

**EL CAMINO COLLEGE**  
**MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)**  
**10/28/2025**

**CALL TO ORDER**

Meeting called to order at 2:47p.m. by M. Kline.

**Recorder:** L. Marquez

**Members:**

*Present: M. Anderson, M. Bremen, M. Chang, M. Kline, C. Lopez, M. McMillan, R. Padilla, S. Porter,  
A. Rodriguez, G. Song*

*Absent: J. Casper, C. Martin, J. Minei,*

**Ex Officio Members:**

*Present: A. Grant, L. Marquez, L. Suekawa, M. Wolfenstein,*

*Absent: E. Ambrosio, L. Justice, L. Young, K. Nguyen*

**Guests:** none

**1. APPROVAL OF MINUTES**

M. Kline asked for a motion to approve the 10/14/2025 minutes. It was moved by S. Porter, seconded by M. Breman. Motion carried. Approved unanimously.

**2. CHAIR'S REPORT:** College Curriculum Committee Chair – M. Kline for E. Ambrosio:

M. Kline invited the CCC to attend the 2025 Fall Curriculum Regional Meeting. Even though we are in Area C, the Curriculum Office will attend the Area D meeting at Long Beach City College on Sunday, November 1, 2025. Here is the link to register: <https://asccc.org/events/fall-curriculum-regional-meeting-area-d>.

**3. CURRICULUM REVIEW**

**A. Full Course Review**

**Arts, Media, and Entertainment (AME) Division**

The following courses were presented for full course review:

1. Music 181A (MUSI 181A)
2. Photography 250A (PHOT 250A)
3. Photography 250B (PHOT 250B)

It was moved by M. McMillan, seconded by A. Rodriguez, that the committee approve the course proposals. The motion carried.

It was moved by M. McMillan, seconded by A. Rodriguez, that the committee approve the course delivery methods. The motion carried.

It was moved by M. McMillan, seconded by A. Rodriguez, that the committee approve the conditions of enrollment. The motion carried.

Approved unanimously.

**B. Full Review Program Proposal Technical Changes**

**Behavioral & Social Sciences (BSS) Division**

The following programs were presented for full review program proposal technical changes:

1. Economics AA
2. Liberal Studies (Elementary Teaching) AA

It was moved by M. Bremen, seconded by A. Rodriguez, that the committee approve the full review program proposal technical changes. The motion carried.

A discussion ensued regarding MATH 73 and MATH 80. Curriculum Office can only remove inactive courses as technical changes; these courses are still active in the catalog. L. Marquez will work with G. Song offline to check to see which math courses need to be inactivated.

Approved unanimously.

**Healthcare Sciences (HCS) Division**

The following programs were presented for full review program proposal technical changes:

1. Nursing AS

It was moved by M. Bremen, seconded by A. Rodriguez, that the committee approve the full review program proposal technical changes. The motion carried.

A discussion ensued regarding additional changes. M. Bremen will inform the department.

Proposal was tabled.

**Humanities (HUMA) Division**

The following programs were presented for full review program proposal technical changes:

1. Communication Studies Certificate of Achievement

It was moved by A. Rodriguez, seconded by M. McMillan, that the committee approve the full review program proposal technical changes. The motion carried.

Approved unanimously.

**Kinesiology, Athletics, and Public Safety (KAPS) Division**

The following programs were presented for full review program proposal technical changes:

1. Fire and Emergency AS
2. Paramedical Technology Certificate of Achievement
3. Physical Education AA

#### 4. Recreation AA

It was moved by A. Rodriguez, seconded by M. Bremen, that the committee approve the full review program proposal technical changes. The motion carried.

Approved unanimously.

#### **Mathematical Sciences (MATH) Division**

The following programs were presented for full review program proposal technical changes:

1. Actuarial Sciences AS
2. Data Science Certificate of Achievement
3. Mathematics AS

It was moved by A. Rodriguez, seconded by S. Porter, that the committee approve the full review program proposal technical changes. The motion carried.

A discussion ensued regarding the Actuarial Sciences AS due to CCC feedback (COMS 180 and STAT C1000 are too similar, and removal of HDEV course). Proposal was tabled.

Data Science CoA and Mathematics AS approved unanimously.

#### **Natural Sciences (NATS) Division**

The following programs were presented for full review program proposal technical changes:

1. Physical Science AS

It was moved by A. Rodriguez, seconded by M. Bremen, that the committee approve the full review program proposal technical changes. The motion carried.

Approved unanimously.

### **C. Consent Agenda Proposals**

The following programs were presented for standard review:

1. DANC 163 Beginning Belly Dancing
2. DANC 171B Beginning Choreography B
3. DANC 220 Intermediate Ballet B
4. DANC 250 Introduction to Pilates
5. DANC 271A Intermediate Choreography A
6. DANC 271B Intermediate Choreography B
7. MUSI 181B Electronic Music Studio
8. PHOT 204 Portraiture
9. PHOT 223A Color and Lighting in Photography I
10. PHOT 223B Color and Lighting in Photography II

It was moved by A. Rodriguez, seconded by M. Bremen, that the committee approve the full review program proposal technical changes. The motion carried.

