

Educational Policies Committee Minutes

Meeting 1: September 13, 2022

Present:

Charlene Brewer-Smith (IT)

~~Kristie Daniel-DiGregorio (BSS)~~

~~Darcie McClelland (NS)~~

Chris Jeffries (ECCFT)

Lori Suekawa (CSS)

Stephanie Merz (Hum)

Camila Jenkin (LLR)

Deans Rep: Amy Grant (NS)

Keiana Daniel (SS)

~~Pilar Orellana (MBA)~~

Syllabus policy

- Ask: do other colleges have this policy?
- Ask: is Ed Policies the right place to bring this forward?
- <https://www.elcamino.edu/departments/professional-development/faculty-resources/syllabus-guidelines.aspx>
- Are divisions meant to be discussing their syllabus policies?
- This may be intended to make sure EDI statements are always included in syllabi
- Who would write this policy?
- Certain core staples that should be here
 - Office hours, SRC, EDI statement, course description, SLOs, modality, clear and effective contact statement? Health center information, student services

Future Agenda Items

- Pass/No pass grading option- this was to be brought back in Fall
 - Might be under 4230 Grading and Academic Symbols
- For future meetings, provide more context for the week's BPs and APs, try and add it before.
- Ask: will they reconvene the Associate Degree Taskforce?

Meeting ended 1:30pm