

ACADEMIC SENATE ATTENDANCE & MINUTES
April 7th, 2009

Attendance (X indicates present, exc indicates excused, pre-arranged absence)

Behavioral & Social Sciences

<u>Gold, Chris</u>	X
<u>Widman, Lance</u>	X
<u>Wynne, Michael</u>	X

Business

<u>Halamka, Dagmar</u>	
<u>Saddiqui, Junaid</u>	X
<u>Lau, Philip S</u>	X

Counseling

<u>Beley, Kate</u>	X
<u>Jackson, Brenda</u>	X
<u>Jeffries, Chris</u>	X
<u>Key, Ken</u>	

Fine Arts

<u>Ahmadpour, Ali</u>	X
<u>Davidson, Jason</u>	
<u>Wells, Chris</u>	X
<u>Crossman, Mark</u>	
<u>Berney, Daniel</u>	

Health Sciences & Athletics

<u>Hazell, Tom</u>	X
<u>Orton, Tory/Victoria (sharing)</u>	
<u>Stanbury, Corey</u>	
<u>McGinley, Pat</u>	X
<u>Moon, Mary (sharing)</u>	
<u>Parsley, Guenever</u>	

Humanities

<u>Hong, Lyman</u>	
<u>Marcoux, Pete</u>	X
<u>Uyemura, Evelyn</u>	X
<u>Kline, Matt</u>	X
<u>Adrienne Sharp</u>	X

Industry & Technology

<u>Gebert, Pat</u>	
<u>Hofmann, Ed</u>	X
<u>MacPherson, Lee</u>	X
<u>Marston, Doug</u>	X
<u>Rodriguez, George</u>	

Learning Resources Unit

<u>Striepe, Claudia</u>	X
<u>Ichinaga, Moon</u>	X

Mathematical Sciences

<u>Scott, Greg</u>	X
<u>Glucksman, Marc</u>	X
<u>Boerger, John</u>	
<u>Fry, Greg</u>	X
<u>Yun, Paul</u>	X

Natural Sciences

<u>Cowell, Chas</u>	
<u>Herzig, Chuck</u>	X
<u>Palos Teresa</u>	X
<u>Vakil, David</u>	X

Adjunct Faculty

<u>Kate McLaughlin</u>	X
<u>Jeremy Estrella</u>	

ECC CEC Members

<u>Panski, Saul</u>	X
<u>Pratt, Estina</u>	
<u>Smith, Darwin</u>	
<u>Evans, Jerome</u>	
<u>Norton, Tom</u>	

Assoc. Students Org.

Joe Udeochu

Ex Officio Attendees: Francisco Arce, Jeanie Nishime, Janet Young,
Guests and/Other Officers: Tom Lew (Dean's Rep), Barbara Perez, Barbara Jaffe.

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

The third Academic Senate meeting of the Spring 2009 semester was called to order at 12:34pm.

Approval of last Minutes:

The minutes [pp. 1-7 of packet] from the last Academic Senate meeting were unanimously approved with two corrections: Ms. Perez noted she had been incorrectly identified as Dr. Perez in the last minutes, and noted that on page 3 the minutes stated that certain policies had been lost after going to the Board, when, in fact, these policies had never made it to the Board and were lost prior to Board approval. The previous minutes will be corrected to reflect this.

REPORTS OF OFFICERS

President's report – Pete Marcoux (henceforth PM)

PM noted that the College Council had discussed the Planning Summit. Also, due to retirements, hiring might rise to 13 positions, from the original 10. The positions will probably be from the areas of Maths, English, Nursing or Chemistry. These are not “new” positions, but just doubling from the list in some areas. This is not definite as yet. PM reminded the senators of the upcoming State Plenary in San Francisco on April 15 – 17. Lars Kjeseth will be the ECC delegate. Resolutions can be found on the State Senate website

<http://www.asccc.org/Events/sessions/spring2009/PostAreaMeetingResolutionsS09.doc>

PM noted that the campus bookstore would be moving to the Student Activities Center on July 6th during renovations. The bookstore will probably remain in the Activities Center for approx, 6 months. The wasteland area between Maths., Humanities and the Library is to be get a food court and landscaping. This project will likely take one year to complete.

Compton Education Center - Saul Panski (SP)

No Report.

SP will talk on the handout/resolution regarding Partnership for Senate Plenary later in the meeting.

Curriculum Committee report – Janet Young (JY)

[pp. 20- 54 of packet]

JY reported on the Course Review project

The course Review plan had begun with a total of 853 courses to be reviewed. JY shared this chart showing the plan of progression.

Courses in Need of Review	Courses to be reviewed this semester	Summer 2009	Fall 2009
673	203	200	270

JY explained that the **priorities for review would be courses with prereqs., co- reqs., or recommended prep.** Next would be courses to be offered in the Fall, than all other courses. Faculty should work with their Deans on this project.

