EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)
10/13/2026

CALL TO ORDER
Meeting called to order at 2:39 p.m. by Chair Ambrosio.

Recorder: L. Cortez

Members:
Present: M. Anderson, M. Bremen, M. Fujiwara, M. Kline, C. Lopez, C. Martin, M. McMillan, J. Minei, S. Porter, G. Song, A. Tuan
Absent: M. Chang, S. Oswald

Ex Officio Members:
Present: E. Ambrosio, L. Cortez, A. Grant, L. Suekawa
Absent: L. Justice, M. Wolfenstein

Guests: Allison Carr, Stefanie Frith, Scott Kushigemachi, Kate McLaughlin, Phan Tran, Joseph Weichman

1. APPROVAL OF MINUTES
Chair Ambrosio requested a motion to approve the 9/22/2026 minutes. Moved by M. McMillan, seconded by M. Fujiwara. A discussion ensued. The minutes were approved with the following edits (M. Kline and C. Martin abstained):

- correct spelling of Francesca Bishop
- add Brittany Hubble as a guest attendee
- add A. Grant to template (Ex Officio Member)
- agenda item 5: add statement "Guests were invited to discuss a disagreement regarding COMS 265 and JOUR 12, add "L. Leach stated" to "COMS 265 always encompassed…"

2. CHAIR'S REPORT: College Curriculum Committee Chair – E. Ambrosio
Thanked M. McMillan for serving as Standard Reviewer. M. Kline will be added as a Standard Reviewer for meeting #6 to help with the heavy workload expected in November.

3. CURRICULUM REVIEW
A. Full Review – Course Proposals

<u>Behavioral and Social Sciences Division:</u>
The following course was presented for full review:
1. ANTH 2H Honors Introduction to Cultural Anthropology

It was moved by M. Kline, seconded by M. Bremen, that the committee approve the full review course proposal. The motion carried. A discussion ensued. The SLO format will be updated offline, and the catalog description was updated to present tense. L. Cortez will check ANTH 2 to confirm catalog descriptions match. Approved unanimously with edits.

Design and Applied Technology Division:

The following courses were presented for full review:

1. CTEC 500 Construction Apprenticeship Readiness
2. CTEC 612 Furniture Making Laboratory - Developing Original Plans
3. CTEC 613 Furniture Making Laboratory – Building without Plans
4. CTEC 620 Hinging Systems and Doors
5. CTEC 621 Drawer Systems
6. CTEC 622 Convenience Hardware
7. CTEC 630 Cabinet Making Lab
8. CTEC 631 Intermediate Cabinet Making Lab
9. ET [SUST] 95 Cooperative Work Experience Education
10. ET [SUST] 99 Independent Study
11. ROBO 95 Cooperative Work Experience Education
12. ROBO 99 Independent Study
13. ROBO 507 Smart Manufacturing

It was moved by M. Anderson, seconded by S. Porter, that the committee approve the full review course proposals. The motion carried. A discussion ensued. The SLO format will be updated offline. Chair Ambrosio will email CIP code options offline. L. Cortez will check the UC transfer statement for all 99 courses. Approved unanimously with edits.

Kinesiology, Athletics, and Public Safety Division:

The following courses were presented for full review:

1. FTEC 506 Wildland Fire Academy (*tabled*)
2. FTEC 513 Fire Apparatus Driver/Operator-Pumping Apparatus (Pumping) (*tabled*)

It was moved by M. Kline, seconded by C. Martin, that the committee approve the full review course proposals. The motion carried. A discussion ensued. FTEC 506 was tabled (lecture, lab, and total hours are off) and FTEC 513 was tabled (prerequisites/enrollment limitations need revision).

B. Full Review – Program Proposals

Design and Applied Technology Division:

The following programs were presented for full review:

1. CETa Exam Preparation Certificate of Completion
2. Fundamentals of Construction Certificate of Completion

It was moved by M. Anderson, seconded by S. Porter, that the committee approve the full review program proposals. The motion carried. Approved unanimously.

Natural Sciences Division:

The following program was presented for full review:

1. Chemistry AS (inactivation)

It was moved by M. Kline, seconded by M. McMillan, that the committee approve the full review program proposals. The motion carried. Approved unanimously.

C. Full Review – Technical Review Program Proposals

The following program was presented for full, technical review:

1. Associate of Arts and Associate of Science Degree

It was moved by C. Martin, seconded by M. Fujiwara, that the committee approve the full, technical review program proposal. The motion carried. A discussion ensued to add SOCI-115 to Area 4. Approved unanimously with edits.

D. Consent Agenda Proposals

The following courses were presented for standard review:

1. FILM 113 Screenplay Analysis
2. FILM 122 Production I
3. FILM 124 Production Planning
4. FILM 153 American Independent Cinema
5. FILM 154 Regional Cinemas
6. FILM 232 Production II: Digital Media Production
7. FILM 234 Cinematography I
8. FILM 236 Editing I
9. AHIS 102C History of Western Art - 19th Century to Contemporary Times
10. PSYC 125 The Psychology of Gender
11. MTEC 99 Independent Study
12. RTEC 93 Venipuncture and Pharmacology for the Radiologic Technologist
13. AJ 115 Community and the Justice System
14. AJ 126 Juvenile Delinquency and Legal Procedures
15. AJ 130 Criminal Procedures
16. AJ 133 Fingerprint Classification and Investigation

It was moved by M. McMillan, seconded by M. Bremen, that the committee approve the consent agenda proposals. The motion carried. Approved unanimously.

