



College Curriculum Committee of El Camino College

16007 Crenshaw Blvd., Torrance, CA 90506, (310) 532-3670

COLLEGE CURRICULUM COMMITTEE AGENDA

Chair: Edwin Ambrosio

Recorder: Cindy Escutia

Date: April 23, 2024

Time: 2:30-4:30 p.m.

Location: DE 166/Zoom

(See page 2 for Zoom information and additional teleconference locations)

Mission Statement

The mission of the College Curriculum Committee is to review and develop the College's curriculum in order to ensure that all curriculum meets local and state standards, fulfills the mission of the College, and supports student success.

Voting Representatives:

☐ Michael Anderson (2025)

☐ Matthew Kline (2024)

☐ Jon Minei (2025)

☐ Thanh-Thuy Bui (2024)

☐ Mark Lipe (2024)

☐ Ruby Padilla (2023)

☐ Joshua Casper (2026)

☐ Carlos Lopez

☐ Sidney Porter (2024)

☐ Walter Cox (2025)

☐ Mary McMillan (2024)

☐ Gordon Song (2025)

(Date indicates end of term in the spring semester)

Ex Officio Representatives

☐ Edwin Ambrosio

☐ Lori Suekawa

☐ Dylan Brunkhardt (ASO)

☐ Lillian Justice

☐ Moses Wolfenstein

☐ Lissette Marquez

☐ LaShanta Young

MEETING AGENDA

1. Approval of the 3/26/2024 Minutes (Approved by Committee on TBD)
2. Chair's Report
3. Curriculum Review
4. Standard Review for 5/14/2024 Meeting
5. Associate Degree Task Force
6. CCC Bylaws Review (2nd read)
7. Curriculum Specialist's Report
8. Vice President – Academic Affairs Report
9. Announcements
10. Adjournment

NEXT COLLEGE CURRICULUM COMMITTEE MEETING

May 14, 2024

2:30pm – 4:30pm - DE 166/Zoom

Zoom Information for the College Curriculum Committee Meeting

April 23, 2024

Join Zoom meeting:

<https://elcamino-edu.zoom.us/j/82023157187?pwd=YTcyWHdKTfdFMWR5Yk0vLOYzWU4xZz09>

Meeting ID: 820 2315 7187

Passcode: 253068

One tap mobile: +16699006833, 82023157187# US (San Jose)

Dial by your location: +1 669 444 9171 US

Teleconference locations for the College Curriculum Committee Meeting:

16007 Crenshaw Blvd., Distance Education Rm. 166, Torrance, CA 90506

1 Sweet Rain, Irvine, CA 92614

Standard Technical Review Members:

Curriculum Chair – Edwin Ambrosio

Curriculum Specialist – Lissette Marquez

Vice President of Academic Affairs – Carlos Lopez (or designee)

Articulation Officer – Lori Suekawa

Curriculum Committee – Floating Representative

Standard Technical Review Subcommittee – Faculty Members:

Jon Minei

Matthew Kline

Sidney Porter

Mary McMillan

TBD

Mark Lipe

Standard Review for Meeting #1

Standard Review for Meeting #2

Standard Review for Meeting #3

Standard Review for Meeting #4

Standard Review for Meeting #5

Standard Review for Meeting #6

Review Due:

Thursday, February 22, 2024

Thursday, March 7, 2024

Thursday, March 21, 2024

Thursday, April 18, 2024

Thursday, May 9, 2024

Thursday, May 23, 2024

Full Review - Course Proposals

No	Proposal Type	Division	Course Delivery	Subject/Course No. & Title
1	Course Review	HEAL	O/H	RTEC 109 Clinical Experience 3
2	Course Review	HEAL	EO/H	RTEC 220 Clinical Experience 6
3	Course Review	HUMA	O/H	NESL 04A [504A] ESL for Healthcare I
4	Course Review	HUMA	O/H	NESL 04B [504B] ESL for Healthcare II
5	Course Review	HUMA	O/H	NESL 05A [505A] ESL for Childhood Educators I
6	Course Review	HUMA	O/H	NESL 05B [505B] ESL for Childhood Educators II