JY also noted that she, Mr. Marcoux, Mr. Vakil, Ms. Uyemura, and Mr. Kjeseth had **co-authored a letter [see draft handout] to faculty re: inactivating old courses,** and promising fast reactivation if and when the courses are needed again. The Curriculum Committee has already begun deactivation of some identified courses.

JY reported that the Committee would be holding six **Course Review Trainings** in April and May [see Handout]. These have been going well and aim to give an overview of the review process. The training lasts about 1 ½ hours.

JY is also scheduling **hands- on Course Review Workshops** in the Faculty Computer Lab – dates still to be announced.

The **Curriculum Committee has opened up two additional meetings** this semester. These are to look **ONLY** at courses not reviewed in six years or more. These courses should reach the Curriculum office by Monday April 20th for review on Tuesday April 28th, or reach the Curriculum Office by Monday May 4th, for review on Tuesday May 26th. Faculty are asked to co-ordinate this with their Deans.

JY reported that she is working with the Senate and VPAA on a **Summer compensation plan** so that courses can be reviewed and approved by the Division Curriculum Committees and College Curriculum Committee. JY noted that faculty would not be compensated for course review as it is part of our professional obligations.

JY further noted that efforts to streamline the curriculum review and approval process are proving effective, and that faculty, staff, and Deans are “stepping up to the plate” and doing their part – we just need to keep up the momentum.

VP- Educational Policies – Evelyn Uyemura (EU)

[pp. 55 of packet] shows minutes of the last meeting.

Last meeting saw the first reading of the Academic Honesty Policy with discussion of refolding the proposed Policy back into the Standards of Student Conduct.

EU and Mr. Tyler met to manipulate the Standards of Student Conduct and the proposed Policy **WILL** go back into the Standards. Thus this is being withdrawn as a separate Policy, and Academic Honesty will be built in to the Standards of Student Conduct [pp 78 – 83 of packet] It had been agreed to bring it back to Senate for a vote.

EU referred to the Minutes re: Obsolete Policies. She has received no feedback on this matter so these Policies are obviously of no concern to anyone. EU issued a last warning, and the next step will be to take these to the Board to be deleted. These Policies seem to be 30 -40 years old. Mr. Marston wondered what the policy titles Pub. Per. was. It refers to Public Performance and students performing off campus. They will be in the next packet in full. \The Committee is still working on BP 4020. This is proving a little confusing and EU wants to talk to Dr. Arce and get feedback on what the Board and Administration want.

VP - Faculty Development – Dave Vakil (DV)

[pp56- 59] of packet for the minutes from the last three meetings.

DV reported that the committee is continuing to work on updating the Distinguished Faculty Award, based on adapting the Hayward Award. The work will come before the Senate for comment next.

The committee is continuing to pilot the Faculty Mentorship Program. A flex program based on this project is being planned.

A Great Teachers' Seminar with focus on adjunct faculty is being discussed.

VP - Finance and Special Projects/ PBC (Planning and Budgeting Committee) – Lance Widman (LW)

[pp. 60-63 of packet] shows a summary of March 13 Planning Summit, Actions, Timelines and Responsibilities, reviewed by PBC at its April 2 meeting.

[pp. 64-66 of packet] shows the PBC March 5 Minutes: Accreditation, Budget and Calendar updates, all of which are works in progress.

[pp. 67-68] shows a discussion of recommended revisions to previously approved allocations of Fund 15 monies (\$3 million as part of the Partnership), approved at the April 2 PBC meeting.

VP - Legislative Action – Chris Wells (CW)

CW reported that the May 14th election has 4 issues on the ballot (1 A, B, C, and D) which will be included in the next packet. These will have an impact on education. If these are not passed the assumption is that the budget process will have to start again. Already the State is operating on an \$8 billion dollar deficit.

Mr. Ahmadapour asked whether the campus should form a “movement” on this topic, and go to Sacramento and make our voices heard.

PM and Mr. Vakil warned Mr. Ahmadapour against using the classroom as a venue to do any political lobbying, and suggested Mr. Ahmadapour talk to the ASO, and encourage students to register to vote. One can register up to 15 days before the election.

REPORTS OF SPECIAL COMMITTEES

Student learning Outcomes and Assessment – Christina Gold (CG)

[pp. 84 - 87 of packet] CG stood in for Lars Kjeseth.

An Assessment of Student Learning Week is planned for April 27 – May 1. Faculty are encouraged to attend. Friday will feature training workshops for Division SLO Committees.

CG briefly discussed the upcoming deadlines for SLOs: June for Program level SLOs and Fall for SLOs and assessments for each course.

[pp 85- 87 of packet] contains an outline of a response to the Accreditation recommendation #2. This is FYI. The chart shows the beginnings of a plan to deal with the recommendation - the 2nd column shows a response and the third column shows the proposed timeline. There will be exceptions made for courses taught only by part- time faculty. Mr. Wells asked why part- time faculty should be exempt from SLOs, and CG said that there needed to be more conversation on the issue.

Program Review – Dr. Barbara Jaffe (BJ)

[pp88 – 95 of packet] Shows what has been worked on over the last nine months. BJ thanked everyone for all the support and comments over the last months.

