

## **Faculty Development Committee Meeting**

**Minutes for Tuesday, September 27, 2022**

Via Zoom: <https://elcamino-edu.zoom.us/j/88621829261?from=addon> 1:15-2:15 pm

	Name		Division	Present
1	Stacey Allen	SA	Behavioral & Social Sciences	X
2	Erica Brenes	EB	Humanities	
3	Anna Brochet*	AB	Counseling	X
4	Rose Ann Cerofeci	RC	Humanities	
5	Linda Cooks	LC	Library & Learning Resources	X
6	Amy Herrschaft	AH	Counseling	X
7	Amy Himsel	AJH	Behavioral & Social Sciences	
8	Crystle Martin	CM	Library & Learning Resources	X
9	Arturo Martinez	AM	Mathematical Sciences	X
10	David Moyer	DM	Fine Arts	X
11	Jackie Nolasco	JN	Library & Learning Resources	X
12	Polly Parks	PP	Natural Sciences	X
13	Evelyn Uyemura	EU	Humanities	X

\*Committee Chair

**Mission Statement:** *The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.*

**Fall 2022 Meetings:** September 13 & 27, October 11 & 25, November 8 & 22

**Spring 2023 Meetings:** February 14 & 28, March 14 & 28, April 25, May 9 & 23

### **AGENDA**

#### **1. Update on meeting modality**

##### **a. Starting October 11th, FDC meetings will be held: Library 202 (2<sup>nd</sup> floor, West wing)**

Presentation and discussion on Brown Act requirements that require in-person meetings for the FDC. Discussion around purpose/need for/historical reasons of two FDC meetings per month. With the approval of the FDC members, AB will do more research around the possibility of reducing official FDC meetings for the future and will bring back to this committee for consideration. SA proposed if only meeting once a month, that we meet in-person the 2<sup>nd</sup> Tuesdays of the month.

#### **2. College Book Club -Linda Cooks**

##### **a. Revised dates (Fridays at 11am): October 14, November 4, December 9**

LC sent out email to the campus 9/26 promoting this semester's book club activities. We will partner with the Formerly Incarcerated Re-Entry Students Thriving (FIRST) program and some FIRST staff members are already ready to join the book club! LC was intentional and is commended for choosing literature that did not have a deficit lens when discussing formerly incarcerated and system-impacted students. LC clarified that it was not appropriate to associate any race with this student population so thus was intentional in

the decision not to register these activities as an anti-racist PD activity and FDC fully supports this decision.

### **3. SITE: Communities of Practice- Arturo Martinez**

AM described the idea behind these communities: communities can explore and discuss ideas, issues, research, issues related to equity, etc., relevant to their department or area's needs. FDC could support the promotion and planning for these communities. AB will work with AM to flesh this idea out and can bring it back to FDC. It may be possible to align this with the I&I series themes for this semester.

### **4. Getting the Job workshop**

#### **a. Proposed date: Friday, Dec 9<sup>th</sup>: 12:30-2pm**

#### **b. Ideas for panelists?**

This topic was tabled for a future meeting.

### **5. Review Fall 2022 PD Day evaluations -Crystle Martin**

#### **a. Reflections and takeaways**

CM presented summary of PD day evaluations: 140 faculty, 49 staff, 28 managers responded to the survey. Overall positive feedback; people liked the Sims' presentation, bold commitment to equity, candor of the outside speaker that aligns with our efforts, appreciate Dr. Thames leadership, commitment and vision. Suggestions: Let people who are getting service awards know in advance and tell divisions heads. Continue hearing student voices. Name of PD day is confusing, should be like "welcome back." Timing issues, better food (PD office is already thinking about different food options for the future), AC is needed in Marsee. Bigger rooms for the breakout sessions (SA: with building of the newer buildings, it may be possible to get conveniently located rooms this spring semester, other suggestions in the chat: Haag recital hall, MBA). JN mentioned possibly doing lunch in the East Dining room in the future for food quality. AB discussed how we might celebrate people in the fall (new employees and service awards) in a more exciting way while still being mindful of time (small things like music, cheering, confetti, having enthusiastic presenters calling people's names, etc.). CM mentioned that only having new faculty called up is not equitable/inclusive. Suggestion: Having people's pictures on slides to recognize them and stand up in the audience (some staff appreciate the recognition but do not want to come up to the stage).

### **6. Announcements and Reminders:**

#### **a. Informed & Inspired update**

Sims agreed to do 3 sessions this fall. Dates are being finalized. Discussions on the most accessible times: college hour (drawback: many people have meetings)? After college hour (drawback: some faculty have to teach). AM and PP offered to support with the sessions.

**b. FT faculty PD plans due: Sept 30<sup>th</sup>**

**c. Spring 2023 PD planning—first meeting via zoom: Tuesday, September 27<sup>th</sup>, 3-4pm**