



Academic
Senate

Meeting
5-19-20

El Camino College

Officer Reports



President's Report

- Board adopted Faculty Diversification and Spring Semester Extension resolutions last night
- Budget Forum on Thursday
- Block scheduling discussion moved to June 2
- Will have brief meeting on June 9 to wrap up the year and vote on a couple items
 - Start will be at 1pm
- Will be working with Vivana to get Senate evaluation survey out, please respond
 - Remember, if you don't give us feedback, you give up your right to complain

Curriculum

CCC - Keeping Curriculum Moving

CCC continues to review and approve courses, degrees and certificates

Final count will be presented at the next Senate meeting

Curriculog Update

Courses are currently being input into the new system to prepare for fall

Training for DCC and interested faculty will begin in summer

Curriculog overview will be presented on Professional Development Day

Curriculum

Distance Education Expansion Project is in Full Force

Step One: ECC was ahead of the game... many of our courses had already been approved for potential online/hybrid delivery.

Step Two: Due to pandemic, all courses were temporarily approved for "distance" delivery

Step Three: Faculty determined which courses were appropriate for "formal" approval for online and/or hybrid delivery or if they should remain as F/F.

Step Four: DE Addenda were DCC approved and submitted to the CCC for review:

Summer Courses Reviewed: May 26th **Fall Courses Reviewed:** June 9th

Step Five: Remaining courses will be placed on the Chancellor's emergency list as part of comprehensive report to the Chancellor's Office.

Educational Policies

Faculty Development

- Faculty Professional Development Needs Assessment (Administered Fall 2019)
 - Areas of greatest need/interest:
 - Responding to students in crisis
 - Creating meaningful assignments & evaluation
 - Culturally-responsive teaching
 - Canvas (especially external apps/tools)
 - Using Google products
 - OER
 - Wellness: stress reduction, financial well-being, and self-care
- Fall Professional Development Day – August 20, 2020
 - PLEASE consider submitting a proposal for a breakout session

Finance

Academic Technology

- [Academic Technology Committee](#)
- [College Technology Committee](#)
- BP/AP Cellphone Use Dave Fuhrmann
- Instructional Software Licensing & Budgets
Dave Fuhrmann
- Admin Building Move... Dave Fuhrmann
- EquatIO Crystle Martin

Instructional Effectiveness

Special Committees



Academic Affairs

Student Services

Distance Education

Unfinished Business



Resolution in Support of Using ECC Canvas

2019-2022 DE Plan

BP/AP 4025, Philosophy and Criteria for
Associates Degree and GE

New Business



Noncredit Liaison – Shanna Potter

ECC's new Noncredit Workgroup began meeting this semester.

Chairs: Scott Kushigemachi, Associate Dean of Humanities and Professor Matt Kline

Goal of the Workgroup: To develop a plan that outlines the steps required to implement and maintain a robust noncredit program at El Camino College.

We hope to present that plan to senate next semester.

Purpose of the Noncredit Senate Liaison: To keep senate and the workgroup in communication.

Many of the issues that we have begun to discuss fall under senate's purview such as curriculum and minimum qualifications.

May 19th Announcements: Please help spread the news about ECC's summer free noncredit courses. A list of the courses offered can be found here: <https://www.elcamino.edu/academics/humanities/esl/noncreditcourses.aspx>

Resolution of Appreciation, Classified Colleagues

BP/AP 4110, Honorary Degrees

Information Items



Resolution in Support of Faculty Usage of ECC Default LMS for Online/Remote Instruction

Whereas El Camino College provides a Learning Management System (LMS) for the support of face-to-face courses and the delivery of hybrid and online courses;

Whereas use of the official El Camino College LMS (e.g. Canvas) is required for online and hybrid courses in order to comply with requirements for authenticating student identification as outlined in AP 4050;

Whereas all student records including those in the LMS must be safeguarded in a manner that complies with the Family Education Rights & Privacy Act (FERPA);

Whereas the El Camino College Online & Digital Education Office can only offer support to students and faculty who are using the official campus version of the LMS;

Whereas in the event of any circumstance that requires the use of the LMS to support instructional continuity for one or more students, it is essential that the Online and Digital Education Office be capable of offering remote support to both faculty and students;

Whereas El Camino College cannot access records on an LMS hosted by another public or private entity to resolve any issues that might arise through student:student or faculty:student interaction without issuance of a subpoena;

Resolved, that the Academic Senate of El Camino College recommends that all El Camino College faculty use an LMS to support or deliver materials and/or instruction in on-campus, online, hybrid, or remote courses and, in doing so, use the LMS provided by the college and;

Be it further resolved that in accordance with the College Curriculum Committee distance education addendum, faculty are required to use the college approved learning management system for all distance education courses.

Approved this 19th day of May, 2020, by the El Camino College Academic Senate.



Darcie L. McClelland, President

Resolution of Appreciation for ECC Classified Staff

Whereas, the El Camino College classified employees consistently demonstrate dedication, commitment and support for the success of all El Camino College students; and

Whereas, the El Camino College classified employees are essential in ensuring students achieve their goals and access the resources needed to fulfill their academic dreams; and

Whereas, the El Camino College classified employees are flexible, creative and dedicated to enhancing the educational experience of students, from their first step onto the campus until they cross the stage at commencement; and

Whereas, the El Camino College classified employees contribute to the values of the college by exhibiting pride, respect, integrity, diversity and excellence in all that they do while serving students, and one another,

THEREFORE BE IT RESOLVED, that the El Camino Community College Academic Senate hereby thanks and celebrates our classified colleagues for their hard work and contributions to quality education in the South Bay and recognizes our classified colleagues during Classified Professional Development Week, May 18, 2020 through May 22, 2020.

Adopted this 19th day of May, 2020, by the El Camino College Academic Senate.



Darcie L. McClelland, President