



El Camino College
COURSE OUTLINE OF RECORD – Approved

I. GENERAL COURSE INFORMATION

Subject and Number: Administration of Justice 100
Descriptive Title: Introduction to Administration of Justice
Course Disciplines: Administration of Justice
Division: Industry and Technology

Catalog Description:

This course introduces students to the characteristics of the criminal justice system in the United States. Focus is placed on examining crime measurement, theoretical explanations of crime, responses to crime, components of the system, and current challenges to the system. The course examines the evolution of the principles and approaches utilized by the justice system and the evolving forces which have shaped those principles and approaches. Although justice structure and process are examined in a cross cultural context, emphasis is placed on the United States justice system, particularly the structure and function of police, courts, and corrections. Students are introduced to the origins and development of criminal law, legal process, sentencing, and incarceration policies.

Conditions of Enrollment:

Recommended Preparation: English 1 or eligibility for English 1A or qualification by appropriate assessment

Course Length: Full Term Other (Specify number of weeks):
Hours Lecture: 3.00 hours per week TBA
Hours Laboratory: 0 hours per week TBA
Course Units: 3.00

Grading Method: Letter
Credit Status Associate Degree Credit

Transfer CSU: Effective Date: Prior to July 1992
Transfer UC: Effective Date: Prior to July 1992

General Education:
El Camino College: Area 2.C
CSU GE: Area D
IGETC: Area 4

II. OUTCOMES AND OBJECTIVES

A. COURSE STUDENT LEARNING OUTCOMES (The course student learning outcomes are listed below, along with a representative assessment method for each. Student learning outcomes are not subject to review, revision or approval by the College Curriculum Committee)

1. By the end of this course, students will understand the concept of the criminal justice system and be able to identify its various components.
2. By the end of the course, student will be able to describe the basic structure of a policing agency and explain its component functions such as patrol, criminal investigation, traffic and its various administrative support functions.
3. By the end of this course, students will be able to interpret a behavioral profile and identify at least three crime causation theories that explain such behavior.

The above SLOs were the most recent available SLOs at the time of course review. For the most current SLO statements, visit the El Camino College SLO webpage at <http://www.elcamino.edu/academics/slo/>.

B. Course Student Learning Objectives (The major learning objective for students enrolled in this course are listed below, along with a representative assessment method for each)

1. Demonstrate an understanding of criminological theories used to explain crime and criminality.
 - Essay exams
2. Explain the methods, theories, and concepts associated with the sources of crime data, the emerging patterns of criminal activity, and the costs of crime.
 - Multiple Choice
3. Understand the history, development, and structure, and function of American police, courts, and corrections.
 - True/False
4. Demonstrate an understanding of the history, structure, and function of the police.
 - Oral exams
5. Convey an understanding of the process of adjudication
 - Written homework
6. Show an understanding of corrections including the roles of probation, parole, and community corrections; as well as the functions of prisons and jails.
 - Homework Problems
7. Identify and describe special issues in the criminal justice system involving juvenile delinquency, drugs, and the future development.
 - Essay exams
8. Critically analyze and discuss issues of crime and justice from varying perspectives.
 - Term or other papers
9. Utilize conclusions from scholarly research in creating informed positions on controversial issues in criminal justice.
 - Written homework

10. Effectively follow the appropriate writing style practiced in the social sciences.
 - Term or other papers
11. Explain the definitions of crime and understand the extent of the crime problem in America.
 - Multiple Choice

III. OUTLINE OF SUBJECT MATTER (Topics are detailed enough to enable a qualified instructor to determine the major areas that should be covered as well as ensure consistency from instructor to instructor and semester to semester.)

Lecture or Lab	Approximate Hours	Topic Number	Major Topic
Lecture	3	I	OVERVIEW OF THE CRIMINAL JUSTICE SYSTEM A. Defining criminal behavior - Conflict and Consensus Models B. Compare and contrast the Crime Control vs. The Due Process models C. The purpose and goals of the criminal justice system
Lecture	3	II	EXPLAINING THE CAUSATIONS OF CRIME A. Concepts of crime causation and criminological theories B. Criminal victimology and fear of crime C. The role of discretion in criminal processes
Lecture	3	III	CRIME MEASUREMENT AND TRENDS IN THE UNITED STATES A. The Uniform Crime Report B. Victim surveys C. Crime trends in the United States D. The costs of crime to society E. The war on drugs
Lecture	3	IV	OVERVIEW OF CRIMINAL LAW A. Written sources of criminal law B. The purposes of criminal law C. Crime classification system D. Elements of a crime E. Criminal defenses F. Protecting civil liberties
Lecture	6	V	THE HISTORY AND STRUCTURE OF LAW ENFORCEMENT IN THE UNITED STATES A. The evolution of American law enforcement B. Becoming a police officer C. Recruitment of women and minorities D. The structure of a law enforcement agency E. The three levels of law enforcement in the United States

