

ACADEMIC SENATE ATTENDANCE & MINUTES  
4<sup>th</sup> October 2011

**Adjunct Faculty**

Sue Ellen Warren X  
Leah Pate X

**Behavioral & Social Sciences**

Firestone, Randy  
Gold, Christina X  
Moen, Michelle EXCUSED  
Widman, Lance X  
Wynne, Michael X

**Business**

Siddiqui, Junaid X  
Lau, Philip S X  
VACANT

**Counseling**

Jackson, Brenda X  
Pajo, Christina X  
Sabio, Sabra X  
Vaughn, Dexter X  
Key, Ken

**Fine Arts**

Ahmadpour, Ali X  
Bloomberg, Randall X  
Crossman, Mark  
Schultz, Patrick X  
Wells, Chris X

**Health Sciences & Athletics**

Hazell, Tom EXCUSED  
Colunga, Mina X  
Baily, Kim X  
Holt, Kelly X  
VACANT

**Humanities**

Isaacs, Brent X  
Marcoux, Pete X  
McLaughlin, Kate EXCUSED  
Halonon, Briita X  
Simon, Jenny X

**Industry & Technology**

Gebert, Pat X

Hofmann, Ed X

MacPherson, Lee  
Winfree, Merriel X  
Marston, Doug

**Learning Resources Unit**

Striepe, Claudia X  
Ichinaga, Moon X

**Mathematical Sciences**

Bateman, Michael X  
Hamza Hamza X  
Sheynshteyn, Arkadiy X  
Taylor, Susan X  
VACANT

**Natural Sciences**

Doucette, Pete  
Herzig, Chuck X  
Jimenez, Miguel X  
Palos Teresa X  
VACANT

**Academic Affairs & SCA**

Arce, Francisco X  
Nishime, Jeanie X  
Lee, Claudia X  
Lam, Karen

**ECC CEC Members**

Evans, Jerome  
Norton, Tom X  
Panski, Saul X  
Pratt, Estina X  
Halligan, Chris  
Odanaka, Michael X

**Assoc. Students Org.**

Asher, Rebekka  
VACANT

**Ex- Officio Positions**

Shadish, Elizabeth X

**Guests, Dean's Rep, Visitors:**

Carolyn Pineda, Irene Graff, Alice Grigsby,  
Joshua Rosales

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

The third Academic Senate meeting of the Fall 2011 semester was called to order by Academic Senate President Gold at 12:35pm  
Academic Senate President Gold made announcements re: the last meeting minutes being available in a separate packet, and the availability of a packet of supplementary materials.

Approval of last Minutes:

The minutes of the September 20<sup>th</sup> meeting were approved.

**REPORTS OF OFFICERS**

**Academic Senate President's report – Christina Gold** (henceforth CG)

[See pp 13- 21 of packet]

- College Council. [see pp. 13-16 of packet for the minutes of the Sept. 19<sup>th</sup> and 26<sup>th</sup> meetings] The Council has been discussing its goals, and CG included the Academic Senate's recommendations for goals, especially pertaining to issues of trust and collegiate co-operation. The College Council also conducted a self- evaluation [see pp.17- 18 of packet for results of survey] President Fallo wants to bring to the Board of Trustees a recommendation to ban smoking on campus. The last campus survey had proposed a restriction on smoking to certain areas.
- The ASO announced that they are considering drafting a resolution asking for the restitution of some Winter classes.
- Council of Deans. [see pp. 19- 21 of packet for notes from the Sept. 8<sup>th</sup> meeting] The issue of wait lists was discussed.
- Crossover Enrollment Report. [See pp.22 – 23 of packet]It was noted that students ARE increasingly moving between the two campuses (ECC and CEC), and 2 slides detailing this cross-over movement were shared. Mr. Rosales from Institutional Research briefly spoke on interesting issues raised by these slides. Mr. Rosales noted that “finishing at” does not necessarily mean “graduating from”, but rather that in their last year the student was registered at that campus exclusively. Mr. Panski noted that some of the increased movement may be attributable to the fact that when classes were cut at ECC, student took those same classes at CEC. However Mr. Panski noted that now CEC is operating under the same constraints as ECC so some of that movement may fade.
- Facilities Steering Committee. [see pp. 24- 29 of packet for minutes of the Sept. 12<sup>th</sup> meeting] the minutes detail the progress made on the various building projects.
- Accreditation Mid-term Report. CG reported that this report is now in its final draft. CG noted that she had sent further comments on the Governance section. Dr. Nishime said she felt CG's comments were well put. Mr. Widman asked whether, should the official report remain sanitized, we would be submitting our own Academic Senate report? CG said we should wait and see what the final draft looks like and whether her new comments have been included before making that decision.

