

**EL CAMINO COLLEGE**  
**MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)**  
**5/12/2026**

**CALL TO ORDER**

Meeting called to order at 2:35 p.m. by Matt Kline (Pro Tem).

**Recorder:** L. Marquez

**Members:**

*Present:* M. Bremen, M. Chang, M. Kline, C. Lopez, C. Martin, M. McMillan, J. Minei, S. Porter, A. Rodriguez, G. Song

*Absent:* M. Anderson, J. Casper, R. Padilla

**Ex Officio Members:**

*Present:* A. Grant, L. Justice, L. Marquez, V. Monteverde, R. Smith, L. Suekawa, M. Wolfenstein

*Absent:* E. Ambrosio, L. Young

**Guests:** Kate McLaughlin

**1. APPROVAL OF MINUTES**

M. Kline asked for a motion to approve the 4/28/26 minutes. It was moved by J. Minei, seconded by A. Rodriguez. No discussion; approved unanimously.

**2. CHAIR'S REPORT:** College Curriculum Committee Chair – M. Kline for E. Ambrosio

M. Kline thanked A. Rodriguez for serving as the Standard Review representative for today's meeting.

**3. CURRICULUM REVIEW**

**A. Full Course Review**

The committee approved the following courses, which are ready for final action:

**AME:**

1. PHOT 101 Beginning Photography

J. Minei moved, A. Rodriguez seconded. A discussion ensued regarding making minor changes to the catalog description (first and last sentences) from passive to active voice. Approved unanimously with changes.

**HCS:**

1. RTEC 91 Radiographic Technology

A. Rodriguez moved, M. McMillan seconded. No discussion; approved unanimously.

**MATH:**

1. CSCI 7 The Beauty of Computer Science Principles [Computer Science Principles]  
G. Song moved, S. Porter seconded. Update ECC GE to Area 2. Fix matching skills box (Sidney's feedback). Approved unanimously with changes.

**B. Full Program Review**

The committee approved the following programs, which are ready for final action:

**HCS:**

1. Respiratory Care BS

A. Rodriguez moved, J. Minei seconded. A discussion ensued regarding the CSUGE/IGETC verbiage in the catalog description/graduation requirements. Approved unanimously with removal of CSUGE/IGETC in catalog description.

**C. Full Review – Program Proposals Technical Changes**

1. Nursing AS

M. McMillan moved, S. Porter seconded. There were two proposals reviewed: technical changes launched by Curriculum Office staff, and other changes launched by the department. A discussion ensued regarding the departmental changes. Technical changes approved unanimously, departmental changes tabled for additional clarification.

**D. Consent Agenda**

The committee approved the following programs, which are ready for final action:

1. ANAT 30 Essentials of Anatomy & Physiology
2. ANAT 32 General Human Anatomy
3. ANAT 500 Basic Anatomy and Physiology
4. NUTR 99 Independent Study
5. RC 170 Introduction to the Respiratory Care Sciences and the Profession
6. RC 172 Fundamentals of Cardiopulmonary Physiology and Pharmacology in Respiratory Care
7. RC 174 Introduction to Respiratory Care Equipment and Patient Care Procedures
8. RC 176 Introduction to the Respiratory Care of the Non-Critically Ill Patient
9. RC 178 Respiratory Care of the Critically Ill Patient I
10. RC 280 Respiratory Care of the Critically Ill Patient II
11. RC 282 Fundamentals of Perinatal and Pediatric Respiratory Care
12. RC 284 Respiratory Care of the Critically Ill Patient III
13. RC 286 Fundamentals of Pulmonary Rehabilitation and Home
14. RC 288 Fundamentals of Pulmonary Function Testing
15. RC 289 Advanced Respiratory Care of the Asthmatic Patient
16. RC 290 Advanced Specialty Respiratory Gases
17. RC 291 Advanced Specialty Ventilators and Specialized Oxygen Delivery Devices
18. RC 292 Advanced Clinical Application and Interpretation of Blood Gases
19. RC 293 Cardiac Monitoring in Advanced Respiratory Care
20. RC 294 Pulmonary Function Testing in Advanced Respiratory Care

21. RC 295 Pharmacology in Advanced Respiratory Care
22. RC 296 Physical Examination in Advanced Respiratory Care
23. RC 297 Perinatal and Pediatric Care in Advanced Respiratory Care
24. RC 298 Advanced Emergency Management
25. CSCI 1 Problem Solving and Program Design Using C++

Moved by A. Rodriguez, seconded by J. Minei. A discussion ensued regarding Respiratory Care courses and transferability. Members agreed to make all lower division Respiratory Care courses CSU transferable effective FA 2026. Approved unanimously with changes.

#### **4. COMMON COURSE NUMBERING (CCN) UPDATE – ALIGN LOCAL PREFIXES TO CCN**

Colleges are encouraged to align their local prefixes to the CCN prefixes. C. Lopez received positive feedback from the deans. E. Ambrosio will email the DCCs and CCC representatives to request feedback from faculty; due at the 5/26 CCC meeting. Changes will be processed as technical updates by Curriculum Office effective fall 2026.

#### **5. DEI TASKFORCE UPDATE – M. Kline**

M. Kline shared onscreen the drafts in progress from the taskforce (faculty guide and revised proposal form). A discussion ensued regarding the guide and the textbook requirements. Members suggest that E. Ambrosio explain the documents.

A suggestion was made to remove the WSCH/FTE field in the New Course Proposal.