			F. The role of private security in the criminal justice system
Lecture	3	VI	PROBLEMS AND SOLUTIONS IN MODERN POLICING A. Policing strategies including Problem-Oriented Policing (POP), community policing, and COMPuTer STATistics (COMPSTAT) B. Building partnerships with the community C. Accountability- police corruption and ethics
Lecture	4	VII	POLICE AND THE CONSTITUTION A. The Bill of Rights including the 4th and 5th Amendments B. Due process including the 6th, 8th, and 14th amendments C. Changes in patrol and investigative methodology D. Reasonable suspicion and probable cause E. The elements of an arrest F. Case law surrounding the Constitution
Lecture	3	VIII	STRUCTURE AND ROLE OF COURTS A. The roles of Federal, State, and local courts B. The process of adjudication C. The courtroom work group
Lecture	5	IX	TRIAL PROCEDURES A. The role of the prosecutor including prosecutorial screening of cases B. The role of the judge in the criminal trial C. Pretrial procedures including arraignment, plea bargaining, evidentiary hearings, preliminary hearings, the Grand Jury process D. The trial process including jury selection, testimony E. The role of the jury including evaluating evidence, deliberations, and the trial verdict F. Appeals G. The civil court process
Lecture	2	X	PUNISHMENT AND SENTENCING A. The purpose of punishment B. The structure of sentencing including mandatory sentencing laws C. Inconsistencies in sentencing in regards to minorities and women D. Sentencing reform E. The capital punishment debate
Lecture	3	XI	STRUCTURE AND PURPOSE OF THE CORRECTIONAL SYSTEM A. Contemporary correctional philosophy B. Correctional institutions Federal, State, and local C. The role of Community Corrections D. Private prisons

Lecture	4	XII	LIFE BEHIND BARS AS AN INMATE A. Prison culture B. The daily life of an inmate C. The role of the correctional officer D. Medical and other services E. Women's prisons F. Parole, release, and reentry into society
Lecture	3	XIII	THE JUVENILE JUSTICE SYSTEM A. Background and history B. Contemporary thought on juvenile justice C. Case law and juvenile court processes D. The Juvenile Probation Officer
Lecture	4	XIV	INNOVATIONS AND CHANGES IN TECHNOLOGY A. National Incident Management System B. Laboratory devices, fingerprint/ Deoxyribonuclei Acid (DNA) databases, Functional Magnetic Resonance Imaging (fMRI) C. Early warning and intervention systems D. Future forecasting in the criminal justice system
Lecture	5	XV	CONTEMPORARY ISSUES FOR CONSIDERATION A. Immigration reform B. Homeland Security C. Cyber threats D. Emerging radical groups
Total Lecture Hours			54
Total Laboratory Hours			0
Total Hours			54

IV. PRIMARY METHOD OF EVALUATION AND SAMPLE ASSIGNMENTS

A. PRIMARY METHOD OF EVALUATION:

Substantial writing assignments

B. TYPICAL ASSIGNMENT USING PRIMARY METHOD OF EVALUATION:

In a two-page essay, compare and contrast the Crime Control and Due Process criminal justice models and explain how they affect the balance of power in the criminal justice system. Submit essay to the instructor.

C. COLLEGE-LEVEL CRITICAL THINKING ASSIGNMENTS:

1. Read and prepare a literature review summary of a law enforcement journal article. Utilize conclusions from the research to prepare a 400-500 word essay in American Psychological Association (APA) format presenting an informed position on a controversial issue in law enforcement. Submit essay to the instructor.
2. In a 1200-1300 word essay in APA format, prepare a case study analysis of an emerging issue in the criminal justice system. Analyze the impact of that issue to the system. Utilize a minimum of four different research sources. Submit case study to the instructor.

D. OTHER TYPICAL ASSESSMENT AND EVALUATION METHODS:

Essay exams
Performance exams
Oral exams
Other exams
Embedded questions
Quizzes
Reading reports
Written homework
Field work
Homework Problems
Term or other papers
Multiple Choice
Completion
Matching Items
True/False
Other (specify):

LAW ENFORCEMENT OFFICER QUALIFICATIONS APPRASIAL INTERVIEW

V. INSTRUCTIONAL METHODS

Demonstration
Discussion
Group Activities
Guest Speakers
Internet Presentation/Resources
Lecture
Multimedia presentations
Role Play

Note: In compliance with Board Policies 1600 and 3410, Title 5 California Code of Regulations, the Rehabilitation Act of 1973, and Sections 504 and 508 of the Americans with Disabilities Act, instruction delivery shall provide access, full inclusion, and effective communication for students with disabilities.

VI. WORK OUTSIDE OF CLASS

Study
Answer questions
Required reading
Problem solving activities
Written work

Estimated Independent Study Hours per Week: 6

VII. TEXTS AND MATERIALS

A. UP-TO-DATE REPRESENTATIVE TEXTBOOKS

Callie Rennison and MaryDodge. INTRODUCTION TO CRIMINAL JUSTICE. Second edition. Sage, 2017

B. ALTERNATIVE TEXTBOOKS

C. REQUIRED SUPPLEMENTARY READINGS

D. OTHER REQUIRED MATERIALS

VIII. CONDITIONS OF ENROLLMENT

A. Requisites (Course and Non-Course Prerequisites and Corequisites)

Requisites	Category and Justification
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B. Requisite Skills

Requisite Skills

C. Recommended Preparations (Course and Non-Course)

Recommended Preparation	Category and Justification
Course Recommended Preparation English 1	Category: Course Justification:

D. Recommended Skills

Recommended Skills
Ability to read and compose a written essay.
ENGL 1- Summarize, analyze, evaluate, and synthesize college-level texts.
ENGL 1 - Write a well-reasoned, well-supported expository essay that demonstrates application of the academic writing process.

E. Enrollment Limitations

Enrollment Limitations and Category	Enrollment Limitations Impact
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Course created by John Hampton on 12/15/1973.

BOARD APPROVAL DATE:

LAST BOARD APPROVAL DATE: 10/21/2019

Last Reviewed and/or Revised RYAN ANTHONY

DATE: November 26, 2018