



Academic  
Senate  
Meeting  
11-2-21

El Camino College

# Quick Reminder

- Comments/questions not directly related to current agenda item will not be acknowledged until public comment. Additionally, comments/questions on agenda items should contribute to the discussion in a meaningful way. Public comments will be limited to 1 three-minute comment per person per meeting.
- The Academic Senate fully respects the time of all our senators and other meeting participants. With this in mind and because of the many items within senate purview that must be addressed each semester, we ask that discussions in senate meetings, even during the public comment period, be limited to topics within/related to the 10+1 purview of the Academic Senate. If your comment is completely unrelated to senate purview (i.e. topics such as salaries/wages, and benefits), you will be kindly asked to hold your comment and advised as to a more appropriate venue to have the conversation.
- If you type something in the chat that you would like read aloud, please begin the comment with \*\*\*. If your comment does not begin with \*\*\*, we will assume it's just for others to read silently and will not acknowledge it publicly.

# Welcome Deans Representative!

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**David Gonzales**

Dean, Industry & Technology

Pronouns: He, Him, His

*As the campus begins the reopening process, how is your division preparing to support students as we transition back on campus?*

We will be supporting the return to campus by informing our people of the new campus requirements and ensuring everyone is safe.

# Unfinished Business



# Institutional Level Outcomes Revisions

Packet pages 12-17

Guidelines for enforcement of COVID-19 procedures  
Packet pages 18-22

# New Business



# FLEX FAQs

packet pages 23-27 and supplement

- Please send suggestions and/or questions to Stacey Allen by noon on Tuesday, Nov. 9th.

[Sallen@elcamino.edu](mailto:Sallen@elcamino.edu)

## El Camino College Professional Development & Learning Office Frequently Asked Questions (FAQ) About Flex 2020-2021

The questions and answers below are a format for explaining the Flexible Calendar (Flex) Program at El Camino College.

*Each 10-month Full-Time Faculty Member shall be responsible for 24 hours of Professional Development and each 12-month Full-Time Faculty member shall be responsible for 9 hours of Professional Development. [Faculty Contract, Article 8, Section 21. Flex Time Credit] - {MOU – COVID19}*

### 1. What are Flex Days?

As allowed by Title 5, Flex days are days set aside in the calendar for professional development rather than for meeting with classes. *A total of four (4) days shall be identified for Faculty Development (Flex) on the academic calendar. A Flex day shall consist of six (6) hours. [Faculty Contract, Article 8, Section 21(a)].*

### 2. If we didn't have Flex Days, would we have more days of vacation?

No, we would have additional days of class.

### 3. What kinds of activities are considered "professional development" activities?

The term "Professional Development" includes activities which increase knowledge in the discipline or which directly enhance teaching skills, but also activities which improve working relationships with students and staff in and out of the classroom as well as activities which enhance an individual's physical and mental ability to perform his or her job.

### 4. Do all professional activities have to occur on certain days?

No, but for accountability purposes, certain days are labeled "Flex days" on the academic calendar. However, attendance on designated days, for which Flex credit is given, may be required by the district.

### 5. What is "Flex Credit"?

Flex credit is the state's way of insuring that faculty engages in professional development activities equivalent to the amount of time that they would be spending in class without a Flex program. One hour of time spent on professional development equals one hour of Flex credit.

### 6. How much Flex credit do I earn if I present or facilitate an activity?

Individual presenters of campus-wide Flex activities earn triple Flex credit. Presenters of division/department workshops, multiple presenters, and brown bag facilitators earn double credit.

### 7. Are any activities mandatory at ECC?

ECC requires attendance at the activities occurring on **August 20, 2020** and three hours on **February 10, 2021**. A total of 6 hours of Flex credit are given for these days. The August 22 and February 11 days listed on the School Year Calendar are optional days. *The first day of the fall semester shall be a Flex day, with three (3) hours of scheduled activities mandatory for all Full-Time Faculty Members. The morning of the first day of the spring semester shall be three (3) hours of scheduled Flex activities mandatory for all Full-Time Faculty Members. [Faculty Contract, Article 8, Section 21(b)]. - {MOU – COVID19}*

