

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)
September 27, 2022

CALL TO ORDER

Meeting called to order at 2:32 p.m. by Chair Ambrosio.

Recorder: C. Escutia

Members:

Present: M. Anderson, W. Cox, K. Daniel-DiGregorio, D. Eldanaf, M. Kline, M. Lipe, C. Lopez,
M. McMillan, J. Minei, Z. Murdock, R. Padilla, S. Porter

Ex-Officio Members:

Present: R. Gloyer, L. Justice, L. Marquez, L. Suekawa, M. Wolfenstein, I. Zugic

Absent: L. Young

Guests: L. Linka

1. APPROVAL OF MINUTES

The minutes of September 13, 2022 were approved via email by the CCC on September 20, 2022.

2. CHAIR'S REPORT: College Curriculum Committee Chair – E. Ambrosio

Chair Ambrosio thanked the CCC for approving the minutes of September 13, 2022 via email. He noted that there was no curriculum to review today but to expect curriculum review at the next meeting on October 11.

3. CURRICULUM TRAINING: SLO Training/Cultural Competency Review/Brown Act

Chair Ambrosio provided a review of the SLO process for reporting curriculum changes to the campus SLO coordinators. He shared onscreen a "Quick Guide" and noted what forms need to be filled out and when. Courses must be CCC approved and appear in the CCC minutes prior to submission to the SLO Coordinators and forms should be submitted at the end of each semester. SLO forms can be found on the CCC website under Forms and Resources. The SLO coordinators are Kevin Degnan (kdegnan@elcamino.edu) and Catherine Schult-Roman (cschult@elcamino.edu). A copy of the SLO quick guide will be sent out after the meeting.

Chair Ambrosio provided an introductory presentation on Cultural Competency Review. He indicated that further discussion will need to take place on the subject at a future meeting to discuss how to implement the process when doing course outline review.

Chair Ambrosio gave a review of the Brown Act and how it applies to the CCC. During the COVID-19 pandemic, AB 361 passed in 2021 which allowed remote meetings during a declared state of emergency. On September 13, 2022, AB 2449 passed which states that at least a quorum of the members (50% + 1) must participate in person from a singular physical location

and members may only teleconference under approved circumstances and for a limited number of meetings. Chair Ambrosio reported that the Board of Trustees has decided to rescind the local state of emergency and is looking to return to face-to-face meetings only. As the CCC is an appointed body of the Academic Senate, the CCC must comply with the mode of the Brown Act in order to stay in compliance. A discussion ensued and many questions arose. Chair Ambrosio will clarify with the Academic Senate at their next meeting and report back as to when the CCC voting members must appear in person.

4. CURRICULUM SPECIALIST’S REPORT: Curriculum Specialist – L. Marquez
No report.

5. VICE PRESIDENT’S REPORT: Vice President of Academic Affairs – C. Lopez
No report.

6. ANNOUNCEMENTS

- The Curriculog Café will be open after the meeting today.
- Next CCC Meeting: October 11, 2022 – 2:30-4:30 p.m., DE 166/Zoom

7. ADJOURNMENT

Chair Ambrosio called for a motion to adjourn the meeting. J. Minei moved to adjourn, M. Kline seconded, and the motion carried. Meeting was adjourned at 3:14 p.m.