A discussion ensued regarding DANC 271A and DANC 271B regarding textbooks. Proposal was tabled.

All others approved unanimously.

**4. DEI STRATEGIES**

M. Kline reminded members that the committee is still seeking a chair for the taskforce and one representative per division.

**5. ADMINISTRATIVE PROCEDURE (AP) AND BOARD POLICY (BP) REVIEW**

**a. BP/AP 4222 Remedial Coursework - First read:**

Members reviewed BP/AP and were asked to bring back to divisions for feedback by November 18<sup>th</sup> for a second read at the November 25<sup>th</sup> CCC meeting.

**b. BP/AP 4225 Course Repetition - First read:**

Members reviewed BP/AP and were asked to bring back to divisions for feedback by November 18<sup>th</sup> for a second read at the November 25<sup>th</sup> CCC meeting. A discussion ensued regarding family of courses listed in the catalog; this may need to be described in the BP/AP.

**6. COOPERATIVE WORK EXPERIENCE (95) AND INDEPENDENT STUDY (99) COURSES**

L. Marquez will provide A. Grant a list of 95 and 99 that are inactive. Members should inform Chair Ambrosio which of these courses they wish to reactivate. New courses will need to be launched as usual.

**7. CURRICULUM SPECIALIST'S REPORT: Curriculum Specialist – L. Marquez**

Members were reminded to inform their divisions of technical review updates (proposals launched by Curriculum Office). If additional edits are needed, the proposal will be force rejected to the department and will go through the regular review process.

L. Marquez is part of the newly formed Degree Audit Taskforce, which is comprised of various people on campus who handle different systems that house programs (catalog, CCC apply, Colleague, Degree Planner, Program Mapper, etc.). The taskforce wants ADTs spelled out in the next catalog and an update on programs without requirements and programs with emphases/options. L. Marquez shared a PPT onscreen showing C. Martin's program cleanup project.

L. Marquez reminded members that CCN Phase 2a courses need to be approved by the CCC in November for the December board agenda. Please reach out to C. Lopez or Chair Ambrosio for assistance if needed. Here is the [link](#) to the CCN templates.

**8. VICE PRESIDENT'S REPORT: Vice President of Academic Affairs – C. Lopez**

C. Lopez stated that the Degree Audit feature will not work without clean data; faculty are encouraged to begin updating degrees without requirements. GE patterns will also be added to programs in the next catalog.

**9. ANNOUNCEMENTS**

- Next CCC Meeting: 11/25/2025 – 2:30-4:30 p.m., DE 166/Zoom

**10. ADJOURNMENT**

Meeting was adjourned at 4:25 p.m.

## Approved Curriculum Changes

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	AME	MUSI 181A Introduction to Electronic Music Studio	Course review; changes to Catalog Description and Course Objectives.	10/28/2025
New Course	AME	PHOT 250A Photography Laboratory I	New Course	10/28/2025
New Course	AME	PHOT 250B Photography Laboratory II	New Course	10/28/2025
Modified Program	BSS	Economics AA	Program modification; changes to Course Requirements.	10/28/2025
Modified Program	BSS	Liberal Studies (Elementary Teaching) AA	Program modification; changes to Program Description and Course Requirements.	10/28/2025
Modified Program	HUMA	Communication Studies Certificate of Achievement	Program modification; changes to Course Requirements.	10/28/2025
Modified Program	KAPS	Fire and Emergency AS	Program modification; changes to Course Requirements.	10/28/2025
Modified Program	KAPS	Paramedical Technology Certificate of Achievement	Program modification; changes to Program Description.	10/28/2025
Modified Program	KAPS	Physical Education AA	Program modification; changes to Program Description and Course Requirements.	10/28/2025
Modified Program	KAPS	Recreation AA	Program modification; changes to Program Description and Course Requirements.	10/28/2025
Modified Program	MATH	Data Science Certificate of Achievement	Program modification; changes to Course Requirements.	10/28/2025
Modified Program	MATH	Mathematics AS	Program modification; changes to Course Requirements.	10/28/2025
Modified Program	NATS	Physical Science AS	Program modification; changes to Course Requirements.	10/28/2025

## Approved Curriculum Changes

Course Review	AME	DANC 163 Beginning Belly Dancing	Course review; changes to Course Objectives.	10/28/2025
Course Review	AME	DANC 171B Beginning Choreography B	Course review; changes to Conditions of Enrollment, Course Objectives, and Texts and Materials.	10/28/2025
Course Review	AME	DANC 220B Intermediate Ballet B	Course review; changes to Course Objectives.	10/28/2025
Course Review	AME	DANC 250 Introduction to Pilates	Course review; changes to Course Objectives and Primary Methods of Evaluation.	10/28/2025
Course Review	AME	MUSI 181B Electronic Music Studio	Course review; changes to Lecture/Lab Hours, Outside Study Hours, Texts and Materials.	10/28/2025
Course Review	AME	PHOT 204 Portraiture	Course review; no changes.	10/28/2025
Course Review	AME	PHOT 223A Color and Lighting in Photography I	Course review; no changes.	10/28/2025
Course Review	AME	PHOT 223B Color and Lighting in Photography II	Course review; no changes.	10/28/2025