



El Camino College
COURSE OUTLINE OF RECORD – Official

Course Acronym:	AHSD
Course Number:	501
Descriptive Title:	High School Fundamentals of English B
Division:	Adult High School Diploma
Department:	Adult High School Diploma
Course Disciplines:	Adult High School Diploma
Catalog Description:	This noncredit high school level course provides students with a comprehensive study of English usage, spelling, and mechanics. Students learn how to improve their writing with more complex sentence structures and use outside sources to support their ideas. Successful completion of this course contributes to progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules. Note: This course is open entry/open exit.
Prerequisite:	
Co-requisite:	
Recommended Preparation:	
Enrollment Limitation:	
Hours Lecture (per week):	.83 to 8.33
Hours Laboratory (per week):	0
Outside Study Hours:	1.66 to 16.6
Total Course Hours:	15 to 150
Course Units:	0
Grading Method:	Pass/No Pass/SP
Credit Status:	Noncredit
Transfer CSU:	No
Effective Date:	
Transfer UC:	No
Effective Date:	
General Education: ECC	
Term:	
Other:	
CSU GE:	
Term:	
Other:	
IGETC:	
Term:	

Other:	
Cal-GETC:	
Term:	
Other:	
Student Learning Outcomes:	Upon completion of the course, students will be able to: 1. analyze appropriate grammar usage and syntax in sentence construction. 2. apply proper use of conjunctions, punctuation, and modifiers to avoid run-on sentences and fragments in writing. 3. compose a well-written and clearly focused piece of writing with proper MLA style.
Course Objectives:	1. Identify the eight parts of speech correctly as they are functionally used in sentences. 2. Use correct verb tense consistency. 3. Use accurate vocabulary and syntax. 4. Identify varied sentence beginnings (introductory prepositional phrases, participial phrases, adverbial clauses, adjectival phrases). 5. Identify components of a complete sentence. 6. Identify and correct fragments and run-ons. 7. Edit sentences for usage problems in writing. 8. Use sentence variety in writing. 9. Use clear, understandable, and accurate language in writing. 10. Use transitions between sentences, ideas, and paragraphs in writing. 11. Apply editing skills and deletion of unnecessary words, phrases, and sentences in paragraph and essay writing. 12. Modify written work to avoid fragments, comma splices, and run-on sentences. 13. Use pre-writing, drafts, self-editing and assisted revision to evaluate structure and improve written works.
Major Topics:	Note that this is high school level content: I. Parts of Speech Review (lecture) A. Nouns 1. Concrete/abstract - common/proper 2. Capitalization rules 3. Singular and plural/singular and plural possessive B. Pronouns

1. Personal
2. Indefinite
3. Reflexive
4. Interrogative
5. Demonstrative

C. Verbs

1. Transitive/intransitive
2. Action/Helping/Linking
3. Active voice/passive voice
4. Tenses

D. Adjectives

1. Classifications
 - a. qualitative
 - b. possessive
 - c. relative and interrogative
 - d. number
 - e. indefinite
 - f. demonstrative
 - g. comparative/superlative

E. Adverbs

F. Prepositions/Prepositional phrases

1. Object of the preposition
2. Prepositional phrases as modifiers

G. Conjunctions

1. Coordinating conjunctions (FANBOYS)
2. Subordinating conjunctions

H. Interjections

II. Verbs (lecture)

- A. Regular and Irregular Verbs
- B. Difficult Verbs (ex. Lie and Lay)
- C. Shifts in tenses
- D. Conjugation

III. Sentence and Paragraph Structure (lecture)

- A. Run-on sentences and fragments
- B. Clauses and phrases as modifiers
 - 1. Independent and dependent clauses
 - 2. Adjectival and Adverbial clauses and phrases
 - 3. Subordinating conjunctions as indicators of relationships
- 4. Prepositional phrases as modifiers
- C. Subject-Verb Agreement
- D. Pronoun types
- E. Correcting misplaced or dangling modifiers
- F. Using parallel construction
- G. Correcting shift in time and/or person
- H. Correcting wordiness

IV. Proper Use of Punctuation (lecture)

- A. Comma
 - 1. Eleven rules for comma use
- B. Other Punctuation Marks
 - 1. Dash and ellipsis
 - 2. Colon and semi-colon

	3. Apostrophe 4. Question mark 5. Exclamation mark 6. Hyphen and slash 7. Quotation marks 8. Period V. Spelling (lecture) A. Spelling improvement B. Commonly confused and misspelled words C. Effective word choice VI. Writing Competency (lecture) A. Topic development B. Brainstorming, outlining, paraphrasing, editing C. Reference materials D. Thesis and supporting details E. Parenthetical citation
Total Lecture Hours:	15 to 150
Total Laboratory Hours:	0
Total Hours:	15 to 150
A.1. Primary Methods of Evaluation (Part 1 - CCN courses only):	
A.2. Primary Method of Evaluation (Part 2 - all courses; choose one):	1) Substantial writing assignments
Typical Assignment Using Primary Method of Evaluation:	1. Read "Mother Tongue" by Amy Tan and answer the focus questions on structure and technique. Focus Questions: a. What point is Tan making with the example of her mother and the hospital?

	b. What point is she making with the example of the stockbroker? c. Tan says that experts believe that a person's "developing language skills are more influenced by peers"; yet she thinks that family is more influential, "especially in immigrant families." Do you think family or peers exert more influence on a person's language? d. Why does Tan discuss the SAT and her performance on it? e. Why does she envision her mother as the reader of her novels?
Critical Thinking Assignment 1:	Write a 2- to 3-paragraph essay on the significance of the Battle of Hastings in 1066 A.D. and its impact on the English language. Use the Internet to help you research this topic, using proper citation where needed.
Critical Thinking Assignment 2:	Write a 2- to 3-paragraph essay about a topic of your choosing. Be sure to include at least two outside sources to support the point(s) you may in the essay.
Other Evaluation Methods:	Completion, Essay Exams, Matching Items, Multiple Choice, Objective Exam, Quizzes, Written Homework
Instructional Methods:	Demonstration, Discussion, Group Activities, Lecture, Multimedia presentations
If other:	
Work Outside of Class:	Answer questions, Required reading, Skill practice, Study, Written work (such as essay/composition/report/analysis/research)
If Other:	
Up-To-Date Representative Texts:	Langan, John. <i>Exploring Writing Paragraphs and Essay</i> , 3rd Edition. McGraw Hill, 2013 (Discipline Standard)
Alternative Texts:	
Required Supplementary Readings:	
Other Required Materials:	
Requisite:	
Category:	
Requisite course(s): List both prerequisites and corequisites in this box.	
Requisite and Matching skill(s): Bold the requisite skill. List the corresponding course objective under each skill(s).	
Requisite Skill:	

Requisite Skill and Matching Skill(s): Bold the requisite skill(s). If applicable	
Requisite course:	
Requisite and Matching skill(s): Bold the requisite skill. List the corresponding course objective under each skill(s).	
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Requisite Skill and Matching skill(s): Bold the requisite skill. List the corresponding course objective under each skill(s). If applicable	
Enrollment Limitations and Category:	
Enrollment Limitations Impact:	
Course Created by:	Matthew Kline
Date:	2/29/2024
Original Board Approval Date:	01/13/2025
Last Reviewed and/or Revised by:	Matt Kline
Date:	03/11/2026
Last Board Approval Date:	05/20/2026
Effective Term:	FA 2026