

# ACADEMIC SENATE MINUTES

October 21st , 2008

Attendance (X indicates present, exc indicates excused, pre-arranged absence)

Behavioral & Social Sciences  
Brown, Maria X  
Widman, Lance X  
Wynne, Michael X

Business  
Halamka, Dagmar  
Saddiqui, Junaid X

Counseling  
Beley, Kate X  
Gallucci, Linda  
Jackson, Brenda X

Fine Arts  
Ahmadpour, Ali X  
Davidson, Jason X  
Wells, Chris X  
Crossman, Mark  
Berney, Daniel  
Jeremy Estrella X

Health Sciences & Athletics  
Hazell, Tom X  
Orton, Tory/Victoria (sharing)  
Stanbury, Corey  
McGinley, Pat (sharing) X  
Moon, Mary (sharing)

Humanities  
Hong, Lyman X  
Marcoux, Pete X  
Uyemura, Evelyn X  
Kline, Matt X  
Adrienne Sharp X

Industry & Technology  
Gebert, Pat X  
Hofmann, Ed X

MacPherson, Lee X  
Marston, Doug X  
Rodriguez, George

Learning Resources Unit  
Striepe, Claudia X  
Robles, Vince (sharing) X  
Ichinaga, Moon (sharing) X

Mathematical Sciences  
Scott, Greg  
Glucksman, Marc X  
Boerger, John X  
Fry, Greg X  
Yun, Paul

Natural Sciences  
Cowell, Chas X  
Herzg, Chuck X  
Palos Teresa X  
Vakil, David X

Adjunct Faculty  
Kate McLaughlin X  
Owens, Annette

ECC CEC Members  
Panski, Saul X  
Pratt, Estina  
Smith, Darwin  
Evans, Jerome  
Norton, Tom

Ex Officio Attendees: Francisco Arce, Jeanie Nashime, Janet Young, Joann Higdon  
Guests and/Other Officers: Kim Baily (Deans Rep.), Quajuana Chapman, Arvid Spor (Accreditation), Bill Mulrooney, Megan McLean (ASO Rep), Joe Udeochu (ASO Rep), Barabra Perez, Robin Dreizler, Emily Rader, Irene Graf

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

The fifth Academic Senate meeting of the Fall 2008 semester was called to order at 12:35pm.

Approval of last Minutes:

The minutes were approved with corrections noted.

## **REPORTS OF OFFICERS**

President's report – Pete Marcoux (henceforth PM)

**College Council minutes** [see packet pgs 6-11] PM explained that the College Council is made up of the President of the college and four Vice Presidents, plus representatives from the Academic Senate (PM), the Teacher's Union, the Police Union, Classified Staff and the Student Body. The Council meets on Mondays and discusses big issues, like the budget. The mid- year budget cuts are expected to be around 5%. ECC has a budget of around \$100 million, which would mean a cut of \$5 million. The college has reserves which can be used if necessary, but the VPs have been asked to make cuts in existing budgets.

The last **Board Meeting** revolved around a proposed van policy. PM reported the discussion as “upsetting”, as there was talk of doing away with the collegial consultation process. Dr. Nishime is to work on the van policy.

PM gave an update on the **Accreditation visit**. Indications are that it went well, and some positive feedback has been received. The Accreditation Teams report to the Commission and the Commission will release a report with recommendations in January.

**Program Review** [see packet pgs12-13] for an updated chart. The information can also be found on the web at

[http://www.elcamino.edu/administration/vpaa/program\\_review.asp](http://www.elcamino.edu/administration/vpaa/program_review.asp)

ECC seems to be lacking a policy on **Program Discontinuance** [see packet pg 53] PM and Dr. Arce will discuss this further.

The **Area C Meeting** will be held at the Compton Campus on Saturday from 8 am to 2pm. These meetings occur before the State Plenary and offer participants an opportunity to look at and suggest resolutions. Parking is free to ECC people at Compton. PM will be attending and will report back. The meeting will be held in the Student Lounge. The meeting will also provide an opportunity to air concerns about discipline minimum qualifications.

Compton Education Center report - Saul Panski (SP)

SP reported that the CEC **Weight Room** has been refurbished and has been reopened.

The **Cafeteria Services** have also reopened and this is an important sign of life for the campus.

SP also mentioned the **ECC faculty and CEC faculty evaluations**. SP thanked ECC faculty who had offered to help. The Council will ratify team appointments. Evaluations are handled a little differently at each campus. CEC is trying to streamline their processes, and SP will share information as he gets it. The idea is to have two ECC faculty on each CEC faculty evaluation team. Vince Robles and Jay Saddiqui volunteered to join the teams. SP thanked them and will send out an updated list. Dr. Perez asked to be kept informed.

