

Adjunct (1 Year)

Unexcused: Ismael De La O

☒ Annette Owens

Behavioral Social Sciences

☒ Stacey Allen

☒ Yun Chu

☒ Kristie Daniel Di-Gregorio

☒ Hong Herrera-Thomas

☒ Orion Teal

Business

☒ Kurt Hull

☒ Phillip Lau

☒ Josh Troesh

Counseling

☒ Anna Brochet

☒ Ana Fernandez

☒ Maria A. Garcia

☒ Amy Herrschaft

Fine Arts

☒ Kevin Blickfeldt

Unexcused: Diana Crossman

☒ Larry Leach

Excused: Russell McMillin

☒ Vince Palacios

Health Sciences & Athletics

Unexcused: Andrew Alvillar

Unexcused: Tom Hazell

☒ Shiny Johnson

☒ Dina Mauger

☒ Eric Villa

Humanities

☒ Stephanie Burnham

☒ Sean Donnell

☒ Brent Isaacs

☒ Kevin Degnan

☒ Erica Brenes

ITEC

☒ Charlene Brewer-Smith

☒ Ross Durand

Unexcused: Dylan Meek

☒ Jack Selph

☒ Mark Yeber

Library

☒ Camila Jenkin

☒ Tiffanie Lau

☒ Gary Medina

Mathematics

☒ Susana Acosta-Acuna

☒ Diaa Eldanaf

☒ Lars Kjeseth

☒ Greg Fry

☒ Arturo Martinez

Natural Sciences

☒ Jwan Wageman

☒ Mia Dobbs

☒ Sanda Oswald

☒ Darcie McClelland

☒ Troy Moore

ASO

☒ Luisa Paredes

Curriculum Chair

☒ Edwin Ambrosio

Academic Affairs

Carlos Lopez

Student Services

☒ Robin Dreizler

President/Superintendent

Brenda Thames

ECC Federation

Kelsey Iino

Institutional Research

Josh Rosales

Dean's Reps/Guests/Other Officers:

Ali Ahmadpour

April Bernabeo

Cynthia Cervantes

Dipte Patel

Erika Solorzano

Irena Zugic

Janet Young

Jeff Baumunk

Michael Wynne

Polly Parks

ACADEMIC SENATE MINUTES June 6, 2023

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

A. Call to Order/ Introductions (3 minutes)

- 1:07 pm

B. Approval of Minutes (2 minutes, p. 6-11)

- Motion to approve E. Brenes, seconded by C. Brewer-Smith
- Nos/Abstentions correction:
 - P. 9 of packet Child Development Center
 - Clarified voting 27 yes, 2 no, 0 abstentions
- CLT Letter typo
 - “to” vs toe
- 30 yes, 0 no, 0 abstentions

C. Unfinished Business:

a. Academic Senate Constitutional Changes- Darcie McClelland (15 minutes, p. 12-26)

- Motion to approve A. Owens, seconded by S. Burnham
- Major change:
 - Part-time senator terms extend to 3 years
 - Language about appointing replacement should part-time senator cannot fulfill term and election would be held at the end of term/next academic year
- Non-substantial change:
 - EDI VP collaborate with VP FDC. Not substantial change as this was already being done. This is clarifying language.
- Comments/questions:
 - What is the rationale to grant Academic Senate President to appoint part-time senator if they cannot fulfill role?
 - Past practice since 2010 but if a senator wants to propose change we can consider
 - 3-year term for a part-time faculty is a big commitment. Would body consider alternatives? There could be some concerns regarding accessibility?
 - Chair will entertain a motion
 - H. Herrera motion to make a change.
 - Asked Senate President to provide suggestion.
 - AS President honoring language proposed by senator.
 - Amend to 2-year motioned by K. Daniel-DiGregorio, seconded by E. Leech
 - Concerns about inequity 2-year for PT vs 3-year FT
 - 16 Yes, 7 no, 6 abstention
 - Motion passes: 2-year term vs 3-year term
 - Motion M. McMillen, seconded Lao Motion to address formalizing constitution regarding how senate president appointment for any part-time senator.

years unless the senator no longer meets the requirements of Article III, Section 1.5.