**VP Compton Education Center - Saul Panski (SP)**

**President Elect, Compton Center Faculty Council– Michael Odanaka (MO)**

SP reported that the CEC had had troubles with its budget, and had been given an extension until October 19<sup>th</sup>. A Board Meeting is scheduled for October 18<sup>th</sup>. SP said the budget was to be revealed to the campus today at 3:30pm and SP is hopeful it will meet the 50% law.

SP said that Chancellor Scott had been forced to cancel his visit to the CEC due to jury duty, and will reschedule.

SP reported that the new Special Trustee has removed the Board from roll call and voting, in response to questions from the Accreditation Committee. The Special Trustee is having the Board, Faculty, Student Leadership, and Classified staff rotate on the dais. As per AB 318, only the Special Trustee will vote on items.

#### **Curriculum Committee – Jenny Simon (JS)**

JS said she had attended a regional meeting on Responsibility. No final decisions had been made on the issue and JS expects that colleges will be told that only a certain percentage of FTES will be generated by repeats and to make their own arrangements. They are adopting a wait and see attitude..

#### **VP Educational Policies Committee – Merriel Winfree (MW)**

No report.

#### **VP Faculty Development – Briita Halonen (BH) (Co-VP) and Moon Ichinaga (MI) (Co-VP)**

[See Supplementary Materials handout for the minutes of the Sept. 27<sup>th</sup> Faculty Development Committee meeting]

MI reported that the “Getting the Job” Workshop is still a go for October 28<sup>th</sup> in the Alondra Room, but the time has changed to run from 9:00am – 10:00am. Senators are asked to please alert adjuncts in their Divisions.

Invitations are being sought for the “Outstanding Adjunct” award. October 4<sup>th</sup> is the deadline for nominations. BH said that a panel, including two faculty members and a student, would be needed to review the nominations.

The Library and Faculty Development are co-operating on a reading and discussion program “California Reads”. The theme of the “California Reads” program is Democracy, and it is hoped that discussion on democracy and civil rights will be generated as the country gears up for its next elections. The key note speaker for the start of the program is Jeanne Houston, author of “Farewell to Manzanar” on November 17<sup>th</sup>. CG noted the Committee should try and get a bigger venue than the currently proposed East Dining Room.

#### **VP Finance and Special Projects – Lance Widman (LW)**

No report. LW did mention that December 13<sup>th</sup> was the date set for a reassessment and update on the California State income, and the reassessment could lead to certain triggers, including an increase in fees and significant cutbacks. These possible scenarios would go into effect in Summer. Dr. Arce said all were hoping for no more Schedule cuts.

#### **VP Legal – Chris Wells (CW)**

CW mentioned a Bill that had passed last year to form a Taskforce on Student Success. Some recommendations are now coming from this taskforce that will have an impact on community colleges.

### **SPECIAL COMMITTEE REPORTS**

#### **Assessment of Learning Committee - Kelly Holt (KH)**

KH reported that the Committee is still looking at SLO's at the institutional level. The committee will be hosting a Critical, Creative, and Analytical Thinking competency Summit on Thursday November 10<sup>th</sup>. KH urged faculty participation at this event intended to present reports and reflection on the data gathered on this competency. KH noted that refreshments will be available.

KH noted that the next core competency to be assessed this semester is that of Professional and Personal Growth. The pilot survey is going out tomorrow, and it is expected that the finalized survey will be ready late October. Courses chosen for this survey will be based on the original mapping notations.

KH noted that CurricUNET is back in business, if a little slow. The SLO module is ready and in good shape. KH said that there are many incomplete reports so faculty are urged to check their reports. Approximately only 35% are complete and the ALC hopes for 75% completion by the end of the semester.

Mr. Ahmadapour asked whether the personal and professional growth referred to students and KH answered yes, we are assessing student competency in this area.

KH shared some contact information:

Torrance Coordinators: Kelly Holt, x3249, [kholt@elcamino.edu](mailto:kholt@elcamino.edu) and Kaysa Laureano, x5203, [klaureano@elcamino.edu](mailto:klaureano@elcamino.edu)

Compton Coordinator: Chelvi Subramaniam, x2235, [csubramaniam@elcamino.edu](mailto:csubramaniam@elcamino.edu)

**Division Facilitators:**

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Behavioral and Social Sciences: Janet Young x3613, [jyoung@elcamino.edu](mailto:jyoung@elcamino.edu)

Business: Kurt Hull , x3775, [khull@elcamino.edu](mailto:khull@elcamino.edu)

Fine Arts: Chris Mello, x5719, [cmello@elcamino.edu](mailto:cmello@elcamino.edu)

