

Faculty Development Committee Meeting
Meeting Minutes for Tuesday, November 8, 2022
 Location: Library 202, 1:15-2:15 pm

	Name		Division	Present
1	Stacey Allen	SA	Behavioral & Social Sciences	X
2	Taryn Bailey	TB	Academic Affairs	X
3	Erica Brenes	EB	Humanities	X
4	Anna Brochet*	AB	Counseling	X
5	Linda Cooks	LC	Library & Learning Resources	X
6	Amy Herrschaft	AH	Counseling	
7	Amy Himsel	AJH	Behavioral & Social Sciences	X
8	Analu Josephides	AJ	Library & Learning Resources	
9	Crystle Martin	CM	Library & Learning Resources	X
10	Arturo Martinez	AM	Mathematical Sciences	
11	David Moyer	DM	Fine Arts	
12	Jackie Nolasco	JN	Library & Learning Resources	X
13	Polly Parks	PP	Natural Sciences	X
14	Evelyn Uyemura	EU	Humanities	

*Committee Chair

Mission Statement: *The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.*

Fall 2022 Meetings: September 13 & 27, October 11, November 8
Spring 2023 Meetings: February 14, March 14, April 25, May 23 (if needed)

AGENDA

1. Task Force sign ups

AB passed around sign-up sheet for FDC task force groups and requested all FDM members to sign up for at least one Task Force.

2. Book Club update

LC shared that there was a lot of heart-to heart sharing at the last Book Club meeting. Vilma Fuentes of the FIRST program shared the great positive impact that student-centered teaching faculty (approachable, inclusive, available to help) can have on formerly incarcerated/system impacted students who may be older, profiled negatively, and are in need of community and affirmation. FDC members discussed how we could support faculty so they can effectively serve formerly incarcerated/system impacted students. Perhaps offer a panel session (with Vilma Fuentes, Brian Mims, and Helen Kang) during PD power-up month or a session in the semester? How can we reach more faculty, other than the ones that are already interested in serving this population? Should these trainings be marketed as racial-equity focused to incentivize participation? LC: This will be discussed in the next Book Club meeting as this student population should not be associated with certain racial/ethnic populations. JN shared that FIRST said they want to set up a meet and greet for faculty and students to break down barriers and dispel

negative perceptions. TB shared an idea: invite faculty to do a career panel for FIRST students. LC: have students meet faculty from sociology, counseling, etc. sit at tables for chats. There is also a lot of students being left behind who are having a hard time passing English etc. AJH: her former student was formerly incarcerated and is a dynamic engaging speaker and we can invite him to participate in panels etc. for the future. FDC wants to center these students who are often in the margins and uplift this program. Since we are trying to include student voices in the spring general session, we can do a video highlighting the FIRST program and humanizing the students, maybe a teaser inviting folks for a meet and greet session in the semester. JN and LC will reach out to Vilma Fuentes to see if she is interested in creating a video for the general session. Norman Foster can help with the videography.

3. Spring PD planning update: Save the Date!: Thursday, February 9th

AB asked to spread the word of the date and note that PD day will always be in-person moving forward as it used to be, barring any new county mandates. AB shared we will be sending out a call for Conversation topics and proposals for Spring PD day. Inspired by the discussion from the last FDC meeting and in response to the need that faculty and staff have expressed to connect, we will be offering a space for that during the optional afternoon session of spring PD day. Coffee and Conversation with Colleagues will be in the east dining room and have roundtables set up with various table topics so people can meet people or reconnect and have conversations in a more informal, unstructured format. We considered offering breakout sessions concurrently but we did not want presenters to have to compete with the roundtable activity and have low attendance so we decided to offer breakout sessions virtually during PD power-up month. For the general session, we have a rough plan: 15 min presentation on Active shooter safety, 10-minute re-centering breathing activity, IMPACT training highlight/promotion video, Student video-FIRST program highlight, President-30 minutes. TB asked about active shooter drills in the semester, but EB shared that she thinks active shooter trainings are not offered anymore campus-wide and only offered for faculty and staff since it seems in an incident in Oregon, the active shooter may have learned how to do it through these drills. EB suggested reaching out to an adapted PE faculty to lead breathing activity. AB also reported that the PD planning committee did not want to force a theme this time so we are going with “Spring Forward!” and in fall we could do “Fall Back- Welcome back!” EB offered an idea, making space for faculty to work on PD plan during flex day so it can be meaningful. AB shared Conversation Captains will get triple flex and will be asked to fill out a simple form to list the topics at their table and if they have any comments, or best practices to share.

4. Syllabus statement—Title IX/Mandated Reporting

AB shared that the Syllabus Statement task force is looking at the Title IX/Mandated Reporting syllabus statement and it will go for a second reading and vote at the next senate meeting. Jaynie Ishikawa and Susan Nilles have provided edits. We are also going to look at the Academic Integrity statement forwarded by Moses Wolfenstein and Greg Toya. AB will post both statements on FDC Teamsite for feedback.

5. Getting the Job workshop update:

AB requested help for Getting the Job Part 1 workshop (application) planned on zoom for Friday 12/9 12:30-2pm and post session from 2-3pm. AJH offered to support. Confirmed panelists: Mark Rogers (HR); Angela Tuan (Counseling), Arturo Martinez (Math); Chris Gold (Dean of Social and Behavioral Sciences), Shane Ochoa (English). Part 2 (Interviews) is planned for January 27, 2023.

6. Communities of Practice

AB asked FDC members to sign up for this task force if they are interested in helping implement AM's idea to support and facilitate faculty who want to work in PD communities to tackle relevant issues together for flex credit.

7. Announcements and Reminders:

- a. Informed & Inspired: Thursdays at 1:15-3:00pm: November 17 (Change in Date), December 1
- b. College Book Club -Fridays at 11am: December 9