1.9.2 If a part-time senator is unable to complete the term of office, the Senate president shall appoint a replacement for the remainder of the academic year by contacting the other candidates from the initial election in the order of number of votes and an election for a replacement to serve the remainder of the term shall be held at the beginning of the next academic year.

- 1.10 A senator is expected to attend all regularly scheduled senate meetings. A
- If there was an election where only one person ran then senate president discretion to appoint
- Senate President recommended any further constitution changes be addressed fall 23.
- 31 yes, 0 no 1 abstention (A. Owens)
- Constitution changes: 32 yes, 1 (B. Isaccs), 0 abstentions

D. New Business:

a. none

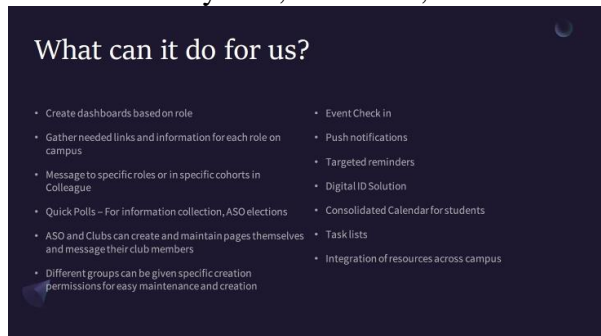
E. Information Items –Discussion

a. Special Recognition- Academic Senate Executive Board (20 minutes, will take place at 1:30pm)

- VP Senate and Ed Policies recognized and provided remarks.

b. Campus M Student Engagement Tool- Crystle Martin (10 minutes, p. 27-37)

- Reviewed new communication platforms for students. Integrated with Colleague, Canvas, Student Print System, Microsoft, ECC Connect and various other platforms.



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- Expected early fall launch
- Questions/comments:
 - Will this replace MyECC? It is a working progress and will ultimately replace MyECC
 - Ellucian will remain accessible for faculty/staff
 - Important student features from MyECC will be pushed on to this software
 - Registration appt time, financial aid notices, etc.

c. Academic Senate Committee End of Year Report Out- Academic Senate Executive Board (20 minutes, p. 38-50)

F. Reports

a. Academic Senate President's Report (Packet only, will not be read) – Darcie McClelland (p. 51-55)

- Need a classroom faculty to represent Senate on College Council.
 - 3rd Monday of the month 1-3pm and some 1st Fridays 1-3pm to discuss ed policies
 - Contact Darcie and Charlene know ASAP
- Need faculty for IRB
 - Erica Brenes volunteered
 - Eduardo Ayala STEM faculty already on committee
- Faculty Prioritization timeline has changed




New Faculty Prioritization Timeline

- In order to prioritize our Full-Time Faculty Hiring recommendations prior to the end of the fall semester, listed below is the 2023-2024 timeline.
- **Friday, September 15:** Faculty Position Request Forms due to VPAA Office. Deans forward an electronic copy of position requests to David Mussaw (dmussaw@elcamino.edu) for data verification.
- **Week of September 25 – 29:** VPAA Office reviews forms for completeness and reviews data for each submission.
- **Week of October 2 – 6:** Faculty Prioritization Committee meets to discuss all Faculty Position requests.
- **Week of October 9 – 13:** Committee members submit rankings/scoring and VPAA Office shares the results with the committee. (Deans and faculty representatives forward their ballots to Layton@elcamino.edu).
- **Week of October 16 – 20:** Committee meets, if necessary, to finalize rankings.
- **Friday, October 20:** Based on committee recommendation, VPAA and Senate President send Full-Time Faculty Hiring Prioritization list to Superintendent-President.
- **Prior to Thanksgiving Break – Superintendent-President announces approved Full-Time Faculty Hiring Prioritization list to College community with any required rationale for changes in the recommended prioritization list.**
- **Last week of November to End of Term – Divisions work on Job Announcements with the appropriate supervising administrator.**