### 8. What happens if I am sick or have a personal emergency on a mandatory day?

*If a Faculty Member misses a mandatory Flex day, he/she shall be charged under the appropriate leave account in proportion to the missed Flex time and may not make up the absence. Six hours of Flex time shall be equal to one day of absence. Any portion of the 6 hours missed shall be considered a partial absence and shall be charged accordingly. [Faculty Contract, Article 8, Section 21(b)(1)].*

### 9. What are my Flex obligations if I am on Sabbatical leave or pre-retirement?

*Faculty members on extended leave (e.g. sabbatical, study abroad, faculty exchange, catastrophic illness, etc.) shall have their twenty-four (24) hour Flex obligation proportionately reduced for that academic year. [Faculty Contract, Article 8, Section 21(c)].*

If you are participating in the Pre-Retirement Program, your Flex obligation is reduced proportionately based on the load you are teaching for the year. If you are teaching in the fall, your Flex obligation includes the mandatory fall Flex day. If you are teaching in the spring, your Flex obligation includes the mandatory spring Flex day.



# Resolution recognizing the traditional homeland of the Gabrielino-Tongva people, the caretakers of Tovaangar

Packet pages 28-29

The Equity, Diversity, and Inclusion Standing Committee of the Academic Senate via its Land Acknowledgment Taskforce present to the Academic Senate this resolution.

- The Taskforce members are BSS faculty Orion Teal, Hong Herrera-Thomas, Sandra Uribe; Greg Toya, Director of Student Dev., Eunice Tuuholoaki, student rep MANA and EDI, Fine Tuitupou, student rep ASO and Director of Equity, Diversity, and Inclusion, Andrea Fernandez Cruz, student rep ASO, ICC, SEAC; Catherine Bueno, Linda Cooks (co-chair), adjunct faculty librarians, and Analu Josephides.
- Land Acknowledgement toolkit is forthcoming later this semester and brought before the Academic Senate; and the toolkit will be introduced during Spring 2022 PD Power-up Month.
- The resolution is part of two pieces embedded in the toolkit that require Senate vote and or approval and here is the first reading of the resolution. The second piece is a syllabus statement going through the formal process with the Faculty Development Committee of the Academic Senate and will be brought before this body later this semester.
- Resolution was reviewed and supported by SEAC and Fine and Andrea are taking this resolution before the ASO and ICC. I will follow up with them tomorrow at our next Land Acknowledgement Taskforce meeting
- Now the reading of the resolution...

# BP 4250, Probation, Dismissal, and Readmission

Packet pages 30-31

# AP 7160, Professional Development

Packet pages 32-33

# Information Items



# Online Degrees

- With More Courses Being DE Certified, please check with your divisions regarding fully online degrees.
- Crosschecking Degrees with online courses.
- Regular offering of DE courses.
- Other Items Needed
  - Online Intent to Graduate Form
  - Online Change of Major Form

EMTI announcement

# ASCCC Plenary Resolutions

Packet pages 34-60

# Officer Reports





# President's Report

# Curriculum

- Annual Curriculum Approval Certification was submitted to C.O.
- CCC is continuing to work hard on course review, new courses, and programs
- Final numbers for fall will be presented at the final Senate meeting in December
- Noncredit continues to be a priority for President Thames and VPAA Jackie Sims
- Attended a VERY encouraging meeting yesterday on developing the infrastructure to grow our Noncredit Program. Details to follow.

# Educational Policies

- Covid Mask Guidelines updated
- 4400 Community Services updated and approved
- 4320 Public Performance by Students updated and approved

# Equity, Diversity, & Inclusion

- Resolution first reading
- Toolkit rollout spring 2022
- Continued partnership with FDC on Informed & Inspired (Stacey Allen)
- A questionnaire surveying EDI work across campus developed and will be forwarded later this week.
- Impact Equity Grid Training will continue during each EDI Standing Committee meeting and led by Polly Parks.

# Faculty Development

# Faculty Development

- PD Plans were due last Friday. Did you submit yours? If not, see link in chat.

# Finance

# Academic Technology

[ATC](#); [CTC](#)

- Nothing to report



# Instructional Effectiveness

# Special Committees



# Academic Affairs

Readying the Campus for Return Back to Work

Submit Vaccination Information

Online Degrees

Noncredit Updates

Respiratory Care Baccalaureate Program Application

TUSD Early College

# Student Services

# Distance Education