Dr. Arce, Dr. Perez, and Donna Manno attended a meeting of the **CEC Faculty Development Program**. The program now has a template to follow.

**CASHSEE (California High school Exit Exam) Grant** was approved yesterday by the ECC Board. Compton wants to be part of the grant. Compton ESL faculty are particularly interested.

SP reported that the Compton Educational Center also had a member of the Accreditation Team attend a Senate meeting, and that the ECC CEC partnership was favorably commented upon.

#### Curriculum Committee report – Janet Young (JY)

JY gave a Course Review Update and noted that 15 Humanities courses had been reviewed.

Current issues include working on the AS Degree requirements for high unit majors; working on the General Studies Degree requirement – nine months of work have already gone into this and JY hopes to be done by the semester end thanks to all the help from Counseling; and working on the Certificates of Achievement and State approval – ECC has approved a lot of certificates and now they must move on to the State for approval. Some paperwork is not being done by the Divisions and JY will meet with all Deans to expedite matters.

#### Educational Policies Committee report – Evelyn Uyemura (EU)

The Committee is revising BP 4225 Course Repetition Policy. It was only passed relatively recently, but Title V now mandates new requirements, and the Committee is trying to simplify the Policy. There are three areas to note: a substandard grade, receiving a W, repeatable courses. The Committee is favoring a “three strikes” approach whereby if a student has received a substandard grade or W, they may only repeat a course/class only two more times. The F’s and W’s would work in the same way. The question was asked how one would phrase this for courses where multiple repeats ARE allowed? The rule has to be simple and streamlined enough that it can be programmed in and be automated and not need human intervention.

Bill Mulrooney said that after the three strikes a petition process may be needed. A repeatable course cannot alleviate a substandard grade – one would need extenuating circumstances or the lapse of a certain time.

Chris Wells said that lots of colleges seem to have trouble with this issue, and suggested waiting until the law was changed. Mr. Mulrooney was of the opinion that the law “would not change that much.” EU was of the opinion that the laws were badly written in the first place, having consequences that were probably never intended. It seems that if a student has “3 strikes”, they would need to go to a college in a different district to take the class. This is not such a problem in Southern California with its abundance of

Community Colleges, but it would be a problem in other areas. It is difficult to know how to implement these policies, and who would be responsible for reviewing the process and petitions. If you have any concerns or comments please contact EU as this rule has to apply across the board to all disciplines and divisions. Mr. Udeochu wondered whether these changes were being implemented to make students perform better. EU felt it was more a matter of preventing State monies being diverted again and again to students who seemed not to succeed. Dr. Nishime noted that a course cannot be transferred back to alleviate a poor GPA.

#### Faculty Development – Dave Vakil (DV)

DV noted that participation in the Mentorship program will be worth 6 hours of flex credit. DV next reported on issues pertaining to the Distinguished Faculty Award. Firstly, the Administration has said that it needs “objective data/criteria” to create an adjunct faculty award. Secondly, current criteria like success rates, retention rates and so on, seem to favor teachers over faculty like counselors and librarians when deciding on faculty awards. While librarians and counselors are eligible (and have been nominated) for faculty awards, the issue is how to equitably include them and how to get data driven information on these faculty.

The Committee is still planning for Spring Flex day, and ideas now include demonstrating online educational websites, and providing interview training for adjuncts. Other Committee goals include hosting a teacher speaker series, an annual Technology Fair/Expo, and a Lecture Club that would encourage voluntary visits to participants classrooms followed by constructive discussion.

THE AGENDA WAS INTERRUPTED TO ALLOW FOR DISCUSSION OF NEW BUSINESS

#### **NEW BUSINESS**

Vice President Elections. These elections need to occur this semester for the Fall 2009 schedule. Nominations will be heard at the Academic Senate meeting of November 4<sup>th</sup>, and elections will take place on November 18<sup>th</sup>. Mr. Wells will be in charge of the process.

Board Policy 5030 – Fees: This is an informational item only, no voting to occur. [See packet pgs 20-21] Mr. Mulrooney noted that the fees policy is being cleaned up. Some fees are required by law and others are authorized by law. [See Change Table on pg 22 of packet] It was noted that students who meet certain requirements can take 1 course per semester at Cal State Dominguez Hills (in the Spring and Fall semesters only) and have the fees waived – and Dominguez Hills students can come here for \$10.