Pg88 shows the timeline. Program Review is set for a six year cycle with annual updates which will be entered into Plan Builder. BJ emphasized that the Committee is there to support the faculty.

Pg 90 contains an explanation of how the Committee is working with the Compton campus. This is a challenge as not all the programs are exactly aligned, but now there is a format allowing as much integration as possible.

Pp 91-95 shows the Academic Affairs program review status. It was noted that there was an error with the dates, and BJ said that 2010/11 should read 2009/10. Pg 92 shows the current cycle for 08/09 and all seem to be largely on target. Mr. Panski asked if Compton is on schedule and BJ replied that Dr. Harmon is coordinating the CEC effort.

ASO Representative Report - Joe Udeochu (JU)

No report.

UNFINISHED BUSINESS

Resolution Regarding Partnership – Saul Panski (SP)

[pg 19 of packet]Mr. Panski had prepared a handout/resolution regarding CCC/CEC Partnership which the Compton faculty will take to the State Plenary.

A motion was called that the El Camino Academic Senate supports the Resolution, moved by Mr. Wells and seconded by Mr. Vakil.

SP noted that as the CEC still has its own Academic Senate, they can introduce the Resolution at the Plenary. SP hoped that the Resolution could be sponsored by both Academic Senates.

The motivation behind the resolution is to quiet some criticism of the success of the partnership, to express support for the Special Trustee at the CEC, to express thanks for

the cooperation between the two Academic Senates, to reinforce the aim of restoring the academic health of Compton.

A friendly amendment was made to allow the El Camino Academic Senate to be a co-sponsor of the Resolution, and the motion carried.

Institutional Code of Ethics- 2nd Reading - Barbara Perez (BP)

[pp69- 71 of packet] There was a motion to approve Board Policy 3050 and Procedures. BP reported on the slight change in the second paragraph of the procedures.

There followed some discussion of the meaning of terms like “nurturing environment”, “disciplinary action”, and “investigated”, and some felt the document tried to be politically correct and, in so doing, became vague and ambiguous.

It was felt that it might be more helpful to have a list of specific proscribed behaviors. BP pointed out that the Committee had tried to stay away from negative and punitive language, but that she had a list of prohibited behaviors if the Senate wanted.

Mr. Vakil suggested tabling the matter. BP noted that this is in response to an Accreditation recommendation. At the moment ECC only has a Board of Trustees Code of Ethics.

Mr. Marston said he had seen a good article re: State Standards. He will forward the article to PM for distribution.

Fee Policy BP5030 – FYI only – Dr. Nishime

[pp72- 77 of packet] Dr. Nishime noted that the shaded words had been altered since the last viewing. She reported that students had expressed concern about fees going up.

It had also been noted in College Council that some programs were charging students a fee for Live Scan. Dr. Nishime will look into this and will add it to the concerns regarding the online service and how it will impact jobs/why it is not being done in-house. Dr. Nishime said that there was no danger to current jobs, and the Live Scan service is able to co- verify an online signature while our offices handle other processes. This will go to the Board in April.

EU suggested that on pg73 the wording be changed to read “Payment plans shall be designed to be fair and non- arbitrary OR capricious”. Dr. Nishime agreed to that change being made.

Regarding items 18 and 19 on pg77, Dr. Nishime reported that the Capital Outlay fee is recommended by the Chancellor’s Office and does not reflect the full cost, but is based on fees at similar colleges.

Please send other comments to Dr. Nishime or PM.

Academic Honesty and Behavioral Standards of Conduct BP5500– Evelyn Uyemura (EU)

[pp78- 83 of packet] A motion was made to ask Senate to agree to recombine the Academic Honesty and Behavioral Standards of Conduct as presented in BP5500. Both College Council and the students wanted them combined. Under the Behavioral Standards of Conduct, Dishonesty is now listed first. It was noted that if the Senate voted today the Policy would not be seen by Senate again, but would go to the Board. Mr. Wells said he felt uncomfortable voting on something without a first reading. It was

decided that this could be the first reading. Dr. Nishime added that the entire Policy has not gone through College Council and that there might be more changes, which would make a vote now premature. Mr. Ahmadapour said the emphasis seemed to be on students and what about teachers. EU said that the statement “all members of the academic community” was a philosophic statement that includes all, however, it was true to say that the consequences are aimed at the students. Do we refer faculty dishonesty to the Code of Ethics?

Mr. Vakil asked about faculty due process and Dr. Nishime said it might be a contract issue. Discussion followed on faculty being able to hear the charges, being able to rebut evidence, and the forms of faculty protections.

Dr. Arce noted that there are several types of possible inappropriate behaviors: for example, disruptive behavior, academic dishonesty, and grey areas.

It was decided to approve the Board Policy 5500 in concept and not vote yet.

NEW BUSINESS

No new Business

PUBLIC COMMENT

NONE

PM asked that packet items be received by Thursday of Spring Break.

The meeting adjourned at 1:56pm

CS/ecc2009