



El Camino College
COURSE OUTLINE OF RECORD – Official

Course Acronym:	AHSD
Course Number:	502
Descriptive Title:	High School Fundamentals of Writing A
Division:	Adult High School Diploma
Department:	Adult High School Diploma
Course Disciplines:	Adult High School Diploma
Catalog Description:	This noncredit high school level course focuses on sentence and paragraph composition with an emphasis on vocabulary building. The course also provides a review of language mechanics and grammar. Successful completion of this course contributes to progress toward a high school diploma or equivalent. From 1-10 high school credits can be earned in 15-hour modules. Note: This course is open entry/open exit.
Prerequisite:	
Co-requisite:	
Recommended Preparation:	
Enrollment Limitation:	
Hours Lecture (per week):	.83 to 8.33
Hours Laboratory (per week):	0
Outside Study Hours:	1.66 to 16.66
Total Course Hours:	15 to 150
Course Units:	0
Grading Method:	Pass/No Pass/SP
Credit Status:	Noncredit
Transfer CSU:	No
Effective Date:	
Transfer UC:	No
Effective Date:	
General Education: ECC	
Term:	
Other:	
CSU GE:	
Term:	
Other:	
IGETC:	
Term:	

Other:	
Cal-GETC:	
Term:	
Other:	
Student Learning Outcomes:	Upon completion of this class, students will be able to: 1. demonstrate grammar competency in writing. 2. analyze reading selections to improve writing skills. 3. demonstrate pre-writing, self-editing and revision in writing.
Course Objectives:	1. Use correct subject-verb agreement. 2. Find and correct run-on sentences, comma splices, and fragments. 3. Use coordinating and subordinating conjunctions correctly in writing sentences. 4. Write sentences with dependent and independent clauses to vary sentence patterns. 5. Read and analyze literary excerpts to recognize and model effective writing styles. 6. Explain analogies to understand the relationships between words in writing. 7. Use new vocabulary in different contexts in writing. 8. Use resources to determine meaning and implications in reading selections prior to writing. 9. Perform pre-writing activities, such as brainstorming, mapping, or outlining. 10. Write clear and well-organized paragraphs with a strong thesis and support. 11. Use appropriate spelling, usage, grammar and syntax. 12. Pre-write, edit, and revise several drafts of written work.
Major Topics:	Note that this is high school level content: I. Writing (lecture) A. Building skills in the writing process B. Principles of effective writing C. Patterns of paragraph development 1. Expository paragraphs 2. Narration paragraphs 3. Description paragraphs 4. Cause and effect paragraphs

	5. Compare and contrast paragraphs 6. Definition paragraphs 7. Division or classification paragraphs 8. Argument paragraphs II. Grammar and syntax (lecture) A. Subjects and verbs B. Regular and irregular verbs C. Subject-verb agreement D. Pronoun reference and agreement E. Adjectives and adverbs F. Sentences 1. Sentence fragments 2. Run-on sentences and comma splice G. Misplaced and dangling modifiers III. Spelling (lecture) A. Spelling improvement B. Commonly confused words C. Effective word choice IV. Reading (lecture) A. Main idea B. Inference C. Details
Total Lecture Hours:	15 to 150
Total Laboratory Hours:	0
Total Hours:	15 to 150
A.1. Primary Methods of Evaluation (Part 1 - CCN courses only):	

A.2. Primary Method of Evaluation (Part 2 - all courses; choose one):	1) Substantial writing assignments
Typical Assignment Using Primary Method of Evaluation:	Write a concise and well-thought-out paragraph in which you discuss whether it is easier to talk about something you enjoy doing or write about it. Be prepared to discuss your response in class.
Critical Thinking Assignment 1:	Take a position on an issue, like illegal immigration, and write a persuasive paragraph on the topic.
Critical Thinking Assignment 2:	Write a paragraph comparing and contrasting two political figures.
Other Evaluation Methods:	Journal kept throughout course, Objective Exam, Other (specify), Quizzes, Written Homework
Instructional Methods:	Demonstration, Discussion, Group Activities, Lecture, Multimedia presentations
If other:	
Work Outside of Class:	Answer questions, Journal (done on a continuing basis throughout the semester), Required reading, Study, Written work (such as essay/composition/report/analysis/research)
If Other:	
Up-To-Date Representative Texts:	Langan, John. <i>Exploring Writing Paragraphs and Essays</i> , 3rd Edition. McGraw-Hill, 2012 (Discipline Standard)
Alternative Texts:	
Required Supplementary Readings:	
Other Required Materials:	
Requisite:	
Category:	
Requisite course(s): List both prerequisites and corequisites in this box.	
Requisite and Matching skill(s):Bold the requisite skill. List the corresponding course objective under each skill(s).	
Requisite Skill:	
Requisite Skill and Matching Skill(s): Bold the requisite skill(s). If applicable	
Requisite course:	
Requisite and Matching skill(s):Bold	

the requisite skill. List the corresponding course objective under each skill(s).	
Requisite Skill:	
Requisite Skill and Matching skill(s): Bold the requisite skill. List the corresponding course objective under each skill(s). If applicable	
Enrollment Limitations and Category:	
Enrollment Limitations Impact:	
Course Created by:	Matthew Kline
Date:	03/02/2024
Original Board Approval Date:	01/13/2025
Last Reviewed and/or Revised by:	Matt Kline
Date:	03/11/2026
Last Board Approval Date:	05/20/2026
Effective Term:	FA 2026