4. SLO CHANGE PROCESS

Chair Ambrosio reported that the ALC would like the SLO Change Form to be reinstated for timely tracking purposes. A discussion ensued regarding the current process. VP Lopez will facilitate a meeting with the ALC to streamline the SLO process. More to come.

5. JOURNALISM AND COMMUNICATIONS COURSE FEEDBACK FROM CCC

Chair Ambrosio shared feedback he received from members. The final CCC recommendation is for the courses (COMS-265 and JOUR-12) to remain as-is. He stated that the CCC will not force changes for either course; departments may either cross list them, make changes, or leave the courses as-is. L. Cortez will update the COMS-265 COR (catalog description note).

6. CURRICULUM SPECIALIST'S REPORT: Curriculum Specialist – L. Cortez

L. Cortez reported that the Fall 2026 catalog addendum is still in progress.
95/99 course opt-out deadline has passed; list will be shared with Tech Review team. TOP/CIP list will be sent to faculty with instructions and deadline.

7. VICE PRESIDENT'S REPORT: Vice President of Academic Affairs – C. Lopez

VP Lopez apologized for the technical issues with Curriculog. If divisions were severely impacted, they may submit catalog addendum requests in spring. VP Lopez shared that due to the incident at the last CCC meeting, HR may reach out to members for statements.

8. ANNOUNCEMENTS

- Curriculum Café
- Next CCC Meeting: 10/27/2026 – 2:30-4:30 p.m., DE 166/Zoom

9. ADJOURNMENT

Meeting was adjourned at 4:16 p.m.

Approved Curriculum Changes

Review Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	BSS	ANTH 2H Honors Introduction to Cultural Anthropology	Course revision: Changes to catalog description, conditions of enrollment, A.A./A.S. general education requirement, transfer status, major topics, primary methods of evaluation, texts and materials.	10/13/2026
New Course	DAT	CTEC 500 Construction Apprenticeship Readiness	New course	10/13/2026
New Course	DAT	CTEC 612 Furniture Making Laboratory - Developing Original Plans	New course	10/13/2026
New Course	DAT	CTEC 613 Furniture Making Laboratory – Building without Plans	New course	10/13/2026
New Course	DAT	CTEC 620 Hinging Systems and Doors	New course	10/13/2026
New Course	DAT	CTEC 621 Drawer Systems	New course	10/13/2026
New Course	DAT	CTEC 622 Convenience Hardware	New course	10/13/2026
New Course	DAT	CTEC 630 Cabinet Making Lab	New course	10/13/2026
New Course	DAT	CTEC 631 Intermediate Cabinet Making Lab	New course	10/13/2026
Course Review	DAT	ET [SUST] 95 Cooperative Work Experience Education	Course revision: Changes to course acronym, catalog description.	10/13/2026
Course Review	DAT	ET [SUST] 99 Independent Study	Course revision: Changes to course acronym, catalog description, conditions of enrollment, transfer status, course objectives.	10/13/2026
New Course	DAT	ROBO 95 Cooperative Work Experience Education	New course	10/13/2026

New Course	DAT	ROBO 99 Independent Study	New course	10/13/2026
New Course	DAT	ROBO 507 Smart Manufacturing	New course	10/13/2026
New Program	DAT	CETa Exam Preparation Certificate of Completion	New program	10/13/2026
Program Review	DAT	Fundamentals of Construction Certificate of Completion	Program revision: Changes to course requirements.	10/13/2026
Program Inactivation	NATS	Chemistry AS	Program inactivation	10/13/2026
Program Review	BSS	Associate of Arts and Associate of Science Degree	Program revision: Changes to course requirements.	10/13/2026
Course Review	AME	FILM 113 Screenplay Analysis	Course revision: Changes to conditions of enrollment, course objectives.	10/13/2026
Course Review	AME	FILM 122 Production I	Course revision: Changes to conditions of enrollment, course objectives.	10/13/2026
Course Review	AME	FILM 124 Production Planning	Course revision: Changes to conditions of enrollment, course objectives.	10/13/2026
Course Review	AME	FILM 153 American Independent Cinema	Course revision: Changes to transfer status, course objectives.	10/13/2026
Course Review	AME	FILM 154 Regional Cinemas	Course revision: Changes to conditions of enrollment, transfer status, texts and materials.	10/13/2026
Course Review	AME	FILM 232 Production II: Digital Media Production	Course revision: Changes to course objectives, texts and materials.	10/13/2026
Course Review	AME	FILM 234 Cinematography I	Course revision: Changes to course objectives.	10/13/2026
Course Review	AME	FILM 236 Editing I	Course revision: Changes to course objectives.	10/13/2026
Course Inactivation	BSS	AHIS 102C History of Western Art - 19th Century to Contemporary Times	Course inactivation	10/13/2026

Course Review	BSS	PSYC 125 The Psychology of Gender	Course revision: Changes to conditions of enrollment, texts and materials.	10/13/2026
Course Inactivation	DAT	MTEC 99 Independent Study	Course inactivation	10/13/2026
Course Review	HCS	RTEC 93 Venipuncture and Pharmacology for the Radiologic Technologist	Course revision: Changes to student learning outcomes, texts and materials.	10/13/2026
Course Review	KAPS	AJ 115 Community and the Justice System	Course revision: Changes to texts and materials.	10/13/2026
Course Review	KAPS	AJ 126 Juvenile Delinquency and Legal Procedures	Course revision: Changes to course objectives.	10/13/2026
Course Review	KAPS	AJ 130 Criminal Procedures	Course revision: Changes to conditions of enrollment, course objectives, texts and materials.	10/13/2026
Course Review	KAPS	AJ 133 Fingerprint Classification and Investigation	Course revision: Changes to course objectives, texts and materials.	10/13/2026