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- When will data be available to Deans if forms are due in September
 - Carlos will follow up with Darcie and send information out to senate by the end of this week.

b. VP Reports (Packet only, will not be read)- Senate Executive Board (p. 56-67)

- E. Brenes reviewed new EDI website to include campus resources for students and resources for faculty
 - <https://www.elcamino.edu/academic-senate/equity-diversity-inclusion-standing-committee/index.aspx>
- E. Ambrosio Curriculum Committee Announcement



Curriculum Announcements

- Highlights
 - Received full approval for Respiratory Care baccalaureate program; tentative start of Fall 2023
 - Added HyFlex to DE addendum; will be in *Curriculog* starting Fall 2023
 - Approved renumbering of Noncredit courses
- Future Planning
 - Renumbering of courses per AB 1111 after direction of Chancellor's Office
 - Modification of Emergency Approval in DE addendum to account for local emergencies

Please see the packet for the full report.

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- C. Jenkins Ed Policies

Educational Policies Announcements

Major policies worked on this year:

- AP 5070 Attendance
- BP/AP 4055 / 5140 Academic Accommodations for Students with Disabilities
- 4230 Grading and Academic Symbols
- AP 4050 Articulation
- AP 7150 Evaluation
- BP/AP 4045 Textbooks and Instructional Materials
- AP 4105 Distance Education (in progress)

Please see the packet for the full report.

- S. Burnham Academic Technology

Academic Technology Announcements

- Academic Technology Committee
 - Updated the committee's objective, scope, and purpose to reflect the changing needs of the campus.
 - Planned and executed the 2023 Educational Technology Conference; Theme: "Hy-Flex Instruction in a Post-Pandemic Learning Environment"; 45 faculty and staff members attended; Keynote Presentation: "(Re)imagining Learning Modalities: Hybrid Flexible Instruction, Friend or Foe" Speaker: Dr. Enilda Romero-Hall.
 - Proposed and passed the Senate resolution for faculty in high-tech fields.
 - Future Planning
 - Educational Technology Conference 2024 (March 29, 2024)--SAVE THE DATE
 - Continue to assist faculty and staff in any technology funding proposals or ideas
 - List of software available to students and faculty—updated and easier to find on our website.
 - Flowchart project for the Faculty and Administration outlining the current process for requesting technology.

Please see the packet for the full report.

Academic Technology Announcements (continued)

- College Technology Committee Updates
 - Multi-factor authentication is coming June 30th
 - [MyECC](#) is getting updated. New look coming soon!
 - Email phishing scams—be aware! Recent ones look like they come from ECC emails; two step email scam; sense of urgency.
 - College Tech is now on a tri-chair model (admin, classified, faculty). The chairs are Loic [Audusseau](#), Marci Mojica, and Stephanie Burnham.
 - Newer team members:
 - David Brewer, Information Security Officer

- J. Troesh Finance

- Encourage big ticket items that will benefit the students the most

- New funding formula
 - Hold harmless revision discussions
- K. Degnan Academic Program Review and SLO
 - Program Review
 - 10 programs this semester using new format
 - Remaining will be completed in the fall 23
 - Average program review doc down to 35 pages with more focus on analysis of data
 - Meetings are recorded for participants can review
 - SLO
 - Close to 100% completion for divisions
 - Working on ILO assessments
 - Canvas helps assess SLO data (race, gender, ethnicity, cohort, etc.)
- A. Brochet Professional Development
 - Planning for PD day underway
 - L. Cooks recognized for leading Faculty Book Club
 - 157 faculty replied and feedback themes: collegiality, health and wellness

c. Academic Affairs Report- Carlos Lopez

- Dean Brekheimer retiring this year

G. Future Agenda Items

a. Participatory Governance Manual

b. Academic Senate Evaluation Survey Report

H. Public Comment (5 minutes)

- R. Dreizler announced there is a option for students to request payment plan for fees owed
- Fashion department hosting fashion show tonight at 7pm in campus theatre
- Test accommodation
- Pancake breakfast 6/9 7-10am hosted by PD

I. Adjournment

- 2:33pm