#### **6. DISCUSSION OF CONCERNS BETWEEN JOURNALISM AND COMMUNICATION STUDIES IN HUMANITIES DIVISION**

M. Kline shared onscreen the email summary from Dean Kushigemachi. Guest Kate McLaughlin expressed concerns regarding cross-listing JOUR 12 (Mass Media and Society) and COMS 265 (Mass Communication) and the importance of disciplinary distinction. L. Suekawa clarified unit limitations and transfer options. It was determined that the issue should first be raised within their DCC, and then a recommendation, if any, comes through them to CCC.

#### **7. SLO FORMAT**

M. McMillan moved to standardize the SLO format to “Upon completion of this course, students will be able to 1-2-3...”, J. Minei seconded. Approved unanimously. L. Marquez will remove SLO forms from CCC webpages and will revise the Course Review Proposal form to add “SLOs” to the Proposed Course Revisions checklist and include an example in the description. These changes will appear in the fall.

#### **8. 95/96/99 COURSES**

L. Marquez and C. Lopez shared the need to have 95/96 (work experience) and 99 (independent study) courses available for students. A discussion ensued regarding every discipline having generic 95/96/99 courses. Curriculum Office staff will process these as technical updates unless disciplines opt out. Moved by A. Rodriguez, seconded by J. Minei. Approved unanimously.

More information to come on course templates, the deadline for opting out, and effective term.

**9. CURRICULUM SPECIALIST'S REPORT:** Curriculum Specialist – L. Marquez

- TOP-CIP Project Update: There is an upcoming webinar with ASCCC: Faculty Role in the TOP to CIP Transition May 19, 12-1:00 pm. The Chancellor's Office suggests that colleges wait to input changes into COCI until after they complete their modifications (September 2026).
- The CPL addendum form is launched in Curriculog and ready for use.
- The Credit/noncredit form (draft) is being tested. Once ready, the form will be released for use.

**10. VICE PRESIDENT'S REPORT:** Vice President of Academic Affairs – C. Lopez

- Canvas Shutdown: C. Lopez thanked C. Martin and M. Wolfenstein for managing the Canvas shutdown.
- Dangling Lab Hour: C. Lopez will put slides and lists together for deans. More to come.

**11. ANNOUNCEMENTS**

- Clarification: Lecture-Lab Parity applications are only accepted in the fall semesters.
- Next CCC Meeting: 5/26/2026 – 2:30-4:30 p.m., DE 166/Zoom

**12. ADJOURNMENT**

Meeting was adjourned at 4:19 p.m.

## Approved Curriculum Changes

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	AME	PHOT 101 Beginning Photography	Course review: Changes to catalog description, course objectives.	5/12/2026
Course Review	HCS	RTEC 91 Radiographic Technology	Course review: No changes.	5/12/2026
Course Review	MATH	CSCI 7 The Beauty of Computer Science Principles [Computer Science Principles]	Course review: Changes to descriptive title, conditions of enrollment, A.A./A.S. GE Requirement, texts and materials.	5/12/2026
Program Revision	HCS	Respiratory Care BS	Program revision: Changes to catalog program description, program prerequisites.	5/12/2026
Program Revision	HCS	Nursing AS	Program revision: Changes to course requirements.	5/12/2026
DE Addendum	NSCI	ANAT 30 Essentials of Anatomy & Physiology	DE Addendum; added new DE versions (online/hybrid)	5/12/2026
DE Addendum	NSCI	ANAT 32 General Human Anatomy	DE Addendum; added new DE versions (hybrid)	5/12/2026
DE Addendum	NSCI	ANAT 500 Basic Anatomy and Physiology	DE Addendum; added new DE versions (online/hybrid/HyFlex)	5/12/2026
Course Inactivation	HCS	NUTR 99 Independent Study	Course inactivation	5/12/2026
Course Review	HCS	RC 170 Introduction to the Respiratory Care Sciences and the Profession	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 172 Fundamentals of Cardiopulmonary Physiology and Pharmacology in Respiratory Care	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 174 Introduction to Respiratory Care Equipment and Patient Care Procedures	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 176 Introduction to the Respiratory Care of the Non-Critically Ill Patient	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 178 Respiratory Care of the Critically Ill Patient I	Course review: Changes to transfer status.	5/12/2026

## Approved Curriculum Changes

Course Review	HCS	RC 280 Respiratory Care of the Critically Ill Patient II	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 282 Fundamentals of Perinatal and Pediatric Respiratory Care	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 284 Respiratory Care of the Critically Ill Patient III	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 286 Fundamentals of Pulmonary Rehabilitation and Home	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 288 Fundamentals of Pulmonary Function Testing	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 289 Advanced Respiratory Care of the Asthmatic Patient	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 290 Advanced Specialty Respiratory Gases	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 291 Advanced Specialty Ventilators and Specialized Oxygen Delivery Devices	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 292 Advanced Clinical Application and Interpretation of Blood Gases	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 293 Cardiac Monitoring in Advanced Respiratory Care	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 294 Pulmonary Function Testing in Advanced Respiratory Care	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 295 Pharmacology in Advanced Respiratory Care	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 296 Physical Examination in Advanced Respiratory Care	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 297 Perinatal and Pediatric Care in Advanced Respiratory Care	Course review: Changes to transfer status.	5/12/2026
Course Review	HCS	RC 298 Advanced Emergency Management	Course review: Changes to transfer status.	5/12/2026
Course Review	MATH	CSCI 1 Problem Solving and Program Design Using C++	Course review: Changes to texts and materials.	5/12/2026