Consent Agenda Proposals

No	Proposal Type	Division	Course Delivery	Subject/Course No. & Title
1	DE Addendum	BUSI	O/H/HF*	BUS 101 Introduction to Business
2	DE Addendum	BUSI	O/H/HF*	BUS 102 Business Office Administration
3	DE Addendum	BUSI	O/H/HF*	BUS 106 Career Planning
4	DE Addendum	BUSI	O/H/HF*	BUS 107 Effective English for Business
5	DE Addendum	BUSI	O/H/HF*	BUS 108 Written Business Communications
6	DE Addendum	BUSI	O/H/HF*	BUS 109 Oral Business Communications
7	DE Addendum	BUSI	O/H/HF*	BUS 110 Marketing
8	DE Addendum	BUSI	O/H/HF*	BUS 111 New Media Marketing
9	DE Addendum	BUSI	O/H/HF*	BUS 112 Advertising
10	DE Addendum	BUSI	O/H/HF*	BUS 115 Business Mathematics
11	DE Addendum	BUSI	O/H/HF*	BUS 117 Personal Finance
12	DE Addendum	BUSI	O/H/HF*	BUS 118 Investing in Financial Markets
13	DE Addendum	BUSI	O/H/HF*	BUS 119 Principles of Retailing Management
14	DE Addendum	BUSI	O/H/HF*	BUSI 120 Business Management

No	Proposal Type	Division	Course Delivery	Subject/Course No. & Title
15	DE Addendum	BUSI	O/H/HF*	BUS 121 Human Resources Management
16	DE Addendum	BUSI	O/H/HF*	BUS 122 Human Relations in Organizations
17	DE Addendum	BUSI	O/H/HF*	BUS 124 Entrepreneurship Start-up Planning and Funding
18	DE Addendum	BUSI	O/H/HF*	BUS 125 Entrepreneurship Start-up Operations and Management
19	DE Addendum	BUSI	O/H/HF*	BUS 126 Accounting for Small Business
20	DE Addendum	BUSI	O/H/HF*	BUS 145 Keyboarding I
21	DE Addendum	BUSI	O/H/HF*	BUS 146 Keyboarding II
22	DE Addendum	BUSI	O/H/HF*	BUS 150 Financial Accounting
23	DE Addendum	BUSI	O/H/HF*	BUS 151 Managerial Accounting
24	DE Addendum	BUSI	O/H/HF*	BUS 152 Intermediate Accounting I
25	DE Addendum	BUSI	O/H/HF*	BUS 153 Intermediate Accounting II
26	DE Addendum	BUSI	O/H/HF*	BUS 157 Cost Accounting
27	DE Addendum	BUSI	O/H/HF*	BUS 159 Financial Auditing
28	DE Addendum	BUSI	O/H/HF*	BUS 160 Income Tax Accounting
29	DE Addendum	BUSI	O/H/HF*	BUS 161 Business Taxation
30	DE Addendum	BUSI	O/H/HF*	BUS 163 IRS Volunteer Income Tax Assistance (VITA) Program - Tax Preparer
31	DE Addendum	BUSI	O/H/HF*	BUS 164 California Taxation and Regulatory Review
32	DE Addendum	BUSI	O/H/HF*	BUS 165A QuickBooks
33	DE Addendum	BUSI	O/H/HF*	BUS 165B Introduction to Accounting Software Systems
34	DE Addendum	BUSI	O/H/HF*	BUS 165C Introduction to Income Tax Computer Applications
35	DE Addendum	BUSI	O/H/HF*	BUS 165D Accounting Data Analytics
36	DE Addendum	BUSI	O/H/HF*	BUS 169 Accounting Ethics
37	DE Addendum	BUSI	O/H/HF*	BUS 563 IRS Volunteer Income Tax Assistance (VITA) Program - Tax Preparer
38	DE Addendum	BUSI	O/H/HF*	CIS 2 Office Applications
39	DE Addendum	BUSI	O/H/HF*	CIS 11 Help Desk Operations
40	DE Addendum	BUSI	O/H/HF*	CIS 13 Computer Information Systems
41	DE Addendum	BUSI	O/H/HF*	CIS 16 Application Development and Programming Using Visual Basic.Net
42	DE Addendum	BUSI	O/H/HF*	CIS 18 Systems Analysis and Design
43	DE Addendum	BUSI	O/H/HF*	CIS 26 Using Microsoft Excel
44	DE Addendum	BUSI	O/H/HF*	CIS 28 Database Management Using Microsoft Access
45	DE Addendum	BUSI	O/H/HF*	CIS 29 Advanced Database Applications
46	DE Addendum	BUSI	O/H/HF*	CIS 40 Personal Computer Support and Networking