Health Sciences and Athletics: Sandy Bartiromo, x3279, [sbartiro@elcamino.edu](mailto:sbartiro@elcamino.edu) ; Russell Serr, x3811, [rserr@elcamino.edu](mailto:rserr@elcamino.edu)

Humanities: Rachel Williams, x5185, [rawilliams@elcamino.edu](mailto:rawilliams@elcamino.edu)

Industry & Tech: Ray Lewis, x3348, [rlewis@elcamino.edu](mailto:rlewis@elcamino.edu) ; Sue Ellen Warren, x4519, [sewarren@elcamino.edu](mailto:sewarren@elcamino.edu)

Mathematical Sciences: Junko Forbes, x7217, [jforbes@elcamino.edu](mailto:jforbes@elcamino.edu)

Natural Sciences: Jim Noyes, x3356, [tnoyes@elcamino.edu](mailto:tnoyes@elcamino.edu)

Compton Education Center: Fazal Aasi, x2316, [faasi@elcamino.edu](mailto:faasi@elcamino.edu); Michelle Priest, x2314, [mpriest@elcamino.edu](mailto:mpriest@elcamino.edu)

**Academic Technology Committee – Pete Marcoux (PM)**

PM noted that Director Grigsby would be presenting on a Distance Education survey later in the meeting. Mr. Wagstaff of ITS noted that ECC has an Enterprise version of the Etudes course management system. This means all faculty can use it in their classes but faculty must take the training class to be certified. PM noted that the Academic Senate could have its own class module on the system to share documents and chate, etc.

PM brought up the problems we are having with the Wait-List, for instance students who pay for some classes but do not pay for a wait-listed class until they are accepted are dropped from ALL classes if they miss the payment deadline, and sometimes students are not aware that they have been accepted into the wait-listed class until it is too late. Mr. Wagstaff noted that about 1,000 students have been impacted.

Dr. Nishime asked if this was not a programming issue? PM said he had been told it was preventable. Dr. Gold asked if this was not an issue for enrollment management. Dr. Arce said enrollment management is aware of the issue. Mr. Wagstaff noted that the software has three levels of permissions and Colleague does NOT allow students to enroll in multiple sections of the same course, however the students CAN wait-list in multiple courses. Mr. Ahmadapour noted that this issue could result in lawsuits.

Dr. Arce asked that information and feedback on the problem be gathered and sent to Mr. Mulrooney, and hopefully a report can be generated on the issue by the end of October. Mr. Wagstaff noted that the most important information needed is the student name and ID number in order to be able to rectify matters. PM reported on the technology plan, noting that ITS had install over 800 new pieces of equipment and software, and that there is a constant tug on resources. Classroom issues get priority. PM noted that it is vital for faculty to note technology requests on their plans and in Program Review. There is a need to centralize technology operations and a common list needs to be built up. When making plans and writing Program Reviews, Divisions should also note the support **needed/lack** of support in writing.

PM said that the next meeting date is still to be announced, but will probably occur in late November or early December, and the discussion will be on software.

Mr. Ahmadapour felt that there was a lack of accountability from ITS and asked why this was allowed. Problems traced to ITS seem to go nowhere.

## **INFORMATIONAL ITEMS - DISCUSSION**

### **Distance Education Report and Discussion**

#### **1. Institutional Research. DE Spring 2011 Report - -Joshua Rosales (JR)**

JR presented information and two short articles pertaining to issues in Distance Education, including:

Who are DE students? JR noted that 2/3 of DE students are female. The racial demographic is similar to the “real” campus. The majority of DE students are part-timers (meaning less than 12 units), and most are between the ages of 18-24.

Success and Retention statistics. JR shared a graph comparing ECC and State rates in DE for the last 5 years. ECC has been increasing its success rates. Mr. Widman asked whether retention meant a student sticking with the class for the semester. JR said this is so. Mr. Widman noted the spike in 2009 and assumed it was because ECC was trying to grow the DE program at that time. AG said there had been a big infusion of support for the DE program at that time, so more sections had been supported.

Mr. Widman asked whether online classes would be cut during the Winter session? AG said a decision had been made to use the 8 week or longer format for DE classes so a shorter 6 week format would not be offered. Mr. Widman asked if there was any data to justify this. AG said that the DE program had been dinged during Accreditation and so the DEAC had made the decision to focus on the main semesters for the while. Dr. Gold noted that Winter had shown great success rates.

Discrepancies between certain Divisions and Departments. Another graph compared the success and retention rates between courses offered online and on campus. JR said IR had not really investigated why the results gave this information - -the graph was just informational at this stage.