E- Z to ECC: Dr. Nishime reported on the Buss Passes for Spring 2009 initiative. The plan has not yet gone to Cabinet. A subsidy is needed for a proposed pilot program in the Spring. A 17 week Metro pass would cost the ECC campus \$99 thousand, and the CEC campus \$50 thousand. The CEC campus is smaller but has more riders. Students taking 6 or more units would be eligible. Most similar plans require students to be taking 12 or

more units. Staff are not eligible at this time. The Committee proposes charging students \$10 per semester - the normal fee is \$36 per month. The Committee is hoping to sell 60% to students and asking the district to subsidize the remaining 40%. One long term proposal would involve increasing the parking fees at the CEC. The Committee is also investigating the current contract with the Rodium, as it appears we have been undercharging them for the use of the parking lot. If all goes well, perhaps staff could participate in the bus pass plan in the future. The plans still need Cabinet approval. A question was raised as to how far the pass would extend. Dr. Nishime said the pass was only good for Metro/ Metrorail, NOT the light rail, and would work as far south as Long Beach. Most of our riders are Metro riders.

Minimum Qualifications: Dr. Perez distributed a handout comparing State Minimum Qualifications versus Local Qualifications. This handout was sent to all Divisions for discussion. Dr. Perez has heard back from some. Dr. Perez noted that the idea is to move toward the use of State minimum qualifications, and the goal is to get this to the Board for the December meeting. The qualifications were last updated in 1991. Dr. Perez noted that she would be making some other minor correction as well. Dr. Perez will send an electronic copy of the document to PM who will distribute it further. Dr. Perez noted that the minimum qualifications are discipline specific, and Dr. Perez answered in the affirmative to the question of whether faculty with older credentials would be “grandfathered” in.

ARCC (Accountability Reporting for the Community Colleges) Reports: [See packet pgs 25 – 48] Irene Graf reported on the new California Community College accountability system for academic performance - Assembly Bill 1417. Colleges are obliged to present a report to their Boards each year. Colleges are compared to their peer colleges. There are two main components – a systemwide academic and workforce outcome measure for all community colleges, and college- level performance indicators. Ms. Graf noted that ECC and the CEC would always produce separate reports. Performance indicators will be concentrated in 4 main areas, namely, Degree/Certificate/Transfer, Vocational/Workforce Development, Improvement in Basic Skills, and Participation rates. The report shows el Camino to be competitive. Ms. Rader asked about the “young adult” designation, and Ms. Graf said this include the age range 18 – 14 years. Ms. Graf said to look at the Institutional Reporting website for more details, and also <http://cccco.edu>. Mr. Ahmadapour asked whether the information was further broken down, for instance, by ethnicity. Ms. Graf said the report is moving in that direction.

ECC Outreach: [see packet pg 49] Mr. Dreizler named Julieta Ortiz, the Student Services Specialist and High School Liaison, and noted that the Outreach program included 30 “outreach ambassadors”. Mr. Dreizler told the Senate that if any faculty are planning events, the Outreach Program could provide Ambassadors. Mr. Dreizler thanked significant contributors Michelle Arthur, Renee Dorn, Connie Zandate, Karen Hess, and Josephina Bedolla. Activities include having personnel at 35 high schools. Mr. Dreizer included a screenshot of the Outreach calendar to show the range and scope of activities. Mr. Dreizler also reported that he has met with his CEC counterpart. They are trying to expand Outreach to adult learners. Mr. Dreizler appealed to more faculty to help. Ms.

Rader spoke as a faculty contributor and appealed to faculty to get involved in Outreach programs. It would not take much faculty time – perhaps visiting a worksite and assisting Outreach personnel, meeting potential students and sharing experiences. Ms. Rader will send out an email asking for volunteers. The CEC faculty have done a lot of Outreach. The Outreach programs are important as we will be going out for a Bond measure, and the campus needs to build goodwill in the community.

**THE MEETING RETURNED TO THE AGENDA ITEM REPORTS OF OFFICERS**  
**Finance and Special Projects/ PBC (Planning and Budgeting Committee) – Lance**  
**Widman (LW)**

[See packet pgs 17-19] for the PBC minutes of October 2<sup>nd</sup>, which include a State budget update, and a report of the attempts to coordinate planning activities with the budget calendar.

The Council of Deans met on October 16<sup>th</sup> and included discussion of the High School Principals' Breakfast, which has been scheduled for November 5<sup>th</sup>, and the E- Z to ECC presentation, given at the Academic Senate today by Dr. Nishime.

**Legislative Action – Chris Wells (CW)**

No Report.

**REPORTS OF SPECIAL COMMITTEES**

None

**UNFINISHED BUSINESS**

None

**PRESENTATIONS**

There were no presentations.

**PUBLIC COMMENT**

None.

The meeting adjourned at 1:59pm

*CS/ecc2008*