No	Proposal Type	Division	Course Delivery	Subject/Course No. & Title
47	DE Addendum	BUSI	O/H/HF*	CIS 80 Database Programming
48	DE Addendum	BUSI	O/H/HF*	CIS 84 MySQL Database Programming for the Web
49	DE Addendum	BUSI	O/H/HF*	CIS 119 Introduction to Computer Security
50	DE Addendum	BUSI	O/H/HF*	CIS 120 Digital Forensics
51	DE Addendum	BUSI	O/H/HF*	CIS 121 Cybersecurity Programming with Python
52	DE Addendum	BUSI	O/H/HF*	CIS 122 Ethical Hacking
53	DE Addendum	BUSI	O/H/HF*	CIS 132 Web Development Using HTML5, CSS3, and WordPress
54	DE Addendum	BUSI	O/H/HF*	CIS 133 Mashup JavaScript, jQuery, and AJAX
55	DE Addendum	BUSI	O/H/HF*	CIS 134 ASP.NET with C# Business Web Programming
56	DE Addendum	BUSI	O/H/HF*	CIS 136 Building Mobile Apps
57	DE Addendum	BUSI	O/H/HF*	CIS 137 Computer Networking Fundamentals
58	DE Addendum	BUSI	O*/H/HF*	CIS 141 Introduction to Networks Cisco 1
59	DE Addendum	BUSI	O*/H/HF*	CIS 142 Routing & Switching Essentials Cisco 2
60	DE Addendum	BUSI	O*/H/HF*	CIS 143 Securing and Automating Enterprise Networks Cisco 3
61	DE Addendum	BUSI	O/H/HF*	CIS 150 Cloud Computing with AWS
62	DE Addendum	BUSI	O/H/HF*	CIS 152 Data Storage with AWS
63	DE Addendum	BUSI	O/H/HF*	CIS 154 Compute Engines with AWS
64	DE Addendum	BUSI	O/H/HF*	CIS 156 Security with AWS
65	DE Addendum	BUSI	O/H*/HF*	LAW 4 Legal Environment of Business
66	DE Addendum	BUSI	O/H*/HF*	LAW 5 Business Law
67	DE Addendum	BUSI	O/H/HF*	LAW 11 Introduction to Legal Research
68	DE Addendum	BUSI	O/H/HF*	LAW 12 Probate Procedures
69	DE Addendum	BUSI	O/H/HF*	LAW 13 Family Law
70	DE Addendum	BUSI	O/H/HF*	LAW 14 Tort Law
71	DE Addendum	BUSI	O/H/HF*	LAW 15 Civil and Criminal Evidence
72	DE Addendum	BUSI	O/H/HF*	LAW 16 Civil Procedure
73	DE Addendum	BUSI	O/H/HF*	LAW 17 Legal Research and Writing
74	DE Addendum	BUSI	O/H/HF*	LAW 18 Wills, Trusts and Estate Planning
75	DE Addendum	BUSI	O/H/HF*	LAW 19 Introduction to Legal Technology
76	DE Addendum	BUSI	O/H/HF*	LAW 20 Paralegal Seminar
77	DE Addendum	BUSI	O*/H/HF*	RE 11 Real Estate Principles
78	DE Addendum	BUSI	O*/H/HF*	RE 12A Legal Aspects of Real Estate
79	DE Addendum	BUSI	O*/H/HF*	RE 13 Real Estate Practice
80	DE Addendum	BUSI	O*/H*/HF*	RE 14A Real Estate Finance I
81	DE Addendum	BUSI	O*/H/HF*	RE 14B Advanced Real Estate Finance

