

## **Faculty Development Committee Meeting**

**Minutes for Tuesday, March 14, 2023**

Location: Library 202, 1:15-2:15 pm

	Name		Division	Present
1	Stacey Allen	SA	Behavioral & Social Sciences	X
2	Taryn Bailey	TB	Academic Affairs	X
3	Erica Brenes	EB	Humanities	
4	Anna Brochet*	AB	Counseling	X
5	Linda Cooks	LC	Library & Learning Resources	X
6	Amy Herrschaft	AH	Counseling	X
7	Amy Himsel	AJH	Behavioral & Social Sciences	X
8	Lars Kjeseth	LK	Mathematical Sciences	X
9	Crystle Martin	CM	Library & Learning Resources	X
10	David Moyer	DM	Fine Arts	X
11	Jackie Nolasco	JN	Library & Learning Resources	X
12	Polly Parks	PP	Natural Sciences	
13	Evelyn Uyemura	EU	Humanities	X

\*Committee Chair

**Mission Statement:** *The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.*

**Fall 2022 Meetings:** September 13 & 27, October 11, November 8

**Spring 2023 Meetings:** February 14, March 14, April 25, May 23 (if needed)

### **AGENDA**

#### **1. Review of Needs Assessment survey questions**

The Needs Assessment Task group worked on revising the questions for the Needs Assessment survey between our last meeting and this one. A few questions were added and others were revised. PP proposed adding a question about trainings on specific aspects of teaching as well as whether faculty have participated in the IMPACT trainings that the campus put on this year. Although the IMPACT trainings did not come from the FDC, it would be interesting to see whether faculty participated, why or why not, and their experiences. LK suggested reordering the questionnaire by putting the broader questions first, followed by the more specific questions. Instructional Technology question has been sent to Moses Wolfenstein to revise with his team.

#### **2. Proposed changes to PD day planning process**

AB described the proposed changes to the PD day planning process as well as the rationale. The culture at ECC has changed; there is now an expectation for all employee groups to attend PD day, not just faculty. PD day is now notated "offices closed during college-wide scheduled activities" on the ECC academic calendar. When faculty were the only mandated group to attend PD day (previously known as flex day), it was appropriate to center faculty during the planning process for PD day. But as the culture changed in

recent years and PD day became more inclusive, the planning process reflected that change and all employees who were interested in planning PD day were invited to be part of the PD day planning committee. AB attempted to follow this process last Fall when planning for Spring 2023 PD day. There were a few issues with the process: the composition of the ad hoc committee did not guarantee representation from each employee group. In addition, some individuals indicated interest but were not able to attend any/all the meetings so there was inconsistency in participation and representation. This made it difficult to coordinate the planning and ensure effectiveness. The proposed changes attempt to address the issues of inconsistency while maintaining representation from each employee group. By taking advantage of already existing Professional Development committees at ECC (The FDC, the Classified Professional Development Committee [CPDC] and Professional Development Advisory Committee [PDAC]), the proposal suggests starting the PD day general session planning with the FDC. Then the chair of the FDC would take the generated ideas to the PDAC, which is comprised of 2 faculty (including FDC chair), 2 classified staff (Co-Chairs of CPDC) and 2 managers (including chair of PDAC) and 2 students, to work out details and finalize the general session. The chairs of the FDC and CPDC will make sure their respective committees are continually updated and consulted. The breakout sessions for faculty will be coordinated by the FDC chair and breakout sessions for classified employees will be coordinated by the co-chairs of the CPDC to ensure training/workshop needs/requests are met for both groups. The FDC members accepted the proposed changes to the planning process and agreed to meet at the end of this month to start the planning for Fall 2023 PD day. Due to time constraints, CM will share PD day evaluation results at the beginning of that meeting.

### **3. I&I updates:**

- a. March 16; 1:15-3pm: Rescheduled Pedagogy Matters Part 3
- b. April date, TBD: How to be Equitable Educators in a Post-Pandemic Environment panel
  - i. LC is working with panelists to finalize details. Description: "We want students to come back to campus, but are we offering a climate of learning that meets students where they are at post-pandemic? Attend I&I for a panel discussion with ECC staff who work closely with our students: Vilma Fuentes of Formerly Incarcerated Re-Entry Students Thriving (FIRST); Helen Kang of Guardian Scholars; and Brian Mims of Umoja - Project Success. We will discuss students' experiences in the classroom and ways to promote an equitable environment for success."
- c. May date, TBD: Linguistic Justice

### **4. Spring 2023 Book Club update: Focus on Linguistic Justice—Linda Cooks**

- a. March 24<sup>th</sup> 11:00 am - 12:00 pm
- b. April 28<sup>th</sup> 11:00 am - 12:00 pm

c. May 19<sup>th</sup> 11:00 am - 12:00 pm

**5. Announcements and Reminders:**

a. Next meeting April 25