#### **2. Distance Education Advisory Committee. DEAC Efforts on Behalf of Student Success and Retention - Alice Grigsby (AG)**

AG noted that DE continues to be an area of growth, and success and retention rates are growing too.

DEAC is made up of faculty members and Learning Resources Unit members aiming to continue this growth and improvement.

One reason for the success of the classes is that faculty members seem to be more involved with the classes. All classes are evaluated for technical as well as subject content and this is discussed with faculty. All DE faculty use a CMS of some kind which gives a basic structure. The Enrollment management Committee provides funding and collaboration.

AG reported that 2 initiatives have been planned:

Online Tutoring in 2 areas – for CIS online students, and Net Tutor which will be available late in the evening for writing assignments regardless of class.

A Distance Education Institute Initiative on November 17 & 18 to help faculty improve their strategies for success. November 17<sup>th</sup> will feature a dinner, keynote speaker, and will showcase some faculty strategies. November 18<sup>th</sup> will feature all day sessions, Etudes demonstrations and lunch.

Mr. Panski asked if Compton faculty in the DE arena were invited as well. AG noted that after the first enrollment, and invitation would be extended to Compton as well.

### **Discussion of Past constitutional Amendments and Possible Faculty-wide Votes – Christina Gold (CG)**

[see Supplementary Materials packet] CG noted these items

1. A Constitutional Amendment allowing for electronic voting procedures had been passed by the Senate and faculty at large. This needs to be inserted into the Constitution and By-Laws. CG needs feedback on how to proceed.
2. Constitutional Amendment regarding Compton Educational Center. This has also been passed by the Senate and the faculty. Also needs to be inserted into the Constitution and By-Laws.
3. Constitutional Amendment deleting the VP of Legislative Action and creating the VP Instructional Effectiveness. Passed by the Senate, Nov. 2008. Not passed by the faculty at large. This new position was seen as a more immediate need for the Academic Senate. This has not yet been passed on to the faculty at large for voting. This post will probably be for the ACL/SLO coordinator/s .
4. Constitutional Amendment creating the VP of Academic Technology. Passed by the Senate, April 2006. Not passed by the faculty at large.
5. Constitutional Amendment allowing for staggered co-VP positions. Passed by the Senate in Spring 2011. Will go to a faculty at large vote.

PM noted that technology is everywhere and so the VP Academic Technology is an important post, and would create links between the various technology committees. The reason it had not gone to the faculty at large before is that the Academic Senate has been dealing with the idea of release time, but the time has now come to send it to the faculty for voting. Mr. Wells asked if there WAS release time for the VP position. PM noted that it was not an issue at the moment as the technology committees met so infrequently, but the issue could be raised again in the future. Ms. Ichinaga asked whether the position would serve as a voice of advocacy for faculty on technology matters. PM said he saw it as more of a communication liaison at the moment, but more advocacy is needed. CG noted that it was the VP duty to represent the Academic Senate position on matters.

Mr. Marcoux asked if the VP Instructional Effectiveness post would get release time. CG said she would be willing to give a little of her release time for this position as it involves Program Review. Ms. Halonen asked if the current VP Legislative Affairs has no release time, and the answer was no.

Mr. Panski requested that if and when changes to the by- laws are done, faculty be informed.

### **Discussion of Senate Functioning – Christina Gold (CG)**

CG asked that the Academic Senate conduct a quick self-survey using Clickers, to be followed by a discussion of the purpose and effectiveness of the Senate.

Here is a breakdown of the survey:

1. I understand the 10+1 purview of the Senate.

Fully = 18%

Partially = 57%

Not at All = 25%

CG noted that this information is always in the front of the Senate packet.

2. The Senate adequately represents faculty and students in academic and professional matters?

Agree fully = 10%

Agree somewhat = 72%

Disagree = 17%

Don't know = 0%

3. I understand the role the senate plays in collegial consultation at ECC?

Fully = 19%

Partially = 77%

Not at all = 4%

4. The Senate voice is fully heard and considered in collegial consultation committees?

Agree entirely = 4%

Agree partially = 21%

Disagree = 75%

Don't know = 0%

5. Senate committee reports should be given once a month, unless there is a pressing issue?

Agree fully = 60%

Agree partially = 28%

Disagree = 12%

6. I would like more opportunities to express my opinions about academic and professional matters during Senate meetings?

True = 28%

False = 72%

7. Senators should receive a car allowance and iPad as compensation for their hard work?

True = 92%

False = 8%

Mr. Ahmadapour had hoped to have some discussion on the purpose of the Senate, but said he would wait on this as most Senators had left.

## **PUBLIC COMMENT**

None.

## **ADJOURN**

The meeting adjourned at 1:58pm.

Cs/ecc2011