. Various components from the campus work together to ensure that El Camino College students and employees are provided information and resources in order to promote a safe and healthy environment.

The main goal of conducting this biennial review is to assess what we are doing with regard to our alcohol and drug programs and policies, and to determine if our efforts are effective. The following is a list of the identified strengths and weaknesses of the program, as well as recommendations for improvement.

### Program Strengths

- El Camino College has comprehensive written policies regarding drug and alcohol prevention, as well as violations and sanctions based upon those policies and local, state and federal laws;
- Notifications of the College's Drug and Alcohol Prevention Program are sent to students via email, are made available in writing in various buildings throughout campus, printed in the course catalog (annually), printed in the class schedules (3 times a year), and is made available on the Campus Police Department website;
- Annual notifications of the College's Drug and Alcohol Prevention Program are sent to employees via email and information is provided during employee onboarding by Human Resources;
- Local, community and national resources for persons experiencing drug, alcohol or tobacco use issues are available at the Student Health Center. The Employee Assistance Service for Education (EASE) Program is also available to employees; and
- El Camino College's Annual Security Report, which provides information on the DAAPP, is prepared and distributed annually to students and employees, and is also posted on the Campus Police Department website.

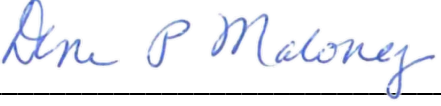
### Program Weaknesses

- Need to ensure that students who are enrolled in only Summer or Winter sessions (if offered) receive the DAAPP notification;
- Students have commented on a general lack of enforcement of drug use and tobacco smoke in certain areas of campus;
- Survey results showed that many students have not attended a drug use prevention program/expo/fair/workshop, which may indicate a need for a multimodal publication methods of substance abuse prevention/awareness programs; and
- The availability and options of support resources and services for students and employees on campus and off campus may not be widely known.

## Program Recommendations

El Camino College should continue with the comprehensive measures and activities it has undertaken to this point in its pursuit of a safe, drug-free educational and work environment. To supplement its efforts, the College should pursue the following recommendations.

- To ensure community support and involvement, enhance and promote the DAAPP through the collaboration of cross-campus constituents;
- Develop strategies and processes in regards to compliance and enforcement of our drug and tobacco free policies;
- Review areas of campus where there are allegations of drug use and take steps to enforce policies;
- Continue to distribute the DAAPP to students and employees, and include distribution to students enrolled in all sessions after census (including winter and summer);
- Update the El Camino College website to provide additional information and resources on substance abuse awareness; and
- Continue to host and publicize programs that include substance abuse related topics to the campus community.

President's Signature:   
Dr. Dena P. Maloney

Date: 12/17/2020