No	Proposal Type	Division	Course Delivery	Subject/Course No. & Title
82	DE Addendum	BUSI	O/H/HF*	RE 16 Real Estate Economics
83	DE Addendum	BUSI	O*/H/HF*	RE 19 Real Property Management
84	DE Addendum	BUSI	O*/H*/HF*	RE 21 Real Estate Investments
85	DE Addendum	BUSI	O*/H/HF*	RE 26 Escrows
86	DE Addendum	BUSI	O/H/HF*	RE 31 Mortgage Loan and Brokering
87	DE Addendum	BUSI	O*/H/HF*	RE 40 Real Estate Appraisal
88	DE Addendum	BUSI	O*/H/HF*	RE 41 Advanced Real Estate Appraisal
89	DE Addendum	BUSI	O*/H/HF*	SUPV 109 Oral Business Communications
90	Course Review	HEAL	O	AJ 21 Introduction to Emergency Management
91	Course Review	HEAL	O	AJ 26 Introduction to Terrorism and Counterterrorism
92	Inactivation	HEAL	O/H	AJ 99 Independent Study
93	Course Review	HEAL	O/H	AJ 133 Fingerprint Classification and Investigation
94	Course Review	HEAL	O/H	AJ 134 Introduction to Crime Analysis
95	Course Review	HEAL	O/H	AJ 135 Report Writing
96	Course Review	HEAL	EO/H	AJ 150 Peace Officer Training Module – Level III
97	Course Review	HEAL	EO/H	AJ 155 Peace Officer Training Module – Level II
98	Course Review	HEAL	EO/H	AJ 190 Law Enforcement Explorer Academy
99	Course Review	HEAL	O/H	FTEC 3 Fundamentals of Personal Fire Safety and Survival
100	Course Review	HEAL	O/H	FTEC 11 Arson Detection and Control
101	Course Review	HEAL	O/H	RTEC A Introduction to Radiologic Technology
102	Course Review	HEAL	O/H	RTEC 104 Clinical Education 1
103	Course Review	HEAL	O/H	RTEC 107 Clinical Experience 2
104	Course Review	HEAL	O/H	RTEC 111 Fundamentals of Radiologic Technology
105	Course Review	HEAL	O/H	RTEC 123 Radiographic Positioning 1A
106	Course Review	HEAL	O/H	RTEC 124 Radiographic Positioning 1B
107	Course Review	HEAL	O/H	RTEC 216 Clinical Education 2
108	Course Review	HEAL	O/H	RTEC 217 Clinical Experience 4
109	Course Review	HEAL	EO/H	RTEC 218 Clinical Experience 5
110	Course Review	HEAL	O/H	RTEC 233 Radiographic Positioning 2
111	Course Review	HEAL	O/H	RTEC 244 Radiation Physics, Equipment, and Safety
112	Course Review	HEAL	O/H	RTEC 255 Advanced Imaging and Special Procedures
113	Course Review	HUMA	O/H	ENGL 25B Creative Writing: A Workshop in Fiction and Nonfiction

Key: E = Online and/or Hybrid Emergency Only | H = Hybrid | O = Online | HF = HyFlex
 * = New DE version | F/F = Face-to-Face | [] = Course number/Descriptive title change